

**RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

April 27, 2026 (6:30 p.m.)

Visitor's / Depot Center
6730 Front Street
Rio Linda, CA 95673

Our Mission is to provide a safe and reliable water supply in a cost-effective manner.

AGENDA

The Board may discuss and take action on any item listed on this agenda, including items listed as information items. The Board may also listen to the other items that do not appear on this agenda, but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT

2.1. *Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).*

3. CONSENT CALENDAR *Action items: Approve Consent Calendar Items*)

3.1. Minutes

The Board is being asked to approve the Minutes from February 23, 2026 Regular Board Meeting, and March 11, 2026 Special Board Meeting and April 08, 2026 Special Meeting.

3.2. Expenditures

The General Manager recommends the Board approve the January and February 2026 Expenditures.

3.3. Financial Reports

The General Manager recommends the Board approve the January and February 2026 Financial Reports.

4. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

4.1. GM Report.

4.1.1. *The General Manager will provide his monthly report to the Board of Directors*

4.2. District Engineer's Report.

4.2.1. *The Contract District Engineer will provide his monthly report to the Board of Directors.*

4.3. Review and Discuss the Technical Memorandum Regarding Options for Treating Hexavalent Chromium.

4.4. Consider Authorizing the Engagement of an Interim General Manager.

- 4.5. **Consider Changes to the Board Members Assigned to the Executive Committee** (Requested by Director Gifford)
- 4.6. **Consider Approving a Request for Proposals for Rate Study, Cost of Service Analysis.** (Requested by Director Cline)
 - 4.6.1. **Discuss Engaging a Professional Services Provider to Perform Actuarial Analysis of Total Cost for increasing Employee Pay and Increasing Retiree Medical Compensation.**
- 4.7. **Reconsider Authorizing the 2026 Construction Cost Adjustment to the Capacity Fees.** (Requested by Director Cline)
- 4.8. **Authorize any New Board Member Assignments (committees and other) Proposed by the Chair Pursuant to District Policy 2.01.065.**

5. INFORMATION ITEMS

5.1. District Activities Reports

- 5.1.1. Water Operations Report
- 5.1.2. Conservation Report
- 5.1.3. Leak Repair Report
- 5.1.4. Certificate of Excellence in Financial Reporting
- 5.1.5. Minor Budget Revision

5.2. Board Member Reports (NOTE: Encourage Board Member Reports Required by Compensation Policy)

- 5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 5.2.2. Sacramento Groundwater Authority – Liverett
- 5.2.3. Executive Committee – Young/Liverett
- 5.2.4. ACWA/JPIA – Cline
- 5.2.5. Capacity Fee Study Ad Hoc Liverett/Cline

6. PUBLIC COMMENT PRIOR TO CLOSED SESSION

7. CLOSED SESSION - THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION TO DISCUSS THE FOLLOWING ITEM :

- 7.1. Pursuant to California Government Code, 54957 (b) (1), Discuss the employment status of a public employee – the General Manager.

8. RETURN TO OPEN SESSION, REPORORTABLE ACTIONS FROM CLOSED SESSION

9. DIRECTORS’ AND GENERAL MANAGER COMMENTS

10. ADJOURNMENT –

Upcoming meetings:

Executive Committee

May 13, 2026, Wednesday, 6:00 pm. Visitors / Depot Center, 6730 Front St. Rio Linda, CA

Board Meeting

May 25, 2026, Monday, 6:30 pm. Visitors / Depot Center, 6730 Front St. Rio Linda, CA



Consent Calendar Agenda Item: 3.1

Date: April 27 , 2026

Subject: Minutes

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A -Minutes of Board meetings are not reviewed by committees.

Current Background and Justification:

These minutes are to be reviewed and approved by the Board of Directors.

Conclusion:

I recommend the Board review and approve (as appropriate) the minutes of meetings provided with your Board packets.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____

(A) **Yea** (N) **Nay** (Ab) **Abstain** (Abs) **Absent**

**MINUTES OF THE FEBRUARY 11, 2026 SPECIAL MEETING OF THE RIO LINDA/ELVERTA
COMMUNITY WATER DISTRICT BOARD OF DIRECTORS**

The Link below provides access the video of this meeting.

<https://vimeo.com/1164407328>

1. CALL TO ORDER, ROLL CALL & PLEDGE OF ALLEGIANCE

The February 11, 2026, meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:00 p.m. Visitors/Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Vicky Young, Director Cline, Director Maria Liverett, General Manager Tim Shaw, and legal counsel were present. Director Gifford led with the pledge of allegiance.

2. PUBLIC COMMENT- Public member had comments for items not on the agenda, but the GM Shaw informed the public that special meetings comments are for items only on the agenda.

3. Consider Authorizing Necessary Changes to the Water System Superintendent Position Description (3:00)

Comments/Questions – Director Cline confirmed with GM Shaw that the changes made in the position; were the name change from Superintendent to Manager, to comply with state requirements for submitting documents, removing the Manager from the Union’s General Unit to a separate Union unit, and adding the cross connection certification to the job description.

Director Liverett and Director Young asked general questions about reviewing the job description.

Public member commented on the job description needing to be further reviewed in its entirety by forming an Ad Hoc committee.

(10:45) It was moved by Director Gifford seconded by Director Liverett to accept the changes to the position description with a meet and confer with the Union Local 150. Directors Young, Green, Gifford voted yes. Director Liverett voted no. Director Cline abstained. The motion carried by a roll call vote of 3-1-1.

(22:00) It was moved by Director Liverett seconded by Director Young to amend the prior motion to include a labor attorney to review the complete manager position description. Directors Young, Cline, Liverett voted yes. Directors Green and Gifford voted no. The motion carried by a roll call vote of 3-2-0.

4. Consider Authorizing Filling of the Water System Superintendent Vacancy via the RLECWD Lateral Transfer/Promotion Policy (23:30)

Comments/Questions – Director Young strongly disagreed with just filing the position internally, that it should be opened up to the public to get the most qualified candidate. Director Liverett concurred with Director Young.

Comments/Questions - Public member inquired how the lateral transfer/promotion policy worked.

(31:17) It was moved by Director Gifford seconded by Director Green to authorize filling of the Water System Superintendent Vacancy via the RLECWD Lateral Transfer/Promotion Policy. Cline, Green and Gifford voted yes. Director Liverett and Young voted no. The motion carried by a roll call vote of 3-2-0.

5. Discuss Temporary Staffing Options to Mitigate Current Vacancies (33:16)

Comments/Questions – General Discussion by the Board and GM Shaw on the positions to be filled. GM Shaw explained that if we are looking into using annuitants, there may a need to do a budget revision. Director Young and Liverett stated this item should be tabled.

Comments/Questions – Public member questioned if the Manager Position manages, then why the need of a Foreman.

(50:55) President Cline table the item and no action was taken.

6. Consider the Request for Meet and Confer from Teamsters Local 150 Regarding the Cost-of-Living Adjustment implemented on or before 12-1-2025. (50:59)

Comments/Questions – Director Liverett suggested that the Cost-of-Living adjustment that was not available for October should have just been moved forward with the index that was available in November. GM Shaw stated because the Memorandum of Understanding for the represented unit states the specific month to be used, hence the meet and confer.

Director Green suggested Director Cline negotiate with the union. Director Young indicated that she would like to be included.

Comments/Questions – Public member questioned who put reports together for this item.

(1:05:57) President Cline stated that Director Young and himself will meet and confer with Teamsters Local 150 regarding the Cost-of-Living Adjustment.

7 Consider Authorizing \$385 Reimbursement to Director Liverett for Registration Fee for ACWA Legislative Symposium. (1:06:00)

Comments/Questions – Public member stated that’s not a normal meeting that the ACWA representative attends.

(1:07:00) It was moved by Director Cline and seconded by Director Gifford to authorize \$385 reimbursement to Director Liverett for ACWA Legislative Symposium. Directors Liverett, Cline, Green, Gifford, and Young voted yes. The motion carried with a roll call vote of 5-0-0.

8. Discuss Adoption of an Ordinance Pursuant to CA Senate Bill 394 (Requested by Director Liverett (1:11:02)

Comments/Questions –General discussion by Board.

(1:14:32) It was moved by Director Young and seconded by Director Liverett to director staff to draft an Ordinance Pursuant to CA Senate Bill 394. Directors Liverett, Cline, Green, Gifford, and Young voted yes. The motion carried with a roll call vote of 5-0-0.

ADJOURNMENT - The meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Timothy R. Shaw, Secretary

Anthony Cline, President of the Board

**MINUTES OF THE MARCH 11, 2026 SPECIAL MEETING OF THE RIO LINDA/ELVERTA
COMMUNITY WATER DISTRICT BOARD OF DIRECTORS**

The Link below provides access the video of this meeting.

<https://vimeo.com/1174495794>

1. CALL TO ORDER, ROLL CALL & PLEDGE OF ALLEGIANCE

The March 11, 2026, meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:35 p.m. Visitors/Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Vicky Young, Director Maria Liverett, General Manager Tim Shaw, and legal counsel were present. Director Gifford led with the pledge of allegiance.

2. PUBLIC COMMENT- Public member made a general comments.

3. CLOSED SESSION - THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS : 3.1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (continued from the 2-23-2026 Board meeting)– General Manager: The Board will continue conducting an annual performance evaluation of the General Manager pursuant to subdivision (b) of California Government Code Section 54957.

(7:05) Director Anthony Cline arrived at the meeting during closed session.

4. RETURN TO OPEN SESSION, REPORORTABLE ACTIONS FROM CLOSED SESSION-

Director Cline reported there was no reportable action.

5. ADJOURNMENT - The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Timothy R. Shaw, Secretary

Anthony Cline, President of the Board

**MINUTES OF THE APRIL 08, 2026 SPECIAL MEETING OF THE RIO LINDA/ELVERTA
COMMUNITY WATER DISTRICT BOARD OF DIRECTORS**

The Link below provides access the video of this meeting.

<https://vimeo.com/1182668925>

1. CALL TO ORDER, ROLL CALL & PLEDGE OF ALLEGIANCE

The April 08, 2026, meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:00 p.m. Visitors/Depot Center 6730 Front St., Rio Linda, CA 95673. This meeting was physically open to the public.

General Manager Tim Shaw took roll call of the Board of Directors. Director Jason Green, Director Chris Gifford, Director Vicky Young, Director Maria Liverett, Director Anthony Cline was remote from 575 Market St. Suite 3750 San Francisco, CA 94105, and General Manager Tim Shaw. Director Green led with the pledge of allegiance.

2. PUBLIC COMMENT- Public members commented on remote participation for this meeting and past meetings. Further commented on why the Vice President didn't just conduct the meeting.

Director Liverett questioned the President's remote location for this meeting and further stated any votes of Director Cline's could be disputed. Director Young commented that President Cline remotely running the meeting was 100% not proper. Further questions were asked about the attorneys not being present for this meeting.

3. Consider Approving a Professional Services Agreement with CPS HR for Recruiting a new General Manager (11:13)

Comments/Questions – Director Young disagreed with the hiring of CPS and felt more facts were needed. Director Liverett commented on her reaching out to RWA/SGA to obtain contracts on this firm and was not opposed right now on the use of this firm at this time.

Comments/Questions – Public members commented against the cost of \$30k for their service. Further comments were expressed that we need a professional company to come in and clean up this District. The current status is not good for the community.

Item 3 was tabled by the President Cline until after Closed Session.

