

**MINUTES OF THE MAY 16, 2022
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL

The May 16, 2022 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitor's Depot Center 6730 Front Street, Rio Linda, CA 95673. This meeting will be physically open to the public with some reasonable limitations pursuant to current state and county guidelines. All in-person attendees are required to wear masks pursuant to the Sacramento County public health order and the federal Americans with disabilities act. Director Harris led the pledge of allegiance.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Mary Harris, Director John Ridilla, Director Gifford and General Manager Tim Shaw, Legal Counsel, Erin Dervin, and District Engineer, Mike Vasquez were present.

2. PUBLIC COMMENT

Members of the public questioned the number of packets available at the meeting.

3. CONSENT CALENDAR (Action items: Approve Consent Calendar Items)

3.1 Minutes

April 16, 2022

3.2 Expenditures

March 2022 Expenditures

3.3 Financial Reports

March 2022 Financial Reports

Comments/Questions – No public Comment.

It was moved by Director Gifford and seconded by Director Ridilla to approve the consent calendar with the corrected minutes. Directors Green, Harris, Gifford and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.

4. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

4.1 GM Report.

The General Manager, Tim Shaw provided his monthly report to the Board of Directors.

The Board took no action on this item.

4.2 District Engineer's Report.

The Contract District Engineer report provided a General District Engineering, Active Development Reviews (only projects with updates from the last Board Meeting), CIP Dry Creek Road Pipe Replacement Project and 2020 Urban Water Management Plan.

The Board took no action on this item

4.3 Consider Change Order on Pipe Replacement Contract Due to Supply Chain Shortage on Ductile Iron Pipe.

The Contract District Engineer has been continuously corresponding with Rawles Engineering regarding the availability and price of the ductile iron pipe specified in the annual pipe replacement program. The global supply chain issues have impacted the availability and raised the price for ductile iron pipe.

Rawles recently reported having identified a source of ductile iron pipe, but the price is approximately 50% higher than the price used in the Rawles bid. The impact and extent of the global supply chain issues could not have been reasonably anticipated in the competitive bidding process.

The Executive Committee discussed options and supports the Board and contractor consider a change order (included as a document associated with this item) to address the unforeseeable rise in ductile iron pipe.

Comments/Questions – No public comment.

It was moved by Director Harris and seconded by Director Ridilla to approve the change order on the pipe replacement due to supply chain shortage on ductile iron pipe. Directors Green, Gifford, Harris and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.

4.4 Consider Adopting Resolution 2022-04, Commending Robert Reisig’s Community Service.

RLECWD Board President Robert Reisig passed away on April 18th. Prior to his passing, Robert had provided commendable service to the Rio Linda / Elverta community through his participation in many community service entities.

Comments/Questions – No public comment.

It was moved by Director Gifford and seconded by Director Harris should adopt Resolution 2022-04, commending the years of community service by Robert Reisig. Directors Green, Gifford, Harris and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.

4.5 Consider Options for Filling the Board Member Vacancy and Related Assignments.

The California Elections Code delineates options and time constraints for the governing body of a special district for filling a Board Member vacancy. The Sacramento County Elections Office guide for filling vacancies is included as a document associated with this item.

The basic options are filling the vacancy via appointment or via election. The timing of this vacancy, however, presents a timing aspect which precludes the necessity for a costly special election if the Board opts for filling the vacancy by election. Such election would be consolidated with the general election in November 2022. This option would effectively be two 4-year seats and one 2-year seat.

In addition to the election code process described above, the Board should also consider the assignments of President and Executive Committee. The Vice President has stepped up on an interim basis for responsibilities of the Chair and the May 2nd Executive Committee.

Comments/Questions – No public Comment.

It was moved by Director Harris and seconded by Director Ridilla to wait until the November 2022 Election. Directors Green, Harris, Gifford, and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.

4.5.1 Board President (or Vice President if current Vice President assumes the presidency).

Comments/Questions – No public Comment.

It was moved by Director Harris and seconded by Director Ridilla to assign Director Jason Green as President and Director John Ridilla as Vice President. Directors Green, Harris, Gifford, and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.

4.5.2 Executive Committee assignment.

Comments/Questions – No public Comment.

