

RESOLUTION 2024-01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT
CALLING THE 2024 GENERAL DISTRICT ELECTION**

WHEREAS, an election will be held within the Rio Linda / Elverta Community Water District on November 5, 2024, for the purpose of electing three (3) directors, each for four (4) year terms; and

WHEREAS, a statewide general election will be held within the County of Sacramento on the same day; and

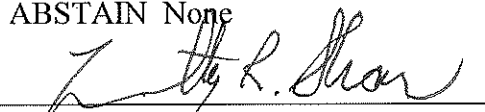
WHEREAS, Election Code § 10403 requires each jurisdiction to file with the Board of Supervisors of the county, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of Rio Linda / Elverta Community Water District as follows:

1. District requests the Board of Supervisors of Sacramento County to consolidate the regularly scheduled General District Election with the statewide election to be held on November 5, 2024.
2. The Election notice shall be combined with all other Special Districts for publication purposes and the consolidated election will be held and conducted in the manner prescribed in the Election code section 10418.
3. In the event of a tie between two or more candidate seeking the same seat on the Board of Directors (ref. California Elections Code 10551(b), the Board Members not involved in the tie shall, based solely on the merits of each candidate, select which of the candidates involved in the tie will serve as the elected Board Member.
4. The candidates for Director at said election are to pay at the Voter Registrar & Elections Office for the publication of the candidate’s statement, pursuant to Election Code §13307.
5. The limitation on the number of words that a candidate may be used in his or her candidate’s statement shall be 200 words.
6. The District hereby agrees to reimburse the Registrar of Voters for actual costs accrued, such costs to be calculated by the method set forth in the County’s current Election Cost Allocation Procedures.


APPROVED AND ADOPTED by the Board of Directors of the Rio Linda / Elverta Community Water District on this 25th day of March 2024. By the following vote: ⁵⁻⁰⁻⁰⁻⁰

AYES Anthony Cline, Mary Garrison, Chris Gifford, Jason Green, and Vicky Young
NAYS None
ABSENT None
ABSTAIN None



Timothy R. Shaw
Secretary of the Board of Directors

ATTEST



Vicky Young
President, Board of Directors

RESOLUTION 2024-02

**A RESOLUTION OF CENSURE
ADOPTED BY THE BOARD OF DIRECTORS OF
THE RIO LINDA-ELVERTA COMMUNITY WATER DISTRICT
REGARDING THE CONDUCT OF
DIRECTOR MARY GARRISON-HARRIS**

WHEREAS, the Rio Linda-Elverta Community Water District (“District”) is a county water district organized under the California Water Code; and

WHEREAS, Mary Garrison-Harris is a member of the District Board of Directors (“Board”); and

WHEREAS, on April 16, 2007, the Board adopted Resolution No. 2007-02 adding Section 2.01.400 to the District Policy Manual. This policy sets forth the procedure to discipline Board Members for misconduct or failure to meet the standards of conduct set forth in the Policy Manual; and

WHEREAS, beginning at the Board meeting on April 22, 2024, pursuant to District Policy 2.01.400, the Board conducted a hearing to consider disciplinary action against Director Garrison-Harris. The Disciplinary Hearing was continued to the May 20, 2024 Board Meeting and to the June 24, 2024 Board meeting; and

WHEREAS, a majority of the Board at its June 24, 2024 meeting voted in favor (3-1) of directing staff to prepare a Resolution of Censure regarding the conduct of Director Garrison-Harris on March 18, 2024; and

WHEREAS, the Board has determined that this action is necessary and prudent to prevent future conduct of this nature and uphold standards of conduct for Board Members.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

The Board finds, based on all documents, reports, comments, testimony, and deliberation in the record for the Disciplinary Hearing, that Director Mary Garrison-Harris engaged in the following unauthorized and unacceptable conduct:

Direct Dealing with a Union-Represented District Employee and Bypassing the Union Representative, the Board of Directors, and the General Manager: On March 18, 2024, Director Garrison-Harris engaged a union-represented District employee on the subjects of wages, hours or working conditions without consulting or notifying the Union Representative, the District Board of Directors, or the District General Manager.

The conduct of Director Garrison-Harris is incompatible with District Policy 2.01.085, Items 6 and 7, which provide as follows:

2.01.085 Code of Ethics.

The Board of Directors is committed to providing excellence in legislative leadership that results in the provision of the highest quality of services to its constituents. The following rules should be observed in order to assist in the governance of the behavior between and among members of the Board of Directors.

1. Directors shall thoroughly prepare themselves to discuss agenda items. Information may be requested pursuant to Section 2.01.090 or exchanged between Directors before meetings in a manner consistent with the Ralph M. Brown Act.
2. The dignity, style, values and opinions of each Director should be respected.
3. Responsiveness and attentive listening in communication is encouraged.
4. The needs of the District's constituents should be the priority of the Board of Directors.
5. When responding to constituent requests and concerns, Directors should be courteous, responding to individuals in a positive manner and route their questions through appropriate channels and to responsible management personnel.
6. The primary responsibility of the Board of Directors is the formulation and evaluation of policy and strategy to give direction and guidance to District staff. Routine matters concerning the operational aspects of the District are to be delegated to professional staff members of the District.
7. Directors should commit themselves to emphasizing the positive, avoiding double talk, hidden agendas, gossip, backbiting, and other negative forms of interaction.

