

**MINUTES OF THE APRIL 28, 2025
BOARD OF DIRECTORS REGULAR MEETING
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

The Link below provides access the video of this meeting.

<https://vimeo.com/1079854580>

1. CALL TO ORDER, ROLL CALL & PLEDGE OF ALLEGIANCE

The April 28, 2025, meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. Visitors/Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Vicky Young, Director Maria Liverett, Director Anthony Cline, General Manager Tim Shaw, and Mike Vasquez, Vasquez Engineering, and legal counsel from BBK were present. Director Gifford led the pledge of allegiance.

2. PUBLIC COMMENT- No public comment.

3. CONSENT CALENDAR (1:16)

3.1. March 24, 2025 Minutes

3.2 February Expenditures

3.3 February Financials

Comments/Questions – Public member commented on the figures with regards to Surcharge 2 and if there is a repayment penalty for paying off early.

Comments/Questions – Director Liverett commented on the Minutes listed on the Agenda said February and should have been March minutes.

(1:46) It was moved by Director Cline seconded by Director Green to approve the Consent Calendar. Directors Green, Young, Cline, Liverett, and Gifford voted yes. The motion carried by a roll call vote of 5-0-0.

4. REGULAR CALENDAR -ITEMS FOR DISCUSSION AND ACTION

4.1 GM Report (3:50)

The General Manager, Tim Shaw, provided his monthly report to the Board of Directors.

Comments/Questions – Public member asked about the status of labor negotiations with the Teamsters Local 150.

The Board took no action on this item.

4.2 Public Works Projects Report (7:03)

Mike Vasques, Vasquez Engineering report provided, General District Engineering.

Comments/Questions – Public member made a comment.

Comments/Questions – Director Liverett asked if the future Engineering reports could include a progress report of capital improvements that tie into the financial report of the money being spent for these projects. Mike will work with Deborah to address her request. She also asked if there was further information on the follow up with the SCWA money collected from the County. Mike replied he forwarded Director Liverett an email that indicated there was no money for special projects, that much of the money is tied to the Water Forum.

Board took no action on this item.

4.3 Confirm the statutory compliance of the District’s policy on temporary substitutions (one Board Member for another) for standing committee meetings. (12:47)

Comments/Questions – Directors discussed the language of the current District policy and Brown Act surrounding the substitution of committee members at a meeting.

Comments/Questions – Public member commented on Director Liverett not being at the last Executive Committee meeting, but Director Gifford was in her place. She further stated that in the past, if a member of that committee could not attend the meeting, the meeting was either cancelled or continued with just the committee member in attendance.

President Gifford asked the General Manager to add an item on the next Board Meeting to address clarification on the policy.

4.4 Discuss the Addendum of Documents Submitted by Director Liverett for the 4/9/2025 Executive Committee Meeting (item requested by Director Green). (31:29)

Comments/Questions – Directors discussed the documents submitted for creating a guideline on the scope of the Executive Committee and requested for Liverett and the General Manager to work together. Director Liverett requested copies of the District’s bank statements.

Comments/Questions – Public member voiced allowing documents to be created for the Directors requesting them.

4.5 Consider Board Authorization of Short-Term Investment of Hexavalent Chromium Litigation Settlement Proceeds and further discuss process for engaging a consultant for longer term investment options (Agenda Preparation).(52:35)

Comments/Questions – Director Liverett commented that at the Executive Committee it was discussed to put the money in the District’s current accounts that were interest bearing. Director Cline questioned if we could use some of the money to payoff District loans. There was further discussion by the Board members on whether there was a commitment to the Ratepayers, on when the legal settlement was received, or if it was to be used to payoff one of the surcharges.

Comments/Questions – Public member questioned why the funds were not discussed at the last Board meeting when the District received the funds in early March. Member of the public stated the funds received from the settlement should be in a restricted account and used to repay off the loans.

