

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

May 13, 2026 @ 6:00 P.M.

Visitors / Depot Center
6730 Front St.
Rio Linda, CA 95673

This meeting was attended by Director Young, Director Liverett, Interim General Manager Felix Felix, and Contract District Engineer Mike Vasquez.

Public Comment: There were two public members in attendance, but neither commented.

Call to order: 6:00 P.M.

Items for Discussion:

1. Public Works Projects Update (Contract District Engineer).

Mr. Vasquez asked the committee to defer the first item on his agenda, Well 15 Hexavalent Chromium Treatment Project and to discuss it along with the Chrome 6 Compliance Plan. Mr. Vasquez proceeded with Item number two, the CIP Valve Replacement Project. He submitted the agenda item to Interim GM Felix today, to be added to the May 18th board meeting to ask the board to authorize an agreement with Rawles Engineering to replace valves at several intersection locations throughout the District. He mentioned that we were budgeted for \$245,000, but the agreement amount is \$234,500.

Another CIP project that we will look to for next fiscal year's budget is the allocation of \$220,000 for more valve replacements. Per Mr. Vasquez's talks with Operations Manager Frank Chacon, "he mentioned that he was worried about some of the locations, where they can't shut off valves". By not being able to do that, field staff may have to shutoff over 100 customers at one time as opposed to, only a handful with functioning valves. Director Liverett asked "How competitive are they?" Per Mike Vasquez, "they are very good. Since we already have a Professional Services Agreement (PSA) with Rawles, all the work that we do with them is an addendum, but I do vet it by asking other contractors what they charge. The benefits for Rawles are that they are competitive, being 20% cheaper with no change orders, follow through with what they say, have a good relationship with county inspectors and does a good job". In the original agreement with Rawles, there is a section that allows an extension of the contract, and that's what the District utilizes in the addendum. Director Liverett asked, "when do they anticipate the schedule to be?" Mike responded that, "this is where we get a good deal, because we are allowing flexibility with their services as they can come and go". Water Operations Manager Frank Chacon would like two locations done within the next 2 to 4 weeks. These priorities are in the general vicinity of Rio Linda Boulevard, on the south of Elkhorn and east end of Rio Linda Boulevard. Director Liverett asked for confirmation that we received better pricing because we're going to let them replace these valves. Mr. Vasquez said yes. Director Liverett, mentioned to Director Young that they should make a recommendation to the Board to approve the authorization of the Interim GM to execute an extension of the PSA with Rawles Engineering to perform the valve replacement project.

Next, Mr. Vasquez briefed the Executive Committee about the RFP for the 2025 Urban Water Management Plan. After extending the advertisement of the RFP, we only received one from Water Works Engineers out of Roseville. They had questions about the contract agreement that was reviewed by General Counsel Jeff Mitchell who made some changes to make it acceptable. It will be added to the May 18, 2026 Board meeting agenda for discussion and approval. Per Vasquez, our budget for this item is \$85,000. However, their cost is closer to \$49,000. The reason for this budgeted amount was due to a previous round, as we only received a handful of proposals that were between \$72,000 and \$95,000 in 2021. That's why we decided to consider a budget of \$85,000 this year. Director Liverett mentioned that we can use the remaining balance elsewhere. Waterworks is a qualified firm with a lot of experience and who's proposed other projects for the District. That said, Mr. Vasquez will advise the Board to authorize the Interim GM to execute an agreement with Water Works Engineering to complete the 2025 UWMP.

According to Mr. Vasquez, we received our first Rawles Engineering invoice from the Water Meter Replacement project in the amount of \$38,000. They had 9 days in the field with 94 valves installed. Some days they do 8 meters, while others they 15. It all depends, but it's still below what we had anticipated, had we hired them to do a per meter charge. So far, it's going well. Operations Manager Frank is happy as the coordination is going great. Director Liverett was pleased by responding "that's good". Mr. Vasquez mentioned we have \$150,000 in the budget, of which \$64,000 was allocated to purchase meters, while \$86,000 is used for installation. So, Rawles can install another 120, plus or minus within the budgeted amount of \$86,000. Being close to the next fiscal year, might give us another opportunity to continue the agreement. We can revisit this in June.