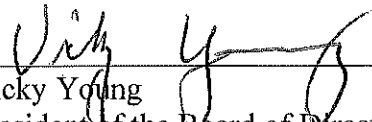
The conduct of Director Garrison-Harris is also a violation of District Resolution 2018-09, with relevant excerpts highlighted as follows:

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Rio Linda/Elverta Community Water District to adhere to the following:

- Deliberate in closed session and speak with one voice in public during any labor negotiations;
- Give direction with general parameters and let staff provide regular status reports;
- Refrain from making promises to District employees and/or employee representatives;
- Not negotiate with any District employee, District employee organization, or representative thereof, and if contacted by the aforementioned to request that the employee representatives submit their questions, list of issues, or suggestions in writing to the General Manager;
- If a phone contact or other contact occurs, remind the employee representatives that labor issues require the approval of the entire Board, and as such, decisions must be made collectively;
- If any contact occurs with any District employee, District employee organization, or representative thereof pertaining to labor negotiations, refer that individual to the General Manager;
- Refer any issue dealing with finance or operational impacts to the General Manager;
- Adhere to the California Government Code section 54963(A), which provides that a person may not disclose confidential information that has been acquired in closed session to a person not entitled to receive it, unless the Board has authorized disclosure;
- Not to disclose to the media the status of negotiations or outcomes, and agree that any information be provided to the media or employee representatives by the General Manager, the District's Chief Negotiator;
- Not to post on social media the status of negotiations or outcomes;


The Board hereby censures Director Mary Garrison-Harris for the conduct described herein and expresses the strongest possible disapproval and disavowal thereof.

ADOPTED, SIGNED AND APPROVED this 22 day of July, 2024



Vicky Young
President of the Board of Directors

ATTEST:



Timothy R. Shaw, Secretary of the Board of Directors

RESOLUTION NO. 2024-03

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
ADOPTING A REPORT OF DELINQUENT UTILITY CHARGES
AND AUTHORIZING COLLECTION ON COUNTY TAX ROLL**

WHEREAS, the Rio Linda Elverta Community Water District (“District”) levies and collects water and sewer service charges from District utility customers to pay for the operation, maintenance and related costs of District water and sewer systems and services; and

WHEREAS, District water and sewer service charges are calculated and levied based on the rate schedules adopted by the District Board and they are not levied based on the value of the customer’s real property; and

WHEREAS, District water and sewer service charges have been adopted in compliance with applicable laws, including California Constitution article XIII D, section 6 and California Water Code Sections 31007, 31025 and 31101; and

WHEREAS, some District customers from time to time become delinquent in their payment of water service charges; and

WHEREAS, the General Manager has prepared the attached Written Report for Delinquent Water Service Charges for Fiscal Year 2023/2024 (the “Report”); and

WHEREAS, the District has decided that said delinquent and unpaid charges are to be included in the annual taxes next levied upon the property and shall constitute a lien on the property, pursuant to Water Code Sections 31701(e) and 31701.5; and

WHEREAS, in accordance with Water Code Section 31701.6, the District is required to notify the holder of title to the property whenever delinquent and unpaid charges for water and other services or either which could become a lien on such property pursuant to Water Code Section 31701.5 remain delinquent and unpaid for 60 days, as specified in the Report; and

WHEREAS, the District Board of Directors has conducted a duly noticed public meeting concerning the Report and considered any comments or protests received at the public meeting.

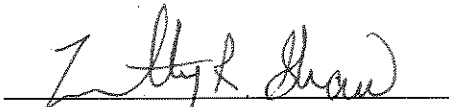
NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rio Linda Elverta Community Water District as follows:

1. The Board hereby approves and adopts the Report attached hereto as **Exhibit A**. The Board hereby authorizes and directs that the delinquent utility charges listed in the Report be collected on the County of Sacramento property tax roll. The Board hereby requests the Auditor-Controller of the County of Sacramento to enter the delinquent charge amounts against the respective parcels of land as they appear on the property tax roll and collect the delinquent amounts at the same time and in the same manner as general property taxes, pursuant to Water Code Section 31701.5.
2. The Board hereby directs the General Manager or his or her designee to provide the required notice to customers that delinquent utility charges will be collected on the County of Sacramento property tax roll, to submit all necessary documentation as required by the Auditor-Controller of the County of Sacramento, and to undertake all actions necessary and incidental in accordance with the California Water Code to collect the delinquent utility charges (as specified in **Exhibit A**) on the County of Sacramento property tax roll.

