

**MINUTES OF THE APRIL 18, 2022  
BOARD OF DIRECTORS REGULAR MEETING  
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

**1. CALL TO ORDER, ROLL CALL**

The April 18, 2022 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor's Depot Center 6730 Front Street, Rio Linda, CA 95673. This meeting will be physically open to the public with some reasonable limitations pursuant to current state and county guidelines. All in-person attendees are required to wear masks pursuant to the Sacramento County public health order and the federal Americans with Disabilities Act. Director Ridilla led the pledge of allegiance.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Mary Harris, Director John Ridilla, Director Gifford and General Manager Tim Shaw, Legal Counsel, Erin Dervin, and District Engineer, Mike Vasquez were present. President Robert Reisig was absent.

**2. PUBLIC COMMENT**

Members of the public questioned the number of packets available at the meeting.

**3. CONSENT CALENDAR (Action items: Approve Consent Calendar Items)**

**3.1 Minutes**

*March 21, 2022*

**3.2 Expenditures**

*February 2022 Expenditures*

**3.3 Financial Reports**

*February 2022 Financial Reports*

Comments/Questions – No public Comment.

*It was moved by Director Harris and seconded by Director Ridilla to approve the consent calendar with the corrected minutes. Directors Green, Harris, Gifford and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

**4. REGULAR CALENDAR**

**ITEMS FOR DISCUSSION AND ACTION**

**4.1 2020 Urban Water Management Plan (UWMP) Presentation by EKI Environmental**

EKI Environment & Water, Inc. (EKI) provided a presentation.

*It was moved by Director Harris and seconded by Director Ridilla to accept the growth rate of 0.38% per year through the year 2045 in the UMMP. Directors Green, Harris, Gifford and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

**4.2 GM Report.**

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.

*The Board took no action on this item.*

**4.3 District Engineer's Report.**

The Contract District Engineer report provided a General District Engineering, Active Development Reviews (only projects with updates from the last Board Meeting), CIP Dry Creek Road Pipe Replacement Project and 2020 Urban Water Management Plan.

*The Board took no action on this item*

#### **4.4 Consider Approving Resolution 2022-03, Calling an Election.**

The February 2022 notice from the Sacramento County Registrar of Voters requires that the RLECWD adopt the subject Resolution to enable the RLECWD Board Members' election to be consolidated with the County's general election. This evolution recurs every two years. The cost of consolidating the District's election is favorable compared to the costs of independently conducting the elections.

Comments/Questions – No public comment.

*It was moved by Director Harris and seconded by Director Green to adopt Resolution No. 2022-03 Declaring an Election. Directors Green, Gifford, Harris and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

#### **4.5 Consider Declaring a Stage 2 Water Shortfall Pursuant to the Governor's Executive Order, N-7-22.**

Governor Newsom's Executive Order N-7-22 is included as a document associated with this item. N-7-22 compels urban water purveyors to implement their stage 2 water shortfall contingency plans. The RLECWD water shortfall contingency plan is codified in RLECWD Ordinance 2015-01, also included as a document associated with this item.

N-7-22 further describes a stage 2 water shortfall as an objective to conserve 20%. RLECWD Ordinance 2015-01 (section 6(b)) stipulates that a 20% conservation target is associated with stage 1, "Water Alert". All the restrictions in Ordinance 2015-01 listed under "Normal Water Supply" (Section 5) remain in effect. Additional restrictions in Ordinance 2015-01, Water Alert (section 6) include limiting irrigation to 3 watering days per week and establishing fines for violations.

Comments/Questions – No public comment.

*It was moved by Director Harris and seconded by Director Green declare a "stage 1 water shortfall (20% reduction), and direct staff to perform all stipulated notices. Directors Green, Gifford, Harris and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

#### **4.6 Consider Authorizing Revisions to Policy 4.31.217, "Reduction Due to Accidental Loss".**

The Board discussed the need for revision to Policy 4.31.217 at the March 21, 2022 meeting. The Board further directed staff to implement the proposed changes into the policy and bring the item back to the April 18<sup>th</sup> meeting.

Included as a document associated with this item is the proposed revised policy.

Comments/Questions – No public Comment.

*It was moved by Director Harris and seconded by Director Ridilla to authorize the revisions to Policy 4.31.217. Directors Green, Harris, Gifford, and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

#### **4.7 Consider Customer Requests for Board Review of Billing Issues.**

Current District policy stipulates that the full Board consider customer's request for waivers, reversal of charges, refunds etc. Included with your Board packets are the customers' request forms (plural).

The request associated with this item is from account # 13193000. The request stems from the customer's meter becoming inoperable on March 20<sup>th</sup>, discovered in the bimonthly meter reading cycle.

Pursuant to the current rate structure, an inoperable meter generates a minimum charged based on the average seasonal consumption of all residential customers. However, when the affected customer typically uses far less than average, the assumption of average arguable results in a charge higher than it would have been if the meter had been operational.

A review of account # 13193000 shows this customer consistently uses only 2 units of water in cooler billing cycles.

Comments/Questions – No public Comment.

*It was moved by Director Ridilla and seconded by Director Gifford to authorize a credit for account #131930000 the difference between the bill he received and a bill corresponding to a 2-units of consumption billing cycle. Directors Green, Harris, Gifford, and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.*

**4.8 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.**

*The Board President took no action on this item.*

**5. INFORMATION ITEMS**

**5.1 District Activities Reports**

- 5.1.1. Water Operations Report – Written report provided.
- 5.1.2. Completed and Pending Items Report – Written report provided.
- 5.1.3. Conservation Report – Written report provided.
- 5.1.4. Leak Repair Report – Report provided.
- 5.1.5. Correspondence and Notices from State Water Resources Control Board Regarding Readoption of Hexavalent Chromium Maximum Contamination Level.

**5.2 Board Member Report**

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – SGA Budget Committee has been dissolved.
- 5.2.2 Sacramento Groundwater Authority – Harris (primary), Reisig – Agenda provided.
- 5.2.3 Sacramento Groundwater Authority / Sacramento Central Groundwater Authority 3 X 3 (Reisig) – Documents provided.
- 5.2.4 Sacramento Groundwater Authority Budget Ad Hoc (Harris) – Verbal Report – Dissolution of committee.
- 5.2.5 Executive Committee – Reisig, Ridilla – Minutes provided.
- 5.2.6 ACWA/JPIA – Ridilla – No report.

**6. DIRECTORS' AND GENERAL MANAGER COMMENTS – None**

**7. ADJOURNMENT - President Reisig adjourned the meeting at 7:35pm.**

Respectfully submitted,

Signature on File

Timothy R. Shaw, Secretary

Signature on File

Jason Green, President of the Board