4. Consider Designating a Negotiator of Collective Bargaining with the RLECWD General Unit (22:55)

Comments/Questions – Director Young suggested that herself and Director Liverett be on the Ad Hoc committee and Director Gifford be the negotiator. Director Liverett opposed his nomination due to his term is up for reelection this year in November.

Comments/Questions - Public member commented she was opposed to Director Cline being the negotiator since he is too close to the union.

(24:55) It was moved by Director Gifford seconded by Director Green to appoint Director Anthony Cline as the negotiator of the Collective Bargaining with the RLECWD General Unit. Cline, Green and Gifford voted yes. Director Liverett and Young voted no. The motion carried by a roll call vote of 3-2-0.

5. Appointing a MOU Renewal Negotiations Ad Hoc Committee (29:00)

Comments/Questions – Director Young nominated herself and Director Liverett to be appointed to the committee. Director Gifford commented that with the current PERB complaints that it would be bargaining in bad faith to have Director Young and Liverett on the committee. A couple of the directors commented that since Director Green is a union representative it is a conflict of interest.

Comments/Questions – Public members made general comments.

(41:59) It was moved by Director Green seconded by Director Gifford to appoint Director Green and Director Gifford to the MOU renewal negotiations AD Hoc Committee. Cline, Green and Gifford voted yes. Director Liverett and Young voted no. The motion carried by a roll call vote of 3-2-0.

6. Public Comment Prior to Closed Session

Comments/Questions – Public member inquired the need for a closed session.

7 7. CLOSED SESSION - THE BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION TO CONFERENCE WITH ITS NEGOTIATOR(S) :

7.1. Conference with Labor Negotiators

Pursuant to California Government Code section 54957.6 Agency's Designated Representative: Named in preceding open session Employee Organization: Teamsters Local 150

8. RETURN TO OPEN SESSION, REPORORTABLE ACTIONS FROM CLOSED SESSION

President Cline reported No reportable action was taken.

3. Consider Approving a Professional Services Agreement with CPS HR for Recruiting a new General Manager continued. (45:38)

(46:20) It was moved by Director Liverett seconded by Director Gifford to approve the PSA with CPS HR for recruiting a new GM. Cline, Green, Liverett and Gifford voted yes. Director Young abstained. The motion carried by a roll call vote of 4-0-1.

ADJOURNMENT - The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Timothy R. Shaw, Secretary

Anthony Cline, President of the Board



Consent Calendar Agenda Item: 3.2

Date: April 27, 2026

Subject: Expenditures

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The General Manager recommends Board approval of the January and February 2026 Expenditures report.

Current Background and Justification:

These expenditures have been completed since the last regular meeting of the Board of Directors.

Conclusion:

Board approval of the Consent Agenda incorporates approval of the January and February 2026 Expenditures report.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
January 2026**

EFT's and Checks

Date	Num	Name	Memo	Amount
01/07/2026	EFT	QuickBooks Payroll Service	For PP Ending 01/03/26 Pay date 01/08/26	22,732.90
01/08/2026	EFT	CalPERS	For PP Ending 01/03/26 Pay date 01/08/26	4,067.74
01/08/2026	EFT	CalPERS	For PP Ending 01/03/26 Pay date 01/08/26	1,514.05
01/08/2026	EFT	Internal Revenue Service	Employment Taxes	8,002.40
01/08/2026	EFT	Employment Development	Employment Taxes	1,833.19
01/08/2026	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	2,273.31
01/08/2026	EFT	Customer	Final Bill Refund	99.00
01/08/2026	EFT	ABS Direct, Inc.	Printing & Postage	280.32
01/08/2026	EFT	Access Language	Meeting Expense - hearing impaired services	120.00
01/08/2026	EFT	ACWA/JPIA Powers Insurance Authority	EAP	24.80
01/08/2026	EFT	ACWA/JPIA Powers Insurance Authority	Workers Compensation	3,306.29
01/08/2026	EFT	Adept Solutions	Monthly Computer Maintenance & Repair	1,776.25
01/08/2026	EFT	BSK Associates	Lab Fees	1,707.29
01/08/2026	EFT	Columbia Bank Credit Card	December 2025	1,712.08
01/08/2026	EFT	Comcast	Telephone-Landline	132.41
01/08/2026	EFT	Continental Utility Solutions	Computer Annual Web Portal Service	2,000.00
01/08/2026	EFT	CoreLogic Solutions	Subscription	109.27
01/08/2026	EFT	Elk Grove Security Systems	Security	117.00
01/08/2026	EFT	Homerun Plumbing	Building Maintenance	245.00
01/08/2026	EFT	Kronick Moskovitz, Tiedermann & Girard	Legal - November 2025	1,848.40
01/08/2026	EFT	PG&E	Utilities	151.82
01/08/2026	EFT	Ramos Oil Inc.	Transportation Fuel	407.15
01/08/2026	EFT	Republic Services	Utilities	201.43
01/08/2026	EFT	SMUD	Utilities	15,192.04
01/08/2026	EFT	Streamline	Website	105.00
01/08/2026	EFT	UniFirst Corporation	Uniforms	587.60
01/08/2026	EFT	Vanguard Cleaning Systems	Janitorial	195.00
01/08/2026	EFT	Vasquez Engineering	Engineering	5,000.00
01/08/2026	EFT	Verizon Connect	Field IT	63.80
01/08/2026	EFT	Verizon Business	Internet	45.64
01/21/2026	EFT	QuickBooks Payroll Service	For PP Ending 01/17/26 Pay date 1/22/26	22,303.68
01/22/2026	EFT	CalPERS	For PP Ending 12/20/25 Pay date 12/24/25	4,085.09
01/22/2026	EFT	CalPERS	For PP Ending 12/20/25 Pay date 12/24/25	1,514.05
01/22/2026	EFT	Internal Revenue Service	Employment Taxes	7,845.22
01/22/2026	EFT	Employment Development	Employment Taxes	1,799.01
01/22/2026	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	2,262.87
01/22/2026	EFT	Wageworks	FSA Administration Fee	86.75
01/26/2026	EFT	Buckmaster Office Co.	Printing	174.48
01/26/2026	EFT	Continental Utility Solutions	Annual Technical Support	5,320.00
01/26/2026	EFT	Frelin, Janice	Retiree Insurance	1,575.00
01/26/2026	EFT	Kaiser Permanente	Health Insurance	2,832.00

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
January 2026**

01/26/2026	EFT	Kronick Moskovitz, Tiedermann & Girard	Legal - December 2025	2,748.95
01/26/2026	EFT	Liebert Cassidy Whitmore	Legal - December 2025	17,547.00
01/26/2026	EFT	Oreilly Auto Parts	Transportation Maintenance	180.67
01/26/2026	EFT	Pacific Shredding	Office Expense	50.40
01/26/2026	EFT	Principal	Dental & Vision Insurance	1,980.83
01/26/2026	EFT	Ramos Oil Inc.	Transportation Fuel	613.87
01/26/2026	EFT	RDO Equipment	Construction Equipment Maintenance	825.20
01/26/2026	EFT	Rio Linda Elverta Recreation & Park	Meeting Expense	100.00
01/26/2026	EFT	Sacramento County Utilities	Utilities	138.70
01/26/2026	EFT	Sierra Chemical	Treatment Supplies	1,824.00
01/26/2026	EFT	Van Dermyden Makus Law Corp	Legal - December 2025	27,116.73
01/26/2026	EFT	Verizon Wireless	Field Communication	444.30
01/26/2026	EFT	West Coast Engery Systems	Pumping Maintenance	1,809.06
01/26/2026	EFT	Western Health	Health Insurance	14,150.08
01/26/2026	EFT	Provost & Pritchard Consulting Group	Capital Improvement: Cr6 Schematic Design	4,421.75
Total 10020 · Operating Account Budgeted Expenditures				199,600.87

Board Member Compensation

Date	Meeting Date	Name	Memo	Amount
01/08/2026	11/24/2025	Anthony Cline	RLECWD Board Meeting	100.00
01/08/2026	12/20/2025	Anthony Cline	Ad Hoc Committee	100.00
01/08/2026	12/23/2025	Anthony Cline	RLECWD Board Meeting	100.00
01/08/2026	12/23/2025	Jason Green	RLECWD Board Meeting	100.00
Total Credit Card Expenditures				400.00

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
January 2026**

Credit Card Transactions

Date	Num	Name	Memo	Amount
12/02/2025	CC	Workboots.com	Uniforms	295.03
12/03/2025	CC	USPS	Postage	10.45
12/03/2025	CC	NAPA Auto Parts	Shop Supplies	8.61
12/06/2025	CC	Amazon	Office Expense	42.17
12/11/2025	CC	Restaurant	Employee Recognition	174.72
12/13/2025	CC	Walmart	Office Expense	57.10
12/13/2025	CC	Walmart	Office Expense	35.54
12/14/2025	CC	Zoom Video Communications	Computer Systems - Zoom monthly subscription	16.99
12/15/2025	CC	Government Finance Officers Association	Certificate of Financial Achievement Review Fee FY 2025	505.00
12/17/2025	CC	America's Tire	Transportation Maintenance	365.25
12/18/2025	CC	Food 4 Less	Office Expense	27.97
12/18/2025	CC	USPS	Postage	11.35
12/18/2025	CC	Water Rite Products	Distribution Supplies	34.94
12/19/2025	CC	Walmart	Office Expense	17.01
12/19/2025	CC	Walmart	Office Expense	31.22
11/22/2025	CC	Crexendo Business Solutions	Telephone	78.73
Total Credit Card Expenditures				1,712.08

Employee Paid Pass-throughs

Date	Num	Name	Memo	Amount
01/08/2026	EFT	Teamsters	Union Dues	815.00
01/08/2026	EFT	California State Disbursement Unit	Employee Garnishment	332.00
01/15/2026	EFT	AFLAC	Employee Funded Premiums	870.22
01/22/2026	EFT	California State Disbursement Unit	Employee Garnishment	332.00
01/31/2026	EFT	WageWorks	FSA Expenditures - Employee Funded	1,208.38
Total 10020 · Operating Account Non-Budgeted Expenditures: Employee Paid Pass-throughs				3,557.60

Other Expenditures

Transfers

Date	Num	Memo	Account	Amount
01/08/2026	Transfer	Monthly Debt Service Transfer	10020 · Operating Fund	(17,000.00)
01/08/2026	Transfer	Monthly Debt Service Transfer	10350 · Umpqua Bank Debt Service	17,000.00
01/08/2026	Transfer	Monthly CIP Transfer	10020 · Operating Fund	(54,092.00)
01/08/2026	Transfer	Monthly CIP Transfer	10480 · General	54,092.00
01/08/2026	Transfer	July-December 25 Capacity Fee Transfer	10020 · Operating Fund	(37,000.00)
01/08/2026	Transfer	July-December 25 Capacity Fee Transfer	10600 · LAIF Account	37,000.00
01/26/2026	Transfer	Cr6 Schematic Design	10481 · Cr6 Mitigation	(4,421.75)
01/26/2026	Transfer	Cr6 Schematic Design	10020 · Operating Fund	4,421.75

