

**RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT  
PUBLIC HEARING AND REGULAR MEETING OF THE  
BOARD OF DIRECTORS**

**August 25, 2025 (6:30 p.m.)**

Visitor's / Depot Center  
6730 Front Street  
Rio Linda, CA 95673

*Our Mission is to provide a safe and reliable water supply in a cost-effective manner.*

**AGENDA**

The Board may discuss and take action on any item listed on this agenda, including items listed as information items. The Board may also listen to the other items that do not appear on this agenda, but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**1. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENT**

*2.1. Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).*

**3. CONSENT CALENDAR *Action items: Approve Consent Calendar Items*)**

**3.1. Minutes**

*July 28, 2025 regular meeting and August 13, 2025 special meeting budget workshop  
The Board is being asked to approve the Minutes from July 28, 2025 Regular Board Meeting and August 13, 2025 special meeting.*

**3.2. Expenditures**

*The General Manager recommends the Board approve the June 2025 Expenditures.*

**3.3. Financial Reports**

*The General Manager recommends the Board approve the June 2025 Financial Report.*

**4. PUBLIC HEARING TO CONSIDER ADOPTING THE FISCAL YEAR 2025-26  
OPERATING AND CAPITAL IMPROVEMENTS BUDGETS**

**4.1. Open Public Hearing**

**4.2. Fiscal Year 2025-26 Operating and Capital Improvement Budgets**

**4.3. Public Comment**

**4.4. Close Public Hearing**

**4.5. Consider Adoption of Resolution No. 2025-02 to approve the Fiscal Year 2025-26 Operating and Capital Improvement Budgets.**

## **5. REGULAR CALENDAR**

### **ITEMS FOR DISCUSSION AND ACTION**

#### **5.1. GM Report.**

5.1.1. *The General Manager will provide his monthly report to the Board of Directors*

#### **5.2. District Engineer's Report.**

5.2.1. *The Contract District Engineer will provide his monthly report to the Board of Directors.*

#### **5.3. Consider Authorizing Late Submittal Board Member Compensation Requests Pursuant to District Policy 2.20.140.**

#### **5.4. Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant District Policy 2.01.065.**

#### **5.5. Consider Board Selection of Officers for the Remainder of the 2025 Term.**

#### **5.6. Consider Customer Request for Board Review of Billing Issues.**

#### **5.7. Consider Requested Agenda Items from Director Liverett Emailed on Friday, 7-25-2025 at 10:55 P.M.**

5.7.1. **Restoring/Revising the RLECWD Organizational Chart.**

5.7.2. **Engaging a Forensic Accountant.**

5.7.3. **PFAS / PFOA Compliance Planning.**

5.7.4. **Surface Water Access.**

## **6. PUBLIC COMMENT PRIOR TO CLOSED SESSION**

## **7. CLOSED SESSION - THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS:**

7.1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVT CODE § 54956.9(d)(2)

One Potential Case: July 31, 2025, Claim from Pat Goyet

7.2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVT CODE § 54956.9(d)(2)

One Potential Case: August 8, 2025 Email from Director Maria Liverett.

## **8. RETURN TO OPEN SESSION, REPORT OF ITEMS FROM CLOSED SESSION**

## **9. INFORMATION ITEMS**

### **9.1. District Activities Reports**

9.1.1. Water Operations Report

9.1.2. Conservation Report

9.1.3. Leak Repair Report

9.1.4. District Policy 2.01.400 Compliance and Enforcement

9.1.5. Minor Budget Revision

### **9.2. Board Member Reports**

9.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065

9.2.2. Sacramento Groundwater Authority – Liverett

9.2.3. Executive Committee – Young/Liverett

9.2.4. ACWA/JPIA – Cline

9.2.5. GM Annual Performance Review Ad Hoc Young/Cline

**10. DIRECTORS' AND GENERAL MANAGER COMMENTS**

**11. ADJOURNMENT –**

Upcoming meetings:

Executive Committee

September 10, 2025, Wednesday, 6:00 pm. Visitors / Depot Center, 6730 Front St. Rio Linda, CA

Board Meeting

September 22, 2025, Monday, 6:30 pm. Visitors / Depot Center, 6730 Front St. Rio Linda, CA



**Consent Calendar  
Agenda Item: 3.1**

**Date:** August 25, 2025

**Subject:** Minutes

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

N/A -Minutes of Board meetings are not reviewed by committees.

**Current Background and Justification:**

These minutes are to be reviewed and approved by the Board of Directors.

**Conclusion:**

I recommend the Board review and approve (as appropriate) the minutes of meetings provided with your Board packets.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

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**MINUTES OF THE JULY 28, 2025  
BOARD OF DIRECTORS REGULAR MEETING  
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

The Link below provides access the video of this meeting.

<https://vimeo.com/1105539859>

**1. CALL TO ORDER, ROLL CALL & PLEDGE OF ALLEGIANCE**

The July 28, 2025, meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:35 p.m. Visitors/Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Vicky Young, Director Maria Liverett, Director Anthony Cline, Director Gifford, and General Manager Tim Shaw, and Mike Vasquez, Vasquez Engineering, and legal counsel were present. Director Green led with the pledge of allegiance.

**2. PUBLIC COMMENT-** Public member commented on invoices for the expenditures not being included in the Board packet and at the Executive committee meeting it was agreed that an item for censure was to be included on this Board agenda that did not appear.

Public member addressed the Board about an issue he has with his meter and requested to have the Board assign him someone he can work with. The public member gave a copy of his water bill and provided his phone number to the Board President Gifford who told the customer he and Director Cline would work on this issue.

**3. CONSENT CALENDAR(8:06)**

**3.1. June 23, 2025 Minutes**

**3.2 May 2025 Expenditures**

**3.3 May 2025 Financials**

Comments/Questions – Public member commented on several line items on the expenditure report, including conservation, and credit card expenses.

Comments/Questions – Director Liverett asked about the scheduling of the Budget workshop. President Gifford indicated the Budget Workshop was scheduled in lieu of having the Executive Committee meeting.

*(8:16) It was moved by Director Green seconded by Director Cline to approve the Consent Calendar. Directors Green, Young, Cline, Liverett, Gifford and voted yes. The motion carried by a roll call vote of 5-0-0.*

**4. REGULAR CALENDAR -ITEMS FOR DISCUSSION AND ACTION**

**4.1 GM Report (20:18)**

The General Manager, Tim Shaw, provided his monthly report to the Board of Directors.

Comments/Questions – No comments.

*The Board took no action on this item.*

**4.2 Public Works Projects Report (20:54)**

Mike Vasques, Vasquez Engineering report provided, General District Engineering.

Comments/Questions – Directors Liverett asked about well 12a presentation. She further questioned getting a cost analysis on surface water and information on dissolution of the Elverta Specific Plan.

Mike Vasques stated he did provide the cost analysis by email as requested by Director Liverett.

*Board took no action on this item.*

**4.3 Consider Adopting Resolution 2025-01, Authorizing the Annual Direct Levy on Specified Delinquent Accounts.(29:48)**

Comments/Questions – General Discussion of the Board.

Comments/Questions – No public comment.

*(31:39) It was moved by Director Cline and seconded by Director Liverett to adopt Resolution no. 2025-01 authorizing the annual levy on specified delinquent accounts. Directors Young, Liverett, Green, Gifford, and Cline voted yes. The motion carried with a roll call vote of 5-0-0.*

**4.4 Consider Approving a Proposed New Policy Stipulating the Approved Methods for Distributing Meeting Packets to Board Members (32:09)**

Comments/Questions – Public member stated the board packets have always been delivered to the Directors.

*(33:50) It was moved by Director Young and seconded by Director Liverett to remove this item from the agenda. Directors Young, Liverett, and Cline voted yes. Directors Gifford and Green voted no. The motion carried with a roll call vote of 3-2-0.*

**4.5 Consider Approving an Engagement Agreement with Liebert Cassidy Whitmore for Legal Services on Labor Issues. (35:33)**

Comments/Questions – Director Liverett recommended slowing down and allowing the Board to review the attorneys.

Comments/Questions – Public members commented on the labor attorney.

*(57:35) It was moved by Director Cline and seconded by Director Young approving the engagement agreement with Liebert Cassidy Whitmore for Legal Services for amount up to 10k and include the directors in any allowable correspondence with the attorney. Directors Liverett, Green, Gifford and Cline voted yes. Director Young abstained. The motion carried with a roll call vote of 4-0-1.*

**4.6 Approving an Engagement Agreement with Van Dermeyden Makus for Independent Investigation Services. (1:10:28)**

Comments/Questions – Members of the Board had general questions on the need for an independent investigation.

**The Board agreed to move the vote on this item to after closed session.**

**4.7 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065 (1:31:30)**

Director Young indicated that she would not be able to attend the Special Meeting and would like to have it on another day. She further recommended that President Chris Gifford be removed a president.

Legal counsel suggested these requests be placed on the next agenda.

**5. INFORMATION ITEMS**

**5.1 District Activities Reports (1:25:05)**

5.1.1 Conservation Report – Report Provided.

5.1.2 Presentation on Well 12A Exploring Multifaceted Benefits for Accelerating the Existing Timelines.

Comments/Questions - General discussion by the Board.

Comments/Questions – Public member questioned the contract dates.

**5.2 Board Member Report (1:26:23)**

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action.
- 5.2.2 Sacramento Groundwater Authority – Liverett /Cline – No report.
- 5.2.3 Executive Committee – Liverett, Young – Minutes provided.
- 5.2.4 ACWA/JPIA – Cline – No meeting.
- 5.2.5 Diamond Communications Contract Ad Hoc (Liverett / Gifford) – Nothing to Report

Comments/Questions –No comment.

**6. PUBLIC COMMENT PRIOR TO CLOSED SESSION -NO COMMENT.**

**7. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION AND ONGOING LABOR NEGOTIATIONS:**

***7.1. CONFERENCE WITH LEGAL COUNSEL – EXITING LITIGATION***

*NAME OF CASE: UNFAIR LABOR PRACTICE CHARGE FILED WITH THE PUBLIC EMPLOYEE RELATIONS BOARD BY TEAMSTERS LOCAL 150 ON BEHALF OF RIO LINDA ELVERTA COMMUNITY WATER DISTRICT STAFF ON JUNE 27, 2025*

**8. RETURN TO OPEN SESSION, DISCUSSION AND POSSIBLE ACTION – NO REPORTABLE ACTION WAS TAKEN.**

**4.6 Approving an Engagement Agreement with Van Dermyden Makus for Independent Investigation Services. (1:10:28)**

*(1:29:10) It was moved by Director Liverett and seconded by Director Cline approved engagement agreement with Van Dermyden Makus for Independent Investigation services and monitor expenses . Directors Young, Liverett, Green, Gifford and Cline voted yes. The motion carried with a roll call vote of 5-0-0.*

**9.DIRECTORS’ AND GENERAL MANAGER COMMENTS – NO Comments.**

**10. ADJOURNMENT** - The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

\_\_\_\_\_  
Timothy R. Shaw, Secretary

\_\_\_\_\_  
Chris Gifford, President of the Board

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**MINUTES OF THE AUGUST 13, 2025 DIRECTORS SPECIAL  
BOARD MEETING –BUDGET WORKSHOP  
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

**The Link below provides access the video of this meeting.**

<https://vimco.com/1110032135>

**1. CALL TO ORDER, ROLL CALL & PLEDGE OF ALLEGIANCE**

The August 13, 2025, meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitors/Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Maria Liverett, Director Anthony Cline, Director Gifford, and General Manager Tim Shaw, and Mike Vasquez, Vasquez Engineering were present. Director Young was absent.

**2. PUBLIC COMMENT-** Public members voiced cutting expenses and inquired if this budget workshop was to raise rates.

**3. BUDGET WORKSHOP (Board Action is Neither Anticipated nor Required) (1:52)**

GM Shaw gave an overview of items in the budget increasing are due to rising costs of more than 3% that was budgeted on some of the key items, several litigation items causing legal fees to increase, and the District's need for a vacuum trailer.

Comments -Public members commented on increasing water bills more than double in 10 years, the usage fees are extremely high and causing high bills, inquired on the cost of a rate consultant,

GM Comments – Shaw stated some of the costs are due State mandates that the District has to comply with and the raising legal fees are out of the District's control if someone file a claim against the District. Shaw added that the District has been for several years underfunding towards road repaving, so that has been added to the budget along with labor for replacing old meters.

Board Comments – Director Liverett suggested on adopting the prior year budget and try to get new growth in the district to offset fees and costs. She further suggested reviewing the idea again of the River Arc and PF-8 to bring in surface water to promote growth.

Meeting adjourned at 6:58 p.m.

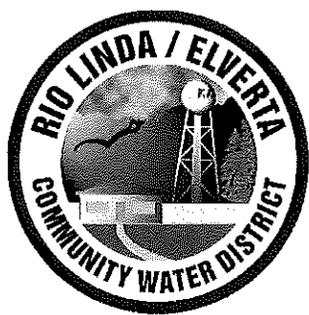
Respectfully submitted,

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Timothy R. Shaw, Secretary

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Chris Gifford, President of the Board



**Consent Calendar  
Agenda Item: 3.2**

**Date:** August 25, 2025

**Subject:** Expenditures

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

The General Manager recommends Board approval of the June 2025 Expenditures report.

**Current Background and Justification:**

These expenditures have been completed since the last regular meeting of the Board of Directors.

**Conclusion:**

Board approval of the Consent Agenda incorporates approval of the June 2025 Expenditures report.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**Rio Linda Elverta Community Water District  
Expenditure Report  
June 2025**

**EFT's and Checks**

| <b>Date</b> | <b>Num</b> | <b>Name</b>                          | <b>Memo</b>   | <b>Amount</b> |
|-------------|------------|--------------------------------------|---|---------------|
| 06/11/2025  | EFT        | QuickBooks Payroll Service           | For PP Ending 6/07/25 Pay date 6/25/25                | 38,836.39     |
| 06/12/2025  | EFT        | CalPERS                              | For PP Ending 6/07/25 Pay date 6/25/25                | 5,058.33      |
| 06/12/2025  | EFT        | CalPERS                              | For PP Ending 6/07/25 Pay date 6/25/25                | 2,021.65      |
| 06/12/2025  | EFT        | Internal Revenue Service             | Employment Taxes                                      | 15,061.16     |
| 06/12/2025  | EFT        | Employment Development               | Employment Taxes                                      | 3,428.55      |
| 06/12/2025  | EFT        | Adept Solutions                      | Monthly Computer Maintenance                          | 1,756.20      |
| 06/12/2025  | EFT        | Comcast                              | Telephone-Landline                                    | 122.07        |
| 06/12/2025  | EFT        | Empower                              | Deferred Compensation Plan: Employer & Employee Share | 2,657.35      |
| 06/12/2025  | EFT        | Ramos Oil                            | Fuel  | 984.13        |
| 06/12/2025  | EFT        | Republic Services                    | Utilities   | 194.06        |
| 06/12/2025  | EFT        | Umpqua Bank Credit Card              | See Credit Card Transactions for Detail               | 573.05        |
| 06/12/2025  | EFT        | Verizon Connect                      | Field IT  | 63.80         |
| 06/12/2025  | EFT        | Verizon                              | Field Communication                                   | 475.26        |
| 06/12/2025  | 3445       | VOID                                 | VOID  | 0.00          |
| 06/12/2025  | 3447       | Customer                             | Final Bill Refund                                     | 190.18        |
| 06/12/2025  | 3448       | ACWA/JPIA Powers Insurance Authority | EAP   | 24.80         |
| 06/12/2025  | 3449       | Corelogic Solutions                  | Subscription  | 106.09        |
| 06/12/2025  | 3450       | Sierra Chemical                      | Chemical Supplies                                     | 1,504.80      |
| 06/12/2025  | 3451       | Streamline                           | Website   | 100.00        |
| 06/12/2025  | 3452       | Vanguard Cleaning Systems            | Janitorial  | 195.00        |
| 06/12/2025  | 3453       | West Coast Energy Systems            | Pumping Maintenance                                   | 7,484.54      |
| 06/12/2025  | 3454       | VOID                                 | VOID  | 0.00          |
| 06/12/2025  | 3455       | VOID                                 | VOID  | 0.00          |
| 06/12/2025  | 3456       | VOID                                 | VOID  | 0.00          |
| 06/12/2025  | 3457       | VOID                                 | VOID  | 0.00          |
| 06/12/2025  | 3458       | VOID                                 | VOID  | 0.00          |
| 06/12/2025  | 3459       | VOID                                 | VOID  | 0.00          |
| 06/12/2025  | 3460       | VOID                                 | VOID  | 0.00          |
| 06/12/2025  | 3461       | SMUD                                 | Utilities   | 18,296.90     |
| 06/12/2025  | 3462       | UniFirst Corporation                 | Uniforms  | 600.15        |
| 06/12/2025  | 3463       | Vasquez Engineering                  | Engineering   | 5,000.00      |
| 06/12/2025  | 3464       | BSK Associates                       | Lab Fees  | 1,490.41      |
| 06/12/2025  | 3465       | Pacific Shredding                    | Office Expense  | 47.04         |
| 06/12/2025  | 3471       | ABS Direct                           | Printing & Postage & Postage                          | 7,512.30      |
| 06/23/2025  | EFT        | Wageworks                            | FSA Administration Fee                                | 76.25         |
| 06/25/2025  | EFT        | QuickBooks Payroll Service           | For PP Ending 6/21/25 Pay date 6/27/25                | 21,038.09     |
| 06/26/2025  | EFT        | CalPERS                              | For PP Ending 6/21/25 Pay date 6/27/25                | 3,855.60      |
| 06/26/2025  | EFT        | CalPERS                              | For PP Ending 6/21/25 Pay date 6/27/25                | 1,465.25      |
| 06/26/2025  | EFT        | Internal Revenue Service             | Employment Taxes                                      | 7,982.54      |
| 06/26/2025  | EFT        | Employment Development               | Employment Taxes                                      | 1,659.08      |
| 06/26/2025  | EFT        | Empower                              | Deferred Compensation Plan: Employer & Employee Share | 2,232.65      |
| 06/26/2025  | EFT        | Kaiser Permanente                    | Health Insurance                                      | 2,575.25      |



**Rio Linda Elverta Community Water District  
Expenditure Report  
June 2025**

|  |      |                                  |   |                          |
|--|------|----------------------------------|---|--------------------------|
| 06/26/2025   | EFT  | Principal                        | Dental & Vision Insurance                       | 1,852.30                 |
| 06/26/2025   | EFT  | Western Health                   | Health Insurance                                | 13,032.96                |
| 06/26/2025   | 3466 | Customer                         | Final Bill Refund                               | 72.37                    |
| 06/26/2025   | 3467 | Best, Best & Kreger LLP          | Legal May 2025                                  | 16,704.39                |
| 06/26/2025   | 3468 | Buckmaster Office Solutions      | Office Equipment                                | 93.97                    |
| 06/26/2025   | 3469 | DirectHit Pest Control           | Building Maintenance                            | 95.00                    |
| 06/26/2025   | 3470 | PG&E                             | Utilities                                       | 56.23                    |
| 06/26/2025   | 3472 | Meridian Utility Equipment Sales | Construction Equipment Maintenance: Vac Trailer | 367.50                   |
| 06/26/2025   | 3473 | Oreilly Automotive               | Transportation Maintenance                      | 116.77                   |
| 06/26/2025   | 3474 | Rio Linda Hardware               | Shop Supplies                                   | 352.93                   |
| 06/26/2025   | 3475 | Sierra Chemical                  | Chemical Supplies                               | 5,132.88                 |
| 06/26/2025   | 3476 | Spok, Inc.                       | Field Communication                             | 31.60                    |
| 06/26/2025   | 3477 | Verizon Wireless                 | Internet Service                                | 45.40                    |
| 06/26/2025   | 3478 | Vulcan Materials Company         | Distribution Supplies                           | 731.99                   |
| <b>Total 10020 - Operating Account Budgeted Expenditures</b> |      |                                  |   | <b><u>193,355.21</u></b> |

**Credit Card Transactions**

| <b>Date</b>                           | <b>Num</b> | <b>Name</b>                 | <b>Memo</b>                                  | <b>Amount</b>        |
|---------------------------------------|------------|-----------------------------|--|----------------------|
| 05/01/2025                            | CC         | Water Rite Products         | Distribution Supplies                        | 36.36                |
| 05/12/2025                            | CC         | Water Rite Products         | Distribution Supplies                        | 26.61                |
| 05/14/2025                            | CC         | Zoom Video Communications   | Computer Systems - Zoom monthly subscription | 15.99                |
| 05/16/2025                            | CC         | Walmart                     | Office Supplies - Envelopes & Paper          | 92.13                |
| 05/19/2025                            | CC         | USPS                        | Postage                                      | 73.00                |
| 05/22/2025                            | CC         | Crexendo Business Solutions | Telephone                                    | 77.94                |
| 05/28/2025                            | CC         | Amazon                      | Computer Systems - Power Supply Equipment    | 124.96               |
| 05/29/2025                            | CC         | Backflow Distributors Inc.  | Backflow Testing Supplies                    | 126.06               |
| <b>Total Credit Card Expenditures</b> |            |                             |  | <b><u>573.05</u></b> |

**Employee Paid Pass-throughs**

| <b>Date</b>   | <b>Num</b> | <b>Name</b>                        | <b>Memo</b>                        | <b>Amount</b>          |
|---|------------|------------------------------------|------------------------------------|------------------------|
| 06/12/2025  | EFT        | California State Disbursement Unit | Employee Garnishment               | 332.00                 |
| 06/12/2025  | 3446       | Teamsters                          | Union Dues                         | 815.00                 |
| 06/15/2025  | EFT        | AFLAC                              | Employee Funded Premiums           | 687.72                 |
| 06/26/2025  | EFT        | California State Disbursement Unit | Employee Garnishment               | 332.00                 |
| 06/30/2025  | EFT        | Wageworks                          | FSA Expenditures - Employee Funded | 479.11                 |
| <b>Total 10020 - Operating Account Non-Budgeted Expenditures: Employee Paid Pass-throughs</b> |            |                                    |                                    | <b><u>2,645.83</u></b> |

**Rio Linda Elverta Community Water District  
Expenditure Report  
June 2025**

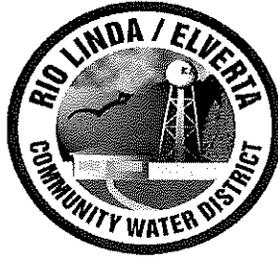
**Other Expenditures**

| <b>Date</b>                        | <b>Num</b> | <b>Payee</b>                        | <b>Memo</b>   | <b>Amount</b>            |
|------------------------------------|------------|-------------------------------------|---|--------------------------|
| 06/30/2025                         | EFT        | State Water Resources Control Board | Safe Drinking Water State Revolving Fund Loan Payment | 230,677.32               |
| <b>10300 · Surcharge 1 Account</b> |            |                                     |   | <b><u>230,677.32</u></b> |

**Transfers**

| <b>Date</b> | <b>Num</b> | <b>Memo</b>  | <b>Account</b>                   | <b>Amount</b> |
|-------------|------------|--|----------------------------------|---------------|
| 06/12/2025  | Transfer   | Monthly Debt Service Transfer                            | 10020 · Operating Fund-Umpqua    | (17,000.00)   |
| 06/12/2025  | Transfer   | Monthly Debt Service Transfer                            | 10350 · Umpqua Bank Debt Service | 17,000.00     |
| 06/12/2025  | Transfer   | Monthly CIP Transfer                                     | 10020 · Operating Fund-Umpqua    | (52,517.00)   |
| 06/12/2025  | Transfer   | Monthly CIP Transfer                                     | 10480 · General                  | 52,517.00     |
| 06/26/2025  | Transfer   | Surcharge 1 Bi-Monthly Transfer                          | 10020 · Operating Fund-Umpqua    | (88,553.93)   |
| 06/26/2025  | Transfer   | Surcharge 1 Bi-Monthly Transfer                          | 10300 · Surcharge 1 Account      | 88,553.93     |
| 06/26/2025  | Transfer   | Surcharge 2 Bi-Monthly Transfer                          | 10020 · Operating Fund-Umpqua    | (73,639.49)   |
| 06/26/2025  | Transfer   | Surcharge 2 Bi-Monthly Transfer                          | 10380 · Surcharge 2 Account      | 73,639.49     |
| 06/26/2025  | Transfer   | Annual Budget Capital Imp Plan Project List for FY 24-25 | 10480 · General                  | (402,371.41)  |
| 06/26/2025  | Transfer   | Annual Budget Capital Imp Plan Project List for FY 24-25 | 10491 · Future Cap Funds         | 402,371.41    |
| 06/26/2025  | Transfer   | Annual PERS ADP Loan Payment                             | 10020 · Operating Fund-Umpqua    | (31,517.00)   |
| 06/26/2025  | Transfer   | Annual PERS ADP Loan Payment                             | 10491 · Future Cap Funds         | 31,517.00     |
| 06/30/2025  | Transfer   | Annual Budgeted allocation                               | 10480 · General                  | (10,000.00)   |
| 06/30/2025  | Transfer   | Annual Budgeted allocation                               | 10485 · Vehicle Fund             | 10,000.00     |





## Consent Calendar Agenda Item: 3.3

**Date:** August 25, 2025

**Subject:** Financial Reports

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

The General Manager recommends Board approval of the June 2025 Financial Reports.

**Current Background and Justification:**

The financial reports are for the District’s balance sheet, profit and loss, and capital improvements year to date.

These financials are to be presented to the Board of Directors to inform them of the District’s current financial condition.

