

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

September 6, 2022 @ 6:00 P.M.

New Beginnings Fellowship Church
7008 10th Street
Rio Linda, CA 95673

The meeting was called to order at 6:00 P.M. The meeting was attended by Director Gifford, Director Green, General Manager Tim Shaw, and Contract District Engineer Mike Vasquez. (Note, Director Ridilla had pre-noticed his unavailability for this meeting and the Chair (Director Green) planned to and did attend the meeting).

Call to Order: 6:00 P.M.

Public Comment: *There were no members of the public in attendance*

Items for Discussion:

1.	Engineers Update
<i>The Contract District Engineer presented his written report and provided additional detail on the pipe replacement project permitting, Fox Hallow meter installations, Urban Water Management Plan submittal to Sacramento County and the raising iron progress at Elkhorn and Rio Linda Blvd.</i>	
2.	Fiscal Year 2022-2023 Budget Revision
<i>The General Manager presented his written report, then expounded upon the need for the revisions and the source of the funding to bridge the shortfall (fiscal year 2022/2023 pipe replacement project funding). The General Manager also conveyed that their maybe more revisions needed if the trend toward spiraling cost escalations (e.g. insurance, solid waste, internet, uniform service etc) continues.</i> <i>The Executive Committee forwarded the budget revision onto the September 19th Board agenda with the Committee's recommendation for Board approval.</i>	
3.	Professional Services Agreement with Independent Auditor
<i>The General Manager submitted his written report, which summarized the Request For Proposals (RFP) process. Staff completed the evaluation of proposals and selected the proposal for the most qualified respondent (Maze). Staff drafted a Professional Services Agreement using the standardized, Board approved form.</i> <i>The Executive Committee forwarded this item onto the September 19th Board agenda with the Committee's recommendation for Board approval.</i>	
4.	Discuss the Past Several Years of Regulatory / Enforcement New Mandates
<i>The General Manager presented his written report. Director Gifford commented on the astonishing number of person-hours expended on these mandates.</i> <i>Director Gifford requested, and Director Green agreed, to forward this item as informational onto the September 19th Board agenda.</i>	
5.	Discuss the process for annual performance review of the General Manager.
<i>The General Manager presented his written report, then the Executive Committee engaged in general discussion on the annual performance review process compared to the agenda item, closed session, at the August 15th meeting.</i> <i>The Executive Committee directed staff to place an item on the September 19th agenda to enable Board consideration for establishing a GM performance review ad hoc committee.</i>	

6.	Discuss the Appropriateness for Establishing MOU Re-opener Negotiations Ad Hoc Committee.
<p><i>The General Manager presented his written report and summarized the requirement in the current MOU for re-opening negotiations on Cost of Living Adjustments (COLA) if the specified criteria for re-opening negotiations is met. Although the pace of inflations seems to have flattened, it seems unlikely that inflation will diminish sufficiently to avoid the need to re-opening negotiations once the official report from the Bureau of Labor Statistics is published in mid-November.</i></p> <p><i>The Executive Committee directed staff to place an item on the September 19th Board agenda to enable Board consideration for establishing an MOU Re-Opener for COLA negotiations.</i></p>	
7.	Discuss Expenditures for July 2022.
<p><i>The Executive Committee briefly discussed the invoice from White Brenner for July services with particular focus on the charges for internal consultations within the firm.</i></p> <p><i>The Executive Committee forwarded the Expenditures onto the September 19th Board agenda with the Committee's recommendation for Board approval.</i></p>	
8.	Discuss Financial Reports for July 2022.
<p><i>The Executive Committee forwarded the Financial Report onto the September 19th Board agenda with the Committee's recommendation for Board approval.</i></p>	

Directors' and General Manager Comments: Brief discussion on the methods / rates for inoperable meters at other water agencies in our region.

Items Requested for Next Month's Committee Agenda: None

Adjournment: 6:52 P.M.

Next Executive Committee meeting: October 4, 2022 Visitors/Depot 6730 Front St., Rio Linda, CA 95673