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
February 2026**

EFT's and Checks

Date	Num	Name	Memo	Amount
02/04/2026	EFT	QuickBooks Payroll Service	For PP Ending 01/31/26 Pay date 02/05/26	29,261.33
02/05/2026	EFT	CalPERS	For PP Ending 01/31/26 Pay date 02/05/26	4,069.66
02/05/2026	EFT	CalPERS	For PP Ending 01/31/26 Pay date 02/05/26	1,514.05
02/05/2026	EFT	Internal Revenue Service	Employment Taxes	14,732.90
02/05/2026	EFT	Employment Development	Employment Taxes	3,537.37
02/05/2026	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	2,707.12
02/05/2026	EFT	ABS Direct, Inc.	Printing & Postage	136.93
02/05/2026	EFT	ACWA/JPIA Powers Insurance Authority	EAP	22.32
02/05/2026	EFT	Adept Solutions	Monthly Computer Maintenance & Repair	1,605.40
02/05/2026	EFT	Buckmaster Office Solutions	Printing	46.30
02/05/2026	EFT	Comcast	Telephone-Landline	132.82
02/05/2026	EFT	CoreLogic Solutions	Subscription	109.27
02/05/2026	EFT	O'Reilly Auto Parts	Transportation Maintenance	304.35
02/05/2026	EFT	Ramos Oil Inc.	Transportation Fuel	245.50
02/05/2026	EFT	Rio Linda Hardware & Building Supply	Shop Supplies	221.20
02/05/2026	EFT	SMUD	Utilities	14,601.87
02/05/2026	EFT	Streamline	Website	105.00
02/05/2026	EFT	UniFirst Corporation	Uniforms	777.07
02/05/2026	EFT	USA BlueBook	Treatment	1,570.32
02/05/2026	EFT	Vanguard Cleaning Systems	Janitorial	195.00
02/05/2026	EFT	Vasquez Engineering	Engineering	5,000.00
02/05/2026	EFT	Verizon Business	Internet	46.76
02/05/2026	3604	Sacramento County Clerk	Permits & Fees	180.00
02/18/2026	EFT	QuickBooks Payroll Service	For PP Ending 02/14/26 Pay date 2/19/26	35,648.10
02/19/2026	EFT	CalPERS	For PP Ending 02/14/26 Pay date 2/19/26	3,470.67
02/19/2026	EFT	CalPERS	For PP Ending 02/14/26 Pay date 2/19/26	1,514.05
02/19/2026	EFT	Internal Revenue Service	Employment Taxes	9,741.04
02/19/2026	EFT	Employment Development	Employment Taxes	3,908.21
02/19/2026	EFT	Empower	Deferred Compensation Plan: Employer & Employee Share	2,092.94
02/19/2026	EFT	Wageworks	FSA Administration Fee	86.75
02/19/2026	EFT	ABS Direct, Inc.	Printing & Postage	6,384.17
02/19/2026	EFT	BSK Associates	Lab Fees	1,521.76
02/19/2026	EFT	Columbia Bank Credit Card	January 2026	2,632.40
02/19/2026	EFT	ICONIX Waterworks	Distribution Expense	2,077.15
02/19/2026	EFT	Kaiser Permanente	Health Insurance	2,832.00
02/19/2026	EFT	Kronick Moskovitz, Tiedermann & Girard	Legal - January 2026	1,186.00
02/19/2026	EFT	Liebert Cassidy Whitmore	Legal - January 2026	7,530.00
02/19/2026	EFT	Oreilly Auto Parts	Transportation Maintenance	7.53
02/19/2026	EFT	PG&E	Utilities	186.38
02/19/2026	EFT	Principal	Dental & Vision Insurance	1,980.83
02/19/2026	EFT	Ramos Oil Inc.	Transportation Fuel	418.84

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
February 2026**

02/19/2026	EFT	Rawles Engineering	Contract Repair & Paving	17,512.79
02/19/2026	EFT	Republic Services	Utilities	279.15
02/19/2026	EFT	Rio Linda Elverta Recreation & Park	Meeting Expense	100.00
02/19/2026	EFT	Van Dermyden Makus Law Corp	Legal - January 2026	29,440.00
02/19/2026	EFT	Vasquez Engineering	Engineering - Well 15 Cr6 Treatment Alternatives progress billing	3,360.00
02/19/2026	EFT	Verizon Connect	Field IT	63.80
02/19/2026	EFT	Verizon Wireless	Field Communication	450.69
02/19/2026	EFT	Vulan Materials Company	Distribution Expense	294.59
02/19/2026	EFT	Western Health	Health Insurance	14,150.08
Total 10020 · Operating Account Budgeted Expenditures				229,992.46

Board Member Compensation

Date	Meeting Date	Name	Memo	Amount
02/19/2026	02/11/2026	Jason Green	RLECWD Special Board Meeting	100.00
02/19/2026	12/11/2025	Maria Liverett	SGA/RWA Meeting	100.00
02/19/2026	12/22/2025	Maria Liverett	RLECWD Board Meeting	100.00
02/19/2026	01/14/2026	Maria Liverett	Executive Committee Meeting	100.00
02/19/2026	01/21/2026	Maria Liverett	ACWA Meeting	100.00
02/19/2026	12/22/2025	Vicky Young	RLECWD Board Meeting	100.00
02/19/2026	01/15/2026	Vicky Young	Executive Committee Meeting	100.00
02/19/2026	02/11/2026	Vicky Young	RLECWD Special Board Meeting	100.00
Total Credit Card Expenditures				800.00

Credit Card Transactions

Date	Num	Name	Memo	Amount
01/07/2026	CC	Walmart	Office Expense	24.49
01/07/2026	CC	Walmart	Office Expense	53.26
01/08/2026	CC	Staples	Office Expense	83.59
01/08/2026	CC	USPS	Postage	10.45
01/14/2026	CC	Zoom Video Communications	Computer Systems - Zoom monthly subscription	16.99
01/14/2026	CC	The Key Shop	Office Expense	53.32
01/16/2026	CC	Walmart	Office Expense	38.65
01/16/2026	CC	Rio Linda Gas & Mart	Fuel	10.00
01/22/2026	CC	Crexendo Business Solutions	Telephone	80.27
01/23/2026	CC	Intuit	Computer Systems - Software Renewal	2,210.00
01/27/2026	CC	State Water Resources	Certificatation Renewal	51.38
Total Credit Card Expenditures				2,632.40

Cash Basis

**Rio Linda Elverta Community Water District
Expenditure Report
February 2026**

Employee Paid Pass-throughs

Date	Num	Name	Memo	Amount
02/05/2026	EFT	Teamsters	Union Dues	815.00
02/05/2026	EFT	California State Disbursement Unit	Employee Garnishment	332.00
02/15/2026	EFT	AFLAC	Employee Funded Premiums	732.96
02/19/2026	EFT	California State Disbursement Unit	Employee Garnishment	332.00
02/28/2026	EFT	WageWorks	FSA Expenditures - Employee Funded	1,282.15
Total 10020 · Operating Account Non-Budgeted Expenditures: Employee Paid Pass-throughs				<u>3,494.11</u>

Other Expenditures

Transfers

Date	Num	Memo	Account	Amount
02/05/2026	Transfer	Monthly Debt Service Transfer	10020 · Operating Fund	(17,000.00)
02/05/2026	Transfer	Monthly Debt Service Transfer	10350 · Umpqua Bank Debt Service	17,000.00
02/05/2026	Transfer	Monthly CIP Transfer	10020 · Operating Fund	(54,092.00)
02/05/2026	Transfer	Monthly CIP Transfer	10480 · General	54,092.00
02/19/2026	Transfer	Surcharge 1 Bi-Monthly Transfer	10020 · Operating Fund	(88,475.79)
02/19/2026	Transfer	Surcharge 1 Bi-Monthly Transfer	10300 · Surcharge 1 Account	88,475.79
02/19/2026	Transfer	Surcharge 2 Bi-Monthly Transfer	10020 · Operating Fund	(73,571.69)
02/19/2026	Transfer	Surcharge 2 Bi-Monthly Transfer	10380 · Surcharge 2 Account	73,571.69



Consent Calendar Agenda Item: 3.3

Date: April 27, 2026

Subject: Financial Reports

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

The General Manager recommends Board approval of the January and February 2026 Financial Reports.

Current Background and Justification:

The financial reports are for the District’s balance sheet, profit and loss, and capital improvements year to date.

These financials are to be presented to the Board of Directors to inform them of the District’s current financial condition.

Conclusion:

Board approval of the Consent Agenda incorporates approval of the January and February 2026 Financial Report.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____
Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Balance Sheet
As of January 31, 2026

ASSETS

Current Assets

100 · Cash & Cash Equivalents	
10000 · Operating Account	
10020 · Operating Fund	1,477,909.93
Total 10000 · Operating Account	<u>1,477,909.93</u>
10475 · Capital Improvement	
10480 · General	949,896.98
10485 · Vehicle Replacement Reserve	47,948.49
Total 10450 · Capital Improvement	<u>997,845.47</u>
Total 100 · Non-Restricted Cash & Cash Equivalents	2,475,755.40

102 · Restricted Assets

102.2 · Restricted for Debt Service	
10700 · ZIONS Inv/Surcharge 1 Reserve	563,860.22
10300 · Surcharge 1 Account	1,073,508.39
10350 · Revenue Bond	71,290.67
10380 · Surcharge 2 Account	727,635.03
Total 102.2 · Restricted for Debt Service	<u>2,436,294.31</u>

102.4 · Restricted Other Purposes

10385 · Available Funding Cr6 Projects #1	464,115.75
10481 · Available Funding Cr6 Projects #2	441,348.25
10491 · Future Capital Imp Projects	2,300,209.33
10492 · Cr6 Settlement	4,217,101.72
10600 · LAIF Account - Capacity Fees	1,052,061.94
10650 · Operating Reserve Fund	340,044.39
Total 102.4 · Restricted Other Purposes	<u>8,814,881.38</u>

Total 102 · Restricted Assets	<u>11,251,175.69</u>
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Accounts Receivable	961.25
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Other Current Assets

12000 · Water Utility Receivable	542,520.19
12200 · Accrued Revenue	0.00
12250 · Accrued Interest Receivable	5,972.08
16000 · Prepaid Expense	94,058.03
16075 · OPEB GASB 75	25,135.00

Total Other Current Assets	<u>667,685.30</u>
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Total Current Assets	14,395,577.64
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Capital Assets

17000 · General Plant Assets	670,138.83
17100 · Water System Facilites	26,493,804.48
17300 · Intangible Assets	383,083.42
17500 · Accum Depreciation & Amort	-13,245,957.33
18000 · Construction in Progress	325,195.83
18100 · Land	576,672.45

Total Capital Assets	<u>15,202,937.68</u>
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Other Assets

18500 · ADP CalPERS Receivable	380,000.00
19000 · Deferred Outflows	562,294.00
19900 · Suspense Account	104.90

Total Other Assets	<u>942,398.90</u>
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TOTAL ASSETS	<u><u>30,540,914.22</u></u>
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Balance Sheet
As of January 31, 2026

LIABILITIES & NET POSTION**Liabilities****Current Liabilities**

Accounts Payable	58,155.06
Other Current Liabilities	993,097.72

Total Current Liabilities	1,051,252.78
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Long Term Liabilities

23500 · Lease Buy-Back	410,267.27
25000 · Surcharge 1 Loan	1,910,290.67
25050 · Surcharge 2 Loan	1,580,040.16
26000 · Water Rev Refunding	1,017,460.00
26500 · ADP CalPERS Loan	350,000.00
29000 · Net Pension Liability	934,369.00
29500 · Deferred Inflows-Pension	106,857.00
29600 · Deferred Inflows-OPEB	28,354.00