**Conclusion:**

Board approval of the Consent Agenda incorporates approval of the June 2025 Financial Report.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_  
Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**Rio Linda Elverta Community Water District**  
**Unaudited Balance Sheet**  
 As of June 30, 2025

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**ASSETS**

**Current Assets**

|   |                     |
|---|---------------------|
| <b>100 · Cash &amp; Cash Equivalents</b>                      |                     |
| 10000 · Operating Account                                     |                     |
| 10020 · Operating Fund-Umpqua                                 | 1,952,260.13        |
| <b>Total 10000 · Operating Account</b>                        | 1,952,260.13        |
| 10475 · Capital Improvement                                   |                     |
| 10480 · General   | 629,074.69          |
| 10485 · Vehicle Replacement Reserve                           | 47,948.49           |
| <b>Total 10450 · Capital Improvement</b>                      | 677,023.18          |
| <b>Total 100 · Non-Restricted Cash &amp; Cash Equivalents</b> | <b>2,629,283.31</b> |

|  |                      |
|--|----------------------|
| <b>102 · Restricted Assets</b>                   |                      |
| <b>102.2 · Restricted for Debt Service</b>       |                      |
| 10700 · ZIONS Inv/Surcharge 1 Reserve            | 554,370.31           |
| 10300 · Surcharge 1 Account                      | 1,032,646.82         |
| 10350 · Umpqua Bank - Revenue Bond               | 42,674.85            |
| 10380 · Surcharge 2 Account                      | 661,995.23           |
| <b>Total 102.2 · Restricted for Debt Service</b> | 2,291,687.21         |
| <b>102.4 · Restricted Other Purposes</b>         |                      |
| 10385 · Available Funding Cr6 Projects #1        | 464,048.43           |
| 10481 · Available Funding Cr6 Projects #2        | 496,090.20           |
| 10491 · Future Capital Imp Projects              | 1,839,350.34         |
| 10492 · Cr6 Settlement                           | 4,138,740.35         |
| 10600 · LAIF Account - Capacity Fees             | 982,819.76           |
| 10650 · Operating Reserve Fund                   | 340,024.36           |
| <b>Total 102.4 · Restricted Other Purposes</b>   | 8,261,073.44         |
| <b>Total 102 · Restricted Assets</b>             | <b>10,552,760.65</b> |

|                                     |                      |
|-------------------------------------|----------------------|
| Accounts Receivable                 | 3,496.26             |
| <b>Other Current Assets</b>         |                      |
| 12000 · Water Utility Receivable    | 62,632.42            |
| 12200 · Accrued Revenue             | 624,364.67           |
| 12250 · Accrued Interest Receivable | 2,933.72             |
| 16000 · Prepaid Expense             | 19,308.50            |
| 16075 · OPEB GASB 75                | 4,751.00             |
| <b>Total Other Current Assets</b>   | 713,990.31           |
| <b>Total Current Assets</b>         | <b>13,899,530.53</b> |

|                                    |                |
|------------------------------------|----------------|
| <b>Capital Assets</b>              |                |
| 17000 · General Plant Assets       | 670,138.83     |
| 17100 · Water System Facilites     | 26,493,804.48  |
| 17300 · Intangible Assets          | 383,083.42     |
| 17500 · Accum Depreciation & Amort | -13,245,957.33 |
| 18000 · Construction in Progress   | 325,195.83     |
| 18100 · Land                       | 576,672.45     |
| <b>Total Capital Assets</b>        | 15,202,937.68  |

|                                |              |
|--------------------------------|--------------|
| <b>Other Assets</b>            |              |
| 18500 · ADP CalPERS Receivable | 380,000.00   |
| 19000 · Deferred Outflows      | 821,741.00   |
| 19900 · Suspense Account       | 0.00         |
| <b>Total Other Assets</b>      | 1,201,741.00 |

|                     |                      |
|---------------------|----------------------|
| <b>TOTAL ASSETS</b> | <b>30,304,209.21</b> |
|---------------------|----------------------|

Rio Linda Elverta Community Water District

Unaudited Balance Sheet

As of June 30, 2025

**LIABILITIES & NET POSTION**

|  |                             |
|--|-----------------------------|
| <b>Liabilities</b>                         |                             |
| <b>Current Liabilities</b>                 |                             |
| Accounts Payable                           | 60,097.44                   |
| Credit Cards                               | 563.01                      |
| Other Current Liabilities                  | 991,342.45                  |
| <b>Total Current Liabilities</b>           | <u>1,052,002.90</u>         |
| <b>Long Term Liabilities</b>               |                             |
| 23500 · Lease Buy-Back                     | 410,267.27                  |
| 25000 · Surcharge 1 Loan                   | 1,910,290.67                |
| 25050 · Surcharge 2 Loan                   | 1,580,040.16                |
| 26000 · Water Rev Refunding                | 1,017,460.00                |
| 26500 · ADP CalPERS Loan                   | 350,000.00                  |
| 29000 · Net Pension Liability              | 946,016.00                  |
| 29500 · Deferred Inflows-Pension           | 112,980.00                  |
| 29600 · Deferred Inflows-OPEB              | 37,219.00                   |
| <b>Total Long Term Liabilities</b>         | <u>6,364,273.10</u>         |
| <b>Total Liabilities</b>                   | 7,416,276.00                |
| <b>Net Position</b>                        |                             |
| 31500 · Invested in Capital Assets, Net    | 10,531,059.46               |
| 32000 · Restricted for Debt Service        | 705,225.24                  |
| 38000 · Unrestricted                       | 6,135,618.39                |
| Net Revenue                                | 5,516,030.12                |
| <b>Total Net Position</b>                  | <u>22,887,933.21</u>        |
| <b>TOTAL LIABILITIES &amp; NET POSTION</b> | <u><u>30,304,209.21</u></u> |

**Rio Linda Elverta Community Water District**  
**Unaudited Operating Profit & Loss Budget Performance 2025**  
**June 2025**

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|  | Annual Budget       | June 25           | July 24-Jun 25<br>YTD | % of<br>Annual<br>Budget | YTD Annual<br>Budget<br>Balance |
|--|---------------------|-------------------|-----------------------|--------------------------|---------------------------------|
| <b>Ordinary Income/Expense</b>                     |                     |                   |                       |                          |                                 |
| <b>Income</b>                                      |                     |                   |                       |                          |                                 |
| 40000 · Operating Revenue                          |                     |                   |                       |                          |                                 |
| 40100 · Water Sales                                |                     |                   |                       |                          |                                 |
| 40101 · Basic Service Charge                       | 1,212,965.00        | 144,004.11        | 1,241,282.98          | 102.34%                  | -28,317.98                      |
| 40102 · Usage Charge                               | 1,915,035.00        | 359,550.89        | 1,985,750.67          | 103.69%                  | -70,715.67                      |
| 40105 · Backflow Charge                            | 31,400.00           | 3,741.20          | 32,009.22             | 101.94%                  | -609.22                         |
| 40106 · Fire Prevention                            | 25,400.00           | 5,870.35          | 30,169.75             | 118.78%                  | -4,769.75                       |
| 40110 · Bi-Monthly Accrual                         | 0.00                | 0.00              | 0.00                  | 0.00%                    | 0.00                            |
| <b>Total 40100 · Water Sales</b>                   | <b>3,184,800.00</b> | <b>513,166.55</b> | <b>3,289,212.62</b>   | <b>103.28%</b>           | <b>-104,412.62</b>              |
| 40200 · Water Services                             |                     |                   |                       |                          |                                 |
| 40201 · Application Fees                           | 6,500.00            | 763.00            | 4,888.00              | 75.20%                   | 1,612.00                        |
| 40202 · Delinquency                                | 70,000.00           | 9,968.52          | 80,046.16             | 114.35%                  | -10,046.16                      |
| 40209 · Misc. Charges                              | 7,000.00            | 433.80            | 8,320.10              | 118.86%                  | -1,320.10                       |
| <b>Total 40200 · Water Services</b>                | <b>83,500.00</b>    | <b>11,165.32</b>  | <b>93,254.26</b>      | <b>111.68%</b>           | <b>-9,754.26</b>                |
| 40300 · Other Water Service Fees                   |                     |                   |                       |                          |                                 |
| 40301 · New Construction QC                        | 4,000.00            | 4,135.00          | 8,878.00              | 221.95%                  | -4,878.00                       |
| 40302 · Service Connection Fees                    | 10,000.00           | 0.00              | 536.64                | 5.37%                    | 9,463.36                        |
| 40304 · Other Operating Revenue                    | 6,000.00            | 196.03            | 18,981.20             | 316.35%                  | -12,981.20                      |
| <b>Total 40300 · Other Water Service Fees</b>      | <b>20,000.00</b>    | <b>4,331.03</b>   | <b>28,395.84</b>      | <b>141.98%</b>           | <b>-8,395.84</b>                |
| <b>Total 40000 · Operating Revenue</b>             | <b>3,288,300.00</b> | <b>528,662.90</b> | <b>3,410,862.72</b>   | <b>103.73%</b>           | <b>-122,562.72</b>              |
| 41000 · Nonoperating Revenue                       |                     |                   |                       |                          |                                 |
| 41110 · Investment Revenue                         |                     |                   |                       |                          |                                 |
| 41112 · Interest Revenue                           | 35.00               | 3.09              | 40.81                 | 116.60%                  | -5.81                           |
| <b>Total 41110 · Investment Revenue</b>            | <b>35.00</b>        | <b>3.09</b>       | <b>40.81</b>          | <b>116.60%</b>           | <b>-5.81</b>                    |
| 41120 · Property Tax                               | 127,000.00          | 0.00              | 132,112.77            | 104.03%                  | -5,112.77                       |
| <b>Total 41000 · Nonoperating Revenue</b>          | <b>127,035.00</b>   | <b>3.09</b>       | <b>132,153.58</b>     | <b>104.03%</b>           | <b>-5,118.58</b>                |
| <b>Total Operating &amp; Non-Operating Revenue</b> | <b>3,415,335.00</b> | <b>528,665.99</b> | <b>3,543,016.30</b>   | <b>103.74%</b>           | <b>-127,681.30</b>              |
| <b>Expense</b>                                     |                     |                   |                       |                          |                                 |
| 60000 · Operating Expenses                         |                     |                   |                       |                          |                                 |
| 60010 · Professional Fees                          |                     |                   |                       |                          |                                 |
| 60011 · General Counsel-Legal                      | 58,783.00           | 27,001.89         | 58,782.55             | 100.00%                  | 0.45                            |
| 60012 · Auditor Fees                               | 26,000.00           | 0.00              | 26,000.00             | 100.00%                  | 0.00                            |
| 60013 · Engineering Services                       | 67,370.00           | 10,000.00         | 77,370.00             | 114.84%                  | -10,000.00                      |
| <b>Total 60010 · Professional Fees</b>             | <b>152,153.00</b>   | <b>37,001.89</b>  | <b>162,152.55</b>     | <b>106.57%</b>           | <b>-9,999.55</b>                |
| 60100 · Personnel Services                         |                     |                   |                       |                          |                                 |
| 60110 · Salaries & Wages                           |                     |                   |                       |                          |                                 |
| 60111 · Salary - General Manager                   | 129,144.00          | 13,410.17         | 129,143.95            | 100.00%                  | 0.05                            |
| 60112 · Staff Regular Wages                        | 731,056.00          | 105,713.52        | 731,056.00            | 100.00%                  | 0.00                            |
| 60114 · Staff Standby Pay                          | 19,700.00           | 2,900.00          | 19,700.00             | 100.00%                  | 0.00                            |
| 60115 · Staff Overtime Pay                         | 11,350.00           | 622.82            | 11,348.66             | 99.99%                   | 1.34                            |
| <b>Total 60110 · Salaries &amp; Wages</b>          | <b>891,250.00</b>   | <b>122,646.51</b> | <b>891,248.61</b>     | <b>100.00%</b>           | <b>1.39</b>                     |
| 60150 · Employee Benefits & Expense                |                     |                   |                       |                          |                                 |
| 60151 · PERS Retirement                            | 150,910.00          | 17,474.09         | 150,585.31            | 99.79%                   | 324.69                          |
| 60152 · Workers Compensation                       | 11,773.00           | 1,284.88          | 11,772.82             | 100.00%                  | 0.18                            |
| 60153 · Group Insurance                            | 226,171.00          | 24,163.92         | 208,960.16            | 92.39%                   | 17,210.84                       |
| 60154 · Retirees Insurance                         | 16,200.00           | 3,150.00          | 14,747.90             | 91.04%                   | 1,452.10                        |
| 60155 · Staff Training                             | 5,000.00            | -850.00           | 612.42                | 12.25%                   | 4,387.58                        |
| 60157 · Uniforms                                   | 7,770.00            | 480.12            | 7,559.43              | 97.29%                   | 210.57                          |
| 60158 · Payroll Taxes                              | 69,649.00           | 8,740.07          | 69,508.30             | 99.80%                   | 140.70                          |
| 60159 · Payroll Service                            | 1,860.00            | -39.30            | 1,184.25              | 63.67%                   | 675.75                          |
| 60160 · 457 Employer Contribution                  | 20,300.00           | 2,379.64          | 20,194.03             | 99.48%                   | 105.97                          |
| <b>Total 60150 · Employee Benefits &amp; Exp</b>   | <b>509,633.00</b>   | <b>56,783.42</b>  | <b>485,124.62</b>     | <b>95.19%</b>            | <b>24,508.38</b>                |
| <b>Total 60100 · Personnel Services</b>            | <b>1,400,883.00</b> | <b>179,429.93</b> | <b>1,376,373.23</b>   | <b>98.25%</b>            | <b>24,509.77</b>                |

**Rio Linda Elverta Community Water District  
Unaudited Operating Profit & Loss Budget Performance 2025  
June 2025**

|  | <u>Annual Budget</u> | <u>June 25</u>   | <u>July 24-Jun 25<br/>YTD</u> | <u>% of<br/>Annual<br/>Budget</u> | <u>YTD Annual<br/>Budget<br/>Balance</u> |
|--|----------------------|------------------|-------------------------------|-----------------------------------|--|
| <b>60200 · Administration</b>                        |                      |                  |                               |                                   |  |
| 60205 · Bank & Merchant Fees                         | 1,850.00             | 74.50            | 1,411.30                      | 76.29%                            | 438.70                                   |
| 60207 · Board Meeting Fee                            | 13,900.00            | 700.00           | 12,050.00                     | 86.69%                            | 1,850.00                                 |
| 60210 · Building Expenses                            |                      |                  |                               |                                   |  |
| 60211 · Office Utilities                             | 7,500.00             | 489.61           | 6,502.63                      | 86.70%                            | 997.37                                   |
| 60212 · Janitorial                                   | 2,340.00             | 195.00           | 2,340.00                      | 100.00%                           | 0.00                                     |
| 60213 · Maintenance                                  | 4,500.00             | 95.00            | 1,082.92                      | 24.07%                            | 3,417.08                                 |
| 60214 · Security                                     | 500.00               | 0.00             | 468.00                        | 93.60%                            | 32.00                                    |
| <b>Total 60210 · Building Expenses</b>               | <b>14,840.00</b>     | <b>779.61</b>    | <b>10,393.55</b>              | <b>70.04%</b>                     | <b>4,446.45</b>                          |
| 60220 · Computer & Equipment Maint.                  |                      |                  |                               |                                   |  |
| 60221 · Computer Systems                             | 39,950.00            | 2,762.22         | 37,489.20                     | 93.84%                            | 2,460.80                                 |
| 60222 · Office Equipment                             | 925.00               | 93.97            | 924.98                        | 100.00%                           | 0.02                                     |
| <b>Total 60220 · Computer &amp; Equipment Maint.</b> | <b>40,875.00</b>     | <b>2,856.19</b>  | <b>38,414.18</b>              | <b>93.98%</b>                     | <b>2,460.82</b>                          |
| 60230 · Office Expense                               | 8,000.00             | 452.81           | 3,934.51                      | 49.18%                            | 4,065.49                                 |
| 60240 · Postage and Delivery                         | 23,500.00            | 3,908.49         | 23,263.59                     | 98.99%                            | 236.41                                   |
| 60250 · Printing                                     | 11,500.00            | 1,672.30         | 11,004.85                     | 95.69%                            | 495.15                                   |
| 60255 · Meetings & Conferences                       | 100.00               | 0.00             | 0.00                          | 0.00%                             | 100.00                                   |
| 60260 · Publishing                                   | 1,500.00             | 0.00             | 400.00                        | 26.67%                            | 1,100.00                                 |
| 60270 · Telephone & Internet                         | 4,750.00             | 245.41           | 2,894.00                      | 60.93%                            | 1,856.00                                 |
| 60430 · Insurance                                    |                      |                  |                               |                                   |  |
| 60431 · General Liability                            | 36,008.72            | 2,927.88         | 34,151.26                     | 94.84%                            | 1,857.46                                 |
| 60432 · Property                                     | 17,193.28            | 3,910.32         | 17,193.28                     | 100.00%                           | 0.00                                     |
| <b>Total 60430 · Insurance</b>                       | <b>53,202.00</b>     | <b>6,838.20</b>  | <b>51,344.54</b>              | <b>96.51%</b>                     | <b>1,857.46</b>                          |
| 60500 · Water Memberships                            |                      |                  |                               |                                   |  |
| 60503 · SGA  | 32,787.00            | 0.00             | 32,787.00                     | 100.00%                           | 0.00                                     |
| 60504 · ACWA   | 12,230.00            | 0.00             | 12,230.00                     | 100.00%                           | 0.00                                     |
| 60507 · CRWA   | 1,582.00             | 0.00             | 1,582.00                      | 100.00%                           | 0.00                                     |
| <b>Total 60500 · Water Memberships</b>               | <b>46,599.00</b>     | <b>0.00</b>      | <b>46,599.00</b>              | <b>100.00%</b>                    | <b>0.00</b>                              |
| 60550 · Permits & Fees                               | 55,000.00            | 0.00             | 51,614.25                     | 93.84%                            | 3,385.75                                 |
| 60555 · Subscriptions & Licensing                    | 2,120.00             | 106.09           | 1,611.62                      | 76.02%                            | 508.38                                   |
| 60560 · Elections                                    | 26,177.02            | 0.00             | 26,177.02                     | 100.00%                           | 0.00                                     |
| 60565 · Uncollectible Accounts                       | 5,500.00             | 2,188.20         | 2,188.20                      | 39.79%                            | 3,311.80                                 |
| 60570 · Other Operating Expenses                     | 322.98               | 0.00             | 0.00                          | 0.00%                             | 322.98                                   |
| <b>Total 60200 · Administration</b>                  | <b>309,736.00</b>    | <b>19,821.80</b> | <b>283,300.61</b>             | <b>91.47%</b>                     | <b>26,435.39</b>                         |

**Rio Linda Elverta Community Water District**  
**Unaudited Operating Profit & Loss Budget Performance 2025**  
**June 2025**



|  | Annual Budget       | June 25           | July 24-Jun 25<br>YTD | % of<br>Annual<br>Budget | YTD Annual<br>Budget<br>Balance |
|--|---------------------|-------------------|-----------------------|--------------------------|---------------------------------|
| <b>64000 · Conservation</b>                          |                     |                   |                       |                          |                                 |
| 64001 · Community Outreach                           | 500.00              | 0.00              | 496.12                | 99.22%                   | 3.88                            |
| <b>Total 64000 · Conservation</b>                    | <b>500.00</b>       | <b>0.00</b>       | <b>496.12</b>         | <b>99.22%</b>            | <b>3.88</b>                     |
| <b>65000 · Field Operations</b>                      |                     |                   |                       |                          |                                 |
| <b>65100 · Other Field Operations</b>                |                     |                   |                       |                          |                                 |
| 65110 · Back Flow Testing                            | 3,000.00            | 850.00            | 1,324.88              | 44.16%                   | 1,675.12                        |
| 65120 · Construction Equip Maintenance               | 12,000.00           | 367.50            | 11,673.38             | 97.28%                   | 326.62                          |
| 65130 · Field Communication                          | 3,400.00            | 262.99            | 2,742.10              | 80.65%                   | 657.90                          |
| 65140 · Field IT                                     | 35,000.00           | 2,505.95          | 33,372.01             | 95.35%                   | 1,627.99                        |
| 65150 · Laboratory Services                          | 66,000.00           | 505.26            | 61,517.96             | 93.21%                   | 4,482.04                        |
| 65160 · Safety Equipment                             | 6,000.00            | 4,152.79          | 5,828.06              | 97.13%                   | 171.94                          |
| 65170 · Shop Supplies                                | 8,000.00            | 683.25            | 7,768.25              | 97.10%                   | 231.75                          |
| <b>Total 65100 · Other Field Operations</b>          | <b>133,400.00</b>   | <b>9,327.74</b>   | <b>124,226.64</b>     | <b>93.12%</b>            | <b>9,173.36</b>                 |
| 65200 · Treatment                                    | 36,410.00           | 5,132.88          | 36,405.44             | 99.99%                   | 4.56                            |
| <b>65300 · Pumping</b>                               |                     |                   |                       |                          |                                 |
| 65310 · Maintenance                                  | 31,800.00           | 3,534.54          | 31,739.67             | 99.81%                   | 60.33                           |
| 65320 · Electricity & Fuel                           | 251,790.00          | 27,082.53         | 233,668.10            | 92.80%                   | 18,121.90                       |
| <b>Total 65300 · Pumping</b>                         | <b>283,590.00</b>   | <b>30,617.07</b>  | <b>265,407.77</b>     | <b>93.59%</b>            | <b>18,182.23</b>                |
| <b>65400 · Transmission &amp; Distribution</b>       |                     |                   |                       |                          |                                 |
| 65410 · Distribution Supplies                        | 108,500.00          | 49,408.67         | 108,476.90            | 99.98%                   | 23.10                           |
| 65430 · Tank Maintenance                             | 1,000.00            | 0.00              | 1,000.00              | 100.00%                  | 0.00                            |
| 65440 · Contract Repairs                             | 24,500.00           | 0.00              | 18,600.67             | 75.92%                   | 5,899.33                        |
| 65450 · Valve Replacements                           | 30,000.00           | 0.00              | 29,594.86             | 98.65%                   | 405.14                          |
| 65460 · Paving Repairs                               | 0.00                | 0.00              | 0.00                  | 0.00%                    | 0.00                            |
| <b>Total 65400 · Transmission &amp; Distribution</b> | <b>164,000.00</b>   | <b>49,408.67</b>  | <b>157,672.43</b>     | <b>96.14%</b>            | <b>6,327.57</b>                 |
| <b>65500 · Transportation</b>                        |                     |                   |                       |                          |                                 |
| 65510 · Fuel   | 18,000.00           | 999.20            | 14,500.24             | 80.56%                   | 3,499.76                        |
| 65520 · Maintenance                                  | 9,000.00            | 430.47            | 4,580.92              | 50.90%                   | 4,419.08                        |
| <b>Total 65500 · Transportation</b>                  | <b>27,000.00</b>    | <b>1,429.67</b>   | <b>19,081.16</b>      | <b>70.67%</b>            | <b>7,918.84</b>                 |
| <b>Total 65000 · Field Operations</b>                | <b>644,400.00</b>   | <b>95,916.03</b>  | <b>602,793.44</b>     | <b>93.54%</b>            | <b>41,606.56</b>                |
| <b>Total 60000 · Operating Expenses</b>              | <b>2,507,672.00</b> | <b>332,169.65</b> | <b>2,425,115.95</b>   | <b>96.71%</b>            | <b>82,556.05</b>                |
| <b>69000 · Non-Operating Expenses</b>                |                     |                   |                       |                          |                                 |
| <b>69010 · Debt Service</b>                          |                     |                   |                       |                          |                                 |
| <b>69100 · Revenue Bond</b>                          |                     |                   |                       |                          |                                 |
| 69105 · Principle                                    | 162,415.00          | 0.00              | 162,415.00            | 100.00%                  | 0.00                            |
| 69110 · Interest                                     | 39,343.00           | -782.00           | 38,560.68             | 98.01%                   | 782.32                          |
| <b>Total 69100 · Revenue Bond</b>                    | <b>201,758.00</b>   | <b>-782.00</b>    | <b>200,975.68</b>     | <b>99.61%</b>            | <b>782.32</b>                   |
| <b>69200 · PERS ADP Loan</b>                         |                     |                   |                       |                          |                                 |
| 69205 · Principle                                    | 30,000.00           | 30,000.00         | 30,000.00             | 100.00%                  | 0.00                            |
| 69210 · Interest                                     | 1,517.00            | 1,517.00          | 1,517.00              | 100.00%                  | 0.00                            |
| <b>Total 69200 · PERS ADP Loan</b>                   | <b>31,517.00</b>    | <b>31,517.00</b>  | <b>31,517.00</b>      | <b>100.00%</b>           | <b>0.00</b>                     |
| <b>Total 69010 · Debt Service</b>                    | <b>233,275.00</b>   | <b>30,735.00</b>  | <b>232,492.68</b>     | <b>99.67%</b>            | <b>782.32</b>                   |
| 69400 · Other Non-Operating Expense                  | 2,300.00            | 0.00              | 0.00                  | 0.00%                    | 2,300.00                        |
| <b>Total 69000 · Non-Operating Expenses</b>          | <b>235,575.00</b>   | <b>30,735.00</b>  | <b>232,492.68</b>     | <b>98.69%</b>            | <b>3,082.32</b>                 |
| <b>Total Operating &amp; Non-Operating Expense</b>   | <b>2,743,247.00</b> | <b>362,904.65</b> | <b>2,657,608.63</b>   | <b>96.88%</b>            | <b>85,638.37</b>                |
| <b>Net Revenue</b>                                   | <b>672,088.00</b>   | <b>165,761.34</b> | <b>885,407.67</b>     |                          |                                 |

**Rio Linda Elverta Community Water District**  
**Unaudited Cr6 Settlement Profit & Loss Budget Performance**  
**June 2025**

|                                     | <u>Annual Budget</u> | <u>June 25</u>          | <u>July 24-Jun 25<br/>YTD</u> | <u>% of<br/>Annual<br/>Budget</u> | <u>YTD Annual<br/>Budget<br/>Balance</u> |
|-------------------------------------|----------------------|-------------------------|-------------------------------|-----------------------------------|--|
| <b>Income</b>                       |                      |                         |                               |                                   |  |
| 41000 · Non-Operating Revenue       |                      |                         |                               |                                   |  |
| 41110 · Investment Revenue          |                      |                         |                               |                                   |  |
| 41112 · Interest Revenue            | 0.00                 | 11,037.34               | 43,728.71                     | 100.0%                            | -43,728.71                               |
|                                     | <u>0.00</u>          | <u>11,037.34</u>        | <u>43,728.71</u>              | <u>100.0%</u>                     | <u>-43,728.71</u>                        |
| 44110 · Other Non-Operating Revenue | 0.00                 | 0.00                    | 4,095,011.64                  | 100.0%                            | -4,095,011.64                            |
| <b>Total Income</b>                 | <u>0.00</u>          | <u>11,037.34</u>        | <u>4,138,740.35</u>           | <u>100.0%</u>                     | <u>-4,138,740.35</u>                     |
| <b>Gross Income</b>                 | <u>0.00</u>          | <u>11,037.34</u>        | <u>4,138,740.35</u>           | 100.0%                            | -4,138,740.35                            |
| <b>Net Income</b>                   | <u><u>0.00</u></u>   | <u><u>11,037.34</u></u> | <u><u>4,138,740.35</u></u>    |                                   |  |

**NOTE:**

|                                | <b>Date</b> | <b>Amount</b>    |
|--------------------------------|-------------|------------------|
| <b>Beginning Balance</b>       | 5/31/2025   | 4,127,703.01     |
| <b>Interest</b>                | 6/30/2025   | <u>11,037.34</u> |
| <b>GL 10492 Cr6 Settlement</b> | 6/30/2025   | 4,138,740.35     |

RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
 UNAUDITED CAPITAL BUDGET 2024-2025  
 June 2025

