

**MINUTES OF THE JUNE 23, 2025
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

The Link below provides access the video of this meeting.

<https://vimeo.com/1096012731>

1. CALL TO ORDER, ROLL CALL & PLEDGE OF ALLEGIANCE

The June 23, 2025, meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:35 p.m. Visitors/Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Vicky Young, Director Maria Liverett, Director Anthony Cline, Director Gifford, and General Manager Tim Shaw, and Mike Vasquez, Vasquez Engineering, and legal counsel from BBK were present. Director Young led with the pledge of allegiance.

2. PUBLIC COMMENT-Pubic members asked about the delivery of Director Liverett's packets, the rising legal fees, annual mailing of consumer confidence report, documents pertaining to the information items 5.2.4 & 5.2.6. Public member asked about MOU being under information items, but the Board did not vote in open session on the MOU contract. Member of the public inquiring about a restraining order involving Director Liverett and a District Employee and if there was any further disciplinary action taken. Public member commented on retiree benefits, being itemized on the expense report.

General Counsel gave no comment.

Director Young asked if the current counsel BBK was still representing the District. President Gifford clarified that BBK has agreed to continue to represent the District until new counsel could be obtained.

3. CONSENT CALENDAR (8:38)

3.1. May 12, 2025 and June 2, 2025 Minutes

3.2 April 2025 Expenditures

3.3 April 2025 Financials

Comments/Questions – Public member commented on an expenditure reported under telephone indicates landline. She further commented on the lien fees, and equipment maintenance.

Comments/Questions – Director Young commented on the May 12th minutes regarding the signatory access of the District's accounts. GM Shaw informed the Board that the Bank requires the approved minutes to move forward with the process of adding the additional Board members, which the minutes are being approved at this meeting.

(19:33) It was moved by Director Cline seconded by Director Gifford to approve the Consent Calendar. Directors Green, Young, Cline, Liverett, Gifford and voted yes. The motion carried by a roll call vote of 5-0-0.

4. REGULAR CALENDAR -ITEMS FOR DISCUSSION AND ACTION

4.1 GM Report (20:20)

The General Manager, Tim Shaw, provided his monthly report to the Board of Directors.

Comments/Questions – The Board members asked general questions on the report.

The Board took no action on this item.

4.2 Public Works Projects Report (21:57)

Mike Vasques, Vasquez Engineering report provided, General District Engineering.

Comments/Questions – Directors had general question on the report regarding bringing in surface water as opposed to treatment.

Comments/Questions – Public member inquired about well #12a. Public member asked about the installation of fire hydrants on two of the developments listed in the report.

Board took no action on this item.

4.3 Consider Authorizing Water Rates Effective 7-1-2025 Pursuant to Resolution 2021-03. (40:00)

Comments/Questions – General Discussion of the Board is to go forward with the reduced rate structure until the new administrative position is filled. Director Liverett inquired on the current number of staff employed by the District and positions.

Comments/Questions – Public members had general inquires and comments on the Districts need for an administrative position.

(46:40) It was moved by Director Young and seconded by Director Liverett to authorize the 7-1-2025 rates pursuant to the recent recommendation from the Rate Study Cost of Service Analysis consultant for a 0.5% increase. Directors Young, Liverett, and Cline voted yes. Director Green and Gifford voted no. The motion carried with a roll call vote of 3-2-0.

4.4 Consider Approving the Preliminary Budget for Fiscal Year 2025/2026 and Schedule a Public Hearing for Consideration of Adopting a Final Budget (57:17)

Comments/Questions – Director Young questioned several line items in the preliminary budget, including legal fees, vac trailer, vehicle expenses, etc. She further suggested doing a workshop.

(1:10:10) It was moved by Director Young and seconded by Director Cline to do a workshop and accept the preliminary Budget for FY 2025/26. Directors Young, Liverett, Green, Gifford and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

Comments/Questions – Public member inquired when the budget will be discussed.

(1:10:50) It was moved by Director Gifford and seconded by Director Cline to set the public hearing for August 24th to adopt the final budget. Directors Young, Liverett, Green, Gifford and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.5 Consider providing Direction on Roles and Process for Annual Performance Evaluation of the General Manager. (1:12:05)

Comments/Questions – General discussion and questions by the Board members.