Total Long Term Liabilities	6,337,638.10
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Total Liabilities

7,388,890.88

Net Position

31500 · Invested in Capital Assets, Net	10,531,059.46
31800 · Restricted for OPEB Asset	25,135.00
32000 · Restricted for Debt Service	705,225.24
38000 · Unrestricted	11,414,085.51
Net Revenue	476,518.13

Total Net Position

23,152,023.34

TOTAL LIABILITIES & NET POSTION

30,540,914.22

Accrual Basis

**Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
January 2026**

	<u>Annual Budget</u>	<u>Jan 26</u>	<u>Jul 25 - Jan 26 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Ordinary Income/Expense					
Revenue					
Total 40000 · Operating Revenue	3,407,931.00	252,400.23	1,931,115.21	56.67%	1,476,815.79
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	35.00	3.46	24.01	68.60%	10.99
Total 41110 · Investment Revenue	35.00	3.46	24.01	68.60%	10.99
41120 · Property Tax	137,000.00	0.00	3,730.74	2.72%	133,269.26
Total 41000 · Nonoperating Revenue	137,035.00	3.46	3,754.75	2.74%	133,280.25
Total Operating & Non-Operating Revenue	3,544,966.00	252,403.69	1,934,869.96	54.58%	1,610,096.04
Expense					
60000 · Operating Expenses					
60010 · Professional Fees	303,200.00	73,021.68	257,837.66	85.04%	45,362.34
60100 · Personnel Services					
60110 · Salaries & Wages	934,612.00	69,702.21	518,525.71	55.48%	416,086.29
60150 · Employee Benefits & Expense	564,386.00	44,333.67	306,504.24	54.31%	257,881.76
Total 60100 · Personnel Services	1,498,998.00	114,035.88	825,029.95	55.04%	673,968.05
60200 · Administration	287,589.00	12,416.30	193,133.97	67.16%	94,455.03
64000 · Conservation	500.00	0.00	0.00	0.00%	500.00
65000 · Field Operations	780,400.00	23,632.49	345,191.72	44.23%	435,208.28
Total 60000 · Operating Expenses	2,870,687.00	223,106.35	1,621,193.30	56.47%	1,249,493.70
69000 · Non-Operating Expenses					
69010 · Debt Service					
69100 · Revenue Bond					
69105 · Principle	169,641.00	0.00	72,641.00	42.82%	97,000.00
69110 · Interest	34,408.00	0.00	17,747.16	51.58%	16,660.84
Total 69100 · Revenue Bond	204,049.00	0.00	90,388.16	44.30%	113,660.84
69200 · PERS ADP Loan					
69205 · Principle	30,000.00	0.00	0.00	0.00%	30,000.00
69210 · Interest	1,406.00	0.00	0.00	0.00%	1,406.00
Total 69100 · PERS ADP Loan	31,406.00	0.00	0.00	0.00%	31,406.00
Total 69010 · Debt Service	235,455.00	0.00	90,388.16	38.39%	145,066.84
69400 · Other Non-Operating Expense	2,300.00	0.00	0.00	0.00%	2,300.00
Capital A Total 69000 · Non-Operating Expenses	237,755.00	0.00	90,388.16	38.02%	147,366.84
Total Operating & Non-Operating Expense	3,108,442.00	223,106.35	1,711,581.46	55.06%	1,396,860.54
Net Revenue	436,524.00	29,297.34	223,288.50		

RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
 CAPITAL BUDGET 2025-2026
 January 2026

Description	Annual Budget	Jan 26	YTD Jul 25- Jan 26	% of Annual Budget	YTD Budget Balance
Raising/Lowering Valve Covers	60,000.00	0.00	57,900.00	96.50%	2,100.00
Well 15 Cr6 Treatment Design and CEQA	140,070.00	4,421.75	48,248.25	34.45%	91,821.75
Vacuum Trailer	90,000.00	0.00	0.00	0.00%	90,000.00
Total Continued Ongoing Projects	290,070.00	4,421.75	106,148.25	36.59%	183,921.75
Annual Miscellaneous Pump Replacements	30,000.00	0.00	0.00	0.00%	30,000.00
Annual Small Meter Replacements	150,000.00	0.00	0.00	0.00%	150,000.00
Annual Large Meter Replacements	5,000.00	0.00	0.00	0.00%	5,000.00
Annual Pipeline Replacement	245,000.00	0.00	0.00	0.00%	245,000.00
Total New Annual Projects	430,000.00	0.00	0.00	0.00%	430,000.00
Well 15 Cr6 Treatment Bidding and Construction	1,100,000.00	0.00	0.00	0.00%	1,100,000.00
2025 Urban Water Management Plan	85,000.00	0.00	0.00	0.00%	85,000.00
District Office Roof	40,000.00	0.00	0.00	0.00%	40,000.00
Total New Projects	1,225,000.00	0.00	0.00	0.00%	1,225,000.00
Total	\$1,945,070.00	\$4,421.75	\$106,148.25	5.46%	\$1,838,921.75

Accrual Basis

**Rio Linda Elverta Community Water District
Cr6 Settlement Profit & Loss Budget Performance
January 2026**

	<u>Annual Budget</u>	<u>Jan 26</u>	<u>Jul 25 - Jan 26 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	120,000.00	9,871.21	78,361.37	65.3%	41,638.63
	<u>120,000.00</u>	<u>9,871.21</u>	<u>78,361.37</u>	<u>65.3%</u>	<u>41,638.63</u>
44110 · Other Non-Operating Revenue	0.00	0.00	0.00	0.0%	0.00
Total Income	<u>120,000.00</u>	<u>9,871.21</u>	<u>78,361.37</u>	<u>65.3%</u>	<u>41,638.63</u>
Gross Income	<u>120,000.00</u>	<u>9,871.21</u>	<u>78,361.37</u>	65.3%	41,638.63
Net Income	<u><u>120,000.00</u></u>	<u><u>9,871.21</u></u>	<u><u>78,361.37</u></u>		

NOTE:	Date	Amount
Beginning Balance	12/31/2025	4,207,230.51
Interest	1/31/2026	<u>9,871.21</u>
GL 10492 Cr6 Settlement	1/31/2026	4,217,101.72

Balance Sheet

As of February 28, 2026

ASSETS

Current Assets

100 · Cash & Cash Equivalents	
10000 · Operating Account	
10020 · Operating Fund	1,568,673.21
Total 10000 · Operating Account	<u>1,568,673.21</u>
10475 · Capital Improvement	
10480 · General	1,004,000.37
10485 · Vehicle Replacement Reserve	47,948.49
Total 10450 · Capital Improvement	<u>1,051,948.86</u>
Total 100 · Non-Restricted Cash & Cash Equivalents	2,620,622.07

102 · Restricted Assets

102.2 · Restricted for Debt Service	
10700 · ZIONS Inv/Surcharge 1 Reserve	563,860.22
10300 · Surcharge 1 Account	1,162,654.47
10350 · Revenue Bond	88,291.33
10380 · Surcharge 2 Account	801,212.51
Total 102.2 · Restricted for Debt Service	<u>2,616,018.53</u>
102.4 · Restricted Other Purposes	
10385 · Available Funding Cr6 Projects #1	464,119.31
10481 · Available Funding Cr6 Projects #2	441,348.25
10491 · Future Capital Imp Projects	2,305,021.43
10492 · Cr6 Settlement	4,226,038.48
10600 · LAIF Account - Capacity Fees	1,052,061.94
10650 · Operating Reserve Fund	340,047.00
Total 102.4 · Restricted Other Purposes	<u>8,828,636.41</u>
Total 102 · Restricted Assets	11,444,654.94

Accounts Receivable	1,005.77
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Other Current Assets

12000 · Water Utility Receivable	68,789.71
12200 · Accrued Revenue	150,000.00
12250 · Accrued Interest Receivable	5,972.08
16000 · Prepaid Expense	81,314.85
16075 · OPEB GASB 75	25,135.00

Total Other Current Assets	<u>331,211.64</u>
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Total Current Assets	<u>14,397,494.42</u>
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Capital Assets

17000 · General Plant Assets	670,138.83
17100 · Water System Facilites	26,493,804.48
17300 · Intangible Assets	383,083.42
17500 · Accum Depreciation & Amort	-13,245,957.33
18000 · Construction in Progress	325,195.83
18100 · Land	576,672.45

Total Capital Assets	<u>15,202,937.68</u>
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Other Assets

18500 · ADP CalPERS Receivable	380,000.00
19000 · Deferred Outflows	562,294.00
19900 · Suspense Account	0.00

Total Other Assets	<u>942,294.00</u>
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TOTAL ASSETS	<u>30,542,726.10</u>
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Rio Linda Elverta Community Water District

Balance Sheet

As of February 28, 2026

LIABILITIES & NET POSTION

Liabilities

Current Liabilities

Accounts Payable 37,112.15

Other Current Liabilities 994,718.32

Total Current Liabilities 1,031,830.47

Long Term Liabilities

23500 · Lease Buy-Back 410,267.27

25000 · Surcharge 1 Loan 1,910,290.67

25050 · Surcharge 2 Loan 1,580,040.16

26000 · Water Rev Refunding 1,017,460.00

26500 · ADP CalPERS Loan 350,000.00

29000 · Net Pension Liability 934,369.00

29500 · Deferred Inflows-Pension 106,857.00

29600 · Deferred Inflows-OPEB 28,354.00

Total Long Term Liabilities 6,337,638.10

Total Liabilities 7,369,468.57

Net Position

31500 · Invested in Capital Assets, Net 10,531,059.46

31800 · Restricted for OPEB Asset 25,135.00

32000 · Restricted for Debt Service 705,225.24

38000 · Unrestricted 11,414,085.51

Net Revenue 497,752.32

Total Net Position 23,173,257.53

TOTAL LIABILITIES & NET POSTION 30,542,726.10

Accrual Basis

**Rio Linda Elverta Community Water District
Operating Profit & Loss Budget Performance
February 2026**

	<u>Annual Budget</u>	<u>Feb 26</u>	<u>Jul 25 - Feb 26 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Ordinary Income/Expense					
Revenue					
Total 40000 · Operating Revenue	3,407,931.00	159,695.79	2,090,811.00	61.35%	1,317,120.00
41000 · Nonoperating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	35.00	3.27	27.28	77.94%	7.72
Total 41110 · Investment Revenue	35.00	3.27	27.28	77.94%	7.72
41120 · Property Tax	137,000.00	73,299.22	77,029.96	56.23%	59,970.04
Total 41000 · Nonoperating Revenue	137,035.00	73,302.49	77,057.24	56.23%	59,977.76
Total Operating & Non-Operating Revenue	3,544,966.00	232,998.28	2,167,868.24	61.15%	1,377,097.76
Expense					
60000 · Operating Expenses					
60010 · Professional Fees	303,200.00	23,546.00	281,383.66	92.81%	21,816.34
60100 · Personnel Services					
60110 · Salaries & Wages	934,612.00	99,297.67	617,823.38	66.11%	316,788.62
60150 · Employee Benefits & Expense	564,386.00	44,001.86	350,506.10	62.10%	213,879.90
Total 60100 · Personnel Services	1,498,998.00	143,299.53	968,329.48	64.60%	530,668.52
60200 · Administration	287,589.00	15,036.40	208,170.37	72.39%	79,418.63
64000 · Conservation	500.00	0.00	0.00	0.00%	500.00
65000 · Field Operations	780,400.00	44,503.21	389,694.93	49.94%	390,705.07
Total 60000 · Operating Expenses	2,870,687.00	226,385.14	1,847,578.44	64.36%	1,023,108.56
69000 · Non-Operating Expenses					
69010 · Debt Service					
69100 · Revenue Bond					
69105 · Principle	169,641.00	0.00	72,641.00	42.82%	97,000.00
69110 · Interest	34,408.00	0.00	17,747.16	51.58%	16,660.84
Total 69100 · Revenue Bond	204,049.00	0.00	90,388.16	44.30%	113,660.84
69200 · PERS ADP Loan					
69205 · Principle	30,000.00	0.00	0.00	0.00%	30,000.00
69210 · Interest	1,406.00	0.00	0.00	0.00%	1,406.00
Total 69100 · PERS ADP Loan	31,406.00	0.00	0.00	0.00%	31,406.00
Total 69010 · Debt Service	235,455.00	0.00	90,388.16	38.39%	145,066.84
69400 · Other Non-Operating Expense	2,300.00	0.00	0.00	0.00%	2,300.00
Capital A Total 69000 · Non-Operating Expenses	237,755.00	0.00	90,388.16	38.02%	147,366.84
Total Operating & Non-Operating Expense	3,108,442.00	226,385.14	1,937,966.60	62.35%	1,170,475.40
Net Revenue	436,524.00	6,613.14	229,901.64		

RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
 CAPITAL BUDGET 2025-2026
 February 2026

Description	Annual Budget	Feb 26	YTD Jul 25- Feb 26	% of Annual Budget	YTD Budget Balance
Raising/Lowering Valve Covers	60,000.00	0.00	57,900.00	96.50%	2,100.00
Well 15 Cr6 Treatment Design and CEQA	140,070.00	0.00	48,248.25	34.45%	91,821.75
Vacuum Trailer	90,000.00	0.00	0.00	0.00%	90,000.00
Total Continued Ongoing Projects	290,070.00	0.00	106,148.25	36.59%	183,921.75
Annual Miscellaneous Pump Replacements	30,000.00	0.00	0.00	0.00%	30,000.00
Annual Small Meter Replacements	150,000.00	0.00	0.00	0.00%	150,000.00
Annual Large Meter Replacements	5,000.00	0.00	0.00	0.00%	5,000.00
Annual Pipeline Replacement	245,000.00	0.00	0.00	0.00%	245,000.00
Total New Annual Projects	430,000.00	0.00	0.00	0.00%	430,000.00
Well 15 Cr6 Treatment Bidding and Construction	1,100,000.00	0.00	0.00	0.00%	1,100,000.00
2025 Urban Water Management Plan	85,000.00	0.00	0.00	0.00%	85,000.00
District Office Roof	40,000.00	0.00	0.00	0.00%	40,000.00
Total New Projects	1,225,000.00	0.00	0.00	0.00%	1,225,000.00
Total	\$1,945,070.00	\$0.00	\$106,148.25	5.46%	\$1,838,921.75

Accrual Basis

**Rio Linda Elverta Community Water District
Cr6 Settlement Profit & Loss Budget Performance
February 2026**

	<u>Annual Budget</u>	<u>Feb 26</u>	<u>Jul 25 - Feb 26 YTD</u>	<u>% of Annual Budget</u>	<u>YTD Annual Budget Balance</u>
Income					
41000 · Non-Operating Revenue					
41110 · Investment Revenue					
41112 · Interest Revenue	120,000.00	8,936.76	87,298.13	72.75%	32,701.87
	<u>120,000.00</u>	<u>8,936.76</u>	<u>87,298.13</u>	<u>72.75%</u>	<u>32,701.87</u>
44110 · Other Non-Operating Revenue	0.00	0.00	0.00	0.0%	0.00
Total Income	<u>120,000.00</u>	<u>8,936.76</u>	<u>87,298.13</u>	<u>72.75%</u>	<u>32,701.87</u>
Gross Income	<u>120,000.00</u>	<u>8,936.76</u>	<u>87,298.13</u>	72.75%	32,701.87
Net Income	<u><u>120,000.00</u></u>	<u><u>8,936.76</u></u>	<u><u>87,298.13</u></u>		

NOTE:	Date	Amount
Beginning Balance	1/31/2026	4,217,101.72
Interest	2/28/2026	<u>8,936.76</u>
GL 10492 Cr6 Settlement	2/28/2026	4,226,038.48



Items for Discussion and Action Agenda Item: 4.1

Date: April 27, 2026
Subject: General Manager's Report
Staff Contact: Timothy R. Shaw

Recommended Committee Action:

N/A this item is not reviewed by committee.

Current Background and Justification:

The General Manager will provide a written report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

Conclusion:

No Board action is anticipated for this item.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
 (A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Date: April 27, 2026

Subject: General Manager Report

Staff Contact: Timothy R. Shaw, General Manager

This version of the monthly GM report omits the calendar due to comments received from the calendar included with the last report.

In the time lapsed since the last report, the General Manager has spent a considerable amount of time on human resources functions associated with soliciting applications to fill the vacancies at Water System Manager and Water System Operator. A temporary employee has been hired to help with immediate needs while RLECWD waits for applications to be submitted. The temporary employee was background checked, drug tested and a physical examination was performed. Teamsters Local 150 was notified of the hiring of the temporary employee. One of the potential applicants for Water System Foreman requested and received a facilities tour.

The General Manager also engaged a contractor to reduce the number of backflow assemblies that are overdue for testing.

The General Manager has been corresponding with another service provider in hopes of engaging services to assist with reports that are overdue for submittal to the State Water Board.

The General Manager corresponded with Legal Counsel, Labor Attorney and the Chair in preparing a succession plan agreement.

The General Manager corresponded with Legal Counsel on a reported, repeat Brown Act violation stemming from social media posts by RLECWD Board Members.

The General Manager expended a considerable amount of time corresponding with the proposed Interim General Manager to convey the current status of RLECWD, reviewing the proposed contract for engaging an Interim General Manager, and corresponding with Legal Counsel on needed revisions to the proposed contract.

The General Manager provided a standard form agreement to CPS HR for recruitment services to engage a new General Manager. CPS HR is having their Legal Counsel review the document.

The General Manager has begun preparing the transfer of credentials to an Interim General Manager when such is engaged.

The General Manger and the Contract District Engineer met with a former General Manager of a neighboring water district to get a better understanding of how some neighboring water district founded on groundwater use surface water.



Items for Discussion and Action

Agenda Item: 4.2

Date: April 27, 2026

Subject: Public Works Projects Report

Contact: Mike Vasquez, Contract District Engineer

Recommended Committee Action:

N/A this item is not reviewed by committee.

Current Background and Justification:

Contract District Engineer, Mike Vasquez will provide a report of District activities over the period since the last regular Board meeting. The Board may ask for clarifications and may also provide direction in consideration of the reported activities.

Conclusion:

No Board action is anticipated for this item.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
 (A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Vasquez
Engineering**

22 April 2026

CONTRACT DISTRICT ENGINEER'S REPORT

To: Tim Shaw, General Manager, Rio Linda / Elverta Community Water District

From: Mike Vasquez, PE, PLS, Principal (VE), Contract District Engineer (RL/ECWD)

Subject: **Contract District Engineer's Report for the 27 April 2026 Board of Directors Meeting**

The Contract District Engineer is pleased to submit this brief update of duties and tasks performed for the period of 19 February 2026 to 22 April 2026:

1. **Water Meter Replacements:** The Contract District Engineer coordinated a time and materials agreement with Rawles Engineering to replace meters throughout the District. Rawles has begun work and is averaging 10-15 meter installations per day. Rawles's budget for this work is \$86,000. The District's 2025/2026 FY budget for this work is \$150,000, of which \$64,000 is being used by the District to purchase the meters.
2. **Water Valve Replacement Project (Capital Improvement Program):** The Contract District Engineer negotiated a budget with Rawles Engineering for the removal and replacement of 8 valve locations to fit within the 2025/2026 Capital Improvement Program budget of \$245,000. An addendum to Rawles Engineering's existing contract for this work will be brought to the Board at the May Board Meeting.
3. **Well 15 Hexavalent Chromium Treatment Project:** Design consultant Provost and Pritchard, is nearing completion of final design submittal. The design consultant's contract budget to design the treatment plant is \$116,500.00, of which \$73,169.75 has been spent.
4. **2025 Urban Water Management Plan (UWMP):** As previously discussed with the Board, only one firm submitted a proposal to prepare the UWMP. The consulting firm is qualified, and their fee estimate is reasonable, but requested modifications to the District's Standard Consulting Agreement. District Legal Counsel reviewed the requested agreement language modifications and provided feedback. The consultant was agreeable to District Legal Counsel's amended contract language. The agreement will be brought to the Board at the May Board Meeting.
5. **Well 15 Hexavalent Treatment Alternatives Analysis:** The Contract District Engineer prepared a technical memorandum that will be presented under a separate agenda item at the Board Meeting.
6. **Development Reviews:**
 - A. **6420 Rio Linda Boulevard (Quick Quack Car Wash):** A developer's consultant reached out to the District requesting water facility and plan approval information for a new Quick Quack Car Wash at the Ride Aid site located at the northeast corner of Rio Linda

Boulevard and Elkhorn Boulevard. The Contract District Engineer coordinated with the consultant and provided the appropriate information.

B. Century Palms Estates (Southwest Corner of M Street and Rio Linda Boulevard Intersection): The Contract District Engineer coordinated with the Sacramento County Planning Department and the developer’s engineer to provide water facility feedback for a 120-Lot residential subdivision. The District provided a list of conditions of project approval to the County and discussed them with the developer’s engineer. To assess the impact the development will have on the District’s water system, a hydraulic model will be required to be prepared by a District consultant and funded by the developer, with future capacity fee credit reimbursement for the cost.

7. **Hexavalent Chromium Test Results in Wells:** Below are current hexavalent chromium test results in the District’s wells, with running averages.

2026 Results												
	2A	3	4	6	7	8A	9	10	11	12	15	16
3/24/2026	10	6	9.1	11	5.6	15	8.1	13	14	4.5	12	6.7
	2A	3	4	6	7	8A	9	10	11	12	15	16
Running average	8.2	6.2	10.3	11.2	5.6	15.4	7.6	12.5	12.4	6.7	11.4	6.4

8. **General Contract District Engineer Administrative Tasks:**

- A. The Contract District Engineer has provided additional assistance to District Water System Operations Staff due to the recent resignations of the Water System Operations Superintendent and Foreman.
- B. The Contract District Engineer coordinated with SGA and their consultant regarding access to monitoring wells (SGA MW-02 and SGA MW-03) on Elkhorn Boulevard. The purpose for access is for SGA’s consultant to install transducers in the monitoring wells to collect water level readings. DWR approved a request from SGA to utilize some grant funding to install transducers at selected well sites throughout the Subbasin. The installation of these transducers supports Sustainable Groundwater Management Act (SGMA) activities and the NASb Groundwater Sustainability Plans identified Project and Management Actions (PMAs) such as future Water Banking activities within the Subbasin.
- C. Reviewed old District hydraulic model files. Data files are in an old and unsupported software (H2ONET), but can be transferred to current WaterCAD software. This is expensive to do and will be discussed at a later date regarding the necessity.
- D. Prepared staff reports and attended the District’s Board Meeting on 2/23/2026.
- E. Prepared staff reports and attended the District’s Executive Committee Meeting on 3/11/2026.
- F. Over 10 meetings with the District’s General Manager to discuss District projects and tasks.