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| Description                             | Annual Budget       | May 25            | YTD<br>Jul 24-May 25 | % of Annual<br>Budget | YTD Budget<br>Balance |
|---|---------------------|-------------------|----------------------|-----------------------|-----------------------|
| Raising/Lowering Valve Covers           | 40,000.00           | 0.00              | 33,600.00            | 84.00%                | 6,400.00              |
| Well 15 Cr6 Treatment                   | 171,000.00          | 6,493.70          | 23,149.20            | 13.54%                | 147,850.80            |
| Server Replacement                      | 9,500.00            | 0.00              | 9,500.00             | 100.00%               | 0.00                  |
| <b>Total Continued Ongoing Projects</b> | <b>220,500.00</b>   | <b>6,493.70</b>   | <b>66,249.20</b>     | <b>30.05%</b>         | <b>154,250.80</b>     |
| Annual Miscellaneous Pump Replacements  | 30,000.00           | 0.00              | 25,274.10            | 84.25%                | 4,725.90              |
| Annual Small Meter Replacements         | 120,000.00          | 0.00              | 32,771.95            | 27.31%                | 87,228.05             |
| Annual Large Meter Replacements         | 5,000.00            | 0.00              | 0.00                 | 0.00%                 | 5,000.00              |
| Annual Pipeline Replacement             | 270,650.00          | 0.00              | 270,650.00           | 100.00%               | 0.00                  |
| <b>Total New Annual Projects</b>        | <b>425,650.00</b>   | <b>0.00</b>       | <b>328,696.05</b>    | <b>77.22%</b>         | <b>96,953.95</b>      |
| Field Truck Replacement                 | 40,000.00           | 0.00              | 0.00                 | 0.00%                 | 40,000.00             |
| <b>Total New Projects</b>               | <b>40,000.00</b>    | <b>0.00</b>       | <b>0.00</b>          | <b>0.00%</b>          | <b>40,000.00</b>      |
| <b>Total FY 2024-25</b>                 | <b>\$686,150.00</b> | <b>\$6,493.70</b> | <b>\$394,945.25</b>  | <b>57.56%</b>         | <b>\$291,204.75</b>   |

**Rio Linda Elverta Community Water District**  
**Unaudited Capacity Revenue Profit & Loss Budget Performance**  
**April - June 2025**

|                               | <u>Annual Budget</u> | <u>Apr - Jun 25<br/>Current QTR</u> | <u>July 24-Jun 25<br/>YTD</u> | <u>% of<br/>Annual<br/>Budget</u> | <u>YTD Annual<br/>Budget<br/>Balance</u> |
|-------------------------------|----------------------|-------------------------------------|-------------------------------|-----------------------------------|--|
| <b>Income</b>                 |                      |                                     |                               |                                   |  |
| 41000 · Non-Operating Revenue |                      |                                     |                               |                                   |  |
| 41110 · Investment Revenue    |                      |                                     |                               |                                   |  |
| 41112 · Interest Revenue      | 40,000.00            | 10,712.51                           | 43,746.22                     | 109.37%                           | -3,746.22                                |
|                               | <u>40,000.00</u>     | <u>10,712.51</u>                    | <u>43,746.22</u>              | <u>109.37%</u>                    | <u>-3,746.22</u>                         |
| 44100 · Capacity Fee Revenue  | 50,000.00            | 0.00                                | 0.00                          | 0.0%                              | 50,000.00                                |
| <b>Total Income</b>           | <u>90,000.00</u>     | <u>10,712.51</u>                    | <u>43,746.22</u>              | <u>48.61%</u>                     | <u>46,253.78</u>                         |
| <b>Gross Income</b>           | <u>90,000.00</u>     | <u>10,712.51</u>                    | <u>43,746.22</u>              | <u>48.61%</u>                     | <u>46,253.78</u>                         |
| <b>Net Income</b>             | <u>90,000.00</u>     | <u>10,712.51</u>                    | <u>43,746.22</u>              |                                   |  |

**Rio Linda Elverta Community Water District**  
**Unaudited Surcharge 1 Profit & Loss Budget Performance**  
**April - June 2025**

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|                                       | <u>Annual Budget</u> | <u>Apr - Jun 25<br/>Current QTR</u> | <u>July 24-Jun 25<br/>YTD</u> | <u>% of<br/>Annual<br/>Budget</u> | <u>YTD Annual<br/>Budget<br/>Balance</u> |
|---------------------------------------|----------------------|-------------------------------------|-------------------------------|-----------------------------------|--|
| <b>Income</b>                         |                      |                                     |                               |                                   |  |
| 41000 · Non-Operating Revenue         |                      |                                     |                               |                                   |  |
| 41110 · Investment Revenue            |                      |                                     |                               |                                   |  |
| 41111 · Dividend Revenue              | 0.00                 | 620.79                              | 4,349.85                      | 100.0%                            | -4,349.85                                |
| 41112 · Interest Revenue              | 1,000.00             | 6,875.90                            | 26,005.91                     | 2,600.59%                         | -25,005.91                               |
| 41113 · Market Value Adjustment       | 0.00                 | 1,207.40                            | 8,986.53                      | 100.0%                            | -8,986.53                                |
|                                       | <u>1,000.00</u>      | <u>8,704.09</u>                     | <u>39,342.29</u>              | <u>3,934.23%</u>                  | <u>-38,342.29</u>                        |
| 43010 · Surcharge 1 Revenue           | <u>532,380.00</u>    | <u>148,681.82</u>                   | <u>531,108.72</u>             | <u>99.76%</u>                     | <u>1,271.28</u>                          |
| <b>Total Income</b>                   | <u>533,380.00</u>    | <u>157,385.91</u>                   | <u>570,451.01</u>             | <u>106.95%</u>                    | <u>-37,071.01</u>                        |
| <b>Gross Income</b>                   | 533,380.00           | 157,385.91                          | 570,451.01                    | 106.95%                           | -37,071.01                               |
| <b>Expense</b>                        |                      |                                     |                               |                                   |  |
| 69150 · Surcharge 1 Loan              |                      |                                     |                               |                                   |  |
| 69155 · Principle                     | 389,231.00           | 0.00                                | 198,362.34                    | 50.96%                            | 190,868.66                               |
| 69160 · Interest                      | 72,124.00            | 0.00                                | 62,066.94                     | 86.06%                            | 10,057.06                                |
| 69170 · Admin Fees                    | 2,300.00             | 549.08                              | 2,163.84                      | 94.08%                            | 136.16                                   |
| <b>Total 69150 · Surcharge 1 Loan</b> | <u>463,655.00</u>    | <u>549.08</u>                       | <u>262,593.12</u>             | <u>56.64%</u>                     | <u>201,061.88</u>                        |
| <b>Total Expense</b>                  | <u>463,655.00</u>    | <u>549.08</u>                       | <u>262,593.12</u>             |                                   |  |
| <b>Net Income</b>                     | <u>69,725.00</u>     | <u>156,836.83</u>                   | <u>307,857.89</u>             |                                   |  |

**Rio Linda Elverta Community Water District**  
**Unaudited Surcharge 2 Profit & Loss Budget Performance**  
**April - June 2025**

|                                       | <u>Annual Budget</u> | <u>Apr - Jun 25<br/>Current QTR</u> | <u>July 24-Jun 25<br/>YTD</u> | <u>% of Annual<br/>Budget</u> | <u>YTD Annual<br/>Budget<br/>Balance</u> |
|---------------------------------------|----------------------|-------------------------------------|-------------------------------|-------------------------------|--|
| <b>Income</b>                         |                      |                                     |                               |                               |  |
| 41000 · Non-Operating Revenue         |                      |                                     |                               |                               |  |
| 41110 · Investment Revenue            |                      |                                     |                               |                               |  |
| 41112 · Interest Revenue              | 100.00               | 26.27                               | 103.85                        | 103.85%                       | -3.85                                    |
|                                       | <u>100.00</u>        | <u>26.27</u>                        | <u>103.85</u>                 | <u>103.85%</u>                | <u>-3.85</u>                             |
| 43050 · Surcharge 2 Revenue           | 442,716.00           | 123,657.15                          | 441,671.96                    | 99.76%                        | 1,044.04                                 |
| <b>Total Income</b>                   | <u>442,816.00</u>    | <u>123,683.42</u>                   | <u>441,775.81</u>             | <u>99.77%</u>                 | <u>1,040.19</u>                          |
| <b>Gross Income</b>                   | 442,816.00           | 123,683.42                          | 441,775.81                    | 99.77%                        | 1,040.19                                 |
| <b>Expense</b>                        |                      |                                     |                               |                               |  |
| 69175 · Surcharge 2 Loan              |                      |                                     |                               |                               |  |
| 69180 · Principle                     | 240,000.00           | 125,000.00                          | 250,000.00                    | 104.17%                       | -10,000.00                               |
| 69185 · Interest                      | 74,293.00            | 30,176.67                           | 64,371.34                     | 86.65%                        | 9,921.66                                 |
| <b>Total 69175 · Surcharge 2 Loan</b> | <u>314,293.00</u>    | <u>155,176.67</u>                   | <u>314,371.34</u>             | <u>100.03%</u>                | <u>-78.34</u>                            |
| <b>Total Expense</b>                  | <u>314,293.00</u>    | <u>155,176.67</u>                   | <u>314,371.34</u>             |                               |  |
| <b>Net Income</b>                     | <u>128,523.00</u>    | <u>-31,493.25</u>                   | <u>127,404.47</u>             |                               |  |



**Items for Discussion and Action**  
**Agenda Item: 4.5**

**Date:** August 25, 2025

**Subject:** Adoption of Resolution 2025-02, Authorizing Fiscal Year 2025/2026 Final Budgets

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

N/A Executive Committee was cancelled to accommodate a Budget Workshop on 8-13-2025.

**Current Background and Justification:**

District policy and relevant statutes require timely adoption of a final budget via Resolution (2025-02 in this case) at a properly noticed public hearing.

The notice of the public hearing has been published in a newspaper of general circulation. Staff has prepared the final budget and the Resolution. All prerequisites for Board consideration have been met.

**Conclusion:**

Sample Motion: move to approve Resolution 2025-02, adopting the fiscal year 2025/2026 final budgets.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

PROOF OF PUBLICATION  
STATE OF CALIFORNIA  
County of Sacramento

I am a citizen of the United States and a resident of the County afore-said, I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of The Rio Linda News newspaper of general circulation printed and published in the County of Sacramento, State of California, under date of March 2, 1988 by Superior Court order No. 358073 that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issues of said newspapers and not in any supplement therefore on the following dates, to wit:

**August 15, 2025**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Chris Navaretti

DATED: April 15, 2025

THE RIO LINDA NEWS  
7144 FAIR OAKS BLVD., SUITE 5  
CARMICHAEL, CA 95608

PROOF OF PUBLICATION OF:

15

RLECWD

Re: NOTICE OF PUBLIC HEARING

**NOTICE OF PUBLIC HEARING**

**Rio Linda/Elverta Community Water District  
Board of Directors**

**Consideration of Resolution No. 2025-02 Approving the FY 2025-26  
Operating and Capital Improvement Budgets  
for the Rio Linda/Elverta Community Water District**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Board of Directors of the Rio Linda/Elverta Community Water District (the "District") at its regularly scheduled meeting on Monday, August 25, 2025 at 6:30 PM, at Depot/Visitors Center located at 6730 Front Street, Rio Linda, California to consider the adoption of purposed Resolution No. 2025-02 Establishing Fiscal Year 2025-26 Budgets ("Budgets"). The budgets will become effective immediately upon adoption of the District Board of Directors. ALL INTERESTED PARTIES are invited to attend the August 25, 2025, public hearing to express opinions or submit evidence for or against the approval of the Budgets. At the above noted time and place, testimony from interested persons will be heard and considered by the District Board of Directors prior to taking action or making any recommendations on the Budgets. Upon request, the agenda and the documents in the hearing agenda packet can be made available to persons with a disability. In compliance with the American with Disabilities Act, the District encourages those with disabilities to participate fully in the public hearing process. Any persons requiring special assistance to participate in the meeting should call (916) 991-1000 or email [questions@rlecwd.com](mailto:questions@rlecwd.com) at least forty-eight (48) hours prior to the meeting.

Written comments are also accepted, prior to the hearing by the District, at 730 L Street, Rio Linda, CA 95673. Information regarding the hearing is on file and may be viewed by interested individuals by contacting the District by phone at (916) 991-1000. If a challenge to the above proposed actions is made in court, persons may be limited to raising only those issues they or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the District Board of Directors.

Copies of the proposed Budgets are available for the public by calling the District Office at (916)991-1000 or via the District website [www.rlecwd.com](http://www.rlecwd.com).

The News 8-15-2025

**RESOLUTION No. 2025-02**  
**A RESOLUTION ESTABLISHING FISCAL YEAR 2025-26 OPERATING AND  
CAPITAL IMPROVEMENT BUDGET FOR THE RIO LINDA /ELVERTA  
COMMUNITY WATER DISTRICT**

*WHEREAS*, the Rio Linda / Elverta Community Water District (“District”) has identified the District’s operating costs as well as the costs of capital improvements to the infrastructure of the District, for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026; and

*WHEREAS*, the District has prepared a budget setting forth the dollar amounts proposed for operating the District: \$3,097,919.00 and for capital improvements: \$1,985,070.00; and

*WHEREAS*, the Board of Directors reviewed and adopted the Preliminary Budget for the District operations and capital improvements at a regular meeting held on June 23, 2025; and

*WHEREAS*, a noticed public hearing was held August 25, 2025 for the purpose of receiving public comment on the proposed Fiscal Year 2025-26 Operating and Capital Improvement Budget.

*NOW THEREFORE, BE IT RESOLVED* by the Rio Linda / Elverta Community Water District Board of Directors that the attached 2025-26 Fiscal Year Operating and Capital Improvement Budget is hereby approved and appropriated for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026.

*APPROVED AND ADOPTED* by the Board of Directors of the Rio Linda / Elverta Community Water District on this 25th day of August 2025. By the following vote:

- AYES:
- NAYS:
- ABSENT:
- ABSTAIN:

ATTEST:

\_\_\_\_\_  
Chris Gifford  
President, Board of Directors

\_\_\_\_\_  
Timothy R. Shaw  
Secretary of the Board of Directors



# 2025-26 Operating and Capital Budget

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Fiscal Year July 1, 2025 – June 30, 2026

Budget prepared by Timothy Shaw, General Manager, District Staff, and District Engineer

8/25/2025 · Original Adoption

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## EXECUTIVE SUMMARY

August 25, 2025

Board of Directors

Rio Linda Elverta Community Water District

I hereby submit the Rio Linda/Elverta Community Water District's Fiscal Year 2025-2026 Operating and Capital Budget. The budget document provides detailed information about the District's revenue and expenditure forecast for the next fiscal year and addresses the main points and major decisions made in compiling the budget.

The District's overall operation is achieved, in part, by regularly reviewing its goals, compliance mandates and means to accomplish such goals and mandates. These relationships, along with anticipated spikes in the cost of service, are considered during the budget development process to provide the basis for prioritizing efforts, activities, needs, human resources, and financial resources.

Monitoring the budget and responding to both anticipated and unanticipated events is a continuous process. The District maintains a proactive response in regularly performing budget reviews if adjustments are required. The District amended its budget adoption policy in 2019 to:

- Associate the public hearing/public notice requirement with the final budget adoption (in August) instead of the preliminary budget adoption (in May or June).
- Allow for minor budget revisions by the General Manager where the overall spending is not increased. Examples include moving funding from a relatively over-funded (where actual costs have been lower than projected costs) line item to an under-funded line item.

The most impactful, recent aspects affecting the District's financial condition have been the initiation of litigation and the re-establishment of the Hexavalent Chromium Maximum Contaminant Level. The District's current rate structure assumes no more than 3% annual inflation. Over the past few years, inflation has been higher than expected. Expenditures for legal services have already exceeded the budgeted cost for the fiscal year 2024/2025 budget, which has required minor budget revisions.

The State Waterboard re-established the Hexavalent Chromium (Cr+6) Maximum Contaminant Level (MCL). This and other mandates continue to influence our operating and capital budgets. The District's current rate structure, adopted August 2021, partially provides funding for operating costs to comply with the now re-adoption of the Hexavalent Chromium Maximum Contaminant Level or MCL whereas the 2016 rate structure did not provide any additional funding for operating costs associated with treating drinking water to remove Hexavalent Chromium. Additionally, the rates analysis for the 2016 rates presumed the District would receive Cr+6 mitigation funding through grants and low interest loans, which assumed that the District would qualify as a Disadvantaged Community (DAC). The District is not currently eligible by the definitions and requisites established by the California legislature for DAC funding because the median household income for the service area is above the income defined to be disadvantaged. Consequently, the District narrowed its Cr+6 mitigation efforts to two projects, Well #16 Pumping Station, completed in 2021, and a future wellhead treatment project using ion exchange treatment of existing groundwater facilities, which is in the design phase now.

The District secured a municipal financing loan from Pacific Premier Bank (previously OPUS Bank) using Surcharge #2 as debt service. The construction of the Well #16 Pumping Station was completed in the

summer of 2021. Construction of the Well #16 facility, which produces drinking water with hexavalent chromium substantially below the published Hexavalent Chromium MCL. To supplement the current rate structure for Cr+6 mitigation infrastructure, staff continues to stay abreast of additional funding opportunities that may materialize by legislative or other action. Recently, the cost for constructing a Hexavalent Chromium treatment facility began trending upward because of tariffs being assessed on electrical and electronic components used for such facilities. If these increased costs come to fruition, the District may need to supplement the existing funding for treatment facilities.

Some of the anticipated increased operational costs for complying with the Hexavalent Chromium MCL have already materialized. The Well 16 Groundwater Pumping Station completion, which is a Cr+6 mitigation project, was added to the list of District facilities (assets). Consequently, the District's property and loss annual insurance premium increased more than 65%.

In April 2020, the District adopted the Capital Improvements Projects List. Such action by the District enables a capital budget adoption based on actual projected capital improvement needs instead of the former basis, which was essentially an arbitrary basis associated with an enforcement provision (compliance order, now lifted). The improved basis for capital budget presents focus, clarity, and transparency. Since the ultimate source of funding for the capital budget is the operating budget, the two are inextricably linked; benefits to one transcend to the other. Lastly, the cumulative capital budget funding from prior years has been applied to the current capital budget. This provides a realistic gauge of the timing (e.g., when each project will achieve full funding) and the annual contribution needed to bring each capital improvement project to fruition. Looking ahead, the District needs to extend this project specific capital budgeting process to include replacing essential, assets, e.g., network servers, vehicles, and mandated planning document (UWMP and Master Plan) updates/renewals.

The District amended its finance policies to reflect statutory requirements and staffing realities. The previous finance policies were adopted after significant findings in annual independent audits performed in 2011 and 2012. The previously adopted finance policies assumed the District staff and/or consultants included the services of a properly credentialed finance officer. The new policies simplify the District's investment options, which are now the right tool for the job. The previous funding for retiree medical was transitioned to the California Employers Retiree Benefit Trust (CERBT), which is generating higher dividends than the prior investment tool. The District's capacity fees were transferred to our Local Agency Investment Fund (LAIF). Capacity fees, by statute are "restricted" and should not have been co-mingled with District capital improvement funds. This correction also enables the required statutory reporting of capacity fee account status. Only the Board, at properly noticed public meetings, can make changes to the District's investments.

Several laws adopted between 2015 and 2018 have current and future increases in operating costs to the District. New laws have direct financial burdens and others have burdens via increased demands for staff time by requiring additional reporting and more complex compliance elements. Among these new laws are SB-998, SB-555, SB-606 and AB-1668. For example, the District is mandated to prepare and submit its Water Use Efficiency Objectives and a plan for complying with the same. In another example, the District has partially mitigated the costs and personnel burdens from SB-998, the requirements for discontinuation of residential water service for non-payment. The District hopes to similarly offset the cost burdens associated with new mandates by collaborating with neighboring water agencies to share the costs for compliance.

The rate structure adopted by the Board in August 2021 is designed for compatibility with new mandates, limits, and requirements including the mandates for water loss (SB-555), water efficiency (SB-606, AB-1668), and mandatory conservation (SB X 7,7). The adopted rate structure on August 2021 shifts revenue basis from fixed charges to volumetric charges, which is designed to encourage indoor and outdoor water use efficiency. As such, the District's revenues will be less linear due to seasonal variations in water consumption. Historically, the District's water users have used over three times as much water in warmer months than they use in cooler winter months.

The District is required to contribute approximately \$36,000 in annual administrative membership dues this fiscal year to the Sacramento Ground Water Authority (SGA) to remain in good standing. The SGA is a Joint Powers Authority (JPA) created to manage and maintain the long-term sustainable yield of the American River North Basin and facilitate the implementation of an appropriate conjunctive use program by water purveyors. SGA has been granted extensive powers and functions to accomplish its sustainable groundwater management mission.

Along with SGA, other water association memberships for the District include Association of California Water Agencies (ACWA) and California Rural Water Association (CRWA). We can expect an increase in annual membership dues from these associations. We can also expect increases in property and workers compensation insurance due to the impact of cybercrimes, COVID-19, and wildfires on the insurance industry.

The District also took actions in the spring of 2021 to decrease its pension unfunded accrued liability via an internal loan, which provides savings in the form of much more favorable funding terms compared to CalPERS. Although this finance strategy significantly lowered the annual CalPERS pension obligation, it will not prevent increased charges associated with CalPERS investments underperforming the presumed investment return (7%). In July 2022, CalPERS announced that its investment return is negative 6% or 13% below the assumed rate of return. This under-performance impacts all public agencies in the CalPERS system and will result in future increases in the annual payments to CalPERS.

In summary, the budget reflects the Board of Directors' priorities and goals conveyed to staff. The budgeting process continues to improve, and the staff has embraced cost avoidance strategies to improve the District's fiscal status wherever feasible. These include taking advantage of Joint Powers purchasing agreements available only to government agencies, purchasing fuel without paying excise taxes, purchasing equipment to reduce long-term costs, and outsourcing where the total cost supports such. We have implemented contract improvements to exercise greater control and focus on our engineering needs. The District has embraced an approach to ensure elements are not overlooked, and future obligations have a greater amount of lead time for planning and funding.

The momentum of improvements in the budget and financial policies is continuing at the District. Sustaining such improvements would not be possible without the cohesiveness of the District Board, District staff, and consultants working toward common goals.

Sincerely,

Timothy R. Shaw, General Manager

## INTRODUCTION

On an annual basis, the District's Board of Directors adopts a budget for the subsequent fiscal year. The budget is an instrument used by management to present the proposed plan of financial operations of the District to the Board of Directors. The budget incorporates Operating, Capital, and includes all supporting statements, details, summaries, and other information deemed appropriate by the General Manager.

The budget is divided into several sections as follows:

**INTRODUCTION** This section contains a description of the District and its organizational structure and budget process.

**OPERATING BUDGET** This section describes the philosophy and process used to develop the operating budget.

**CAPITAL BUDGET** This section describes the philosophy and process used to develop the capital budget.

**GLOSSARY** This section contains a description of the District and its organizational structure and budget process.

## Fund Structure

The District's resources are allocated to and accounted for in basic financial statements as an enterprise fund type of the proprietary fund group.

The enterprise fund is used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other policies.

Net position for the enterprise fund represents the amount available for future operations.

## Budgetary Control and Process

### *Budgetary Control*

The District prepares budgets as a matter of policy and financial control. The budget is a financial plan detailing operating expenses, capital infrastructure investments, debt obligations, and designation of reserves. The following items are reviewed as part of preparing the budget:

- Assess current conditions and needs, including system quality and safety.
- Develop goals, objectives, policies, and plans based upon the assessment.
- Prioritize projects and develop work programs, based upon short-term and long-term cost effectiveness.
- Implement plans, policies, and assess shortcomings.

### ***Budget Process***

The District follows an incremental budgetary process (see glossary), which is prepared on an accrual basis and is used as a management tool for projecting and measuring revenues and expenses. To commence the process, the Finance committee provides an extensive review of the proposed budget. After review, the District invites customers to a public hearing so that the District can provide budget information and receive feedback. Public hearings are designed to educate and inform customers about the District's financial operations and requirements. It is during this forum that the budget is adopted by the Board of Directors.

### **Budget Policy**

The District's guideline for its policy, procedures, and timeline involved in creating and approving the annual budget is outlined below.

#### **PRESENTATION AND REVIEW**

In June of each year, the General Manager shall present the draft budget documents to the Board of Directors, including the "Preliminary Budget, for the following fiscal year. The Board may adopt the Preliminary Budget and schedule a Public Hearing for consideration of the Final Budget (typically August regular Board of Directors meeting).

#### **PUBLIC HEARING**

On or before the regular Board meeting in August, the Board of Directors shall hold a public hearing to adopt the Final Budget. Copies of the Budget document shall be available to the public.

#### **ADOPTION**

During or before the regular Board meeting in August, the Board of Directors shall make any changes it deems desirable to the Preliminary Budget and shall adopt by resolution the Budget as finally determined. The resolution shall include all adopted revenue and expenditure figures.

#### **REVISIONS**

Occasionally, it is necessary and appropriate for the Board of Directors to revise the budget. Examples of necessary budget revisions include but are not limited to unforeseen regulatory requirements and expenses, operational costs beyond those originally budgeted, and catastrophic equipment/facilities failures. As required, the General Manager will present budget revisions to the Board and the Board will consider these revisions at regular meetings of the Board of Directors.

#### **MINOR ALLOCATIONS AND REVISIONS BETWEEN LINE ITEMS**

When the budget revisions are minor in scope and/or consist merely of reallocating a surplus from one line item to cover reasonably anticipated shortfalls in another line item, the General Manager is authorized to make such minor budget revisions and report the revision, including submitting the revised budget to the Board review at the subsequent Board of Directors meeting. General Manager authorized minor budget revisions are limited in that the total budgeted expenses must remain unchanged.

## DISTRICT PROFILE

### District History and Service Description

The Rio Linda/Elverta Community Water District (RLECWD) was formed in 1948 after a public vote under County Water District Law (Water Code section 30000 et seq.). The District is governed by a Board of Directors that consists of five (5) members elected at large. The District includes the communities of Rio Linda and Elverta and encompasses approximately 17.8 square miles. The District has 10 full-time employees, a contracted engineer, and an attorney.

The District water system consists of 12 wells and 61.72 miles of distribution mains. The overall system capacity is currently 14.4 MGD. The District pumps approximately 2,600 acre-feet of water annually to its 4,670 customers with a daily average of approximately 2.6 million gallons.

To improve the water system and ensure the delivery of high-quality drinking water to customers, the District constructed Well # 15 in 2012 and a 1.2-million-gallon reservoir tank in 2014. To de-emphasize the District's reliance on wells with elevated hexavalent chromium concentrations, the District constructed the Well 16 pumping station in 2021.

### District Mission Statement

The mission of the Rio Linda/Elverta Community Water District is to provide, in a manner responsive to District customers, a water supply that is adequate, safe, and potable (according to state and federal standards) and that meets both current and future needs.