For the next item, Mr. Vasquez had an update on the Century Palm Estates development. There has been nothing new since the last report, other than the County had a meeting with the developer to discuss the conditions of approval. We had to struggle with the developer to prepare a water model for the District, and then in return they will get some capacity fee credits. The capacity fees per home are estimated around \$15,000 and there are approximately 120 lots. There was discussion as to whether new homes within 100-200 ft of the District's main pipeline should consider connecting. Director Liverett stated, that there are rules in place for that unless one is on two acres or more with a well system. Research should be considered to define the policy for better clarity and implementation.

There was concern brought up about potential water theft from hydrants as witnessed from people opening them to get water for different reasons from construction projects to the homeless on 30th and Q St. and on Elkhorn. Interim GM mentioned that even the Fire Department should be contacting the District when they conduct training exercises by opening hydrants. All water should be accounted for including the use of rented hydrant meters.

Next item of discussion was the Required Revision to the Hexavalent Cr+6 Compliance Plan. The executive committee was furnished with a State Water Resource Control Board letter dated April 24, 2026 that denied the Compliance plan for the following reasons: The water system cannot meet the maximum day demand with the largest source out of service. The deficit is approximately 550 gpm. In addition, it's unclear if the demand can be met throughout the distribution system given the location of the wells proposed to be removed from service as part of the plan. Therefore, the State recommends that the District include treatment technique plans involving Ion Exchange for other wells such as 10 and 2A. Interim GM Felix used well 15 as an example of going through a recent Variable Frequency Drive (VFD) failure that made it inoperable. The stand alone VFD is like a transmission that controls the speed of the well's motor to produce more water. Mr. Vasquez mentioned that Operations Manager Frank Chacon informed Mr. Vasquez of the issue and they are both looking into contacting Nor-Cal Pump and Well Drilling to troubleshoot the issue. Hopefully its just a bad fan that caused the VFD to overheat, which will be a low cost item, however, if it turns out that the VFD is bad, it could be upwards of costing us \$50,000 to replace. As for the Compliance Plan, Mr. Vasquez elaborated that despite most of our wells like well 2A are under the 10 ppb mcl for the most part, it is trending upward and has exceeded a few times. Therefore, the State recommends that we consider revising the compliance plan to include BAT for wells like 2A and 10, should well 15 become inoperable in order for the District to be in compliance by the October 1, 2027 deadline.

There was discussion regarding alternative Ion Exchange technologies of Skid Mounted Vs. Roll up Regen; as well as, ASR technology with Sac Suburban/San Juan surface water conjunctive use agreement through a tie-in on 30th Street near well 15. This inner-tie is already metered, but it would need an automated 2nd valve to control usage. Mr. Vaquez mentioned that the District should be very careful in its decision on which direction to go in. He is not a hydrologist and would recommend that the District obtain one to assist in model studies to make sure that ASR technology and water banking would be feasible for the District. Further, he stated that the water coming from Sac Suburban may not always be surface water, it can be and quite more often, well water from Sac. In addition, Mr. Sanchez stated that Ion Exchange is the best treatment technique to consider following State compliance, on the same thread, we need to comply with Surcharge #2, which was implemented specifically for Ion Exchange. These are the things that the District should consider. Director Liverett said, we should consider re-joining RWA so we can take advantage of Prop 4 and other potential funding down the road. Director Liverett mentioned the membership cost for RWA was \$8,000. Interim GM Felix said he would look into it, to see if there are any benefits that outweigh the membership costs. For the Revised Hexavalent Chromium Compliance Plan, the Executive Committee would make a recommendation for staff to investigate additional projects to revise the Cr+6 Compliance Plan and resubmit to the State Water Resource Control Board for compliance.

