

**MINUTES OF THE  
JUNE 17, 2019  
BOARD OF DIRECTORS REGULAR MEETING  
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

**1. CALL TO ORDER, ROLL CALL**

The June 17, 2019 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. at the Visitor's Depot Center located at 6730 Front Street, Rio Linda, CA 95673. General Manager Tim Shaw took roll call of the Board of Directors. Director Harris, Director Jason Green, President John Ridilla, and General Manager Tim Shaw were present. Director Green led the pledge of allegiance. Public member Christopher and Emily Gifford and Robert Reisig introduced themselves to the Board.

**2. PUBLIC COMMENT**

No public comment.

**3. CONSENT CALENDAR**

**3.1 Minutes**

May 20, 2019

*It was moved by Director Harris and seconded by Director Ridilla to approve the consent calendar. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.*

**REGULAR CALENDAR**

**4. ITEMS FOR DISCUSSION AND ACTION**

President Ridilla asked the Board to postpone 4.1 until one of the additional candidates for the position on the Board was going to be late due to traffic. The Board agreed to move onto Agenda Item 4.2.

**4.2 General Manager's Report**

No public comment.

*The Board made no action on this item*

**4.3 District Engineer's Report – Mike Vasquez**

District Engineer Mike Vasquez provided a written report to the Board of projects in the works since the last meeting of the Board. The report highlighted topics of General District Engineering, Well 16 Pumping Station Equipping and Site Design Project, Well 10 Hexavalent Chromium Treatment Project.

No public comment on this item.

*The Board made no action on this item*

**4.1 Consider selecting two new Board Members from the list of applicants having expressed interest in being appointed to fill the vacancies created from resigning directors.**

President Ridilla asked each candidate to stand up and state the reason they want to be on the Board. Robert Reisig, Chris Gifford, and Frank Caron each gave a brief description of their involvement in the community,

their work history and what they would like to see in the future for the District. Then each of the individuals were asked to go outside and were then interviewed by the Board individually.

Director Jason Green's nomination was for Chris Gifford and Bob Resisig. Director Harris agreed. President Ridilla concurred with their selections.

*It was moved by Director Ridilla and seconded by Director Harris to appoint Robert Reisig and Chris Gifford to the RLECWD Board of Directors. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.*

#### **4.4 Consider approving Resolution 2019-07, authorizing revisions to the District Policies on budget adoption processes.**

The changes to the budget adoption policies that would be authorized through the adoption of Resolution 2019-07 include associating the public hearing with the final budget adoption, which is more appropriate than associating the public hearing with the preliminary (AKA proposed or draft) budget adoption process. Additional changes include establishing two budget revision processes, one for significant revisions and one for minor revisions which do not impact the overall budgeted expenses, i.e. moving funding from one line item to another.

No public comment on this item.

*It was moved by Director Harris and seconded by Director Ridilla to approve Resolution No. 2019-07 authorizing revisions to the District Policies on budget adoption processes. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.*

#### **4.5 Consider approving the Preliminary Budget for Fiscal Year 2019/2020.**

No public comment on this item.

*It was moved by Director Harris and seconded by Director Ridilla to adopt the Preliminary Budget for Fiscal Year 2019/2020. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.*

#### **4.6 Consider approving new policy, Lateral Transfer/Promotion to be added to the Personnel Handbook.**

#### **4.7 Consider approving new policy, Vacation Sell Back to be added to the Personnel Handbook.**

#### **4.8 Consider approving new policy, Certification Incentive to be added to the Personnel Handbook.**

No public comment on this item.

*It was moved by Director Harris and seconded by Director Ridilla to approve the Lateral Transfer/Promotion, Vacation Sell Back, Certification Incentive, and Safety Footwear to be added to the Personnel Handbook. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.*

#### **4.10 Consider ratifying the contract with Bluefin for processing credit/debit card payments by RLECWD customers.**

Bluefin informed the District that to implement the transition from the District paid credit/debit card convenience fees a new contract must be signed. The previous contract, which connotes District agreement with all Bluefin's terms and conditions, was signed by Ralph Felix, but never considered by the RLECWD Board of Directors at a public meeting in September 2016. I have coordinated with Legal Counsel, and provided her with the contract, which has not changed since September 2016.

No public comment on this item.

*It was moved by Director Ridilla and seconded by Director Green to ratify the contract with Bluefin for processing credit/debit card payments. Directors Green, Harris, and Ridilla voted yes. The motion carried with unanimous vote of 3-0-0.*

**4.11 Consider authorizing any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065.**

President Ridilla announced no new committees.

**5. INFORMATION ITEMS**

**5.1. DISTRICT ACTIVITY REPORT**

1. Water Operations Report
2. Conservation Report

**5.2. BOARD REPORTS**

1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
2. Regional Water Authority – No meeting this month Agenda, Executive Summary written report.
3. Sacramento Groundwater Authority – Harris - Agenda, Executive Summary written report. Harris gave a verbal report.
4. LAFCO – Vacant
5. Executive Committee – Harris, Green - Minutes provided.
6. ACWA – Ridilla – No Report
7. ACWA JPIA – Ridilla - No Report
8. Other Reports, e.g.

**6. DIRECTORS' AND GENERAL MANAGER COMMENTS - No comments.**

**7. ADJOURNMENT**

Direct Ridilla adjourned the meeting at 7:52 p.m.

Respectfully submitted,

Signature on File  
Timothy R. Shaw, Secretary

Signature on File  
John Ridilla, President of the Board