(1:00:11) It was moved by Director Liverett and seconded by Director Cline to form an Ad Hoc Committee to determine what the commitment was to the ratepayers when the funds were received from the settlement. Director Gifford appointed Director Cline and Director Green to the committee. Directors Young, Liverett, Green, Gifford and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.6 Consider Revisions to District Policy 2.01.150 (Reports required when Board Member Requested agenda item is denied / delayed. (1:07:08)

Comments/Questions – Director Liverett did not agree with changing the policy, she felt the Board and GM were not following the current District policy already in effect. Director Young asked for an item to be put on the agenda at the last meeting about the homeless in front of the District office. General Counsel gave policy examples of ways to address this agenda item.

Comments/Questions – A member of the public agreed with the Boards motion on this item.

(1:18:28) It was moved by Director Cline and seconded by Director Liverett that when an agenda item is requested by an individual Board member, the GM will cc the rest of the Board through email. Directors Young, Liverett, Gifford, Green and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.7 Consider Terminating the District’s 8-year effort to Create an Administrative Manager Position and the inherent ramifications thereof. (1:19:49)

Comments/Questions – Director Cline and Liverett suggested looking at outsourcing options to help with HR and Administrative duties of the GM.

Public member commented that the District has an Administrative Assistant that writes the Board minutes and that the Administrative Manager position was voted down. Public member commented about the employees working from home.

(1:28:28) It was moved by Director Gifford and seconded by Director Green to create and Administrative Manager Position. Directors Gifford and Green voted yes. Directors Liverett and Young voted no. Director Cline abstained. The motion failed with a roll call vote of 2-2-1.

Director Cline requested staff to explore other options other than promoting or filling a new position.

4.8 Consider Alternate date and possible location for May 26th Regular Board Meeting (Memorial Day). (1:38:19)

Comments/Questions – Public member commented that all members

(1:40:08) It was moved by Director Cline and seconded by Director Green to cancel the Executive Meeting in May ,due to the holiday, and change the Regular Board Meeting in May to Monday, May 12, 2025. Directors Young, Liverett, Gifford, Green and Cline voted yes. The motion carried with a roll call vote of 5-0-0.

4.9 Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065 (1:40:56)

No action taken.

5. INFORMATION ITEMS

5.1 District Activities Reports (1:41:00)

- 5.1.1 Water Operations Report – Written report provided.
- 5.1.2 Conservation Report – Report Provided.
- 5.1.3 Leak Repair Report – Report provided.
- 5.1.4 LA Metropolitan Transportation Authority Admin Code on Committee Substitutions.
- 5.1.5 Certificate of Achievement in Financial Reporting Checklist Summary.
- 5.1.6 Certificate of Achievement in Excellence in Financial Reporting Program Eligibility.
- 5.1.7 Government Accounting Standards Board (GASB) guide on Cash Flow Statements.

Comments/Questions -

5.2 Board Member Report (1:41:29)

- 5.2.1 Report any ad hoc committees dissolved by requirements in Policy 2.01.065 – No action.
- 5.2.2 Sacramento Groundwater Authority – Liverett /Cline – Director Liverett gave a verbal report of the meeting.
- 5.2.3 Executive Committee – Liverett, Young – Minutes provided.
- 5.2.4 ACWA/JPIA – Cline – No meeting.
- 5.2.5 MOU Renewal Negotiations Ad Hoc (Young/Cline) – On going.
- 5.2.6 Diamond Communications Contract Ad Hoc (Liverett / Cline) – Director Liverett and Gifford are not ready to report to the Board.

6 PUBLIC COMMENT PRIOR TO CLOSED SESSION – NO PUBLIC COMMENT.

7 CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION:

7.2 Paragraph (1) of subdivision (d) of Section 54956.9 (Claimant-Teamsters Local 150).

8 RETURN TO OPEN SESSION, REPORT OF ACTIONS TAKEN IN CLOSED SESSION

NO REPORTABLE ACTION TAKEN.

Comments/Questions – No public.

9.DIRECTORS' AND GENERAL MANAGER COMMENTS – No comments.

10. ADJOURNMENT - The meeting was adjourned at 8:58 p.m.

Respectfully submitted,

Signature on File
Timothy R. Shaw, Secretary

Signature on File
Chris Gifford, President of the Board