

MINUTES OF THE DECEMBER 22, 2025 REGULAR MEETING OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT BOARD OF DIRECTORS

The Link below provides access the video of this meeting.

<https://vimeo.com/1148845874>

1. CALL TO ORDER, ROLL CALL & PLEDGE OF ALLEGIANCE

The December 22, 2025, meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitors/Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Vicky Young, Director Maria Liverett, Director Anthony Cline, General Manager Tim Shaw, Mike Vasquez, Vasquez Engineering, and legal counsel were present. Director Young led with the pledge of allegiance.

2. PUBLIC COMMENT- Public member commented on the General Manager's contract and why it is not on the agenda. She further asked which two directors are on the account that contains the funds received from the settlement with McClellan.

Public member asked questions about the chromium in the water and the progress the District is at for treatment.

3. CONSENT CALENDAR (17:42)

3.1. October 27, 2025 Minutes and November 17, 2025 Minutes

3.2 October 2025 Expenditures

3.3 October 2025 Financials

Comments/Questions – Director Liverett commented on the one public comment contained so much air time in the minutes.

Public member questioned why the expenditure reporting is from October when this is December.

(18:10) It was moved by Director Gifford seconded by Director Green to approve the Consent Calendar. Directors Young, Cline, Green, Gifford and Liverett voted yes. The motion carried by a roll call vote of 5-0-0.

4. ELECTION OF OFFICERS AND 2026 BOARD MEMBER ASSIGNMENTS

4.1. The Board will elect officers, President and Vice President of the Board. Following the election of the new officers, the new President (if applicable) will assume the Chair responsibilities for the remainder of the agenda. (25:18)

Director Gifford nominated the Board President to stay as Director Cline and Vice President as Director Young. Director Young nominated Director Liverett as Board President.

Comments/Questions – Three public member stated that Director Liverett should be President.

(31:15) It was moved by Director Gifford seconded by Director Green to continue with Director Cline as President of the Board. Directors Cline, Green and Gifford voted yes. Director Liverett and Young voted no. The motion carried by a roll call vote of 3-2-0.

(32:18) It was moved by Director Young seconded by Director Cline to nominate Director Liverett as Vice President of the Board. Directors Cline, Gifford, Young, and Liverett voted yes. Director Green abstained. The motion carried by a roll call vote of 4-0-1.

4.2. Confirmation of Committee Appointments and other Board Member Assignments

4.2.1.1. Executive Committee (two Board Members)

Comments/Questions – None.

(33:31) It was moved by Director Liverett seconded by Director Young for the Executive Committee to remain as Director Young and Director Liverett. Directors Cline, Young, and Liverett voted yes. Director Green and Gifford voted no. The motion carried by a roll call vote of 3-2-0.

4.2.1.2. Association of California Water Agencies (ACWA) Comments/Questions – None.

(36:35) Director Cline to remain as the representative. Directors Cline, Young, Green, and Gifford and Liverett voted yes. The motion carried by a roll call vote of 5-0-0.

4.2.1.3. ACWA Joint Powers Insurance Authority (JPIA) Comments/Questions – None.

(36:35) Director Cline to remain as the representative. Directors Liverett, Cline, Young, Green, and Gifford voted yes. The motion carried by a roll call vote of 5-0-0.

4.2.1.4. Sacramento Groundwater Authority (Primary and Alternate) Comments/Questions – None

(37:00) Director Liverett to remain as the primary representative and Director Cline as the alternate representative. Directors Liverett, Cline, Young, Green, and Gifford voted yes. The motion carried by a roll call vote of 5-0-0.

5. ITEMS FOR DISCUSSION AND ACTION

5.1 GM Report (42:13)

The General Manager, Tim Shaw, provided his monthly report to the Board of Directors.

Comments/Questions – Director Gifford asked about the update on the meter replacement. Mike and GM Shaw gave an update on the process. Director Liverett asked why the District isn't doing an RFP. GM Shaw also suggested the possibility of the District considering the hiring of a seasonal employee as opposed to outsourcing to a contractor.

Comments/Questions – Public member commented on the theft of water at our District fire hydrants.

The Board took no action on this item.

5.2 Public Works Projects Report (1:03:40)

Mike Vasquez, Vasquez Engineering report provided, General District Engineering.

Comments/Questions – Public member commented on the report of water use and how those water theft may be effecting those numbers.

Board took no action on this item.