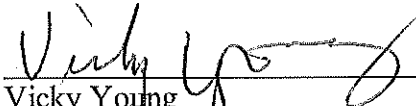
APPROVED AND ADOPTED by the Board of Directors of the Rio Linda / Elverta Community Water District on this 22nd day of July 2024. By the following vote: 4-0-1-0

AYES: Mary Garrison, Chris Gifford, Jason Green and Vicky Young
NAYS: None
ABSENT: Anthony Cline
ABSTAIN: None

ATTEST:



Timothy R. Shaw
Secretary of the Board of Directors



Vicky Young
President, Board of Directors

EXHIBIT A

WRITTEN REPORT FOR DELINQUENT WATER SERVICE CHARGES FOR FISCAL YEAR 2022-2023

Rio Linda Elverta Community Water District, Sacramento County, California presents herewith its written report on delinquent water service charges to be collected on the County Tax Roll of Sacramento County, California, for the fiscal year 2023-204.

Said charges were imposed and collected pursuant to and at the rates established therefore in ordinances and resolutions which were heretofore duly passed and adopted by the Board of Directors of the District. These charges were levied without regard to property valuation.

This report contains a description of each parcel of real property receiving such services and facilities with respect to which charges are delinquent and the amount of the delinquent charges for each parcel, computed in conformity with the charges prescribed by said ordinances and resolutions.

NOTICES OF THE HEARING on this report has been duly given in the manner provided by law, and after having made such revision, changes, reductions or modifications of any charge or charges deemed necessary or proper, the Board of Directors has made its determination on each charge as now described herein and has finally adopted this report.

The names and addresses of the owners of said properties and the description of said properties as shown on the last equalized assessment roll of the County of Sacramento, State of California, together with the amount of delinquent water charges set opposite each, are as hereafter set forth to with:

Location No.	Account No.	Balance	Parcel #
64450RANDY0ST	1101000	\$633.91	214 0033 009 0000
4410ELKHORN0BLV	2006001	\$1,086.24	214 0063 013 0000
63390RIOOLINDA	2044000	\$598.35	214 0092 031 0000
2170JUBILEE0WAY	3076203	\$1,395.07	214 0300 061 0000
65040BEAMER0WAY	4442000	\$756.28	206 0324 021 0000
3300WILLISOAVE	6019000	\$288.88	214 0243 004 0000
61210W02ND0ST	6107502	\$497.54	214 0112 009 0000
664006TH0STREET	9157000	\$919.94	206 0251 012 0000
5230JAMIE0CT.	9173001	\$1,229.25	214 0310 006 0000
7430M0ST	11156202	\$497.54	206 0184 016 0000
1250W0U0ST	13011201	\$650.77	202 0121 019 0000
84240FERNANDO	13161000	\$529.00	202 0232 005 0000
4280W0DELANO0ST	13211002	\$502.72	202 0310 036 0000
7302010TH0STREE	19153100	\$994.94	207 0022 009 0000
57300DRY0CREEK	22234000	\$925.13	215 0220 030 0000
15150E0ST	24122004	\$497.55	215 0130 035 0000
15320E0STREET	24154506	\$497.54	215 0140 020 0000
13250C0ST	24180206	\$258.76	215 0140 072 0000
5945022ND0ST	25134003	\$497.54	215 0161 014 0000
22160E0ST	25136001	\$497.54	215 0162 002 0000
6623022ND0ST	25544103	\$497.54	207 0211 023 0000
6452018TH0ST	25622000	\$432.20	207 0250 006 0000
2577B0ELKHORN0B	26473001	\$579.24	208 0041 012 0000

RESOLUTION No. 2024-04
A RESOLUTION ESTABLISHING FISCAL YEAR 2024-25 OPERATING AND
CAPITAL IMPROVEMENT BUDGET FOR THE RIO LINDA /ELVERTA
COMMUNITY WATER DISTRICT

WHEREAS, the Rio Linda / Elverta Community Water District (“District”) has identified the District’s operating costs as well as the costs of capital improvements to the infrastructure of the District, for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025; and

WHEREAS, the District has prepared a budget setting forth the dollar amounts proposed for operating the District: \$2,716,714.00 and for capital improvements: \$686,150.00; and

WHEREAS, the Board of Directors reviewed and adopted the Preliminary Budget for the District operations and capital improvements at a regular meeting held on June 24, 2024; and

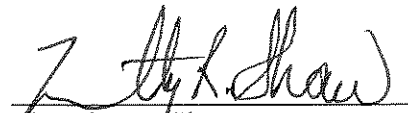
WHEREAS, a noticed public hearing was held August 26, 2024 for the purpose of receiving public comment on the proposed Fiscal Year 2024-25 Operating and Capital Improvement Budget.

NOW THEREFORE, BE IT RESOLVED by the Rio Linda / Elverta Community Water District Board of Directors that the attached 2024-25 Fiscal Year Operating and Capital Improvement Budget is hereby approved and appropriated for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.

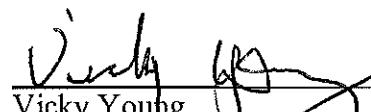
APPROVED AND ADOPTED by the Board of Directors of the Rio Linda / Elverta Community Water District on this 26th day of August 2024. By the following vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

ATTEST:



Timothy R. Shaw
Secretary of the Board of Directors



Vicky Young
President, Board of Directors