### District Officials

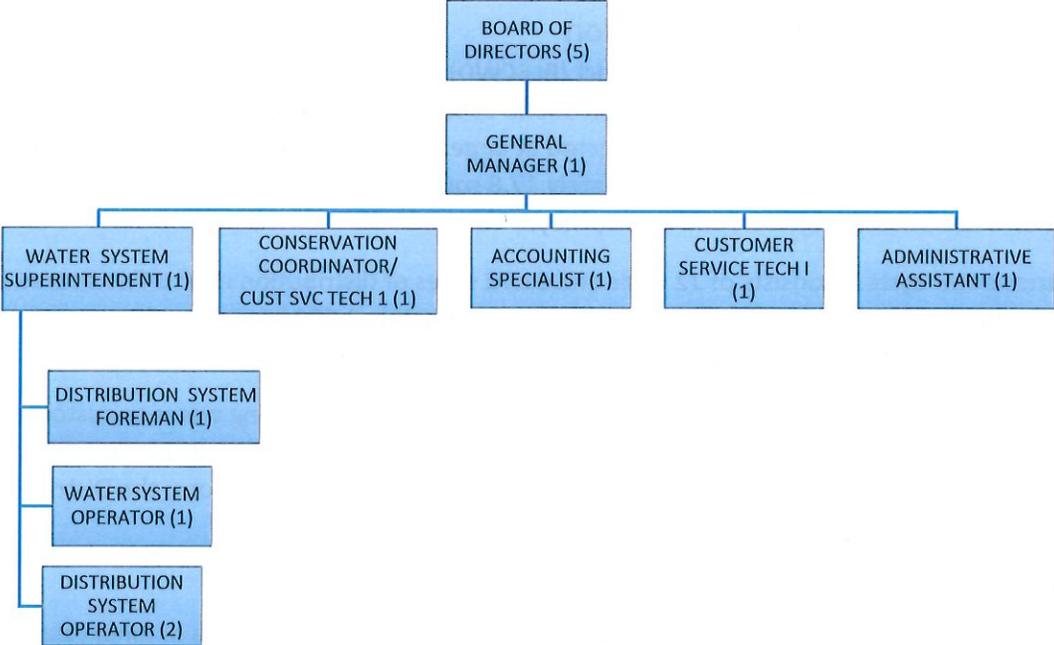
#### *Board of Directors*

Anthony Cline, Director  
Jason A. Green Director  
Chris Gifford, Director  
Maria Liverett, Director  
Vicky Young, Director

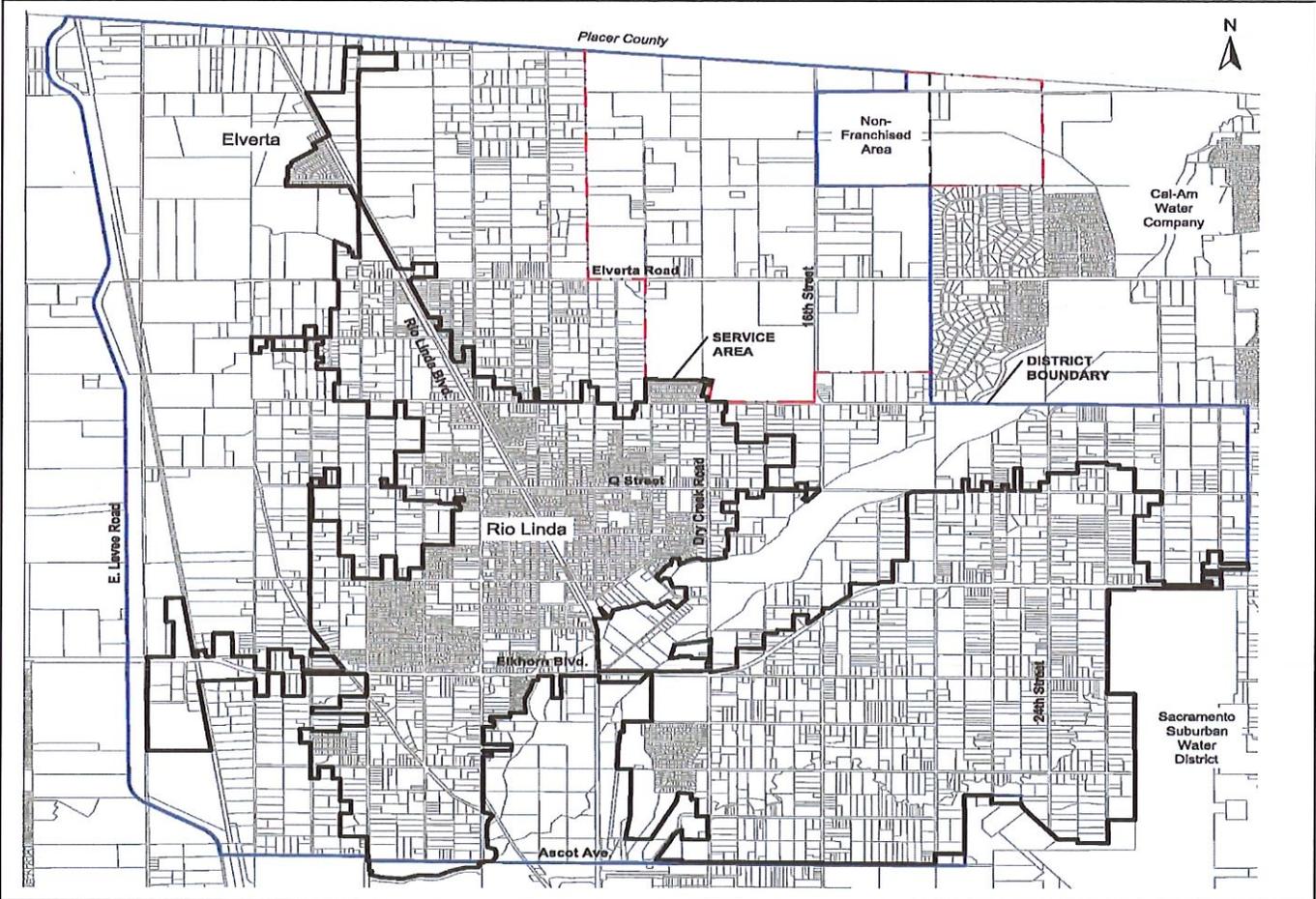
#### *Appointed Official*

Timothy Shaw, Secretary/General Manager

# Organizational Structure



# Service Area



## OPERATING BUDGET

The Incremental Budgeting Method is used to prepare the Operating Budget. See Glossary for definitions. The District uses the same structure and format for the chart of accounts as the Annual Financial Audit Report to establish symmetry. The Operating Budget is described below, outlining the categories and columns.

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The budget is divided into the following categories:

**REVENUE** – Includes both operating and non-operating revenue.

**OPERATING EXPENSE** – Includes all expenses considered operating and includes the following categories: Professional Fees, Personnel Services, Administration, Conservation, and Field Operations.

- **PROFESSIONAL FEES** – A category of expenditures are fees charged by service providers in occupations requiring special training in the arts or sciences including legal services, auditors, engineers, and other specialized consultants.
- **PERSONNEL SERVICES** – A category of expenditure, which primarily covers salaries and wages, benefits, and other costs related to District personnel.
- **ADMINISTRATION** – A category of expenditures directly related to the cost of providing services including building maintenance, computer systems, office, insurance, and water memberships.
- **CONSERVATION** – A category of expenditure directly relating to providing services related to water conservation including community outreach and rebate programs.
- **FIELD OPERATIONS** – A category of expenditure directly relating to providing services related to field operations including pumping, transmission and distribution, and transportation.

**NON-OPERATING EXPENSES** – Includes all expenses considered non-operating such as Debt Service expenses. The total Net Revenue follows.

**OPERATING AND SURCHARGE FUND BALANCES** – Reflects total estimated beginning and ending fund balances.

The budget is divided into the following columns:

**COLUMN 1 - ACTUAL YTD** – Actual revenue and expenses beginning July 1<sup>st</sup> and ending June 30<sup>th</sup>. An incremental budget is prepared using a previous period's budget or actual performance as a basis with incremental amounts added for the new budget period.

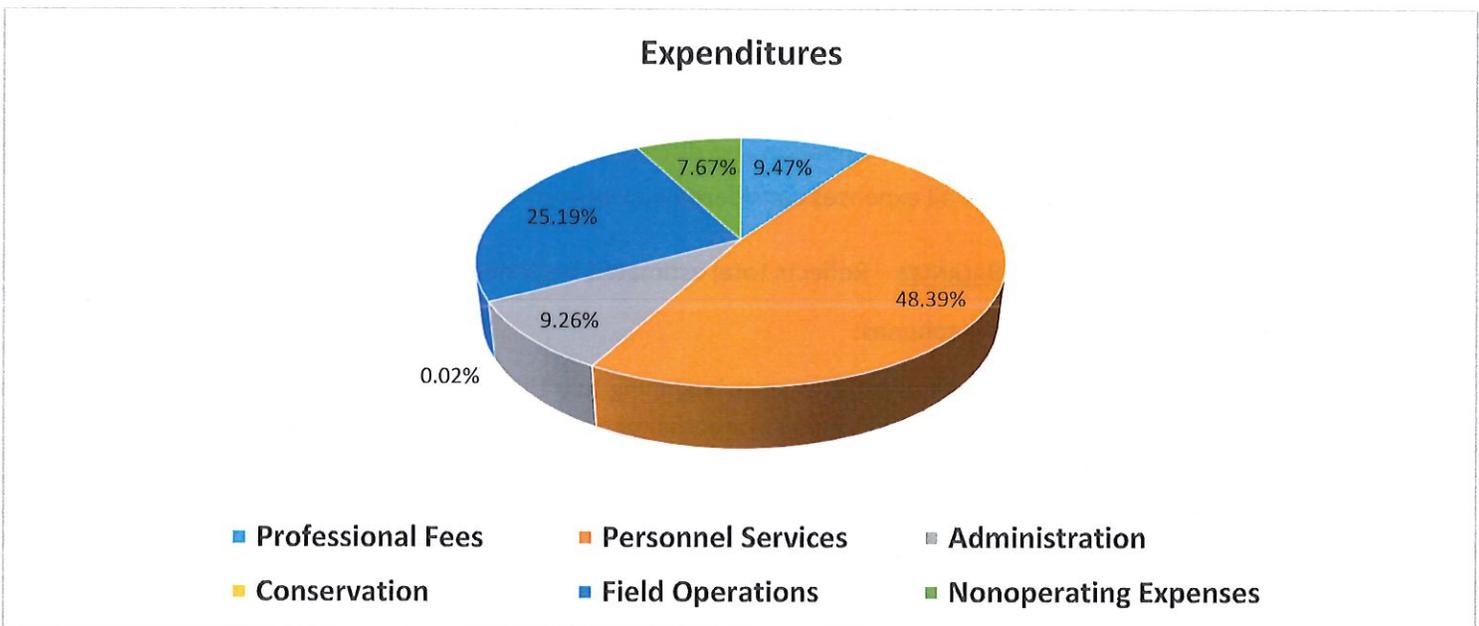
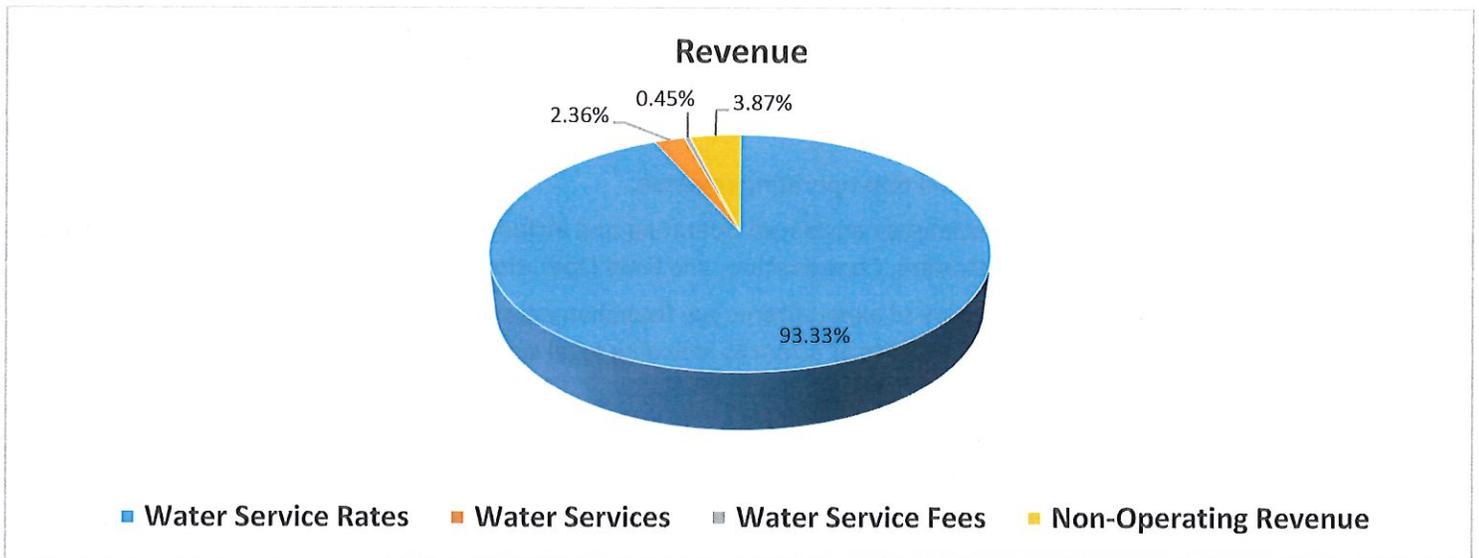
**COLUMN 2 - 2024-2025 BUDGET** – The prior fiscal year budget.

**COLUMN 3 - 2025-2026 BUDGET** – The new fiscal year budget.

**COLUMN 4 - DIFFERENCE** – The calculated total taking Column 3 less Column 2.

**COLUMN 5 - EXPLANATION** – An explanation or description of the differences between the two fiscal year budgets Column 2 and Column 3.

## Revenue and Expenditure Summary



## Operating and Non-Operating Revenue

| REVENUE                               | 2024-2025                 |                       | 2025-2026             | DIFFERENCE        | EXPLANATION                               |
|---------------------------------------|---------------------------|-----------------------|-----------------------|-------------------|---|
|                                       | ACTUAL<br>JULY 24-JUNE 25 | 2024-2025<br>BUDGET   | BUDGET                |                   |   |
| <b>40000 OPERATING REVENUE</b>        |                           |                       |                       |                   |   |
| <b>40100 Water Service Rates</b>      |                           |                       |                       |                   |   |
| 40101 Basic Service Charge            | 1,241,283.00              | 1,212,965.00          | 1,248,294.00          | 35,329.00         | July 1, 2025 board authorized rates       |
| 40102 Usage Charge                    | 1,985,751.00              | 1,915,035.00          | 2,001,237.00          | 86,202.00         | Per Water Rate Study                      |
| 40105 Backflow Charge                 | 32,009.00                 | 31,400.00             | 32,300.00             | 900.00            | Per Water Rate Study                      |
| 40106 Fire Prevention                 | 30,170.00                 | 25,400.00             | 26,600.00             | 1,200.00          | Per Water Rate Study                      |
| <b>Total Water Service Rates</b>      | <b>3,289,213.00</b>       | <b>3,184,800.00</b>   | <b>3,308,431.00</b>   | <b>123,631.00</b> |   |
| <b>40200 Water Service Fees</b>       |                           |                       |                       |                   |   |
| 40201 Application Fees                | 4,888.00                  | 6,500.00              | 6,500.00              | 0.00              |   |
| 40202 Delinquency                     | 80,046.00                 | 70,000.00             | 70,000.00             | 0.00              |   |
| 40209 Misc. Charges                   | 8,320.00                  | 7,000.00              | 7,000.00              | 0.00              |   |
| <b>Total Water Services</b>           | <b>93,254.00</b>          | <b>83,500.00</b>      | <b>83,500.00</b>      | <b>0.00</b>       |   |
| <b>40300 Other Water Service Fees</b> |                           |                       |                       |                   |   |
| 40301 New Construction QC             | 8,878.00                  | 4,000.00              | 5,000.00              | 1,000.00          | Increased to adjust for projected revenue |
| 40302 Service Connection Fees         | 537.00                    | 10,000.00             | 5,000.00              | (5,000.00)        | Decreased to adjust for projected revenue |
| 40304 Other Operating Revenue         | 18,981.00                 | 6,000.00              | 6,000.00              | 0.00              |   |
| 40305 Grant Revenue-Operating         | 0.00                      | 0.00                  | 0.00                  | 0.00              |   |
| <b>Total Other Water Service Fees</b> | <b>28,396.00</b>          | <b>20,000.00</b>      | <b>16,000.00</b>      | <b>(4,000.00)</b> |   |
| <b>TOTAL OPERATING REVENUE</b>        | <b>3,410,863.00</b>       | <b>3,288,300.00</b>   | <b>3,407,931.00</b>   | <b>119,631.00</b> |   |
| <b>41000 NON-OPERATING REVENUES</b>   |                           |                       |                       |                   |   |
| 41110 Investment Revenue              | 41.00                     | 35.00                 | 35.00                 | 0.00              |   |
| 41120 Property Taxes & Assessments    | 132,113.00                | 127,000.00            | 137,000.00            | 10,000.00         | Increased to adjust for projected revenue |
| <b>TOTAL NON-OPERATING REVENUE</b>    | <b>132,154.00</b>         | <b>127,035.00</b>     | <b>137,035.00</b>     | <b>10,000.00</b>  |   |
| <b>TOTAL REVENUE</b>                  | <b>\$3,543,017.00</b>     | <b>\$3,415,335.00</b> | <b>\$3,544,966.00</b> | <b>129,631.00</b> |   |

## Operating and Non-Operating Expenses

### Professional Fees

#### 60010 PROFESSIONAL FEES

|                                  |                     |                     |                     |                     |  |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|--|
| 60011 General Counsel fees-Legal | 58,783.00           | 58,783.00           | 150,000.00          | 91,217.00           | Increased for projected litigation costs |
| 60012 Auditor Fees               | 26,000.00           | 26,000.00           | 23,300.00           | (2,700.00)          | Decreased to adjust for projected costs  |
| 60013 Engineering Services       | 77,370.00           | 67,370.00           | 70,000.00           | 2,630.00            | Increased for \$60K contract; \$10K UWUO |
| 60015 Other Professional Fees    | 0.00                | 0.00                | 50,000.00           | 50,000.00           | Increased to include new Rate Study      |
| <b>TOTAL PROFESSIONAL FEES</b>   | <b>\$162,153.00</b> | <b>\$152,153.00</b> | <b>\$293,300.00</b> | <b>\$141,147.00</b> |  |

### Personnel Services

#### 60010 PROFESSIONAL FEES

|                                  |                     |                     |                     |                     |  |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|--|
| 60011 General Counsel fees-Legal | 58,783.00           | 58,783.00           | 150,000.00          | 91,217.00           | Increased for projected litigation costs |
| 60012 Auditor Fees               | 26,000.00           | 26,000.00           | 23,300.00           | (2,700.00)          | Decreased to adjust for projected costs  |
| 60013 Engineering Services       | 77,370.00           | 67,370.00           | 70,000.00           | 2,630.00            | Increased for \$60K contract; \$10K UWUO |
| 60015 Other Professional Fees    | 0.00                | 0.00                | 50,000.00           | 50,000.00           | Increased to include new Rate Study      |
| <b>TOTAL PROFESSIONAL FEES</b>   | <b>\$162,153.00</b> | <b>\$152,153.00</b> | <b>\$293,300.00</b> | <b>\$141,147.00</b> |  |

## Administration

|  | 2024-2025                 |                     | 2025-2026           | DIFFERENCE           | EXPLANATION                               |
|--|---------------------------|---------------------|---------------------|----------------------|---|
|  | ACTUAL<br>JULY 24-JUNE 25 | BUDGET              |                     |                      |   |
| <b>60200 ADMINISTRATION</b>                  |                           |                     |                     |                      |   |
| 60205 Bank and Merchant Fees                 | 1,411.00                  | 1,850.00            | 1,850.00            | 0.00                 |   |
| 60207 Board Member/Meeting Expense           | 12,050.00                 | 13,900.00           | 13,900.00           | 0.00                 |   |
| <b>60210 Building Expenses</b>               |                           |                     |                     |                      |   |
| 60211 Office Utilities                       | 6,503.00                  | 7,500.00            | 7,500.00            | 0.00                 |   |
| 60212 Janitorial                             | 2,340.00                  | 2,340.00            | 2,340.00            | 0.00                 |   |
| 60213 Maintenance                            | 1,083.00                  | 4,500.00            | 4,500.00            | 0.00                 |   |
| 60214 Security                               | 468.00                    | 500.00              | 500.00              | 0.00                 |   |
| <b>Total Building Expenses</b>               | <b>10,394.00</b>          | <b>14,840.00</b>    | <b>14,840.00</b>    | <b>0.00</b>          |   |
| <b>60220 Computer &amp; Equipment Maint.</b> |                           |                     |                     |                      |   |
| 60221 Computer Systems                       | 37,489.00                 | 39,950.00           | 39,950.00           | 0.00                 |   |
| 60222 Office Equipment                       | 925.00                    | 925.00              | 950.00              | 25.00                | Increased to adjust for projected costs   |
| <b>Total Computer &amp; Equipment Maint.</b> | <b>38,414.00</b>          | <b>40,875.00</b>    | <b>40,900.00</b>    | <b>25.00</b>         |   |
| 60230 Office Expense                         | 3,935.00                  | 8,000.00            | 8,000.00            | 0.00                 |   |
| 60240 Postage and Delivery                   | 23,264.00                 | 23,500.00           | 23,500.00           | 0.00                 |   |
| 60250 Printing                               | 11,005.00                 | 11,500.00           | 11,500.00           | 0.00                 |   |
| 60255 Meetings & Conferences                 | 0.00                      | 100.00              | 0.00                | (100.00)             | Decreased - no longer used                |
| 60260 Publishing                             | 400.00                    | 1,500.00            | 1,500.00            | 0.00                 |   |
| 60270 Telephone & Internet                   | 2,894.00                  | 4,750.00            | 3,500.00            | (1,250.00)           | Decreased to adjust for projected costs   |
| <b>60430 Insurance</b>                       |                           |                     |                     |                      |   |
| 60431 General Liability                      | 34,151.00                 | 36,100.00           | 40,000.00           | 3,900.00             | Increased for projected 11% increase      |
| 60432 Property                               | 14,482.00                 | 17,102.00           | 14,350.00           | (2,752.00)           | Decreased to adjust for actual costs      |
| <b>Total Insurance</b>                       | <b>48,633.00</b>          | <b>53,202.00</b>    | <b>54,350.00</b>    | <b>1,148.00</b>      |   |
| <b>60500 Water Memberships</b>               |                           |                     |                     |                      |   |
| 60503 SGA                                    | 32,787.00                 | 32,787.00           | 35,503.00           | 2,716.00             | Increase per published membership rate    |
| 60504 ACWA                                   | 12,230.00                 | 12,230.00           | 12,842.00           | 612.00               | Increase includes 5% annual increase      |
| 60507 CRWA                                   | 1,582.00                  | 1,582.00            | 1,661.00            | 79.00                | Increase includes 5% annual increase      |
| <b>Total Water Memberships</b>               | <b>46,599.00</b>          | <b>46,599.00</b>    | <b>50,006.00</b>    | <b>3,407.00</b>      |   |
| 60550 Permits & Fees                         | 51,614.00                 | 55,000.00           | 55,000.00           | 0.00                 |   |
| 60555 Subscriptions & Licensing              | 1,612.00                  | 2,120.00            | 2,120.00            | 0.00                 |   |
| 60560 Elections                              | 26,177.00                 | 26,177.00           | 0.00                | (26,177.00)          | Decreased to adjust for non election year |
| 60565 Uncollectable Accounts                 | 2,188.00                  | 5,500.00            | 5,500.00            | 0.00                 |   |
| 60570 Other Operating Expenditures           | 0.00                      | 323.00              | 500.00              | 177.00               | Increased to adjust for projected costs   |
| <b>TOTAL ADMINISTRATION</b>                  | <b>\$280,590.00</b>       | <b>\$309,736.00</b> | <b>\$286,966.00</b> | <b>(\$22,770.00)</b> |   |

## Conservation

|                           |               |               |               |             |  |
|---------------------------|---------------|---------------|---------------|-------------|--|
| <b>64000 CONSERVATION</b> |               |               |               |             |  |
| 64001 Community Outreach  | 496.00        | 500.00        | 500.00        | 0.00        |  |
| <b>TOTAL CONSERVATION</b> | <b>496.00</b> | <b>500.00</b> | <b>500.00</b> | <b>0.00</b> |  |