Tim Shaw, General Manager, RL/ECWD
Contract District Engineer's Report
22 April 2026
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- G. Meetings with Director Liverett to discuss the Well 15 Cr6 Treatment Alternatives Analysis.
- H. Over 20 meetings with District Water System Operations Staff to discuss State regulatory requirements, submittals, and development reviews.

Please contact me at 530-682-9597, or email at gmvasquez@vasquez-engineering.com with any questions or require additional information.

Respectfully,

Mike Vasquez, PE, PLS
Principal (VE)
Contract District Engineer (RL/ECWD)



Items for Discussion and Action Agenda Item: 4.3

Date: April 27, 2026

Subject: Comparison of Options for Treating Hexavalent Chromium

Staff Contact: Mike Vasquez, Contract District Engineer

Recommended Committee Action:

N/A – This item was not discussed. The RLECWD Board of Directors authorized this task.

Current Background and Justification:

The Board of Directors requested the Contract District Engineer prepare a technical memorandum for a “side by side” analysis of Cr6 Treatment Alternatives at Well 15. The technical memorandum is included in your Board packet and will be presented at the Board Meeting.

Conclusion:

No Action is Required to continue on the existing path of designing and constructing an ion exchange Hexavalent Chromium treatment facility.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Vasquez
Engineering**

23 April 2026

TECHNICAL MEMORANDUM

To: Board of Directors of the Rio Linda Elverta Community Water District
Tim Shaw, General Manager

From: Mike Vasquez, PE, PLS, Principal (VE), Contract District Engineer (RL/ECWD)

Subject: **Well 15 Cr6 Treatment Alternatives**

Introduction:

This technical memorandum (TM) has been prepared at the direction of the Rio Linda Elverta Community Water District's (District) Board of Directors. The purpose of this TM is to provide a side-by-side analysis of three alternatives to hexavalent chromium (Cr6) treatment at the District's Well 15 Groundwater Pumping Station. These alternatives were specified in Task Order 2025-01 Well 15 Cr6 Treatment Alternatives Technical Memorandum, as executed between Vasquez Engineering (VE) and the District. Staff has reviewed historical documents and developed treatment alternatives inclusive of project descriptions, implementation budgets, schedules, and opportunities and constraints for each project.

The California State Water Resources Control Board (Water Board) adopted a Cr6 Maximum Contaminant Level (MCL) of 10 parts per billion (PPB) as part of their October 1, 2024 Rulemaking. The District is required to comply with Cr6 treatment alternatives by October 1, 2027. A Cr6 compliance plan was submitted to the Water Board on June 4, 2025. This plan is included in the Appendix A.

When considering alternatives, it is important to reference the memorandum dated 20 February 2018 prepared by Fieldman Rolapp & Associates, and note financing secured by Surcharge #2 revenues is subject to "The newly adopted Senate Bill 1029 ("SB 1029"), which became effective January 1, 2017, amended Government Code Section 8855, pursuant to which a Report of Proposed Debt Issuance must be filed with the California Debt and Investment Advisory Commission ("CDIAC") before the sale of any bond issue". The memorandum states revenues should be used to "fund much needed improvements to reduce the amount of hexavalent chromium by treating one of the District's existing wells and by replacing/repurposing some of its lower volume producing wells with a new well to be constructed to produce water with lower hexavalent chromium content". Well 16 was the new well that was constructed. Using this funding for anything other than Cr6 treatment may require an amendment to the funding agreement, and it is unknown how long that will take or if it would be approved. Exhibit A of the "Assignment Agreement" dated 15 February 2018 prepared by Quint & Thimmig LLP specifically describes the use of the funding for the following projects:

“Remediation of an existing well, which produces water in excess of the proposed Hexavalent Chromium Maximum Contaminant Limit (Cr+6 MCL). The Well project would provide Cr+6 treatment, using ion exchange, to remediate the contamination.

Construction of Well 16. The Well 16 project is drilling a new well using hydrogeological empirical data gained during the monitoring well phase to yield drinking water that is below the proposed Cr+6 MCL without treatment. The Well 16 project will enable the District to abandon existing wells which exceed the Cr+6 MCL and/or relegate those existing wells to backup/standby status instead of a more primary status. The Well 16 project includes new well casing, new well pump, new motor control equipment, SCADA and chemical addition facilities.”

Alternatives:

The following alternatives were analyzed as requested:

1. Strong Base Anion Exchange (SBA IX) Treatment
2. Downhole Blending with water from the Sacramento Suburban Water District (SSWD)
3. Tank Blending with water from a new groundwater well
4. Reduction Coagulation Filtration (RCF) and Stannous Chloride (was not originally included in the Task Order request)

Analysis:

1. Strong Base Anion Exchange (SBA IX) Treatment:

Well 15 groundwater has such low levels of chloride, sulfate, and nitrate (high levels of these water characteristics reduce the ability for SBA IX to remove chromium from the water) that the resin is expected to last for years without being regenerated and it is therefore more economical to dispose of the resin and replace it with fresh resin instead of regenerating it. See a conceptual figure in Appendix C. The SBA IX Cr6 treatment system design being prepared by Provost & Pritchard Consulting Group is currently approximately 90% complete and includes valving for if the District chooses roll up filter media regeneration in the future. The project is scheduled to be implemented by October 1, 2027, as indicated in the District’s Cr6 Compliance Plan.

This project would be confined to the Well 15 site, will not require encroachment to the undeveloped District owned property to the east, and will not require any offsite improvements.

Per communications with an environmental consultant, California Environmental Quality Act (CEQA) permitting is proposed to include a “Categorical Exemption”, which is the least intensive of the CEQA process, and will take about one month to complete.

Capital cost to implement this alternative, including environmental permitting, design, and construction, with a 20% contingency is approximately \$4,022,000.00. Annual operation and maintenance costs are approximately \$229,000.00. See Appendix B for a table of costs.

2. Downhole Blending with water from the Sacramento Suburban Water District:

This alternative was described in a technical memorandum dated 2 November 2017 prepared by Affinity Engineering. The project description includes performing mechanical improvements to Well 15 to allow for injection of SSWD water into the well and mixture into the aquifer. The intent of this alternative would be to mix SSWD water in the aquifer during the winter months and then pump mixed groundwater during the summer months, that would theoretically be below the 10 PPB MCL. While testing has been previously performed to indicate that Well 15 can absorb injected water, long term testing has not been performed to conclude that mixing water in the aquifer will successfully result in pumped water being below the 10 PPB MCL. This alternative would function as an Aquifer Storage and Recovery (ASR) well, potentially in a “water bank” approach. Implementation of this alternative be could be complete by October 1, 2027.

Approximately 725 acre-feet of water would need to be purchased annually from SSWD for blending and approximately 3,600 linear feet of pipeline would need to be installed from the SSWD intertie, northerly on 30th Street to Q Street, westerly on Q Street, and northerly to the Well 15 site. Other improvements that may be required include the installation of stainless steel casing and screening in Well 15 to cope with differing water chemistry in the SSWD water. SSWD water would need to be tested and further assess this. SSWD has indicated that their water at the intertie may be a mixture of surface water and groundwater.

Well 15 is the District’s largest water supply, capable of producing 2,800 gpm. This alternative would require the well to be offline for a period of time during injection. State Water Board standards when measuring water system max day and peak demands require that the largest water supply source be off line in the calculations. Cautious consideration should be given to an alternative that requires a water supplier’s largest water supply source to be offline. Downhole blending does not provide operational redundancy or efficiency. If the District is considering purchasing water from SSWD, it would be more cost effective from a capital cost perspective to treat Well 15, negotiate a water supply agreement from SSWD, access water from the SSWD intertie directly into the distribution system, and not consider this blending alternative.

Per communications with an environmental consultant, California Environmental Quality Act (CEQA) permitting is proposed to include a “Negative Declaration”, and will take about 4-6 months to complete.

Capital cost to implement this alternative, including environmental permitting, design, and construction, with a 20% contingency is approximately \$3,259,000.00. Annual operation and maintenance costs are approximately \$365,000.00, including water purchases from SSWD. Blending is considered treatment by the Water Board and appropriately certified treatment operators would be necessary. See Appendix B for a table of costs.

3. Tank Blending with water from a new groundwater well:

This alternative has the most unknowns, and is easily the most expensive of the three. This alternative would include construction of new groundwater well at some arbitrary location within the District boundary, installation of water transmission piping from the new well site to the Well 15 site, installation of a water tank at the Well 15 site for storage and blending, and installation of a booster pump station to pump blended water into the District's distribution system.

It is problematic to assume a location for a new well that might produce suitable quality water and sufficient capacity. A new well would likely be in the northerly, northwesterly part of the District, given the success of Well 16, although it is difficult to conclude.

Benefits to the District include a new water source that could replace existing wells, and provide additional storage.

Per communications with an environmental consultant, California Environmental Quality Act (CEQA) permitting is proposed to include a "Mitigated Negative Declaration", and will take about 6-9 months to complete. An implementation schedule for this alternative would extend significantly past the October 1, 2027 compliance date.

The capital cost to implement this alternative, including environmental permitting, design, and construction, with a 20% contingency could range between \$12,000,000.00 and \$22,000,000.00. Annual operation and maintenance costs are approximately \$150,000.00.

4. Reduction Coagulation Filtration (RCF) and Stannous Chloride:

While the executed Task Order did not include analysis of this alternative, Aqua Metrology Systems (AMS) presented the District with their Cr6 treatment system alternative (SafeGuard) involving use of Stannous Chloride to reduce Cr6 to trivalent chromium (Cr3) while using the RCF method for filtration. RCF Cr6 treatment requires discharge into a sewer system, although it is AMS's claim that filtered water can be recycled into the process, while not requiring discharge into a sewer system. Sewer does not exist near Well 15. See a RCF conceptual figure in Appendix D.

AMS states their treatment system is less expensive to implement than an SBA IX system, although treatment engineers do not agree. AMS's system is proprietary, all replacement equipment would need to be purchased from them. If AMS was to no longer support their product, or was to go out of business, the District would need to abandon their system and install a liquid chemical system (SBA IX) in its place. To the best of my knowledge, their system is reliable, although there is reported to be only one full-scale system in operation in California.

A technical memorandum prepared by the Hazen and Sawyer dated 8 May 2025 as included in the City of Banning's Cr6 Compliance Plan dated 18 June 2025 recommends RCF treatment, although water chemistry is very different in Banning than in Rio Linda. The water quality at Well 15 is not typical of the water quality throughout the State. As stated in the analysis of Alternative 1, Well 15 water has very low levels of chloride,

sulfate, and nitrate, making SBA IX treatment an appropriate alternative. Water systems with more typical or higher levels of chloride, sulfate, and nitrate, will need to look to the RCF process as their best option.

An onsite pilot study would also be necessary to gather data and assess treatment appropriateness of the SafeGuard system before a full-scale design could be prepared.

Per communications with an environmental consultant, California Environmental Quality Act (CEQA) permitting is proposed to include a "Mitigated Negative Declaration", and will take about 6-9 months to complete. An implementation schedule for this alternative would extend past the October 1, 2027 compliance date.