It was moved by Director Harris and seconded by Director Ridilla to assign Director Chris Gifford to the Executive Committee. Directors Green, Harris, Gifford, and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.

Comments/Questions – No public Comment.

It was moved by Director Green and seconded by Director Ridilla to appoint Director Harris to the SGA 3x3 committee. Directors Green, Harris, Gifford, and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.

4.6 Consider Confirming the Amount of Water Rate Adjustment Stipulated for July 1, 2022 in Resolution 2021-03, Exhibit A.

The objectives and Prop 218 requirements for a multi-year rate adjustment entails the process of projecting increases in the cost of service over the span of the multi-year adjustment. The obvious and most typical adjustment is for anticipated inflation in the cost of service. Fuel, electricity and admin expenses virtually never stay flat. The amount of inflation the entire country is experiencing is far greater than the 3% assumed in the Rate Study / Cost of Service adopted by the Board in July of 2021.

In addition to inflation adjustments, multi-year costs of service projections evaluate the anticipated increases to the cost of service due to regulatory and operational changes, e.g., water treatment requirements. The State Water Resources Control Board has already published their draft notice regarding re-establishing the Hexavalent Chromium Maximum Contaminant Level (MCL) at 10-parts per billion.

Exhibit A to Resolution 2021-03 is included as a document associated with this item.

Comments/Questions – No public Comment.

It was moved by Director Ridilla and seconded by Director Gifford to confirm the anticipated increases for the cost of service have materialized, and the July 1, 2022 column in Exhibit A to Resolution 2021-03. Directors Green, Harris, Gifford, and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.

4.7 Consider Agreement with CoreLogic for Property Information Services.

CoreLogic has been providing services to the District for years. The services provided include property / parcel ownership records, lien reports etc.

Apparently, there has been a merger or consolidation at CoreLogic which CoreLogic has asserted requires the District to execute an agreement. Such agreement includes typical contract language such as indemnity clauses. The authority to agree to contract terms and conditions is the sole authority of a public agencies elected Board. The Board cannot delegate their authority and must consider such contracts at a properly notices public meeting.

Further, public agency contracts must be reviewed by the public agency Legal Counsel, who ultimately represents the public served by the public agency. It is reasonable to assume that Legal Counsel charges for review of the proposed contract will not be negligible. Legal Counsel has reviewed the proposed agreement and found no substantive legal issues.

Comments/Questions – Public member commented on the use of the program to sign up for service.

It was moved by Director Gifford and seconded by Director Ridilla to approve the agreement with Corelogic for Property Information. Directors Green, Gifford, and Ridilla voted yes. Director Harris voted no. The motion carried with a roll call vote of 3-1-0.

4.8 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.

GM Shaw stated there are 4 respondents and was recommended to establish an ad hoc committee to interview the respondents.

4.81.1 Ad Hoc Committee to interview legal services respondents.

It was moved by Director Harris and seconded by Director Ridilla to nominate herself and Director Ridilla on the Ad Hoc Committee.. Directors Green, Harris, Gifford, and Ridilla voted yes. The motion carried with a roll call vote of 4-0-0.

5. INFORMATION ITEMS

5.1 District Activities Reports

- 5.1.1. Water Operations Report – Written report provided.
- 5.1.2. Completed and Pending Items Report – Written report provided.
- 5.1.3. Conservation Report – Written report provided.
- 5.1.4. Leak Repair Report – Report provided.

GM Shaw informed the Board that the surplus money was put into the vehicle replacement fund and the District has the opportunity to purchase a 2019 Ford Fusion with the 25k that was placed in the fund to replace the District’s Jeep that was sold. The Board agreed with the purchase.

5.2 Board Member Report

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 –
- 5.2.2 Sacramento Groundwater Authority – Harris (primary) – Special Meeting Agenda Provided.
Director Harris requested to have the Board compensation policy reviewed.
- 5.2.3 Executive Committee – Green (interim assignment, Ridilla – Minutes provided.
- 5.2.4 ACWA/JPIA – Ridilla – No report.

6. DIRECTORS’ AND GENERAL MANAGER COMMENTS –

7. ADJOURNMENT - In memory of Director Robert Reisig at 7:35pm.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
Jason Green, President of the Board