Field Operations

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|  | 2024-2025<br>ACTUAL<br>JULY 24-JUNE 25 | 2024-2025<br>BUDGET   | 2025-2026<br>BUDGET   | DIFFERENCE            | EXPLANATION                                 |
|--|--|-----------------------|-----------------------|-----------------------|---|
| <b>65000 FIELD OPERATIONS</b>                |  |                       |                       |                       |   |
| <b>65100 Other Field Operations</b>          |  |                       |                       |                       |   |
| 65110 Backflow Testing                       | 1,325.00                               | 3,000.00              | 3,000.00              | 0.00                  |   |
| 65120 Construction Equipment Maintenance     | 11,673.00                              | 12,000.00             | 12,000.00             | 0.00                  |   |
| 65130 Field Communication                    | 2,742.00                               | 3,400.00              | 3,400.00              | 0.00                  |   |
| 65140 Field IT                               | 33,372.00                              | 35,000.00             | 35,000.00             | 0.00                  |   |
| 65150 Laboratory Services                    | 61,518.00                              | 66,000.00             | 66,000.00             | 0.00                  |   |
| 65160 Safety Equipment                       | 5,828.00                               | 6,000.00              | 6,000.00              | 0.00                  |   |
| 65170 Shop Supplies                          | 7,768.00                               | 8,000.00              | 8,000.00              | 0.00                  |   |
| <b>Total Other Field Operations</b>          | <b>124,226.00</b>                      | <b>133,400.00</b>     | <b>133,400.00</b>     | <b>0.00</b>           |   |
| 65200 Treatment                              | 36,405.00                              | 36,410.00             | 38,000.00             | 1,590.00              | Increased to adjust for projected costs     |
| <b>65300 Pumping</b>                         |  |                       |                       |                       |   |
| 65310 Maintenance                            | 31,740.00                              | 31,800.00             | 35,000.00             | 3,200.00              | Increased to adjust for projected costs     |
| 65320 Electricity and Fuel                   | 233,668.00                             | 251,790.00            | 260,000.00            | 8,210.00              | Increased to adjust for projected costs     |
| <b>Total Pumping</b>                         | <b>265,408.00</b>                      | <b>283,590.00</b>     | <b>295,000.00</b>     | <b>11,410.00</b>      |   |
| <b>65400 Transmission &amp; Distribution</b> |  |                       |                       |                       |   |
| 65410 Distribution Supplies                  | 108,477.00                             | 65,000.00             | 65,000.00             | 0.00                  |   |
| 65430 Tank Maintenance                       | 1,000.00                               | 1,000.00              | 2,000.00              | 1,000.00              | Increased to adjust for projected costs     |
| 65440 Contract Repairs                       | 18,601.00                              | 53,500.00             | 70,000.00             | 16,500.00             | Increased to adjust for projected costs     |
| 65450 Valve Replacements                     | 29,595.00                              | 30,000.00             | 30,000.00             | 0.00                  |   |
| 65460 Paving Repairs                         | 0.00                                   | 14,500.00             | 120,000.00            | 105,500.00            | Increased to adjust for county requirements |
| <b>Total Transmission &amp; Distribution</b> | <b>157,673.00</b>                      | <b>164,000.00</b>     | <b>287,000.00</b>     | <b>123,000.00</b>     |   |
| <b>65500 Transportation</b>                  |  |                       |                       |                       |   |
| 65510 Fuel                                   | 14,500.00                              | 18,000.00             | 18,000.00             | 0.00                  |   |
| 65520 Maintenance                            | 4,581.00                               | 9,000.00              | 9,000.00              | 0.00                  |   |
| <b>Total Transportation</b>                  | <b>19,081.00</b>                       | <b>27,000.00</b>      | <b>27,000.00</b>      | <b>0.00</b>           |   |
| <b>TOTAL FIELD OPERATIONS</b>                | <b>\$602,793.00</b>                    | <b>\$644,400.00</b>   | <b>\$780,400.00</b>   | <b>\$136,000.00</b>   |   |
| <b>TOTAL OPERATING EXPENSES</b>              | <b>\$2,419,420.00</b>                  | <b>\$2,507,672.00</b> | <b>\$2,860,164.00</b> | <b>\$352,492.00</b>   |   |
| <b>Non-Operating Expenses</b>                |  |                       |                       |                       |   |
| <b>NON OPERATING EXPENSES</b>                |  |                       |                       |                       |   |
| <b>69010 Debt Service</b>                    |  |                       |                       |                       |   |
| <b>69100 Revenue Bond 2015</b>               |  |                       |                       |                       |   |
| 69105 Revenue Bond 2015-Principle            | 162,415.00                             | 162,415.00            | 169,641.00            | 7,226.00              | Per Loan Payment Schedule                   |
| 69120 Interest                               | 38,561.00                              | 39,343.00             | 34,408.00             | (4,935.00)            | Per Loan Payment Schedule                   |
| <b>Total Revenue Bond 2015</b>               | <b>200,976.00</b>                      | <b>201,758.00</b>     | <b>204,049.00</b>     | <b>2,291.00</b>       |   |
| <b>69200 PERS ADP Loan</b>                   |  |                       |                       |                       |   |
| 69205 Principle                              | 30,000.00                              | 30,000.00             | 30,000.00             | 0.00                  | Per Loan Payment Schedule                   |
| 69210 Interest                               | 1,517.00                               | 1,517.00              | 1,406.00              | (111.00)              | Per Loan Payment Schedule                   |
| <b>Total PERS ADP Loan</b>                   | <b>31,517.00</b>                       | <b>31,517.00</b>      | <b>31,406.00</b>      | <b>(111.00)</b>       |   |
| <b>69400 Other Non Operating Expense</b>     | <b>0.00</b>                            | <b>2,300.00</b>       | <b>2,300.00</b>       | <b>0.00</b>           |   |
| <b>TOTAL NON OPERATING EXPENSES</b>          | <b>\$232,493.00</b>                    | <b>\$235,575.00</b>   | <b>\$237,755.00</b>   | <b>\$2,180.00</b>     |   |
| <b>TOTAL EXPENSE</b>                         | <b>\$2,651,913.00</b>                  | <b>\$2,743,247.00</b> | <b>\$3,097,919.00</b> | <b>\$354,672.00</b>   |   |
| <b>NET INCOME (Income-Expense)</b>           | <b>\$891,104.00</b>                    | <b>\$672,088.00</b>   | <b>\$447,047.00</b>   | <b>(\$225,041.00)</b> |   |

## Summary Net Revenue

|   | 2024-2025<br>ACTUAL | 2024-2025<br>BUDGET | 2025-2026<br>BUDGET | DIFFERENCE           |
|---|---------------------|---------------------|---------------------|----------------------|
| TOTAL OPERATING & NON-OPERATING REVENUE | \$3,543,017.00      | \$3,415,335.00      | \$3,544,966.00      | \$129,631.00         |
| TOTAL OPERATING & NON-OPERATING EXPENSE | \$2,651,913.00      | \$2,743,247.00      | \$3,097,919.00      | \$354,672.00         |
| NET REVENUE (Revenue-Expense)           | \$891,104.00        | \$672,088.00        | \$447,047.00        | <b>\$-225,041.00</b> |

## CAPITAL BUDGET

Capital Expenditures are funds expended for Capital Improvement Projects (CIP). These projects include the purchase, construction, addition, or replacement of District facilities, infrastructure, and equipment. They are capitalized upon completion and depreciated based on the type of asset and its useful life. Capital expenditures are typically funded on a pay-as-you-go basis, through rate revenue.

### Capital Budget by Project

| Description                                    | 2024-25 Budget       |                      | Carry-over from | Additional in          | Total Budget           |
|--|----------------------|----------------------|-----------------|------------------------|------------------------|
|  | 2024-25 Budget       | 2024-25              | 2024-25         | Adopted Budget 2025-26 | 2025-26                |
| Raising/Lowering Valve Covers                  | \$ 40,000.00         | \$ 6,400.00          | \$ -            | \$ 53,600.00           | \$ 60,000.00           |
| Well 15 Cr6 Treatment Design and CEQA          | \$ 171,000.00        | \$ 140,070.00        | \$ -            | \$ -                   | \$ 140,070.00          |
| Vacuum Trailer (prior year Truck Replacement   | \$ 40,000.00         | \$ 40,000.00         | \$ -            | \$ 50,000.00           | \$ 90,000.00           |
| <b>Total Continued Ongoing Projects</b>        | <b>\$ 251,000.00</b> | <b>\$ 186,470.00</b> | <b>\$ -</b>     | <b>\$ 103,600.00</b>   | <b>\$ 290,070.00</b>   |
| Annual Miscellaneous Pump Replacements         | \$ -                 | \$ -                 | \$ -            | \$ 30,000.00           | \$ 30,000.00           |
| Annual Small Meter Replacements                | \$ -                 | \$ -                 | \$ -            | \$ 150,000.00          | \$ 150,000.00          |
| Annual Large Meter Replacements                | \$ -                 | \$ -                 | \$ -            | \$ 5,000.00            | \$ 5,000.00            |
| Annual Pipeline Replacement                    | \$ -                 | \$ -                 | \$ -            | \$ 245,000.00          | \$ 245,000.00          |
| <b>Total New Annual Projects</b>               | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>     | <b>\$ 430,000.00</b>   | <b>\$ 430,000.00</b>   |
| Well 15 Cr6 Treatment Bidding and Construction | \$ -                 | \$ -                 | \$ -            | \$ 1,100,000.00        | \$ 1,100,000.00        |
| 2025 Urban Water Management Plan               | \$ -                 | \$ -                 | \$ -            | \$ 85,000.00           | \$ 85,000.00           |
| District Office Roof                           | \$ -                 | \$ -                 | \$ -            | \$ 80,000.00           | \$ 80,000.00           |
| <b>Total New Projects</b>                      | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>     | <b>\$ 1,265,000.00</b> | <b>\$ 1,265,000.00</b> |
| <b>Total FY 2025-26</b>                        | <b>\$ -</b>          | <b>\$ 186,470.00</b> | <b>\$ -</b>     | <b>\$ 1,798,600.00</b> | <b>\$ 1,985,070.00</b> |
| Beginning Funds Balance                        |                      |                      |                 |                        | 3,476,512.00           |
| Inflows  |                      |                      |                 |                        | 1,010,591.00           |
| Outflows                                       |                      |                      |                 |                        | <u>(1,985,070.00)</u>  |
| Ending Funds Balance                           |                      |                      |                 |                        | <u>\$ 2,502,033.00</u> |

## Capital Budget Technical Memorandum

The Technical Memorandum (TM) provides the budget descriptions for the proposed 2025/2026 Rio Linda/Elverta Water District's (District) Capital Budget. The following are a list of the budget items along with their descriptions:

### **Raising/Lowering Valve Covers**

Required following Sacramento County's Road re-pavement projects inside the District's service area.

### **Well 15 Cr6 Treatment**

As described in the March 2018 municipal financing documents, wellhead treatment of an existing well is a specified hexavalent chromium mitigation project. Funding for this project is from the 2018 Municipal loan proceeds.

### **Vacuum Trailer Replacement**

District heavy duty equipment replacement due to age and declining condition to meet the District's needs.

### **Miscellaneous Pump Replacements**

For the replacement or repair of any well pump and/or motor that fails in the budgeted year.

### **Small and Large Meter Replacements**

To replace water meters due to age and non-operable condition.

### **Pipeline Replacement**

For the annual pipeline replacement project for the current fiscal year.

### **2025 Urban Water Management Plan**

To draft the 2025 UWMP, required by the Department of Water Resources every 5-years.

### **District Office Roof**

To replace the District office roof. The office roof leaks, especially during heavy storms. For the past several years, in-house staff have temporarily repaired the leaks and damages therefrom.

## FUND BALANCES

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### OPERATING FUND BALANCE

|   |                       |                       |
|---|-----------------------|-----------------------|
| <b>Operating Account Balance June 30</b>        | <b>\$1,757,034.00</b> | <b>\$1,595,702.00</b> |
| Net Revenue                                     | 891,104.00            | 447,047.00            |
| Transfer to GL 10010 Operating Reserve          | (2,500.00)            | 0.00                  |
| Transfer to Future Imp Projects                 | (419,732.00)          | 0.00                  |
| Transfer to Capital Improvement Funds           | (630,204.00)          | (649,100.00)          |
| <b>Estimated Operating Fund Balance June 30</b> | <b>\$1,595,702.00</b> | <b>\$1,393,649.00</b> |

### SURCHARGE 1 FUND BALANCE

|   |                       |                       |
|---|-----------------------|-----------------------|
| <b>Surcharge 1 Fund Balance June 30</b>           | <b>\$950,352.00</b>   | <b>\$1,031,665.00</b> |
| 43010 Surcharge Revenue                           | 532,380.00            | 532,380.00            |
| 41110 Investment Revenue                          | 12,588.00             | 12,000.00             |
| 69155 SRF Principle                               | (399,288.00)          | (404,433.00)          |
| 69160 Interest                                    | (62,067.00)           | (56,921.00)           |
| 69220 SRF Administration                          | (2,300.00)            | (2,300.00)            |
| <b>Estimated Surcharge 1 Fund Balance June 30</b> | <b>\$1,031,665.00</b> | <b>\$1,112,391.00</b> |

### SURCHARGE 2 FUND BALANCE

|   |                     |                     |
|---|---------------------|---------------------|
| <b>Surcharge 2 Fund Balance June 30</b>           | <b>\$536,416.00</b> | <b>\$664,861.00</b> |
| 43050 Surcharge 2 Revenue                         | 442,716.00          | 442,716.00          |
| 41110 Investment Revenue                          | 100.00              | 100.00              |
| 69180 Principle                                   | (250,000.00)        | (255,000.00)        |
| 69185 Interest                                    | (64,371.00)         | (58,139.00)         |
| <b>Estimated Surcharge 2 Fund Balance June 30</b> | <b>\$664,861.00</b> | <b>\$794,538.00</b> |

### LAIF FUND (CAPACITY FEES) BALANCE

|  |                     |                       |
|--|---------------------|-----------------------|
| <b>LAIF Fund Balance June 30</b>           | <b>\$939,074.00</b> | <b>\$982,820.00</b>   |
| 44100 Capacity Fee Revenue                 | 0.00                | 50,000.00             |
| 41110 Investment Revenue                   | 43,746.00           | 40,000.00             |
| <b>Estimated LAIF Fund Balance June 30</b> | <b>\$982,820.00</b> | <b>\$1,072,820.00</b> |

### Cr6 SETTLEMENT FUND BALANCE

|  |                       |                       |
|--|-----------------------|-----------------------|
| <b>Cr6 Settlement Fund Balance June 30</b>           | <b>\$0.00</b>         | <b>\$4,138,740.64</b> |
| 41140 Litigation Settlement Revenue                  | 4,095,011.64          | 0.00                  |
| 41110 Investment Revenue                             | 43,729.00             | 120,000.00            |
| Transfer to Capital Improvement Funds                | 0.00                  | (280,000.00)          |
| <b>Estimated Cr6 Settlement Fund Balance June 30</b> | <b>\$4,138,740.64</b> | <b>\$3,978,740.64</b> |

## GLOSSARY

**ACCRUAL BASIS** The method of accounting whereby income and expense items are recognized as they are earned or incurred, even though they may not have been received or actually paid in cash.

**ACWA** Association of California Water Agencies

**AMI** Advanced Metering Infrastructure (AMI) is the new term coined to represent the networking technology of fixed network meter systems that go beyond Automated Meter Readers (AMR) into remote utility management. The meters in an AMI system are often referred to as smart meters, since they often can use collected data based on programmed logic.

**ASSET** A probable future economic benefit obtained or controlled by a particular entity because of past transactions or events (i.e., cash receivables, equipment, etc.)

**AWWA** American Water Works Association

**BEGINNING BALANCE** The beginning balance is comprised of residual funds brought forward from the previous fiscal year.

**BUDGET** A financial plan showing authorized planned expenditures and their funding sources.

**BUDGET PROCESS** The schedule of key dates or milestones, which the District follows in the development, preparation, adoption, and administration of the budget.

**CAPITAL ASSETS** Long-lived tangible and intangible assets obtained or controlled because of past transactions, events or circumstances. It is the District's policy to capitalize all capital assets with an initial cost of more than \$5,000 and an estimated useful life in excess of one year.

**CAPITAL IMPROVEMENT PROGRAM (CIP)** Authorized expenditures for tangible and long-term physical improvements or additions of a fixed or permanent nature.

**CRWA** California Rural Water Association

**FISCAL YEAR (FY)** A 12 month period to which the annual budget applies and at the end of which a government determines its financial position and the results of its operations. For RLECWD the fiscal year is July through June 30.

**FUND** Fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**HEXAVALENT CHROMIUM (Cr6)** Refers to chemical compounds that contain the element chromium in the +6-oxidation state.

**INCREMENTAL BUDGETING METHOD** An incremental budget is a budget prepared using a previous period's budget or actual performance as a basis with incremental amounts added for the new budget period. The allocation of resources is based upon allocations from the previous period. Moreover, it encourages "spending up to the budget" to ensure a reasonable allocation in the next period.

**MOU** Memorandum of Understanding agreement

**OPERATING BUDGET** An operating budget is a combination of known expenses, expected future costs, and forecasted income over the course of a year. Operating budgets are completed in advance of the accounting period, which is why they require estimated expenses and revenues.

**OPERATING REVENUES AND EXPENSES** Cost of goods sold and services provided to customers and the revenue thus generated.

**PCWA** Placer County Water Agency

**PERS** Public Employees Retirement System

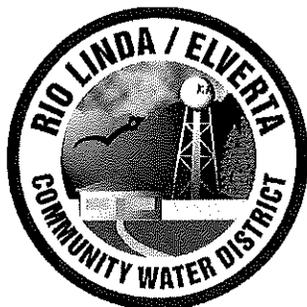
**PROPOSITION 218** Prop 218 amended the California Constitution to protect taxpayers by limiting the methods by which local governments can create or increase taxes, fees, and charges without taxpayer consent. Prop 218 requires voter approval prior to imposition or increase of general taxes, assessments, and certain user fees.

**RWA** Regional Water Authority

**SAWWA** Sacramento Area Water Works Association

**SCADA** Supervisory Control and Data Acquisition uses computer technology to monitor and control remote facilities such as pumps and reservoirs.

**SGA** Sacramento Ground Water Authority



**Items for Discussion and Action  
Agenda Item: 5.1**

**Date:** August 25, 2025  
**Subject:** General Manager's Report  
**Staff Contact:** Timothy R. Shaw

**Recommended Committee Action:**

N/A this item is not reviewed by committee.

**Current Background and Justification:**

The General Manager will provide a written report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

**Conclusion:**

No Board action is anticipated for this item.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Date:** August 25, 2025

**Subject:** General Manager Report

**Staff Contact:** Timothy R. Shaw, General Manager

For the given month, I participated in the following recurring meetings and special events. Ongoing preparations of final budget documents, existing & anticipated litigation, and onboarding new legal services providers have demanded additional resources for this reporting period. A trend of public records act requests has also affected resources.

1. On July 31st , General Counsel and I participated in a meeting with Van Dermeyden Makus (independent investigation services provider).
2. On August 8th, I participated in a meeting with Liebert Cassidy Whitmore (LCW -Labor Attorney). In preparation for this meeting and in response to requests from LCW, I submitted all the current formal labor complaints to LCW.
3. On August 11<sup>th</sup> , I corresponded with RLECWD General Counsel regarding correspondence between a RLECWD Board Member and the ACWA JPIA General Counsel.
4. On August 13<sup>th</sup> , I participated in the RLECWD special meeting budget workshop.
5. On August 19th, the Contract District Engineer and I participated in a presentation from Asterra, a satellite leak detection services provider.

Throughout the reporting period, additional demands for resources were incurred from:

- Addressing routine personnel matters with time constraints.
- Preparing content and reviewing staff submittals for the proposed fiscal year final budget.

Inflation continues to trend upward. Fuel prices have leveled off. Preliminary indications of a large increase in medical, dental and vision insurance premiums has been received. The stock market and bond markets have endured wild swings, which can be indicators of below target returns for CalPERS pension investments, as well is substantial inflation in construction costs associated with electronic and automation components.



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**Items for Discussion and Action  
Agenda Item: 5.2**

**Date:** August 25, 2025  
**Subject:** Public Works Projects Report  
**Contact:** Mike Vasquez, Contract District Engineer

**Recommended Committee Action:**

N/A this item is not reviewed by committee.

**Current Background and Justification:**

Contract District Engineer, Mike Vasquez will provide a report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

**Conclusion:**

No Board action is anticipated for this item.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



20 August 2025

**CONTRACT DISTRICT ENGINEER'S REPORT**

To: Tim Shaw, General Manager, Rio Linda / Elverta Community Water District

From: Mike Vasquez, PE, PLS, Principal (VE), Contract District Engineer (RL/ECWD)

Subject: **Contract District Engineer's Report for the 25 August 2025 Board of Directors Meeting**

The Contract District Engineer is pleased to submit this brief update of duties and tasks performed for the period of 24 July 2025 to 20 August 2025:

1. **Lowering/Raising Water Valve Box and Covers:** Sacramento County awarded the paving contract to Grantie Construction to perform paving work on Elkhorn Boulevard from 18<sup>th</sup> Street to 26<sup>th</sup> Street, that will begin in late September. The District is responsible to lower approximately 27 water valve box and covers prior to the County beginning pavement grinding operations, and then raise valve boxes and covers after new pavement is installed. The Contract District Engineer has been in cost negotiations with Granite Construction to perform the water valve box and cover work. Initial quotes from Granite Construction have been higher than anticipated, therefore other contractors have been asked to provide quotes. The District budget for this work is \$60,000.00, as included in the proposed 2025/2026 FY District budget.
2. **Well 15 Hexavalent Chromium Treatment Project:** The design consultant, Provost and Pritchard, remains on schedule to submit the 60% design deliverable to the District for review in late August. The design consultant's contract budget is \$116,500.00, of which \$23,539.00 has been spent.
3. **2025/2026 FY Pipeline Replacement Project:** The Contract District Engineer and construction contractor Rawles Engineering met with Sacramento County Construction Management and Inspection Division (CMID) staff to discuss paving limits at the previously discussed 10 water valve replacement locations. Rawles Engineering prepared a quote for the revised scope of work, to include additional paving. Staff is evaluating the quote and is negotiating work scope and budget with the contractor. Approximately \$245,000 will be available to fund this work.
4. **Development Reviews:**
  - A. **7945 Sorento Road (southwest corner of the Sorento Road and West Elverta Road intersection):** The District has not been notified of a water system connection request.
  - B. **McZeek Tentative Parcel Map (Artesia Road east of Elwyn Avenue):** The Contract District Engineer received a request from the Sacramento County Planning Department to review a proposed two parcel residential subdivision. The proposed development was reviewed and comments were provided on 7/29/2025.
  - C. **8451 El Verano Tentative Parcel Map (between Adair Street and Elverta Road):** The Contract District Engineer received a request from the Sacramento County Planning Department to review a proposed four parcel residential subdivision. The proposed development was reviewed and comments were provided on 8/20/2025.
  - D. **8650 El Verano Tentative Parcel Map (between Adair Street and Antelope Street):** The Contract District Engineer received a request from the Sacramento County Planning

Department to review a proposed two parcel residential subdivision. The proposed development was reviewed and comments were provided on 8/20/2025.

**5. Follow-Up Informational Items:**

- A. **Well 12A:** This project is currently included in the District's Capital Improvement Program's Project List as approved by the Board of Directors on 4/20/2020. It is anticipated to cost \$6.62M to implement in the year 2035 (\$4.9M in today's dollars). The proposed site location is at the District office site, near the L Street Reservoir.
- B. **Well 15A:** At the 7/9/2025 Executive Committee Meeting, a member of the public brought up the possibility of a second well at the District's current Well 15 site. While there is physical space at the site, further evaluation is needed to determine feasibility. Hydrogeological conditions, including capacity, water quality, and interference between a second well and the current Well 15 would need to be evaluated by a certified hydrogeologist. In addition, drainage facilities may need to be developed to allow for new well development and waste pumping. A second well at the current site would likely cost \$8M to implement in today's dollars, anticipating Cr6 treatment in addition to the installation of the production well, well equipping, and drainage facilities.
- C. **Surface Water:** Technical analysis for this subject was performed by previous staff, therefore background mentioned here is pursuant to the information gained from the District's 2014 Water Master Plan. Capital costs associated with implementing surface water in 2014 was \$217M (approximately \$300M in today's dollars).
- D. **Updated Water Master Plan:** The most recent District water master plan was prepared in 2014. Cost to prepare an updated water master plan is approximately \$300K.
- E. **Community Plan Policy PF-8:** In 1998, the Sacramento County Board of Supervisors approved an update of the Rio Linda/Elverta Community Plan. The action included adoption of the Community Plan Policy PF-8 that states: *"In the new growth area in eastern Elverta, and other comprehensively planned development areas, entitlements for urban development shall not be granted until adequate, long-term agreements and financing for supplemental water supplies are in place. "Supplemental water supplies" means any water supply (i.e. surface water, reclaimed water, etc.) that results in no net increase in groundwater pumping. The land use planning process may proceed, and specific plans and rezoning may be approved, while water plans is being developed."* This policy remains in place.

**6. General Contract District Engineer Administrative Tasks:**

- A. Prepared staff reports and attended the District's Board Meeting on 7/28/2025.
- B. Reviewed District budget documents and attended the District's Budget Workshop Meeting on 8/13/2025.
- C. Meetings with the District's General Manager to discuss District projects and tasks on 7/29/2025 and 8/19/2025.
- D. Meetings with the District's Accounting Specialist to discuss budgetary items on 8/5/2025, 8/7/2025, and 8/20/2025.
- E. Meetings with District Water System Operations Staff to discuss budgetary items and State regulatory data submittals on 8/5/2025, 8/12/2025, and 8/13/2025.

- F. Attended a presentation with the General Manager conducted by Asterra. They provide leak detection services with satellite technology. Their services currently are not yet advanced enough to assist water districts with groundwater only sources.
- G. Reviewed the RealTimePurity website to determine if there are any potential solutions they might offer to the District. They offer automated monitoring of water quality data. Requested more information.

Please contact me at 530-682-9597, or email at [gmvasquez@vasquez-engineering.com](mailto:gmvasquez@vasquez-engineering.com) with any questions or require additional information.

Respectfully,

Mike Vasquez, PE, PLS  
Principal (VE)  
Contract District Engineer (RL/ECWD)



**Items for Discussion and Action  
Agenda Item: 5.3**

**Date:** August 25, 2025

**Subject:** Board Authorization for Late Submittal of Board Member Compensation Request

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

N/A – This item was not discussed at Committee.

**Current Background and Justification:**

District policy stipulates that Board Member requests for compensation must be submitted within 60-days of the meeting for which the Board Member is requesting compensation. Recently, Director Liverett submitted compensation request for meetings she attended more than 60-days prior.

Director Liverett has submitted a written justification for the late submittal.

A copy of the relevant District policy, 2.20.140 is included and is associated with this item.

**Conclusion:**

Sample Motion: Move to authorize late submittal of Board Member compensation for Director Liverett pursuant to policy 2.20.140.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

## Item 5.3 District Policy 2.20.140

**2.20.140 Pre-Approved Compensation for Assigned District Representatives.**  
*(amended by minute order July 18, 2022 Reference California AB 1234 Local Agencies Compensation and Ethics, 1-27-25 Minutes)*

The Board President may appoint by conformation of a majority of the Board members one Director to be the primary representative and one Director as the alternate to the following organizations: Sacramento Groundwater Authority (SGA), California Special Districts Association (CSDA), Association of California Water Agencies (ACWA) and/or ACWA/Joint Powers Insurance Authority (ACWA/JPIA). The Board may nominate a representative to Sacramento County LAFCo. This policy authorizes the primary representative or the alternate when the primary representative is not able to be present and requests that the alternate attend, may attend and be compensated for the following meetings:

- SGA- Regular and Special meetings held in compliance with the Ralph M. Brown Act.
- ACWA / ACWA JPIA – Meetings held in the Sacramento area (within a 30-mile radius of the RLECWD office).
- Sacramento County LAFCo – Regular and Special meetings held in compliance with the Ralph M. Brown Act.

All other meetings, conferences and seminars shall require prior Board approval if the Director wishes to be compensated for attendance and/or receive travel reimbursement. The following are also stipulations for Board Members receiving meeting attendance compensation:

- **Board Members must submit a compensation request form within 60-days after the meeting for which they are requesting compensation.** Extensions for of this time limit may be granted by the Board of Directors based on the **written justification provided by the requesting Board Member.**
- Board Members attending meetings other than RLECWD meetings and requesting compensation are required to present a brief summary of the meeting details. Such presentation is to be provided at the RLECWD regular Board meeting immediately following the meeting for which compensation is or will be requested.

**Tim Shaw**

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**From:** Maria Liverett  
**Sent:** Wednesday, August 20, 2025 10:31 PM  
**To:** Tim Shaw  
**Subject:** RE: Late Submittal of Your Compensation Requests

Tim,

Pursuant to District Policy 2.20.140, this memo serves as my written justification for compensation requests submitted more than 60 days after the respective meetings. Please also consider this a formal notice to place the matter on the agenda for Monday's meeting.

As both a business owner and public servant, I dedicate an extraordinary number of hours balancing private sector responsibilities with the heavy demands of Board service. The volume of meetings, documentation reviews, and governance issues—often compounded by administrative delays and lack of transparency—has at times made timely submittal of compensation forms impractical. In addition, I have pursued outside meetings for personal education and training due to the lack of education provided by District staff at this time.