2. Annual Declaration of Doubtful Recovery Debt.

The Annual Declaration of Doubtful Recovery Debt- (A.K.A. Write-Off), is necessary. Failure to declare doubtful recovery debt will have the potential to lead to findings in our annual, independent audit that will reflect the District's position as unfavorable and inaccurate. There was concerns expressed about the processes used to collect monies owed to the District. The Interim GM mentioned that pursuant to statutory requirements and policy, the District must make all reasonable effort to recover the cost of providing service. The means of collection can involve three forms: the discontinuation of service until the unpaid balance is paid, can be effective but SB 998 shields the debtor, the recording of a lien, but some property owners ignore it as they do not sell the property, or direct assessment to property tax bill, if the charge remains unpaid for years, the county has the authority to auction off the property. However, this approach is limited to once per year having a very short window to apply it. The Executive Committee did not like the idea of redacting the names and property addresses of the debtors. However, under State privacy laws, debtors are generally shielded. Director Young would like to know if we can show the address without the property owner's name. Director Liverett enquired why we are not successful with the Direct Assessment process. Interim GM

<p>Felix responded that the direct assessment can only be conducted once a year in a short window between June and July. Director Liverett wants to make sure that we do the direct assessments in a timely manner to ensure the District collects what's owed. Interim GM Felix would look into the redacting protocol and direct assessment process. The Executive Committee recommends approval of the Annual Declaration of Doubtful Recovery Debt.</p>
<p>3. March 2026 Expenditure Report.</p>
<p>The Interim GM presented the March 2026 Expenditure Report. There was some concern about including physical copies of invoices, credit card statements and lab reports for transparency. However, Director Liverett was able to view some of these documents through a link provided by Accounting Specialist Deborah Denning. Both Director Liverett and Young stated that this report was one of the better ones as it was more organized. There was concern about Adept Solution costs and their newly red-lined contract. Interim GM Felix heard that Adept has new people that developed a much more robust contract in their favor. Director Liverett agreed and stated the first rendition was very one-sided. Interim GM Felix was also concerned as it was difficult to get set up on the laptop and desktop. He has noticed some red flags and is monitoring the services they provide the District. Director Liverett asked about the recent Lab fees from BSK and what they were for? Mr. Vasquez stated that he thought they were for well 15 and 4 from lab work conducted in March. Director Liverett would like to see the findings from the lab reports. Director Liverett stated once again, that this was one of the best reports with back up documents she has ever seen from the District. Director Young and Director Liverett agreed to recommend board approval of the expenditures.</p>
<p>4. March 2026 Financial Statements.</p>
<p>The next item on the agenda is the March 2026 Financial Statements. Director Liverett was pleased to acknowledge that 9 months into the year and we are only at 66% for Operations budget, when we are normally 75% is very good. Interim GM Felix stated, that the District will do its best to stay within budget. That said, Interim GM Felix has conducted an assessment on resources that the field staff needs to complete projects in the field. This brings up a concern regarding the CIP budget and the need to look into replacing the vac trailer. Staff mentioned that the vac trailer has developed a hole which makes the vac trailer very inefficient to do work in the field. Interim GM Felix stated that he would look into the budget to see if they can source another but stay in budget. Director Young stated that they spent over \$36,000 for repair work on the vac a few months back and that the Board approved the allocation of \$90, 000 to purchase a new one. Interim GM Felix agreed and stated that the vac trailer used to nickel the District and now it is diming us. The costs for maintenance and repair are becoming prohibited. So we may need to purchase a vac. Interim GM Felix wants to ensure that the field staff are self-sufficient and have the resources they need to do their work- especially in emergency situations as we do not want customers out of water. Director Young mentioned that the office roof has a leak in it and that it needs to be fixed. Interim GM Felix agreed, however, he was informed that as time passed, the cost for repairs have increased. So we may have to budget more to complete that project. Mr. Sanchez mentioned that he was asked by staff to assist with an RFP to get the roof repaired. He also stated that they only received one quote so far, but he would look into getting more before choosing the best contractor for the job.</p>

Directors' and General Manager Comments:

Items Requested for Next Month's Committee Agenda:.

Adjournment: 7:40 P.M