Capital cost to implement this alternative, including environmental permitting, design, and construction, with a 20% contingency is approximately \$3,943,000.00. If discharge to sewer is required, at least 5,300 LF of sewer line would be need to be installed from the Well 15 site to Watt Avenue, costing over \$2,000,000.00. Annual operation and maintenance costs are approximately \$139,000.00. See Appendix B for a table of costs.

Future/Other Considerations:

The following considerations are included in this TM as cursory information. These were not included to be analyzed in the Task Order request, but may be helpful to guide future alternatives conversations.

1. Skid Mounted SBA IX Cr6 Treatment with Roll Up Regeneration: Staff was introduced to a new skid mounted SBA IX treatment alternative with roll up filter media regeneration. This alternative was available from treatment companies such as Ionex before the Cr6 MCL adoption of 10 PPB was paused. This was the Cr6 treatment recommendation by previous District Staff for Well 10. Ionex went out of business after the Cr6 MCL was paused in September 2017. A founder of Ionex has since reintroduced this treatment alternative through a new company called Datum Pin. Staff met with Datum Pin on April 15, 2026 to discuss their alternative. Datum Pin claims that their Cr6 SBA IX treatment system can be less expensive than the traditional SBA IX treatment system and that it can be implemented by the October 1, 2027 compliance date. As of the date of this TM, Datum Pin has not submitted costs to substantiate their budget claims. The implementation schedule also needs analysis as California Environmental Quality Act CEQA permitting may take 4-9 months due to the transport of regeneration process brine material from a well site. This could be an appropriate alternative once implementation costs are received and vetted.
2. SBA IX Cr6 Treatment at Wells 2A and 10: A cursory look was given to the applicability of SBA IX Cr6 treatment at Wells 2A and 10. The wells have approximate capacities of 900 gpm each and their respective sites may provide sufficient area for SBA IX Cr6 treatment systems. Well 2A is not consistently above the 10 PPB MCL, with a running testing average of 7.7 PPB, but has had historical test results up to 11 PPB. Well 10 has a running testing average of 11.7 PPB.
3. Transition the existing SSWD emergency water intertie into a permanent water supply: The District currently has an agreement in place with SSWD for emergency use of up to

2,500 gpm from an intertie connection at Elkhorn Boulevard and 30th Street. The District may choose to engage in conversations with SSWD to pursue an agreement to make the intertie a permanent water supply source.

4. **New Groundwater Well:** A new groundwater well is proposed in the District's current Capital Improvement Program (CIP) projects list, with funding scheduled to mature for implementation in 2038. The District may choose to accelerate CIP funding contributions to initiate implementation sooner than 2038. Developing a new groundwater supply source is not easy. Test holes and test wells need to be drilled, constructed and tested, and land acquisition agreements need to be in place. More than \$500,000 may be invested in an attempt to locate potable groundwater with no assurances of success.

Recommendation:

It is recommended that the District continue with SBA IX treatment at Well 15 to meet Water Board Cr6 compliance timelines. The project is scheduled to be implemented by October 1, 2027, requires minimal CEQA permitting, and is already included in the Cr6 compliance plan submitted to the Water Board. It also recommended to continue analysis of the future considerations discussed to ensure water availability in the future.

Appendix A

Cr6 Compliance Plan

Hexavalent Chromium Maximum Contaminant Level (MCL) Compliance Plan

June 4, 2025

Water System Name: Rio Linda / Elverta Community Water District

Water System Number: CA3410018

Select Your System Size	Service Connections	Hexavalent Chromium MCL Compliance Date
	10,000 or greater	October 1, 2026
X	1,000 to 9,999	October 1, 2027
	Fewer than 1,000	October 1, 2028

While these plans can be amended as needed, the approved plans and the dates within are enforceable. Dates do not need to be included if they are not applicable (for example, if no construction is planned).

1. Sources and Facilities

Sources and facilities included in the Hexavalent Chromium MCL Compliance Plan:

Source/Facility Name	Source PS Code/Facility ID Number
Well 4	3410018-016
Well 6	3410018-017
Well 8A	3410018-019
Well 10	3410018-021
Well 11	3410018-022
Well 15	3410018-025

2. Methods of Compliance

Describe the method the water system will use to comply with the hexavalent chromium MCL. Optionally, providing a brief summary of how this method was chosen may expedite review.

Source/Facility Name	Method of Compliance and Optional Summary
Well 4	Will be designated as an emergency backup well. Blending is not possible due to proximity, and treatment is not possible due to site area constraints
Well 6	Will be designated as an emergency backup well. Blending is not possible due to proximity, and treatment is not possible due to site area constraints
Well 8A	Will be designated as an emergency backup well. Blending is not possible due to proximity, and treatment is not possible due to site area constraints
Well 10	Will be designated as an emergency backup well. Blending is not possible due to proximity. Possible future treatment as needed to meet capacity requirements
Well 11	Will be designated as an emergency backup well. Blending is not possible due to proximity, and treatment is not possible due to site area constraints
Well 15	Treatment. Treatment facility design is in progress.
Future Well 12A	Future new well as part of District CIP as needed to meet capacity requirements

3. Plans and Specifications Finalization Dates

Provide the date by which the system plans to submit the final plans and specifications for construction related to the methods listed above. Please list the source with its associated method of compliance in the first column.

Source and Compliance Method	Plans/Specifications Submittal Date
Well 4 – Emergency backup	N/A
Well 6 – Emergency backup	N/A
Well 8A – Emergency backup	N/A
Well 10 – Emergency backup, possible future treatment	TBD
Well 11 – Emergency backup	N/A
Well 15 - Treatment	May 2026
Future Well 12A – Future new well	TBD

4. Construction Start and End Dates

Provide the date(s) by which the system plans to start and complete construction related to the methods listed above. Please list the source with its associated method of compliance in the first column.

Source and Compliance Method	Construction Start Date	Construction End Date
Well 4 – Emergency backup	N/A	N/A
Well 6 – Emergency backup	N/A	N/A
Well 8A – Emergency backup	N/A	N/A
Well 10 – Emergency backup, possible future treatment	TBD	TBD
Well 11 – Emergency backup	N/A	N/A
Well 15 - Treatment	June 2026	May 2027
Future Well 12A – Future new well	TBD	TBD

5. Operations Plan Date

An Operations Plan is required for a water system utilizing a new or modified treatment process to comply with the hexavalent chromium MCL. The Operations Plan must be submitted to the State Board for review and approval prior to serving water treated by the new or modified treatment process to the public.

Provide the date(s) by which the system plans to complete and submit a treatment operations plan for each of the methods associated with operating each hexavalent chromium treatment facility listed above.

Treatment Facility	Operations Plan Submittal Date
Well 4	N/A
Well 6	N/A
Well 8A	N/A
Well 10	TBD
Well 11	N/A
Well 15	July 2027
Future Well 12A	TBD

Appendix B

Alternative Cost Summaries

Alternative 1
SBA IX Treatment

Construction Costs	Amount (Capital)
Treatment Plant Improvements Per Provost & Pritchard 90% Design	\$ 2,879,625.00
Total:	\$ 2,879,625.00

Soft Costs	Amount
Design (per existing agreement)	\$ 116,000.00
Permitting (CEQA Categorical Exemption)	\$ 10,000.00
Construction Management & Inspection, 10%	\$ 287,962.50
Administrative, 2%	\$ 57,592.50
Total:	\$ 471,555.00

Subtotal \$ 3,351,180.00
Contingency, 20% \$ 670,236.00
Grand Total: \$ 4,021,416.00

Operations and Maintenance Costs	Amount (Annual)
Labor, Laboratory, Maintenance	\$ 100,000.00
Power	\$ 14,000.00
Resin Replacement and Disposal	\$ 115,000.00
Total (Annual):	\$ 229,000.00

Alternative 2
Downhole Blending with water from SSWD
Note: ASR for Well 15 during winter months

Construction Costs	Amount (Capital)
Downhole Casing and Screen Modifications (Assume stainless steel materials for surface water chemistry)	\$ 500,000.00
Mechanical Improvements	\$ 150,000.00
Electrical and SCADA Improvements	\$ 100,000.00
3,600 LF of 10" Diameter Water Main from 30th Street SSWD Intertie to Well 15 Site	\$ 1,440,000.00
Total:	\$ 2,190,000.00

Soft Costs	Amount
Design, 10%	\$ 219,000.00
Permitting, 2%	\$ 43,800.00
Construction Management & Inspection, 10%	\$ 219,000.00
Administrative, 2%	\$ 43,800.00
Total:	\$ 525,600.00

Subtotal \$ 2,715,600.00
Contingency, 20% \$ 543,120.00
Grand Total: \$ 3,258,720.00

Operations and Maintenance Costs	Amount (Annual)
Labor, Laboratory, Maintenance	\$ 65,000.00
Power	\$ 10,000.00
Water Purchase (725 Acre-Feet)	\$ 290,000.00
Total (Annual):	\$ 365,000.00

Alternative 3
Onsite Tank Blending with Water from a new well
Assume new 600 foot deep well, 18" diameter, 1,500 gpm
Assumes no treatment at new well

Construction Costs	Amount (Capital)
Test Wells, QTY of 3	\$ 400,000.00
Production Well	\$ 475,000.00
Well Equipping	\$ 3,100,000.00
Assume 15,000 LF of 10" Diameter Water Main from an unknown site to Well 15 Site	\$ 6,000,000.00
New 1MG above ground tank and pump station	\$ 4,500,000.00
1-Acre Property	\$ 100,000.00
Total:	\$ 14,575,000.00

Soft Costs	Amount
Design, 10%	\$ 1,457,500.00
Permitting, 2%	\$ 291,500.00
Construction Management & Inspection, 10%	\$ 1,457,500.00
Administrative, 2%	\$ 291,500.00
Total:	\$ 3,498,000.00

Subtotal \$ 18,073,000.00
Contingency, 20% \$ 3,614,600.00
Grand Total: \$ 21,687,600.00

Operations and Maintenance Costs	Amount (Annual)
Labor, Laboratory, Maintenance	\$ 125,000.00
Power	\$ 70,000.00
Total (Annual):	\$ 195,000.00

Alternative 4
AMS SafeGuard + RCF Treatment

Construction Costs	Amount (Capital)
Pilot Study	\$ 150,000.00
AMS Safeguard System	\$ 750,000.00
RCF System and Site Improvements	\$ 1,750,000.00
Total:	\$ 2,650,000.00