The policy itself expressly allows for extensions where justification is provided. I submit this memo to satisfy that requirement and request that the Board approve my compensation accordingly.

I remain committed to serving this District with integrity, even when administrative hurdles are placed in my path. To put it plainly: I showed up, I did the work, and I will not be penalized for paperwork timing.

Respectfully submitted,

**Maria Liverett**  
**Director**  
**Rio Linda/Elverta Community Water District**  
**E: MLiverett@recwd.com**  
**M: 916-416-9278**

**W: <https://www.rlecwd.com>**

***Committed to serving and improving the water quality and resources for the Rio Linda and Elverta communities.***

**From:** Tim Shaw <GM@rlecwd.com>  
**Sent:** Tuesday, August 19, 2025 1:22 PM  
**To:** Maria Liverett <mliverett@rlecwd.com>  
**Subject:** Late Submittal of Your Compensation Requests

Director Liverett:

Staff has advised me that some of your recent Board Member compensation requests are more than 60-days after the meeting for which you are requesting compensation. Pursuant to District policy 2.20.140



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**Items for Discussion and Action  
Agenda Item: 5.4**

**Date:** August 25, 2025

**Subject:** Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065

**Staff Contact:** Timothy R. Shaw

**Recommended Committee Action:**

N/A, this is a standing item on all regular meeting agendas.

**Current Background and Justification:**

District policy and various statutes stipulate Board approval of any Board Member assignments. Generally, this is a standing item, which occurs on every regular meeting agenda.

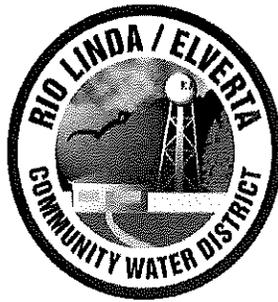
**Conclusion:**

I recommend the Board consider approving any specific nominations and assignments as may be deemed necessary and appropriate.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Items for Discussion and Action  
Agenda Item: 5.5**

**Date:** August 25, 2025

**Subject:** Reconsider the Board Selection of Board Officers (President and/or Vice President).

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

N/A – This item was not discussed at Committee.

**Current Background and Justification:**

At the 7-28-2025 Board Meeting, Director Young motioned to replace the existing Board President. In response, Legal Counsel advised that such consideration requires a more specific agenda item, the absence of which essentially postponed consideration of the motion until proper agenda language could be achieved (i.e., the next regular Board meeting).

If the Board wishes to conduct a mid-term Board election for Board officers (President and/or Vice President) Board Members may make a motion to proceed. Then if the motion carries, a nomination and vote would follow. If there is a change in the office of President, the new President would immediately assume the role and preside over the remainder of the meeting.

The nomination and subsequent Board vote can be an awkward process, especially if it's considered mid-term and whenever multiple nominations for a single office (e.g., President) are received. Accordingly, a roll call vote is often beneficial.

**Conclusion:**

Step 1: The current chair will ask for a motion to reopen the office of RLECWD Board President. If such motion is received and the motion carries, then the nomination process and voting will proceed.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Items for Discussion and Action  
Agenda Item: 5.6**

**Date:** August 25, 2025

**Subject:** Customer Request for Board Review of Billing Issues

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

N/A – This item was not discussed at Committee.

**Current Background and Justification:**

District policy and relevant statutes require an appeal process for situations where the customer believes the charges for water service are inaccurate or improperly applied.

Included as a document associated with this item is a customer request for Board review.

**Conclusion:**

The Board should be mindful of repercussions for committing a gift of public funds, i.e., no defensible justification for waiving charges and the doctrine against being arbitrary and capricious.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_  
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

# Rio Linda Elverta Community Water District

## Request for Consideration of Billing Issues by the Board of Directors



Account Holder: [Redacted] es. Account #: 30604915

Service Address: [Redacted] Court

Check the appropriate box(s) and specify which fees you are requesting the Board to waive:

- Account Deposit Amount: \$ \_\_\_\_\_
- Delinquency Notice Fee Amount: \$ \_\_\_\_\_
- 48 Hour Notice Fee Amount: \$ \_\_\_\_\_
- Service Charges Amount: \$ 256.98
- Shutoff Fee Amount: \$ \_\_\_\_\_
- Tampering Fee Amount: \$ \_\_\_\_\_
- Other Amount: \$ \_\_\_\_\_

Notice: This request may be considered at a public Board Meeting. This document may become a part of the Board meeting agenda which is accessible to the public by request or via the District website. However, the District will make reasonable attempts to preserve customer privacy via redaction, e.g. addresses, phone, email etc.

Total: \$ \_\_\_\_\_

**Justifying Information to Support Your Request:** was told water was turned on May 2th and turned off June 4th there is no way because I want lion there I was taking care of my aunt and she got sick and I don't have no idea how much water was being used to cont afford for this to happen single mother of 3 children I started crying for her being of may.

(Attached additional sheets if necessary)

By signing below you are; attesting to the accuracy of the information you have provided and fraudulent submittal may result in Board denial, you acknowledge that all correspondence between yourself and the District is subject to California Public Records Act laws, and you further acknowledge the Board of Directors' rulings are final.

Signed: [Redacted Signature] (Tenant) Date: 1/28/25

**Account Holder Contact Information:**  
In case you are unable to attend the Board Meeting, please provide with your preferred method for us to contact you regarding the Board's decision.  
Email Address: [Redacted]  
Phone Number: [Redacted]  
US Mail (provide m [Redacted] er of property





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**Items for Discussion and Action**  
**Agenda Item: 5.7**

**Date:** August 25, 2025

**Subject:** Agenda Items Requested by Director Liverett by Email on 7-25-2025

**Staff Contact:** Timothy R. Shaw, General Manager

**Recommended Committee Action:**

N/A – This item was not discussed at Committee.

**Current Background and Justification:**

Director Liverett requested specific agenda items be included with the July 28<sup>th</sup> Board meeting agenda. However, the request was too late for inclusion in the July 28<sup>th</sup> agenda.

The requested agenda items are detailed in the email sent by Director Liverett, which is a document associated with this item.

**Conclusion:**

The inclusion of these agenda items should not be interpreted as any sort of concurrence regarding the feasibility and/or priority for the District. This is a unilateral request from a Board Member.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline \_\_\_\_\_ Gifford \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**Tim Shaw**

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**From:** Maria Liverett  
**Sent:** Friday, July 25, 2025 10:55 PM  
**To:** Tim Shaw  
**Cc:** Chris Gifford  
**Subject:** Request to Add Agenda Items for July 28 Board Meeting

Dear Tim,

I hope you're doing well. I'm writing to formally request the addition of several items to the agenda for the Board meeting scheduled for Monday, July 28, as well as supporting documentation required for transparency and compliance.

---

**Agenda Items Requested:**

**1. Organizational Chart Restoration**

Please place an item on the agenda to review and revise the organizational chart. It should be restored to reflect the proper chain of authority:

- Board of Directors at the top
- Direct reports to the Board: General Counsel/Attorney and District Engineer
- General Manager and all remaining staff subordinate to the above

This structure must be reflected on all public-facing platforms, including the District's website, to accurately present the governance structure as previously established.

---

**2. Forensic Audit & PFAS Regulatory Response Planning**

This item includes two critical financial and operational oversight actions:

**a. Forensic Audit**

In the interest of restoring public trust and maintaining internal accountability, I request the Board consider approving a forensic audit for the entirety of Fiscal Year 2024–2025. I also propose that we implement a process for monthly forensic audit checkpoints. This is aligned with discussions at the Executive Committee meeting and supports best practices in transparency and financial management.

**b. PFAS/PFOA/PFOS Compliance & Surface Water Access**

We also need to agendize a presentation and discussion on the District's need to secure surface water to comply with California's emerging "PFS8" regulatory mandate. As discussed in prior meetings, districts that rely solely on groundwater—like ours—are at risk of being barred from issuing new service connections due to PFAS detections and the inability to blend or treat using surface water.

The State Water Board has made clear that groundwater-only systems without a surface water component may not expand service under the PFAS compliance framework. We need to develop a formal plan for surface water integration or conjunctive use options to both safeguard our community's future supply and unlock future service expansion capacity.

---

**Transparency Package Required in Board Packet:**

As discussed in the recent Executive Committee meeting, the following transparency documents must be included in this month's board packet:

- All bank statements
- All credit card statements, including gas cards
- All vendor invoices paid since the last meeting
- Monthly check register

This is a standing request and in full alignment with District policy and Board expectations for open governance.

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Please confirm that these agenda items and documents will be included in the packet, and let me know if you need any further details or supporting material from me.

Best regards,

**Maria Liverett**  
**Director**  
**Rio Linda/Elverta Community Water District**  
**E: MLiverett@recwd.com**  
**M: 916-416-9278**

**W: <https://www.rlecwd.com>**

***Committed to serving and improving the water quality and resources for the Rio Linda and Elverta communities.***



# RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT

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P. O. BOX 400 730 L STREET  
RIO LINDA, CALIFORNIA 95673 Phone: 916-991-1000

June 18, 2018

Jeff Pemstein  
Elverta Specific Plan Owners Group  
11060 White Rock Road, Suite 150A  
Rancho Cordova, CA 95670

**Re. Rio Linda Elverta Community Water District's Response to Elverta  
Specific Plan Owners Group's Notice Declining to Fund Development Costs**

Dear Mr. Pemstein:

This letter serves as the response from the Rio Linda Elverta Community Water District ("RLECWD" or "District") Board of Directors to the Elverta Specific Plan Owners Group ("ESPOG") letter ("ESPOG letter") dated May 18, 2018 (attached hereto). The ESPOG letter states that ESPOG has declined to prefund the specific development costs associated with the RiverArc surface water supply project.

Due to the gravity of such notification by ESPOG and the associated ramification to conditions for development entitlements, the RLECWD reiterates the District's requirements for development of the Elverta Specific Plan. Unambiguous conditions to the Elverta Specific Plan development entitlement include the requirement of providing treated surface water and it is agreed that entering into a Water Services Agreement is a means to assure this condition is satisfied. RLECWD cannot execute a Water Services Agreement until the requirements to provide treated surface water are addressed to the District's satisfaction.

Planning documents associated with the Elverta Specific Plan including the Elverta Specific Plan, Tentative Map Conditions, and other Sacramento County Planning documents, establish that approval of the Elverta Specific Plan development is conditioned upon the inclusion of treated surface water. It is incumbent upon RLECWD to assure those conditions are met.

RLECWD has been participating in the regional RiverArc project at its own cost as it provides the highest potential for success in overcoming the significant challenges reasonably anticipated to develop a treated surface water supply. This undertaking is not required to continue to serve the District's existing customers.

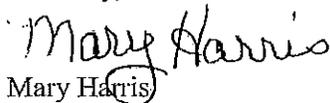
Prefunding the District's participation in the RiverArc project has been discussed with the ESPOG representatives at a number of meetings several times over the last few years. Contrary to the ESPOG letter assertion that RLECWD provided "...short notice without full evaluation of all surface water supply options and discussion with all members of ESPOG", RLECWD provided written notice to ESPOG representatives in February 2018. The District's submittal of comments to the draft terms for the Water Services Agreement in March clearly conveys the District's position on the RiverArc project and need for advanced funding of the RiverArc development costs.

RLECWD now requests that ESPOG propose a reasonable and feasible solution relevant to providing treated surface water for the Elverta Specific Plan development. The ESPOG submittal to RLECWD should address the following minimum elements:

- A comparison of surface water options and the estimated cost per million gallons for each option evaluated. This includes detailed technical analysis from objective, recognized subject matter experts to contrast and compare surface water development via the regional approach versus a standalone District water supply project. Developer funding may need to be provided to allow independent review of the ESPOG submittal.
- An evaluation of the municipal financing and funding for the surface water development required for the Elverta Specific Plan focusing on the RLECWD interests. This includes ESPOG funding engagement of a municipal financing consultant for RLECWD.
- A comprehensive plan of the public works infrastructure milestones and financial elements. The comprehensive plan should define all the aspects needed to get from where we are today to opening a plant effluent valve at a new surface water facility. The comprehensive plan should include a residential development correlation with the proposed timeline.

The District has been a cooperative and engaged public entity willing to work with ESPOG over the last several years. The District looks forward to continuing its efforts to the mutual benefit of both ESPOG and RLECWD.

Sincerely,



Mary Harris  
President

RLECWD Board of Directors

Attachment

Cc: Don Lockhart, LAFCo (via email, w/attachment)  
Sue Frost, District 4, Sacramento County Board of Supervisors (via email, w/attachment)  
George Dellwo, Sacramento County Office of Planning and Research (via email, w/attachment)

**Board of Directors**

**Mary Harris    Mary Henrici    Brent Dills    Paul Green    John Ridilla**

May 18, 2018

Mr. Tim Shaw, General Manager  
Rio Linda Elverta Community Water District  
730 L Street  
Rio Linda, CA 95673

**Subject: Response to your Request Regarding Funding for the RiverArc Project**

Dear Tim:

On behalf of the Elverta Specific Plan Owners Group (ESPOG), we want to thank you for meeting with members of our team on May 15<sup>th</sup> to continue the discussions regarding water service and infrastructure improvements necessary to serve future development within the Elverta Specific Plan (ESP). This letter shall respond to your specific request regarding advanced funding for the Rio Linda-Elverta Community Water Districts' (District) continued participation in the RiverArc project.

As you are aware, we have been working closely with the District over the past several years, and appreciate all of the efforts by staff and the Board to work in a partnership with ESPOG. Through our funding support to update the Water Master Plan and Water Connection Fee for the entire District, ESPOG has been a willing and active partner. Given the extraordinary length of the planning process for ESP, we hope that this partnership will eventually result in our ability to provide much needed public improvements and new housing in Elverta.

The request from the District is that we consider entering into an advanced funding agreement to provide a source of funds for its continued participation in the RiverArc project. Without going into detail, RiverArc is a proposal to provide a regionally serving surface water supply to several water agencies/district, including Rio Linda/Elverta.

From what we understand, as a 1/6<sup>th</sup> member, the District's funding portion for FY 2018/2019 is \$104,167. At the May 15<sup>th</sup> meeting, you requested that we provide an answer to the District in advance of your May 21<sup>st</sup> Board meeting as to whether we would be willing to fund the \$104,167, assumedly commit to funding the District's participation in RiverArc in the future, and set forth an Advanced Funding Agreement to reimburse ESPOG members for such funds against future connection fees.

At this point, we cannot agree to fund the continued participation in RiverArc under such short notice without full evaluation of all surface water supply options and discussion with all members of ESPOG. Such evaluation will likely take 60 to 90 days.

While ESPOG is not adverse to participating in the RiverArc effort, nor are we against supporting the District and providing some level of assistance, we believe that there are other



Mr. Tim Shaw  
May 18, 2018  
Page 2

surface water supply options which should be explored before committing to a large capital outlay. While RiverArc may be a good option, all other avenues need to be evaluated first.

Additionally, ESPOG would need to consider and compare RiverArc with other surface water opportunities in relation to the timing and need for such supplies, beyond the groundwater program for Phase 1 development of the ESP.

Our next ESPOG meeting is on May 22<sup>nd</sup>, at which time we will discuss your request. We will also discuss the RiverArc project and other surface water supplies, as well as the timing for such in relation to the development of Phase 1. Given the challenges facing the home building industry, both now and from the 2008 recession, as well as the changes in financial underwriting for land development; ESPOG must be very conservative in making broad financial commitments without careful assessment of all alternatives.

Thank you for your understanding. We look forward to continuing our work with the District, and to hopefully making ESP a reality in the future.

Respectfully,

  
**The RCH Group**

Jeffrey W. Pemstein  
Owners Representative

C: Jim Carson, Affinity Engineering  
Barbara Brenner, Churchwell-White  
Rob Smith, RCH Group  
Ken Giberson, McKay & Soms  
ESPOG Members  
File



## **Agenda Item: 6**

**Date:** August 25, 2025

**Subject:** Public Comment for Closed Session

**Staff Contact:** Timothy R. Shaw, General Manager

### **6. PUBLIC COMMENT FOR CLOSED SESSION**

Public comment for closed session items only. The public is invited to comment on any item listed on the closed session agenda. Each speaker is limited to 2 minutes.



**Closed Session  
Agenda Item: 7**

**Date:** August 25, 2025

**Subject:** Closed Session

**Staff Contact:** Timothy R. Shaw, General Manager

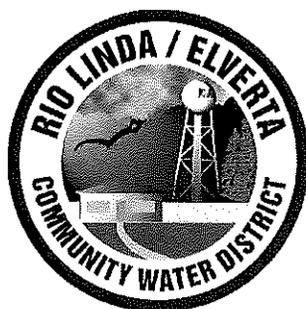
7 - **CLOSED SESSION** - The Board of Directors will convene to Closed Session to discuss the following items.

7.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVT CODE § 54956.9(d)(2)

One Potential Case: July 31, 2025, Claim from Pat Goyet

7.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVT CODE § 54956.9(d)(2)

One Potential Case: August 8, 2025 Email from Director Maria Liverett.



**Reconvene Open Session  
Agenda Item: 8**

**Date:** August 25, 2025

**Subject:** Report of Action Taken in Closed Session

**Staff Contact:** Timothy R. Shaw, General Manager

**8. Return to Open Session, Report of Action Taken in Closed Session.**

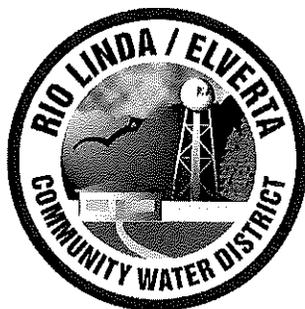
Announce any reportable actions authorized in closed session.

**Board Action / Motion**

Motioned by: Director \_\_\_\_\_ Seconded by Director \_\_\_\_\_

Cline: \_\_\_\_\_ Gifford: \_\_\_\_\_ Green \_\_\_\_\_ Liverett \_\_\_\_\_ Young \_\_\_\_\_.

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



## **Information Items Agenda Item: 9.1**

**Date:** August 25, 2025

**Subject:** District Reports

**Staff Contact:** Timothy R. Shaw, General Manager

### **DISTRICT ACTIVITY REPORTS**

1. Operations Reports
2. Conservation Report
3. Leaks Report
4. District Policy 2.01.400
5. Minor Budget Revision #6 for FY 2024-2025 Budget

# RIO LINDA/ELVERTA C.W.D. 2025

## REPORT OF DISTRICT OPERATIONS

### SOURCE WATER DATA

| Water Production (Million Gallons) |            |            |            |            |      | Year<br>To Date    |
|------------------------------------|------------|------------|------------|------------|------|--------------------|
| January                            | February   | March      | April      | May        | June |                    |
| 38.6                               | 32.6       | 38         | 48.6       | 71.2       |      | <b>229.0</b>       |
| 38,589,096                         | 32,597,998 | 38,043,476 | 48,553,216 | 71,238,558 |      |                    |
| July                               | August     | Sept.      | Oct.       | Nov.       | Dec. |                    |
|                                    |            |            |            |            |      |                    |
|                                    |            |            |            |            |      | <b>229,022,344</b> |
|                                    |            |            |            |            |      | <b>30,617,989</b>  |
|                                    |            |            |            |            |      | <b>308,180</b>     |
|                                    |            |            |            |            |      | <b>703</b>         |

|                                     |           | Monthly Total |                    |             |
|-------------------------------------|-----------|---------------|--------------------|-------------|
| Gallons = Multiply M.G. by:         | 1,000,000 | 71,238,558    | Gallons            | 229,022,344 |
| Cubic Feet = Divide gallons by:     | 7.48      | 9,523,871     | Cubic Feet         | 30,617,989  |
| Hundred Cu Ft. = Divide cu. ft. by: | 100       | 95,239        | Hundred Cubic Feet | 308,180     |
| Acre Ft. = Divide gallons by:       | 325,829   | 218.64        | Acre Ft.           | 703         |

### DISTRIBUTION SYSTEM DATA

| Water Quality Complaints                |          |       |       |      |      | Year<br>To Date |
|---|----------|-------|-------|------|------|-----------------|
| Complaints Total - (Low Psi Complaints) |          |       |       |      |      |                 |
| January                                 | February | March | April | May  | June |                 |
| 0                                       | 0        | 0     | 1     | 0    |      | <b>1</b>        |
| July                                    | August   | Sept. | Oct.  | Nov. | Dec. |                 |
|   |          |       |       |      |      |                 |

#### New Services

|   |   |             |
|---|---|-------------|
| New Construction                                      | 0 | 0           |
| Existing Homes  | 0 | 0           |
| Paid prior to increase. (2 not installed)             | 0 | 0           |
| <b>Total of Service Connections to Date -----&gt;</b> |   | <b>4685</b> |

#### Distribution System Failures/Repairs

|   |    |    |
|---|----|----|
| Deterioration May 1 thru 31                           | 12 | 39 |
| Damaged May 1 thru 31                                 | 1  | 2  |
| Routine Bacteriological Samples (Distribution System) | 16 | 84 |
| Raw Water Bacteriological Samples (at Wells)          | 0  | 12 |

#### May 1, 2025 - May 31, 2025

**12 - Distribution leaks repaired by District staff, 0 - by Contractor or with Contractor assistance.**

**Work Orders Issued - 47                      Work Orders Completed - 31                      USA's Issued - 155**

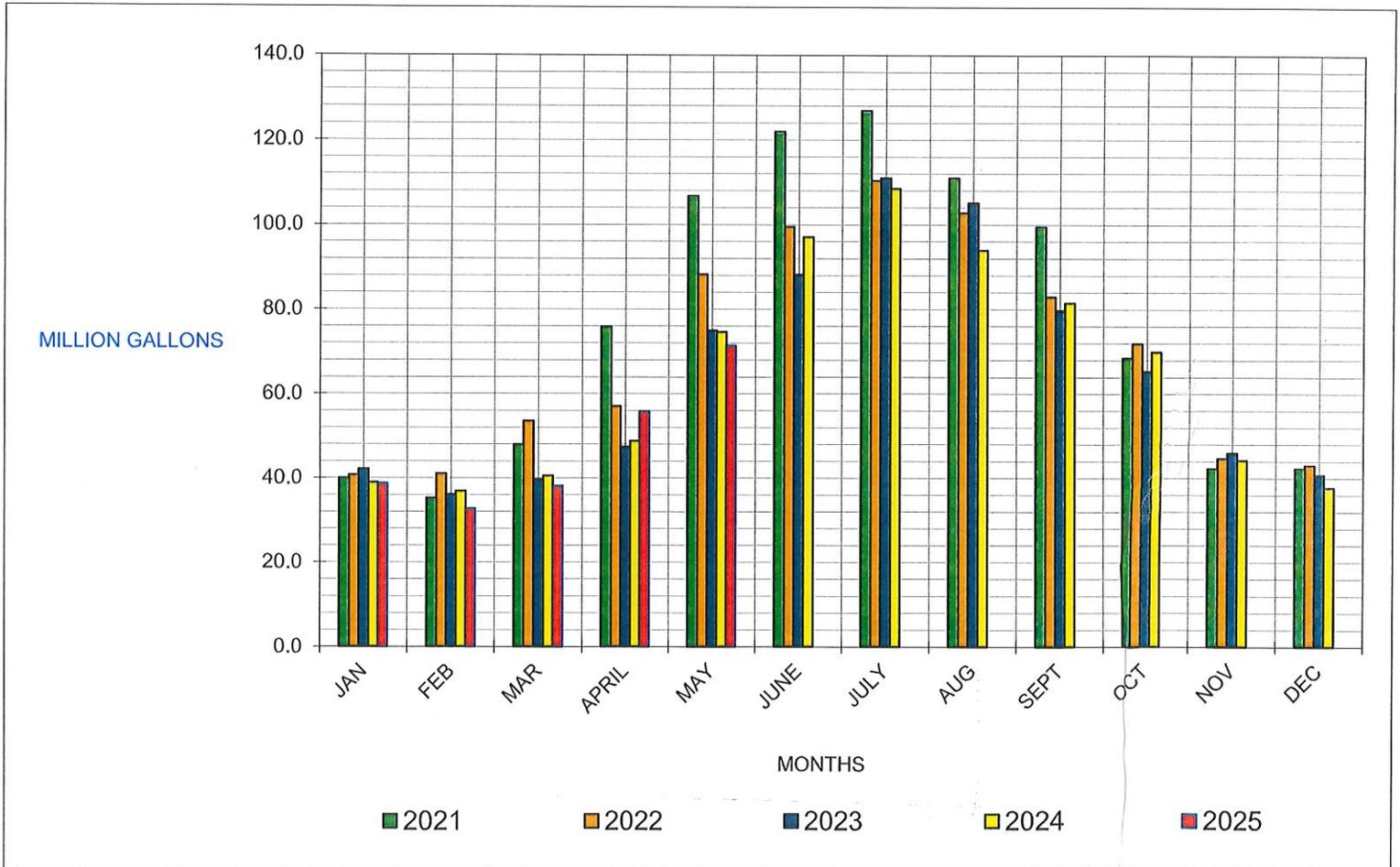
|                        |                        |   |
|------------------------|------------------------|---|
| Change Out Meter - 17  | Change Out Meter - 7   | <b>WORK ORDERS ISSUED:</b><br>All work orders issued during the current 1 month reporting period. (May 2025)<br><br><b>WORK ORDERS COMPLETED:</b><br>All work orders completed during the 1 month reporting period. (May 2025)                      Includes any work orders issued in prior reporting periods that were completed in the current reporting period. |
| Disconnect Service - 5 | Disconnect Service - 4 |   |
| Line Leak - 5          | Line Leak - 3          |   |
| Other Work - 1         | Other Work - 1         |   |
| Possible Leak - 13     | Possible Leak - 11     |   |
| Pull Meter - 1         | Pull Meter - 1         |   |
| Turn off Service - 5   | Turn Off Service - 4   |   |

## RIO LINDA/ELVERTA C.W.D.

### WATER PRODUCTION

2021 \ 2025

| Month        | Water Production in Million Gallons |              |              |              |              | Avg.         | SSWD Water Purchases |            |            |            |            |
|--------------|-------------------------------------|--------------|--------------|--------------|--------------|--------------|----------------------|------------|------------|------------|------------|
|              | 2021                                | 2022         | 2023         | 2024         | 2025         |              | 2020                 | 2021       | 2022       | 2023       | 2024       |
| JAN          | 39.9                                | 40.7         | 42.0         | 38.9         | 38.6         | 40.0         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| FEB          | 35.2                                | 40.9         | 36.1         | 36.8         | 32.6         | 36.3         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| MAR          | 47.9                                | 53.5         | 39.6         | 40.5         | 38.0         | 43.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| APRIL        | 75.8                                | 57.0         | 47.3         | 48.7         | 55.6         | 56.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| MAY          | 106.6                               | 88.2         | 74.9         | 74.6         | 71.2         | 83.1         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| JUNE         | 121.9                               | 99.4         | 88.1         | 97.0         |              | 101.6        | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| JULY         | 126.8                               | 110.3        | 110.9        | 108.4        |              | 114.1        | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| AUG          | 110.9                               | 102.7        | 105.1        | 93.9         |              | 103.2        | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| SEPT         | 99.4                                | 82.9         | 79.6         | 81.4         |              | 85.8         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| OCT          | 68.5                                | 71.9         | 65.3         | 69.9         |              | 68.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| NOV          | 42.2                                | 44.6         | 45.9         | 44.2         |              | 44.2         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| DEC          | 42.2                                | 42.9         | 40.7         | 37.6         |              | 40.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| <b>TOTAL</b> | <b>917.3</b>                        | <b>835.0</b> | <b>775.5</b> | <b>771.9</b> | <b>236.0</b> | <b>824.9</b> | <b>0.0</b>           | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |



# RIO LINDA/ELVERTA C.W.D. 2025

## REPORT OF DISTRICT OPERATIONS

### SOURCE WATER DATA

#### Water Production (Million Gallons)

| January    | February   | March      | April      | May        | June       | <b>Year To Date</b> |
|------------|------------|------------|------------|------------|------------|---------------------|
| 38.6       | 32.6       | 38         | 48.6       | 71.2       | 84.6       |                     |
| 38,589,096 | 32,597,998 | 38,043,476 | 48,553,216 | 71,238,558 | 84,571,392 | <b>313.6</b>        |
| July       | August     | Sept.      | Oct.       | Nov.       | Dec.       |                     |
|            |            |            |            |            |            |                     |

|                                     |           | Monthly Total |                    |             |
|-------------------------------------|-----------|---------------|--------------------|-------------|
| Gallons = Multiply M.G. by:         | 1,000,000 | 84,571,392    | Gallons            | 313,693,736 |
| Cubic Feet = Divide gallons by:     | 7.48      | 11,306,336    | Cubic Feet         | 41,924,298  |
| Hundred Cu Ft. = Divide cu. ft. by: | 100       | 113,063       | Hundred Cubic Feet | 419,243     |
| Acre Ft. = Divide gallons by:       | 325,829   | 259.56        | Acre Ft.           | 962         |

### DISTRIBUTION SYSTEM DATA

#### Water Quality Complaints

#### Complaints Total - (Low Psi Complaints)

| January | February | March | April | May  | June  | <b>Year To Date</b> |
|---------|----------|-------|-------|------|-------|---------------------|
| 0       | 0        | 0     | 1     | 0    | 2 (2) |                     |
| July    | August   | Sept. | Oct.  | Nov. | Dec.  | <b>3</b>            |
|         |          |       |       |      |       |                     |

#### New Services

|   |   |             |
|---|---|-------------|
| New Construction                                      | 0 | 0           |
| Existing Homes  | 0 | 0           |
| Paid prior to increase. (2 not installed)             | 0 | 0           |
| <b>Total of Service Connections to Date -----&gt;</b> |   | <b>4685</b> |

#### Distribution System Failures/Repairs

|   |    |     |
|---|----|-----|
| Deterioration June 1 thru 30                          | 11 | 50  |
| Damaged June 1 thru 30                                | 0  | 2   |
| Routine Bacteriological Samples (Distribution System) | 16 | 100 |
| Raw Water Bacteriological Samples (at Wells)          | 12 | 24  |

#### June 1, 2025 - June 30, 2025

**11 - Distribution leaks repaired by District staff, 0 - by Contractor or with Contractor assistance.**

**Work Orders Issued - 32**

**Work Orders Completed - 28**

**USA's Issued - 157**

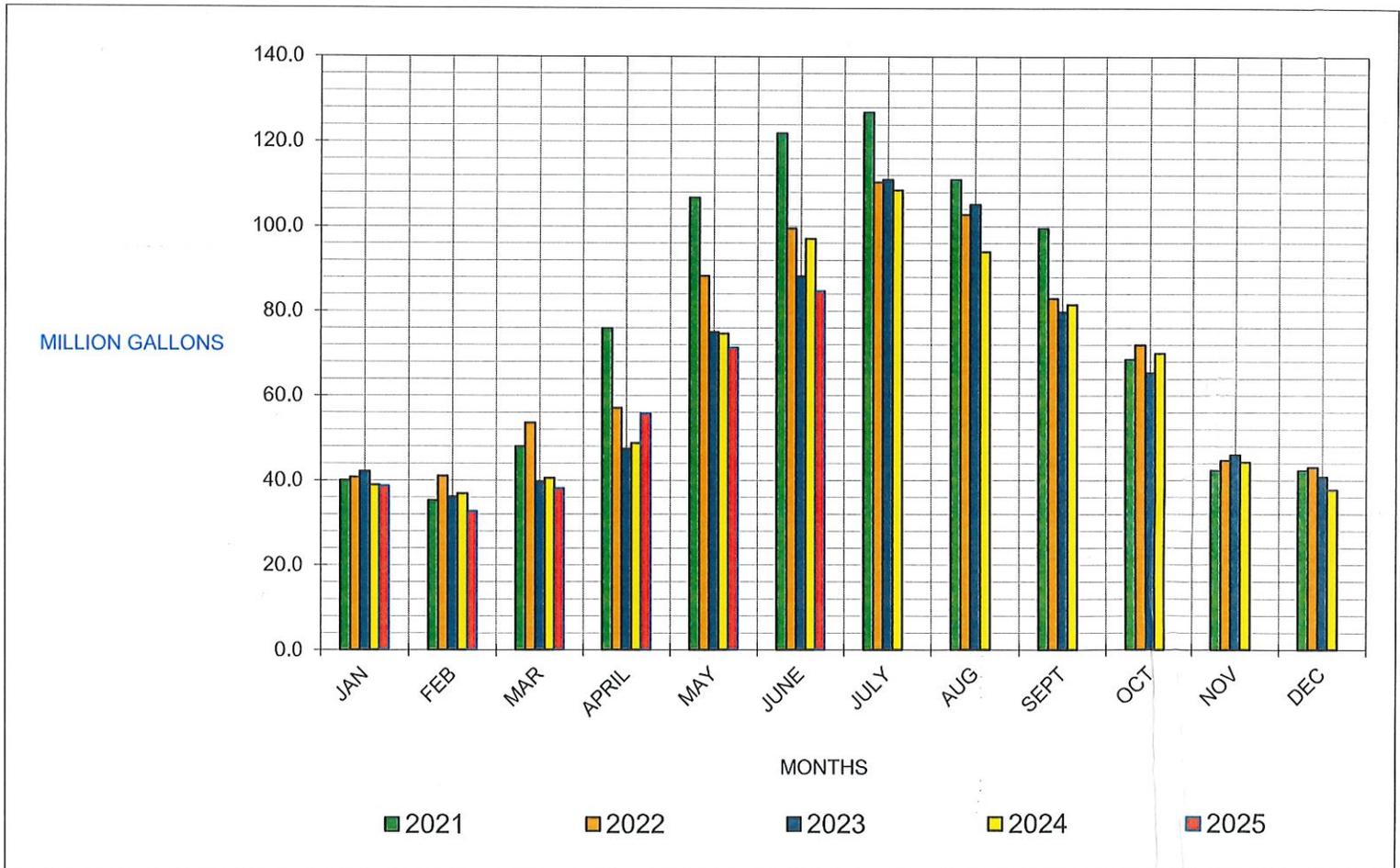
|                        |                        | <b>WORK ORDERS ISSUED:</b>   |
|------------------------|------------------------|--|
| Change Out Meter - 2   | Change Out Meter - 1   | All work orders issued during the current 1 month reporting period. (June 2025)  |
| Disconnect Service - 1 | Disconnect Service - 2 |  |
| Flow Test - 1          | Flow Test - 1          | <b>WORK ORDERS COMPLETED:</b>  |
| Get Current Read - 2   | Get Current Read - 2   |  |
| Hydrant repair - 2     | Hydrant Repair - 1     | All work orders completed during the 1 month reporting period. (June 2025) Includes any work orders issued in prior reporting periods that were completed in the current reporting period. |
| Line Leak - 3          | Line Leak - 5          |  |
| Possible Leak - 13     | Possible Leak - 9      |  |
| Pressure Complaint - 2 | Pressure Complaint - 2 |  |
| Re-Locate Meter - 1    | Repair - 1             |  |
| Repair - 1             | Re-Install Meter - 1   |  |
| Re-Install Meter - 1   | Turn Off Service - 2   |  |
| Turn Service Off - 2   | Turn On Service - 1    |  |
| Turn Service On - 1    |                        |  |
|                        |                        |  |

## RIO LINDA/ELVERTA C.W.D.

### WATER PRODUCTION

2021 \ 2025

| Month        | Water Production in Million Gallons |              |              |              |              |              | SSWD Water Purchases |            |            |            |            |
|--------------|-------------------------------------|--------------|--------------|--------------|--------------|--------------|----------------------|------------|------------|------------|------------|
|              | 2021                                | 2022         | 2023         | 2024         | 2025         | Avg.         | 2020                 | 2021       | 2022       | 2023       | 2024       |
| JAN          | 39.9                                | 40.7         | 42.0         | 38.9         | 38.6         | 40.0         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| FEB          | 35.2                                | 40.9         | 36.1         | 36.8         | 32.6         | 36.3         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| MAR          | 47.9                                | 53.5         | 39.6         | 40.5         | 38.0         | 43.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| APRIL        | 75.8                                | 57.0         | 47.3         | 48.7         | 55.6         | 56.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| MAY          | 106.6                               | 88.2         | 74.9         | 74.6         | 71.2         | 83.1         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| JUNE         | 121.9                               | 99.4         | 88.1         | 97.0         | 84.6         | 98.2         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| JULY         | 126.8                               | 110.3        | 110.9        | 108.4        |              | 114.1        | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| AUG          | 110.9                               | 102.7        | 105.1        | 93.9         |              | 103.2        | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| SEPT         | 99.4                                | 82.9         | 79.6         | 81.4         |              | 85.8         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| OCT          | 68.5                                | 71.9         | 65.3         | 69.9         |              | 68.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| NOV          | 42.2                                | 44.6         | 45.9         | 44.2         |              | 44.2         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| DEC          | 42.2                                | 42.9         | 40.7         | 37.6         |              | 40.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| <b>TOTAL</b> | <b>917.3</b>                        | <b>835.0</b> | <b>775.5</b> | <b>771.9</b> | <b>320.6</b> | <b>824.9</b> | <b>0.0</b>           | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |



# RIO LINDA/ELVERTA C.W.D. 2025

## REPORT OF DISTRICT OPERATIONS

### SOURCE WATER DATA

#### Water Production (Million Gallons)

| January                                 | February   | March      | April      | May        | June       | Year<br>To Date            |
|---|------------|------------|------------|------------|------------|----------------------------|
| 38.6                                    | 32.6       | 38         | 48.6       | 71.2       | 84.6       |                            |
| 38,589,096                              | 32,597,998 | 38,043,476 | 48,553,216 | 71,238,558 | 84,571,392 |                            |
| July                                    | August     | Sept.      | Oct.       | Nov.       | Dec.       |                            |
| 99.3                                    |            |            |            |            |            | 412.9                      |
| 99,289,678                              |            |            |            |            |            |                            |
|   |            |            |            |            |            | <b>Monthly Total</b>       |
| Gallons = Multiply M.G. by: 1,000,000   |            |            |            |            |            | 99,289,678                 |
| Cubic Feet = Divide gallons by: 7.48    |            |            |            |            |            | 13,274,021                 |
| Hundred Cu Ft. = Divide cu. ft. by: 100 |            |            |            |            |            | 132,740                    |
| Acre Ft. = Divide gallons by: 325,829   |            |            |            |            |            | 304.73                     |
|   |            |            |            |            |            | Gallons 412,889,414        |
|   |            |            |            |            |            | Cubic Feet 55,198,317      |
|   |            |            |            |            |            | Hundred Cubic Feet 551,983 |
|   |            |            |            |            |            | Acre Ft. 1,287             |

### DISTRIBUTION SYSTEM DATA

#### Water Quality Complaints

#### Complaints Total - (Low Psi Complaints)

| January | February | March | April | May  | June  | Year<br>To Date |
|---------|----------|-------|-------|------|-------|-----------------|
| 0       | 0        | 0     | 1     | 0    | 2 (2) |                 |
| July    | August   | Sept. | Oct.  | Nov. | Dec.  |                 |
| 0       |          |       |       |      |       | 3               |

#### New Services

|   |   |             |
|---|---|-------------|
| New Construction                                      | 0 | 0           |
| Existing Homes  | 0 | 0           |
| Paid prior to increase. (2 not installed)             | 0 | 0           |
| <b>Total of Service Connections to Date -----&gt;</b> |   | <b>4685</b> |

#### Distribution System Failures/Repairs

|   |    |     |
|---|----|-----|
| Deterioration July 1 thru 31                          | 12 | 62  |
| Damaged July 1 thru 31                                | 2  | 4   |
| Routine Bacteriological Samples (Distribution System) | 20 | 120 |
| Raw Water Bacteriological Samples (at Wells)          | 0  | 24  |

#### July 1, 2025 - July 31, 2025

**13 - Distribution leaks repaired by District staff, 1 - by Contractor or with Contractor assistance.**

**Work Orders Issued - 50**

**Work Orders Completed - 33**

**USA's Issued - 104**

|                        |                        |
|------------------------|------------------------|
| Change Out Meter - 13  | Change Out Meter - 4   |
| Conservation - 1       | Disconnect Service - 3 |
| Disconnect Service - 5 | Hydrant Repair - 1     |
| Flow Test - 1          | Line Leak - 6          |
| Hydrant Repair - 1     | Possible Leak - 12     |
| Line Leak - 8          | Tag Property - 3       |
| Possible Leak - 13     | Turn Off Service - 1   |
| New Service Quote - 3  | Turn On Service - 3    |
| Tag Property - 3       |                        |
| Turn on Service - 2    |                        |

**WORK ORDERS ISSUED:**  
All work orders issued during the current 1 month reporting period. (July 2025)

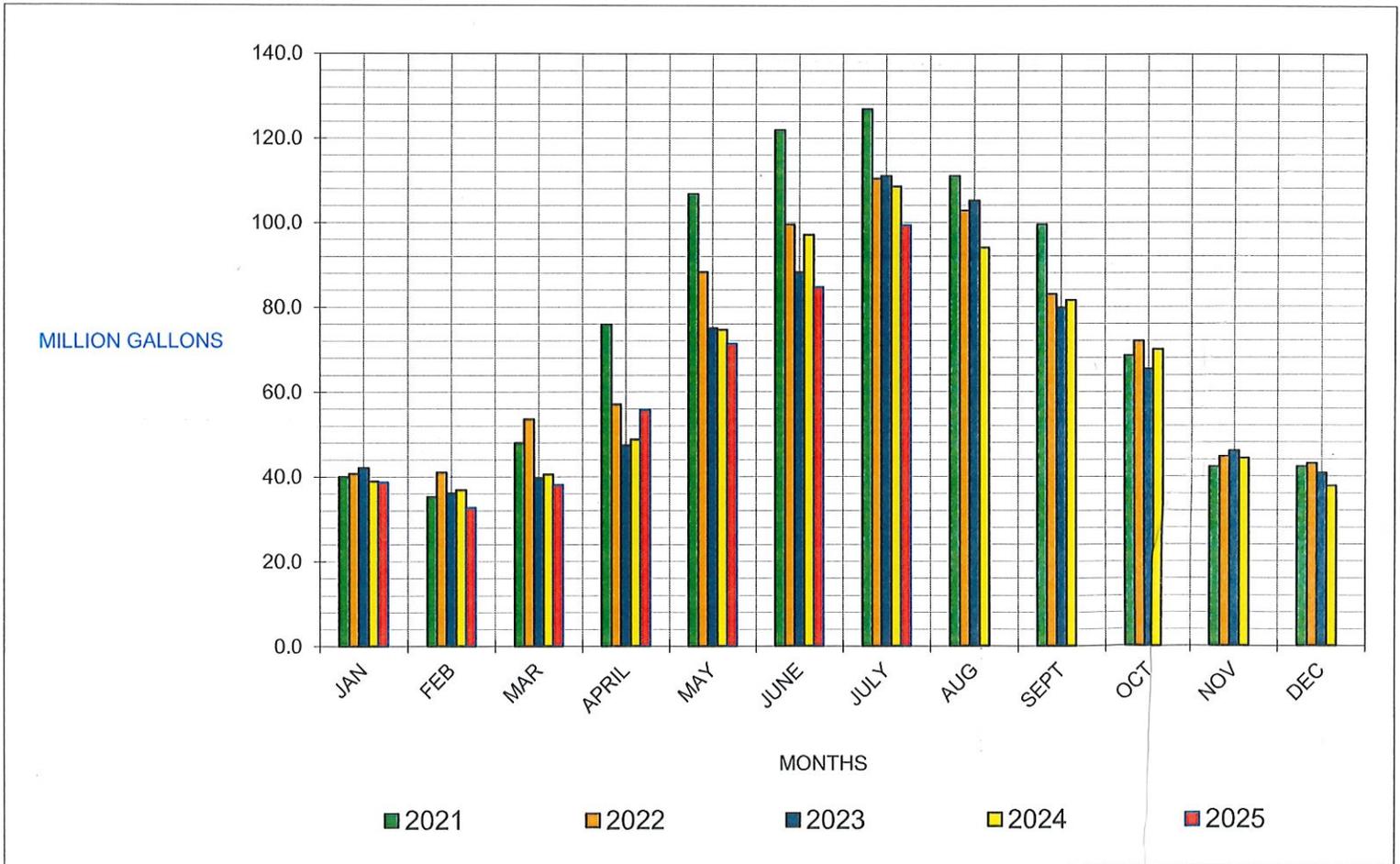
**WORK ORDERS COMPLETED:**  
All work orders completed during the 1 month reporting period. (July 2025) Includes any work orders issued in prior reporting periods that were completed in the current reporting period.

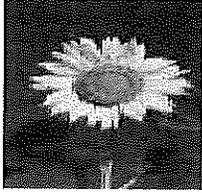
## RIO LINDA/ELVERTA C.W.D.

### WATER PRODUCTION

2021 \ 2025

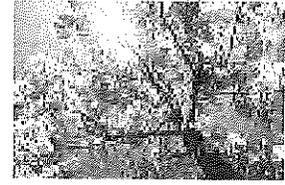
| Month        | Water Production in Million Gallons |              |              |              |              |              | SSWD Water Purchases |            |            |            |            |
|--------------|-------------------------------------|--------------|--------------|--------------|--------------|--------------|----------------------|------------|------------|------------|------------|
|              | 2021                                | 2022         | 2023         | 2024         | 2025         | Avg.         | 2020                 | 2021       | 2022       | 2023       | 2024       |
| JAN          | 39.9                                | 40.7         | 42.0         | 38.9         | 38.6         | 40.0         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| FEB          | 35.2                                | 40.9         | 36.1         | 36.8         | 32.6         | 36.3         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| MAR          | 47.9                                | 53.5         | 39.6         | 40.5         | 38.0         | 43.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| APRIL        | 75.8                                | 57.0         | 47.3         | 48.7         | 55.6         | 56.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| MAY          | 106.6                               | 88.2         | 74.9         | 74.6         | 71.2         | 83.1         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| JUNE         | 121.9                               | 99.4         | 88.1         | 97.0         | 84.6         | 98.2         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| JULY         | 126.8                               | 110.3        | 110.9        | 108.4        | 99.3         | 111.1        | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| AUG          | 110.9                               | 102.7        | 105.1        | 93.9         |              | 103.2        | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| SEPT         | 99.4                                | 82.9         | 79.6         | 81.4         |              | 85.8         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| OCT          | 68.5                                | 71.9         | 65.3         | 69.9         |              | 68.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| NOV          | 42.2                                | 44.6         | 45.9         | 44.2         |              | 44.2         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| DEC          | 42.2                                | 42.9         | 40.7         | 37.6         |              | 40.9         | 0.0                  | 0.0        | 0.0        | 0.0        | 0.0        |
| <b>TOTAL</b> | <b>917.3</b>                        | <b>835.0</b> | <b>775.5</b> | <b>771.9</b> | <b>419.9</b> | <b>824.9</b> | <b>0.0</b>           | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |





# Conservation Report

## July 2025



|   |  |
|---|--|
| <b>Supplies (kits):</b>   | Shower heads(0) Kitchen Aerators(0) Bathroom Aerators(1) Shower Timer(0)<br>Nozzle(1) Toilet Tabs(3) Moisture Meters(0) Retro-Fit Kits(0) Welcome Kits(0) Kids Kit(2)  |
| <b>Water Waste</b><br>(calls, emails, letter,<br>leaks detected, and<br>fixed): | 0 Water Waste Letter(s)<br>317 contacts about possible leaks using the AMI system<br>-0 were called, 0 were mailed, 317 were emailed, 0 tag were hung  |
| <b>Water Schedule:</b>  | None   |
| <b>Surveys</b>  | 0  |
| <b>Workshops,<br/>Webinar,<br/>Meetings:</b>                                    |  |
| <b>Fines:</b>   | None   |
| <b>Other Tasks:</b>   | <ul style="list-style-type: none"><li>● Assisted with new customers</li><li>● Created/completed work orders</li><li>● Disconnect properties with no service application</li><li>● Notified and offered customers the ACH payment method</li><li>● Closed accounts and final billed customers</li><li>● Mailed out application requests to new owners</li><li>● Scanned and uploaded documents into UMS</li><li>● Verbal Demands</li><li>● Processed 7/20 Billing</li><li>● Created Newsletter for 7/20 Billing</li></ul> |
| <b>Grant<br/>Updates:</b>   | None   |

## 2025 Leak - Repair Tracking

55

| Work Order # | Leak Type | Street           | Date Reported | Date Repaired | Days |
|--------------|-----------|------------------|---------------|---------------|------|
| 1            | Service   | Elverta Rd       | 11/19/2025    | 1/8/2025      | 50   |
| 2            | Service   | 24th Street      | 1/8/2025      | 1/8/2025      | 1    |
| 3            | Main      | Delano Street    | 2/3/2025      | 2/3/2025      | 1    |
| 4            | Service   | G St             | 2/7/2025      | 2/7/2025      | 1    |
| 5            | Service   | Castle Creek Wy  | 2/11/2026     | 2/11/2025     | 1    |
| 6            | Service   | E St             | 2/18/2025     | 2/21/2025     | 3    |
| 7            | Service   | Fallon Woods Way | 1/15/2025     | 3/27/2025     | 71   |
| 8            | Main      | S Street         | 3/3/2025      | 3/3/2025      | 1    |
| 9            | Service   | Eloise Ave       | 3/11/2025     | 3/12/2025     | 2    |
| 10           | Service   | G Street         | 3/11/2025     | 3/11/2025     | 1    |
| 11           | Service   | U Street         | 3/11/2025     | 3/19/2025     | 8    |
| 12           | Service   | Lilac Ln         | 3/17/2025     | 3/17/2025     | 1    |
| 13           | Service   | 16th Street      | 4/2/2025      | 4/3/2025      | 2    |
| 14           | Service   | 4th Ave          | 3/24/2025     | 4/15/2025     | 22   |
| 15           | Service   | Q Street         | 3/25/2025     | 4/3/2025      | 9    |
| 16           | Service   | W 2nd Street     | 3/27/2025     | 4/1/2025      | 5    |
| 17           | Service   | C Street         | 4/1/2025      | 4/8/2025      | 7    |
| 18           | Service   | 22nd Street      | 4/4/2025      | 4/8/2025      | 4    |
| 19           | Service   | Beamer Way       | 4/7/2025      | 4/9/2025      | 2    |
| 20           | Service   | Silver Tree Ct   | 4/7/2025      | 4/7/2025      | 1    |
| 21           | Main      | Manuel Street    | 4/7/2025      | 4/9/2025      | 2    |
| 22           | Service   | 7th Avenue       | 4/10/2025     | 4/10/2025     | 1    |
| 23           | Service   | Lilac Ln         | 4/10/2025     | 4/23/2025     | 13   |
| 24           | Service   | DeAnza Ct        | 4/11/2025     | 4/14/2025     | 3    |
| 25           | Service   | 16th Street      | 4/15/2025     | 4/17/2025     | 2    |
| 26           | Service   | O Street         | 4/23/2025     | 4/23/2025     | 1    |
| 27           | Service   | Q Street         | 4/23/2025     | 4/29/2025     | 6    |
| 28           | Service   | 20th Street      | 4/30/2025     | 4/30/2025     | 1    |
| 29           | Main      | Quiet Way        | 4/17/2025     | 5/6/2025      | 21   |
| 30           | Service   | O Street         | 4/23/2021     | 5/1/2025      | 9    |
| 31           | Service   | E Street         | 5/7/2025      | 5/7/2025      | 1    |
| 32           | Service   | K Street         | 5/1/2025      | 5/1/2025      | 1    |
| 33           | Service   | W 2nd Street     | 5/6/2025      | 5/6/2025      | 1    |
| 34           | Service   | Vickery Ct       | 5/12/2025     | 5/14/2025     | 2    |
| 35           | Service   | Lilac Ln         | 5/12/2025     | 5/13/2025     | 2    |
| 36           | Service   | Q Street         | 5/19/2025     | 5/20/2025     | 2    |
| 37           | Service   | 26th Street      | 5/19/2025     | 5/19/2025     | 1    |
| 38           | Service   | C Street         | 5/21/2025     | 5/22/2025     | 2    |
| 39           | Service   | 22nd Street      | 5/27/2025     | 5/29/2025     | 3    |
| 40           | Service   | Vickery Ct       | 5/27/2025     | 5/29/2025     | 2    |
| 41           | Service   | Dry Creek Rd     | 5/28/2025     | 5/30/2025     | 2    |
| 42           | Service   | C Street         | 5/27/2025     | 6/3/2025      | 7    |
| 43           | Service   | Q Street         | 5/27/2025     | 6/11/2025     | 15   |
| 44           | Service   | 22nd Street      | 5/27/2025     | 6/3/2025      | 7    |

|    |       |         |                  |           |           |    |
|----|-------|---------|------------------|-----------|-----------|----|
| 45 | 25068 | Service | Rio Linda Blvd   | 5/28/2025 | 6/2/2025  | 5  |
| 46 | 25086 | Service | Fallon Woods Way | 6/10/2025 | 6/16/2025 | 6  |
| 47 | 25092 | Service | W E Street       | 6/11/2025 | 6/11/2025 | 1  |
| 48 | 25093 | Service | 2nd Street       | 6/12/2025 | 6/12/2025 | 1  |
| 49 | 25097 | Service | M Street         | 6/16/2025 | 6/16/2025 | 1  |
| 50 | 25102 | Service | Birnam St        | 6/20/2025 | 6/24/2025 | 4  |
| 51 | 25105 | Service | Dry Creek Rd     | 6/27/2025 | 6/27/2025 | 1  |
| 52 | 25110 | Service | Willis Ave       | 6/26/2025 | 6/26/2025 | 1  |
| 53 | 25066 | Service | M Street         | 5/28/2025 | 7/9/2025  | 42 |
| 54 | 25103 | Main    | 10th Street      | 6/23/2025 | 7/1/2025  | 8  |
| 55 | 25104 | Service | Elwyn Ave        | 6/25/2025 | 7/2/2025  | 7  |
| 56 | 25106 | Service | E Street         | 6/30/2025 | 6/30/2025 | 1  |
| 57 | 25107 | Main    | Elder St         | 7/1/2025  | 7/1/2025  | 1  |
| 58 | 25110 | Service | Willis Ave       | 7/2/2025  | 7/2/2025  | 1  |
| 59 | 25111 | Service | 6th Street       | 7/2/2025  | 7/2/2025  | 1  |
| 60 | 25112 | Service | U Street         | 7/3/2025  | 7/8/2025  | 5  |
| 61 | 25115 | Main    | O Street         | 7/8/2025  | 7/8/2025  | 1  |
| 62 | 25116 | Service | 22nd Street      | 7/10/2025 | 7/10/2025 | 1  |
| 63 | 25121 | Service | E Street         | 7/14/2025 | 7/16/2025 | 2  |
| 64 | 25122 | Service | 22nd Street      | 7/14/2025 | 7/15/2025 | 1  |
| 65 | 25130 | Service | Hayer Circle     | 7/21/2025 | 7/22/2025 | 1  |
| 66 | 25137 | Service | 24th Street      | 7/23/2025 | 7/23/2025 | 1  |
| 67 |       |         |                  |           |           |    |

Where appropriate and feasible, the minutes shall also include a timestamp corresponding to the point in the video recording where discussion of each action item commenced.