Comments/Questions – Public member commented on the process.

(1:17:00) It was moved by Director Liverett and seconded by Director Green to have Director Young and Cline collaborate on the annual performance evaluation of the General Manager. Directors Young, Liverett, Green, Gifford and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.6 Engagement of New General Counsel Legal Services Provider (1:17:34)

Comments/Questions – Members of the Board requested speaking to the new legal counsel prior to engagement.

Comments/Questions – Public member commented about the Board forming an ad hoc committee to hire the new legal firm.

(1:23:50) It was moved by Director Gifford and seconded by Director Green to engage with Jeffrey Mitchell as new General Counsel for legal services. Directors Young, Liverett, Green, Gifford and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.7 Consider Sacramento Local Agency Formation Commission (LAFCo) Nomination & Election Packet. (1:27:18)

Comments/Questions – General discussion by the Board.

No public comment.

4.8 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065 (1:31:30)

No action taken.

5. INFORMATION ITEMS

5.1 District Activities Reports (1:31:45)

5.1.1 Conservation Report – Report Provided.

5.1.2 RLECWD General Employee Unit Memorandum of Understanding November 2024 to June 2, 2026.

Comments/Questions - General discussion by the Board.

Comments/Questions – Public member questioned the contract dates.

(1:32:35) It was moved by Director Gifford and seconded by Director Green to accept the MOU November 2024 to June 2026. Directors Young, Green, Gifford and Cline voted yes. Director Liverett abstained. The motion carried with a roll call vote of 4-0-1.

5.2 Board Member Report (1:35:37)

5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action.

5.2.2 Sacramento Groundwater Authority – Liverett /Cline – No report.

5.2.3 Executive Committee – Liverett, Young – Minutes provided.

5.2.4 ACWA/JPIA – Cline – No meeting.

5.2.5 Diamond Communications Contract Ad Hoc (Liverett / Gifford) – Nothing to Report

Comments/Questions –

6. PUBLIC COMMENT PRIOR TO CLOSED SESSION (1:37:26) – Public member commented on an a non-agenda item concerning a Director not receiving her packet.

7. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION AND ONGOING LABOR NEGOTIATIONS:

7.1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO § 54956.9(B): ONE CASE, ALLEGED BROWN ACT VIOLATION BASED ON MAY 30, 2025 COMPLAINT FILED BY TEAMSTERS LOCAL 150 BASED ON SOCIAL MEDIA ACTIVITY BY MULTIPLE DIRECTORS.

8. RETURN TO OPEN SESSION, DISCUSSION AND POSSIBLE ACTION REGARDING ALLEGED BROWN ACT VIOLATION REPORTED ON MAY 30, 2025-

8.1 Discuss and Consider Authorizing Board President to Sign Letter of Unconditional Commitment to Cease and Desist from Future Brown Act Violations in Response to May 30,2025 Complaint Filed by Teamsters Local 150 Based on Social Media Activity by Multiple Directors.

8.2 Report of Actions Taken in Closed Session

Legal Counsel reported from closed session based on his recommendation and GM Shaw's is to sign the Letter of Unconditional Commitment to Cease and Desist.

(1:41:42) It was moved by Director Cline and seconded by Director Gifford Authorizing Board President Chris Gifford to Sign Letter of Unconditional Commitment to Cease and Desist from Future Brown Act Violations in Response to May 30,2025 Complaint Filed by Teamsters Local 150 Based on Social Media Activity by Multiple Directors. Directors Young, Green, Gifford and Cline voted yes. Director Liverett was absent. The motion carried with a roll call vote of 4-0-0.

Comments/Questions – Public member questioned if the Board is provided training to prevent this. GM responded that the Board was provided training in February through a BBK.

9.DIRECTORS' AND GENERAL MANAGER COMMENTS – NO Comments.

10. ADJOURNMENT - The meeting was adjourned at 8:37 p.m.

Respectfully submitted,

Signature on File

Timothy R. Shaw, Secretary

Signature on File

Chris Gifford, President of the Board