5.3 Consider Approving the Annual Construction Cost Inflation Adjustment to Drinking Water Capacity Fees. (1:07:08).

Comments/Questions – Director Liverett suggested that we don't approve the increase and revisit the price structure for new development. She further asked if a property is within a District service area what requires them to be required to obtain water from the District. She requested that we look at doing a capacity fee study and proposing to do an AD Hoc

Committee to go out and do the leg work to survey other water agencies fees. Legal Counsel did say the rates for capacity fees are set based on the cost within our service area so surveying other water agencies fees would not apply.

Comments/Questions – Public member asked why are the District’s fees so much higher than other District’s.

Public member volunteered to do the research on capacity fees.

(1:15:24) It was moved by Director Liverett and seconded by Director Young to not approve the increase to the District’s Water Capacity Fees. Directors Liverett, Cline, and Young voted yes. Directors Green and Gifford voted no. The motion carried with a roll call vote of 3-2-0.

5.4 Discuss California Senate Bill 707 and the New “Board Manual”. (1:32:50)

Comments/Questions – Public member asked general questions.

The Board took no action on this item.

5.5 Consider Approving Changes for Board Member Access to Invoices Including Legal (item requested by Director Liverett) (1:39:50)

Comments/Questions – Directors Liverett and Director Young requested invoices. GM Shaw created an Office 365 folder with that information for the Directors, but the Directors stated it was difficult to access. It was not user friendly. So if the invoice can’t be sent as a pdf then included in the Board Packet.

General Counsel stated a secured file is better than sending a pdf of invoices.

Director Liverett stated she wants the backup documentation in the Board Packet.

Comments/Questions – Public member commented on the Board member access to invoices.

The Board took no action on this item.

5.6 Consider Revising and/or Adopting Policies Limiting the Purchasing Authority of the General Manager (item requested by Director Young) (2:01:20)

Comments/Questions – General discussion between the Board and General Counsel about the authority of the GM to spend based on the Budgets passed by the Board of Directors.

Comments/Questions – Public member asked if this request for monthly, quarterly or daily.

5.7 Consider Approving a Request for Proposals (RFP) for Professional Services in Preparing the Urban Water Management Plan 2025 Update. (2:08:00)

Comments/Questions – Directors Liverett asked how often the District is required to do an Urban Water Management Plan. District Engineer, Mike stated every 5 years.

(2:09:49) It was moved by Director Liverett and seconded by Director Cline to approve the RFP for Professional Services in Preparing the UWMP 2025 update. Directors Liverett, Cline, Green, Gifford, and Young voted yes. The motion carried with a roll call vote of 5-0-0.

Comments/Questions – Public members asked general questions.

5.8 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant District Policy 2.01.065 (2:14:34)

(2:15:31) It was moved by Director Liverett and seconded by Director Cline to create a Capacity Fee Ad Hoc Committee. Directors Liverett, Cline, Green, and Young voted yes. The motion carried with a roll call vote of 4-1-0.

6. INFORMATION ITEMS

6.1 District Activities Reports (2:16:27)

- 6.1.1 Water Operations Reports
- 6.1.2 Conservation Report
- 6.1.3 Leak Repair Report
- 6.1.4 Special Recognition Awards from Association of California Water Agencies
- 6.1.5 Annual Comprehensive Financial Report

Comments/Questions – Public member commented on the leak repair report.

6.2 Board Member Report (2.19.12)

- 6.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action.
- 6.2.2 Sacramento Groundwater Authority – Liverett /Cline – No meeting.
- 6.2.3 Executive Committee – Liverett, Young – Minutes provided.
- 6.2.4 ACWA/JPIA – Cline – No meeting.
- 6.2.5 GM Annual Performance Review Ad Hoc Young/Cline – No report.

Comments/Questions –No comment.

7.PUBLIC COMMENT PRIOR TO CLOSED SESSION – No comment.

8. CLOSED SESSION - THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS (CONTINUED FROM 11-24-2025 BOARD MEETING): ()

8.1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager: The Board will continue conducting an annual performance evaluation of the General Manager pursuant to subdivision (b) of California Government Code Section 54957.

9.RETURN TO OPEN SESSION, REPORTABLE ACTIONS FROM CLOSED SESSION

10.DIRECTORS’ AND GENERAL MANAGER COMMENTS – NO Comments.

11. ADJOURNMENT - The meeting was adjourned at 10:00 p.m.

Respectfully submitted,

Timothy R. Shaw, Secretary

Anthony Cline, President of the Board