## **2.01.400 COMPLIANCE AND ENFORCEMENT**

*(Per Res. 2007-02 Repealed and replaced Resolution 2015-02 approved 7/20/2015)*

### **2.01.405 Purpose.**

The purpose of this policy is to establish a process for enforcement of the duties and standards of conduct for District Directors as set forth in this Chapter 2.01. Directors themselves have the primary responsibility to assure that these duties and standards of conduct are understood and met, and that the public can continue to have full confidence in the integrity of local government.

### **2.01.410 Responsibility to Intervene.**

The chairs of committees, the Board President and all Board and committee members have the additional responsibility to intervene when actions of Directors that appear to be in violation of this Chapter are brought to their attention.

### **2.01.415 Grounds for Disciplinary Action.**

The failure of a Director to comply with the provisions of this Chapter or Chapter 2.30 shall constitute grounds for disciplinary action against him/her. Any Director may submit a request to consider disciplinary action of another Director or Directors. The request should contain specific allegations of conduct that, if true, violate this Chapter or any other portion of the Policy Manual.

### **2.01.415 Disciplinary Actions.**

The Board may impose the following disciplinary actions on a Director found to have violated the Policy Manual, depending upon the severity or frequency of the violation:

1. Admonishment. An admonishment is appropriate for allegations of a violation of law or city policy. An admonishment serves as a formal reminder of the rules and is not disciplinary in nature.
2. Reprimand. A reprimand is appropriate when the council finds that a councilmember has committed misconduct but determines that the misconduct does not rise to the level of requiring censure.
3. A censure is a formal resolution to reprimand an individual for misconduct and is a disciplinary action.

### **2.01.420 Notice.**

Notice and the request shall be served upon the accused Director or Directors through personal service or certified mail, unless the Director accepts an alternative method of service, at least ten (10) days before the Board meeting where the request will be evaluated. Such notice shall be prepared by District staff and reviewed by legal counsel. The notice will include the time, place, and date of the meeting, as well as state the Director's right to submit oral or written evidence.

### **2.01.425 Participation of Director who is Subject to Disciplinary Action.**

A Director who is the subject of an alleged violation will have the opportunity to respond to the accusations at the hearing. However, an accused Director shall be ineligible to vote on any matter related to a disciplinary action including, but not limited to, agendaizing the hearing and adopting a Resolution of Censure.

**2.01.430 Opportunity to be Heard.**

At the disciplinary action hearing, the Director shall have an opportunity to be heard concerning the allegations. The Director may submit a written response to the allegations in addition to, or in lieu of, speaking at the disciplinary action hearing if he/she so chooses. The hearing may be continued from time to time at the discretion of the Board.

**2.01.435 Resolution of Censure.**

If, at the close of the disciplinary action hearing, the Board finds that the Director's conduct does not comply with the District's standards, the Board may direct staff to prepare a resolution of censure which may include the imposition of sanctions against the Director as a majority of the Board deems appropriate. Such sanctions may include removal from a committee and restrictions on District-related travel privileges. At the next Board meeting, the Board may consider and adopt the Resolution of Censure including any sanctions imposed by the Board.

**2.01.440 Alternative Discipline.**

If the Board finds that a Director or Directors has violated the Policy Manual, but the violation does not rise to the level requiring formal censure, the Board may impose an admonishment or reprimand.

**2.01.445 No Basis for Challenging a Board Decision.**

A violation of this Chapter shall not be considered a basis for challenging the validity of a Board decision.

**2.01.450 Conflicts.**

In the event that a majority of the Board is unable to vote at a disciplinary hearing due to a conflict of interest, the General Manager may appoint an ad hoc committee of nonbiased members of the community to conduct an investigation and present a formal report to the Board during a regular open session meeting.

## Chapter 2.05

**APPOINTED OFFICERS**

*(Resolution 1996-02-01)*

2.05.010 Appointment of District Officers

2.05.020 Director not Eligible

2.05.030 Compensation and Tenure

2.05.040 Bond

2.05.100 Duties of Auditor

2.05.200 Duties of Counsel

**2.05.010 Appointment of District Officers.**

The Board shall appoint by majority vote, and enter into contracts for services for, a General Manager, auditor, and general counsel to carry out the duties required by law and other duties required by the board. Persons appointed as officers shall serve at the pleasure of the Board. *(See Ca Water Code §§30540, 30541, 30544; Ca Gov Code 53060)*

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2024-2025**

Minor Revision June 30, 2025

|                                |                                       |                                       | 2024-2025<br>BUDGET   | 2024-2025<br>BUDGET<br>REVISION | DIFFERENCE  | EXPLANATION |
|--------------------------------|---------------------------------------|---------------------------------------|-----------------------|---------------------------------|-------------|-------------|
| <b>REVENUE</b>                 |                                       |                                       |                       |                                 |             |             |
| <b>40000 OPERATING REVENUE</b> |                                       |                                       |                       |                                 |             |             |
|                                | <b>40100 Water Service Rates</b>      |                                       |                       |                                 |             |             |
|                                | 40101                                 | Basic Service Charge                  | 1,212,965.00          | 1,212,965.00                    | 0.00        |             |
|                                | 40102                                 | Usage Charge                          | 1,915,035.00          | 1,915,035.00                    | 0.00        |             |
|                                | 40105                                 | Backflow Charge                       | 31,400.00             | 31,400.00                       | 0.00        |             |
|                                | 40106                                 | Fire Prevention                       | 25,400.00             | 25,400.00                       | 0.00        |             |
|                                |                                       | <b>Total Water Service Rates</b>      | <b>3,184,800.00</b>   | <b>3,184,800.00</b>             | <b>0.00</b> |             |
|                                | <b>40200 Water Service Fees</b>       |                                       |                       |                                 |             |             |
|                                | 40201                                 | Application Fees                      | 6,500.00              | 6,500.00                        | 0.00        |             |
|                                | 40202                                 | Delinquency                           | 70,000.00             | 70,000.00                       | 0.00        |             |
|                                | 40209                                 | Misc. Charges                         | 7,000.00              | 7,000.00                        | 0.00        |             |
|                                |                                       | <b>Total Water Services</b>           | <b>83,500.00</b>      | <b>83,500.00</b>                | <b>0.00</b> |             |
|                                | <b>40300 Other Water Service Fees</b> |                                       |                       |                                 |             |             |
|                                | 40301                                 | New Construction QC                   | 4,000.00              | 4,000.00                        | 0.00        |             |
|                                | 40302                                 | Service Connection Fees               | 10,000.00             | 10,000.00                       | 0.00        |             |
|                                | 40304                                 | Other Operating Revenue               | 6,000.00              | 6,000.00                        | 0.00        |             |
|                                | 40305                                 | Grant Revenue-Operating               | 0.00                  | 0.00                            | 0.00        |             |
|                                |                                       | <b>Total Other Water Service Fees</b> | <b>20,000.00</b>      | <b>20,000.00</b>                | <b>0.00</b> |             |
|                                | <b>TOTAL OPERATING REVENUE</b>        |                                       | <b>3,288,300.00</b>   | <b>3,288,300.00</b>             | <b>0.00</b> |             |
|                                | <b>41000 NON-OPERATING REVENUES</b>   |                                       |                       |                                 |             |             |
|                                | 41110                                 | Investment Revenue                    | 35.00                 | 35.00                           | 0.00        |             |
|                                | 41120                                 | Property Taxes & Assessments          | 127,000.00            | 127,000.00                      | 0.00        |             |
|                                | <b>TOTAL NON-OPERATING REVENUE</b>    |                                       | <b>127,035.00</b>     | <b>127,035.00</b>               | <b>0.00</b> |             |
| <b>TOTAL REVENUE</b>           |                                       |                                       | <b>\$3,415,335.00</b> | <b>\$3,415,335.00</b>           | <b>0.00</b> |             |

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**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2024-2025**

Minor Revision June 30, 2025

|   |   |  | 2024-2025<br>BUDGET   | 2024-2025<br>BUDGET<br>REVISION | DIFFERENCE          | EXPLANATION   |
|---|---|--|-----------------------|---------------------------------|---------------------|---|
| <b>OPERATING EXPENSE</b>                    |   |  |                       |                                 |                     |   |
| <b>60010 PROFESSIONAL FEES</b>              |   |  |                       |                                 |                     |   |
| 60011                                       | General Counsel fees-Legal                  |  | \$35,000.00           | \$58,783.00                     | \$23,783.00         | Increase to adjust for actual - litigation                        |
| 60012                                       | Auditor Fees                                |  | 26,000.00             | 26,000.00                       | 0.00                |   |
| 60013                                       | Engineering Services                        |  | 85,000.00             | 67,370.00                       | (17,630.00)         | Decrease to allocate to 60011                                     |
|   | <b>TOTAL PROFESSIONAL FEES</b>              |  | <b>146,000.00</b>     | <b>152,153.00</b>               | <b>6,153.00</b>     |   |
| <b>60100 PERSONNEL SERVICES</b>             |   |  |                       |                                 |                     |   |
| <b>60110 Salaries &amp; Wages</b>           |   |  |                       |                                 |                     |   |
| 60111                                       | Salary - General Manager                    |  | 134,179.00            | 129,144.00                      | (5,035.00)          | Decrease to allocate to 60011; original budget included a 3% COLA |
| 60112                                       | Staff Regular Wages                         |  | 723,167.00            | 731,056.00                      | 7,889.00            | Increased to adjust for actual                                    |
| 60113                                       | Contract Extra Help                         |  | 0.00                  | 0.00                            | 0.00                | Increased to adjust for actual                                    |
| 60114                                       | Staff Standby Pay                           |  | 18,250.00             | 19,700.00                       | 1,450.00            | Increased to adjust for actual                                    |
| 60115                                       | Staff Overtime Pay                          |  | 11,000.00             | 11,350.00                       | 350.00              | Increased to adjust for actual                                    |
|   | <b>Total Salaries &amp; Wages</b>           |  | <b>886,596.00</b>     | <b>891,250.00</b>               | <b>4,654.00</b>     |   |
| <b>60150 Employee Benefits and Expenses</b> |   |  |                       |                                 |                     |   |
| 60151                                       | PERS Retirement                             |  | 152,028.00            | 150,910.00                      | (1,118.00)          | Decrease to allocate to 60011                                     |
| 60152                                       | Workers Compensation                        |  | 8,293.00              | 11,773.00                       | 3,480.00            | Increase to adjust for actual                                     |
| 60153                                       | Group Insurance                             |  | 239,340.00            | 226,171.00                      | (13,169.00)         | Decreased to allocate to 60112, 60114, 60115, 60152               |
| 60154                                       | Retirees Insurance                          |  | 16,200.00             | 16,200.00                       | 0.00                |   |
| 60155                                       | Staff Training                              |  | 5,000.00              | 5,000.00                        | 0.00                |   |
| 60157                                       | Uniforms                                    |  | 7,770.00              | 7,770.00                        | 0.00                |   |
| 60158                                       | Payroll Taxes                               |  | 69,649.00             | 69,649.00                       | 0.00                |   |
| 60159                                       | Payroll Services                            |  | 1,860.00              | 1,860.00                        | 0.00                |   |
| 60160                                       | 457 Employer Contribution                   |  | 20,300.00             | 20,300.00                       | 0.00                |   |
|   | <b>Total Employee Benefits and Expenses</b> |  | <b>520,440.00</b>     | <b>509,633.00</b>               | <b>(10,807.00)</b>  |   |
|   | <b>TOTAL PERSONNEL SERVICES</b>             |  | <b>\$1,407,036.00</b> | <b>\$1,400,883.00</b>           | <b>(\$6,153.00)</b> |   |

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2024-2025**

Minor Revision June 30, 2025

|                             |       |  | 2024-2025<br>BUDGET | 2024-2025<br>BUDGET<br>REVISION | DIFFERENCE    | EXPLANATION                    |
|-----------------------------|-------|--|---------------------|---------------------------------|---------------|--------------------------------|
| <b>60200 ADMINISTRATION</b> |       |  |                     |                                 |               |                                |
|                             | 60205 | Bank and Merchant Fees                       | 1,850.00            | 1,850.00                        | 0.00          |                                |
|                             | 60207 | Board Member/Meeting Expense                 | 13,900.00           | 13,900.00                       | 0.00          |                                |
|                             | 60210 | <b>Building Expenses</b>                     |                     |                                 |               |                                |
|                             | 60211 | Office Utilities                             | 7,500.00            | 7,500.00                        | 0.00          |                                |
|                             | 60212 | Janitorial                                   | 2,340.00            | 2,340.00                        | 0.00          |                                |
|                             | 60213 | Maintenance                                  | 4,500.00            | 4,500.00                        | 0.00          |                                |
|                             | 60214 | Security                                     | 500.00              | 500.00                          | 0.00          |                                |
|                             |       | <b>Total Building Expenses</b>               | <b>14,840.00</b>    | <b>14,840.00</b>                | <b>0.00</b>   |                                |
|                             | 60220 | <b>Computer &amp; Equipment Maint.</b>       |                     |                                 |               |                                |
|                             | 60221 | Computer Systems                             | 40,000.00           | 39,950.00                       | (50.00)       | Decreased to allocate to 60222 |
|                             | 60222 | Office Equipment                             | 875.00              | 925.00                          | 50.00         | Increased to adjust for actual |
|                             |       | <b>Total Computer &amp; Equipment Maint.</b> | <b>40,875.00</b>    | <b>40,875.00</b>                | <b>0.00</b>   |                                |
|                             | 60230 | Office Expense                               | 8,000.00            | 8,000.00                        | 0.00          |                                |
|                             | 60240 | Postage and Delivery                         | 23,500.00           | 23,500.00                       | 0.00          |                                |
|                             | 60250 | Printing                                     | 11,500.00           | 11,500.00                       | 0.00          |                                |
|                             | 60255 | Meetings & Conferences                       | 100.00              | 100.00                          | 0.00          |                                |
|                             | 60260 | Publishing                                   | 1,500.00            | 1,500.00                        | 0.00          |                                |
|                             | 60270 | Telephone & Internet                         | 4,750.00            | 4,750.00                        | 0.00          |                                |
|                             | 60430 | <b>Insurance</b>                             |                     |                                 |               |                                |
|                             | 60431 | General Liability                            | 36,100.00           | 36,008.72                       | (91.28)       | Decreased to allocate to 60432 |
|                             | 60432 | Property                                     | 17,102.00           | 17,193.28                       | 91.28         | Increased to adjust for actual |
|                             |       | <b>Total Insurance</b>                       | <b>53,202.00</b>    | <b>53,202.00</b>                | <b>0.00</b>   |                                |
|                             | 60500 | <b>Water Memberships</b>                     |                     |                                 |               |                                |
|                             | 60503 | SGA  | 32,787.00           | 32,787.00                       | 0.00          |                                |
|                             | 60504 | ACWA   | 12,230.00           | 12,230.00                       | 0.00          |                                |
|                             | 60507 | CRWA   | 1,582.00            | 1,582.00                        | 0.00          |                                |
|                             |       | <b>Total Water Memberships</b>               | <b>46,599.00</b>    | <b>46,599.00</b>                | <b>0.00</b>   |                                |
|                             | 60550 | Permits & Fees                               | 55,000.00           | 55,000.00                       | 0.00          |                                |
|                             | 60555 | Subscriptions & Licensing                    | 2,120.00            | 2,120.00                        | 0.00          |                                |
|                             | 60560 | Elections                                    | 26,177.02           | 26,177.02                       | 0.00          |                                |
|                             | 60565 | Uncollectable Accounts                       | 5,500.00            | 5,500.00                        | 0.00          |                                |
|                             | 60570 | Other Operating Expenditures                 | 322.98              | 322.98                          | 0.00          |                                |
|                             |       | <b>TOTAL ADMINISTRATION</b>                  | <b>\$309,736.00</b> | <b>\$309,736.00</b>             | <b>\$0.00</b> |                                |

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**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2024-2025**

Minor Revision June 30, 2025

|  |  |  | 2024-2025<br>BUDGET | 2024-2025<br>BUDGET<br>REVISION | DIFFERENCE  | EXPLANATION                           |
|--|--|--|---------------------|---------------------------------|-------------|---------------------------------------|
|  | <b>64000 CONSERVATION</b>                    |  |                     |                                 |             |                                       |
|  | 64001  | Community Outreach                           | 500.00              | 500.00                          | 0.00        |                                       |
|  | 64005  | Other Conservation Programs                  | 0.00                | 0.00                            | 0.00        |                                       |
|  | <b>TOTAL CONSERVATION</b>                    |  | 500.00              | 500.00                          | 0.00        |                                       |
|  | <b>65000 FIELD OPERATIONS</b>                |  |                     |                                 |             |                                       |
|  | <b>65100 Other Field Operations</b>          |  |                     |                                 |             |                                       |
|  | 65110  | Backflow Testing                             | 3,000.00            | 3,000.00                        | 0.00        |                                       |
|  | 65120  | Construction Equipment Maintenance           | 12,000.00           | 12,000.00                       | 0.00        |                                       |
|  | 65130  | Field Communication                          | 3,400.00            | 3,400.00                        | 0.00        |                                       |
|  | 65140  | Field IT                                     | 35,000.00           | 35,000.00                       | 0.00        |                                       |
|  | 65150  | Laboratory Services                          | 66,000.00           | 66,000.00                       | 0.00        |                                       |
|  | 65160  | Safety Equipment                             | 6,000.00            | 6,000.00                        | 0.00        |                                       |
|  | 65170  | Shop Supplies                                | 8,000.00            | 8,000.00                        | 0.00        |                                       |
|  |  | <b>Total Other Field Operations</b>          | 133,400.00          | 133,400.00                      | 0.00        |                                       |
|  | 65200  | Treatment                                    | 35,000.00           | 36,410.00                       | 1,410.00    | Increased to adjust for actual        |
|  | <b>65300 Pumping</b>                         |  |                     |                                 |             |                                       |
|  | 65310  | Maintenance                                  | 25,000.00           | 31,800.00                       | 6,800.00    | Increased to adjust for actual        |
|  | 65320  | Electricity and Fuel                         | 260,000.00          | 251,790.00                      | (8,210.00)  | Decreased to allocate to 65200, 65310 |
|  |  | <b>Total Pumping</b>                         | 285,000.00          | 283,590.00                      | (1,410.00)  |                                       |
|  | <b>65400 Transmission &amp; Distribution</b> |  |                     |                                 |             |                                       |
|  | 65410  | Distribution Supplies                        | 65,000.00           | 108,500.00                      | 43,500.00   | Increased to adjust for YE inventory  |
|  | 65430  | Tank Maintenance                             | 1,000.00            | 1,000.00                        | 0.00        |                                       |
|  | 65440  | Contract Repairs                             | 53,500.00           | 24,500.00                       | (29,000.00) | Decreased to allocate to 65410        |
|  | 65450  | Valve Replacements                           | 30,000.00           | 30,000.00                       | 0.00        |                                       |
|  | 65460  | Paving Repairs                               | 14,500.00           | 0.00                            | (14,500.00) | Decreased to allocate to 65410        |
|  |  | <b>Total Transmission &amp; Distribution</b> | 164,000.00          | 164,000.00                      | 0.00        |                                       |
|  | <b>65500 Transportation</b>                  |  |                     |                                 |             |                                       |
|  | 65510  | Fuel   | 18,000.00           | 18,000.00                       | 0.00        |                                       |
|  | 65520  | Maintenance                                  | 9,000.00            | 9,000.00                        | 0.00        |                                       |
|  |  | <b>Total Transportation</b>                  | 27,000.00           | 27,000.00                       | 0.00        |                                       |
|  | <b>TOTAL FIELD OPERATIONS</b>                |  | \$644,400.00        | \$644,400.00                    | \$0.00      |                                       |

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT  
OPERATING BUDGET  
2024-2025**

Minor Revision June 30, 2025

|                                     |                           |  | 2024-2025<br>BUDGET | 2024-2025<br>BUDGET<br>REVISION | DIFFERENCE | EXPLANATION |
|-------------------------------------|---------------------------|--|---------------------|---------------------------------|------------|-------------|
| <b>TOTAL OPERATING EXPENSES</b>     |                           |  | \$2,507,672.00      | \$2,507,672.00                  | \$0.00     |             |
| <b>NON OPERATING EXPENSES</b>       |                           |  |                     |                                 |            |             |
|                                     | <b>69010 Debt Service</b> |  |                     |                                 |            |             |
|                                     | 69100                     | <b>Revenue Bond 2015</b>                 |                     |                                 |            |             |
|                                     | 69105                     | Revenue Bond 2015-Principle              | 162,415.00          | 162,415.00                      | 0.00       |             |
|                                     | 69120                     | Interest                                 | 39,343.00           | 39,343.00                       | 0.00       |             |
|                                     |                           | <b>Total Revenue Bond 2015</b>           | 201,758.00          | 201,758.00                      | 0.00       |             |
|                                     | 69200                     | <b>PERS ADP Loan</b>                     |                     |                                 |            |             |
|                                     | 69205                     | Principle                                | 30,000.00           | 30,000.00                       | 0.00       |             |
|                                     | 69210                     | Interest                                 | 1,517.00            | 1,517.00                        | 0.00       |             |
|                                     |                           | <b>Total PERS ADP Loan</b>               | 31,517.00           | 31,517.00                       | 0.00       |             |
|                                     |                           | <b>69400 Other Non Operating Expense</b> | 2,300.00            | 2,300.00                        | 0.00       |             |
| <b>TOTAL NON OPERATING EXPENSES</b> |                           |  | \$235,575.00        | \$235,575.00                    | 0.00       |             |
| <b>TOTAL EXPENSE</b>                |                           |  | \$2,743,247.00      | \$2,743,247.00                  | \$0.00     |             |
| <b>NET INCOME (Income-Expense)</b>  |                           |  | \$672,088.00        | \$672,088.00                    | \$0.00     |             |





**Information Items**  
**Agenda Item: 9.2**

**Date:** August 25, 2025

**Subject:** Board Reports

**Staff Contact:** Timothy R. Shaw, General Manager

**BOARD REPORTS**

- 9.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 9.2.2. Sacramento Groundwater Authority – Liverett/Cline
- 9.2.3. Executive Committee – Young/Liverett
- 9.2.4. ACWA/JPIA – Cline
- 9.2.5 GM Annual Performance Review Ad Hoc - Young/Cline



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**SACRAMENTO GROUNDWATER AUTHORITY  
MEETING OF THE BOARD OF DIRECTORS**

**Thursday, August 14, 2025  
at 9:00 a.m.**

**2295 Gateway Oaks, Suite 100  
Sacramento, CA 95833  
(916) 967-7692**

The Board will discuss all items on this agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.

**IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:**

The Sacramento Groundwater Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

Join Zoom Meeting  
<https://us06web.zoom.us/j/86234537375>

Meeting ID: 862 3453 7375 Passcode: 955951

Dial by your location  
+1 669 444 9171 US or +1 669 900 6833 US (San Jose)

**If we experience technical difficulties and the Zoom link drops and you are no longer able to connect to the Board meeting, please dial 1-877-654-0338 – Guest Code 198**

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection on SGA's website. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact [jpeifer@rwah2o.org](mailto:jpeifer@rwah2o.org). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

## AGENDA

### 1. CALL TO ORDER AND ROLL CALL

2. **PUBLIC COMMENT:** Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.

### 3. **CONSENT CALENDAR:**

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

3.1 Approve the draft meeting minutes of April 10, 2025, SGA Board Meeting

3.2 Approve Task Order 2025-02 to West Yost Agreement

3.3 Approve Task Order 2024-02 to Woodard & Curran Agreement

3.4 Approve Task Order to GEI Agreement for Consulting Services on Groundwater Sustainability Plan 5-Year Update

3.5 Approve Change Order 1 for Task Order SGA GEI 24-02 GEI Agreement

3.6 Approve a Cost-of-Living Adjustment of 1.8% consistent with Policy 100.3

**Action: Approve Consent Calendar items as presented**

### 4. **INFORMATION: SACRAMENTO REGIONAL WATER BANK, WATER ACCOUNTING SYSTEM, AND PREVIOUSLY BANKED WATER UPDATES**

Presenter: Trevor Joseph, Manager of Technical Services

### 5. **INFORMATION: AD HOC COMMITTEE UPDATE – WATER ACCOUNTING SYSTEM**

Presenter: Paul Selsky, Ad Hoc Committee Chair

### 6. **INFORMATION: GSP EVALUATION AND UPDATE**

Presenter: Trevor Joseph, Manager of Technical Services

### 7. **ADDITIONAL PAYMENT OF CALPERS PENSION LIABILITY**

Presenter: Jim Peifer, Executive Director

**Action: Consider and provide direction to staff**

### 8. **INFORMATION: LEGISLATIVE UPDATE**

Presenter: Ryan Ojakian, Manager of Government Affairs

### 9. **EXECUTIVE DIRECTOR'S REPORT**

## 10. DIRECTORS' COMMENTS

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### ADJOURNMENT

**Next SGA Board of Director's Meetings:**

October 9, 2025, 9:00 a.m. at the RWA/SGA office, 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833. The location is subject to change.

Notification will be emailed when the SGA electronic packet is complete and posted on the SGA website at <https://www.sgah2o.org/meetings/board-meetings/>

Posted on: August 8, 2025

Ashley Flores  
Ashley Flores, CMC, Board Clerk