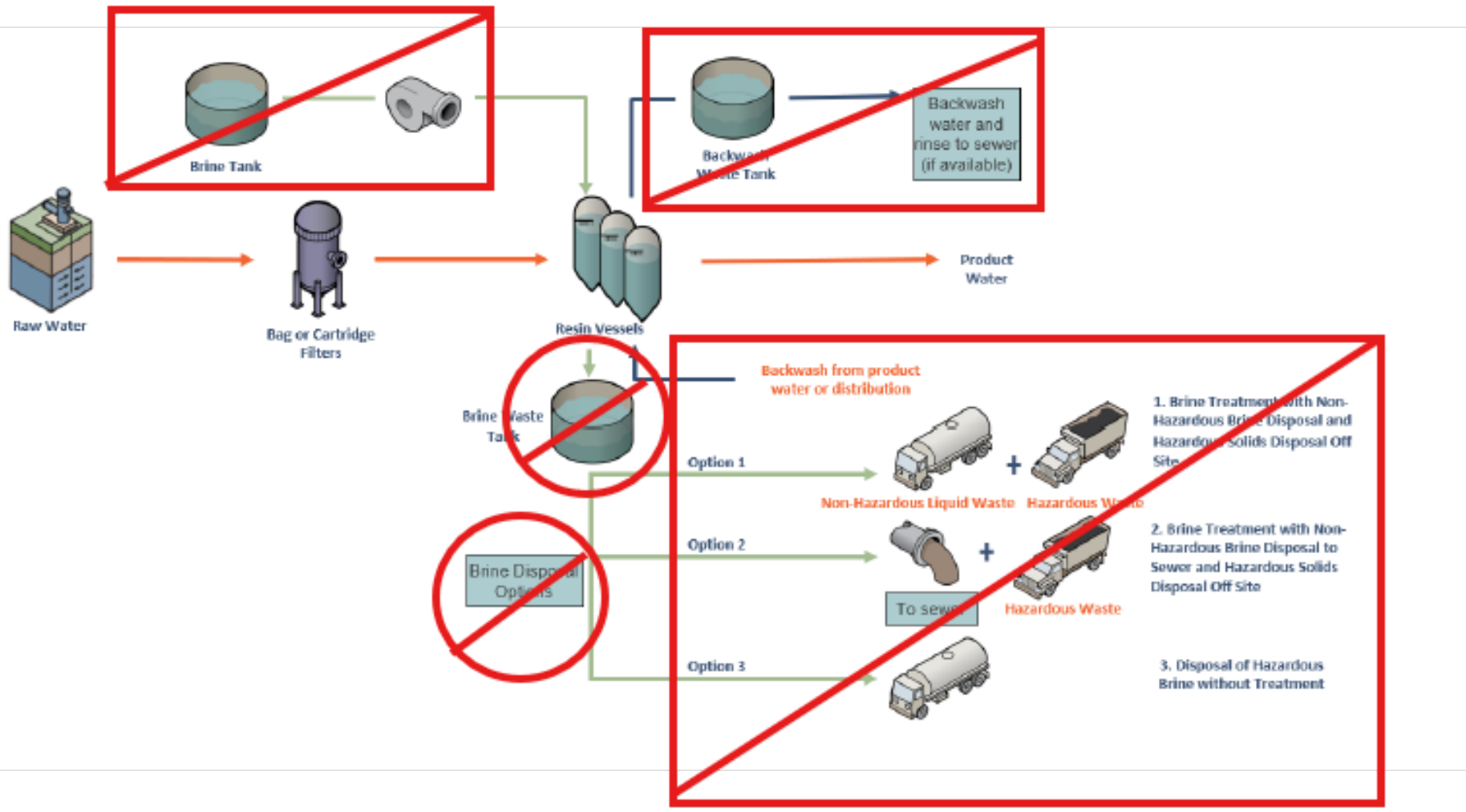
Soft Costs	Amount
Design, 10%	\$ 265,000.00
Permitting, 2%	\$ 53,000.00
Construction Management & Inspection, 10%	\$ 265,000.00
Administrative, 2%	\$ 53,000.00
Total:	\$ 636,000.00

Subtotal \$ 3,286,000.00
Contingency, 20% \$ 657,200.00
Grand Total: \$ 3,943,200.00

Operations and Maintenance Costs	Amount (Annual)
Labor, Laboratory, Maintenance	\$ 125,000.00
Power	\$ 14,000.00
Total (Annual):	\$ 139,000.00

Appendix C

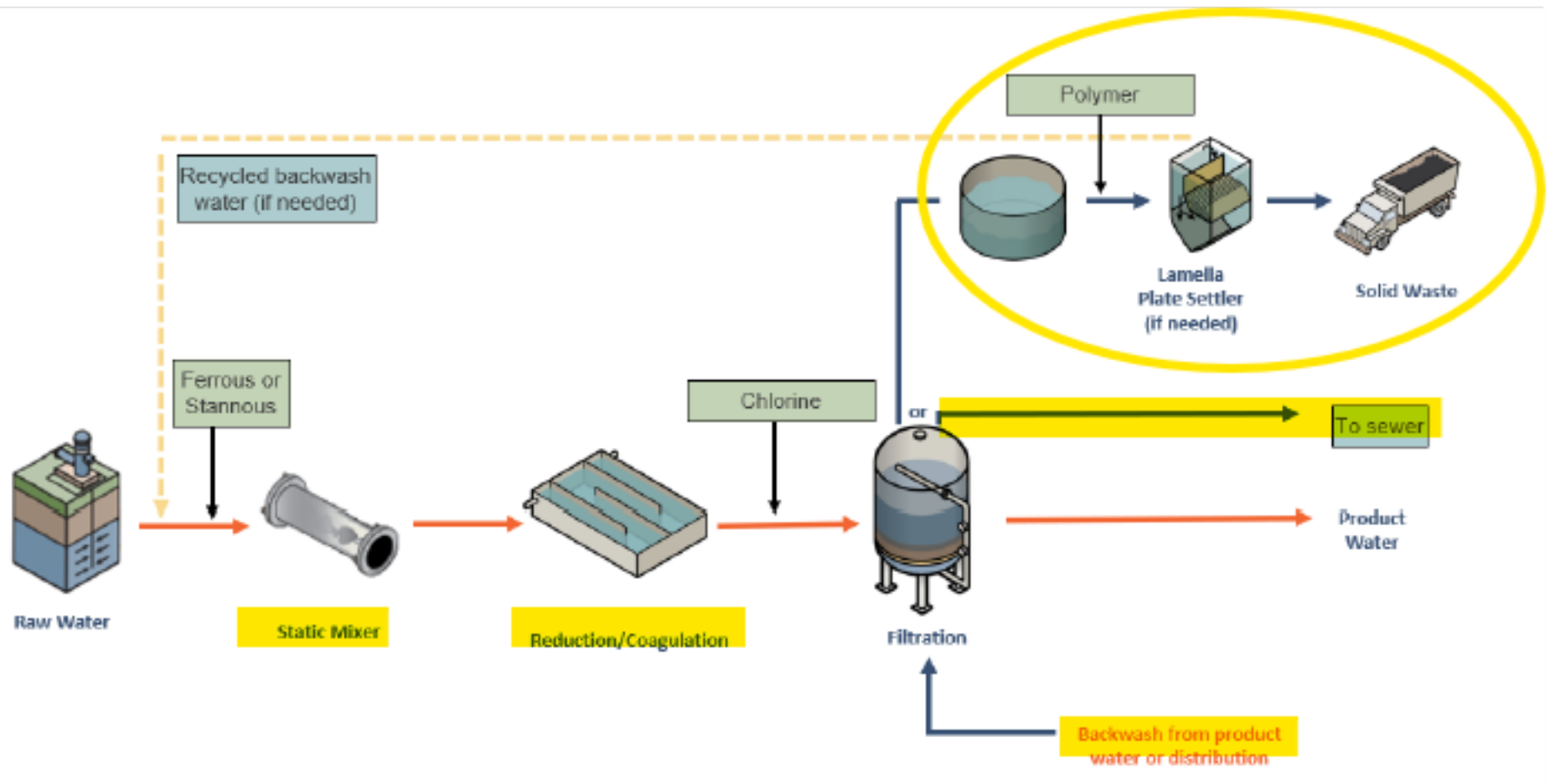
SBA IX Conceptual Figure



SBA IX Treatment Conceptual Figure

Appendix D

RCF Conceptual Figure



RCF Treatment Conceptual Figure



Items for Discussion and Action

Agenda Item: 4.4

Date: April 27, 2026

Subject: Engagement of an Interim General Manager

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A – This item was not discussed at Committee. This item was discussed at the April 8th special meeting of the RLECWD Board.

Current Background and Justification:

At the 4/8/2026 special meeting of the RLECWD Board, the Board approved the engagement of a recruitment services provider to seek out a new General Manager. As discussed, the process of recruiting and ultimately hiring a new General Manager is likely to take several months. Accordingly, engagement of an Interim General Manager is warranted to bridge the gap between the departure of the existing General Manager and onboarding of the new General Manager.

Staff have reached out to a potential good fit, Mr. Felix. Mr. Felix is highly educated and experienced in managing a water district. Additionally, Mr. Felix has previously been employed as the General Manager at RLECWD from June 2016 to June 2017. Mr. Felix left his position at RLECWD on good terms.

Included as a document associated with this item is a contract provided by the proposed Interim General Manager.

Conclusion:

Sample motion: Move to authorize the engagement of Mr. Felix as Interim General Manager and further authorize the execution of the engagement documents.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



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CONFIDENTIAL & PROPRIETARY

Official Request for Proposal Submission:
Rio Linda Elverta Community Water District
Professional Consulting Services as Interim General Manager

Date: April 20, 2026

Prepared by:

Felix M. Felix, CEO and Founder
1-833-WTR-MGMT, 1-833-987-6468
felix@felixandassociates.net, <https://felixandassociates.net>
P.O. Box 816, Bonita, CA 91908-0816

Date: April 20, 2026

Timothy Shaw, General Manager
Rio Linda Elverta Community Water District
730 L Street
Rio Linda, CA 95673

Subject: CONFIDENTIAL & PROPRIETARY- Rio Linda Elverta Community Water District Request for Proposal (RFP): Professional Consulting Services as Interim General Manager

Dear Mr. Shaw,

Felix & Associates, Water Resource Management respectfully submits this proposal in response to your Request for Proposal for Interim General Manager Services. Our firm specializes in delivering structured, results-driven solutions that improve operational performance, strengthen organizational alignment, and support long-term sustainability—particularly within public utility/district environments.

We understand the importance of accountability, transparency, and efficiency in serving the community. Our approach is designed not only to assess and recommend, but to implement, ensuring measurable and lasting results.

What differentiates Felix & Associates, Water Resource Management is our hands-on executive strategic approach. We foster partnerships and work together with the board, staff, regulatory agencies, and other stakeholders to ensure that goals are actionable, scalable, and aligned with operational requirements and compliance specific to Rio Linda Elverta Community Water District.

Our submission includes a comprehensive Statement of Qualifications, detailed service methodology, and our full Contract Services Agreement as provided. We appreciate your time and consideration and welcome the opportunity to partner with Rio Linda Elverta Community Water District.

Sincerely,

Felix M. Felix

Felix M. Felix
CEO & Founder
Felix & Associates, LLC
Water Resource Management

Executive Summary

Felix & Associates, Water Resource Management provides strategic consulting and executive operational services designed to enhance organizational effectiveness. Our proposal delivers a clear, structured approach: assess current conditions, identify opportunities, implement improvements, and measure positive outcomes.

We are uniquely positioned to support Rio Linda Elverta Community Water District through:

- Proven methodologies
- Public-utility/District aligned processes
- Hands-on implementation support
- Measurable performance outcomes
- Executive leadership/GM Skill sets

Project Approach & Methodology

Our methodology follows four core phases:

1. Discovery & Assessment- We evaluate current operations, workflows, and performance metrics.
2. Analysis & Strategy Development- We identify gaps, inefficiencies, and opportunities for resolve.
3. Implementation- We work directly with the board, staff and stakeholders to execute improvements.
4. Monitoring & Optimization- We establish KPIs and system optimization models to ensure sustained performance.

This structured approach ensures both immediate impact and long-term value.

Key Deliverables

- Operational assessment
- Strategic improvement processes
- Execution plan
- Performance monitoring framework
- Ongoing advisory support

Qualifications & Experience

Felix is a proven leader in the water industry with over 30 years of experience, education and training to help organizations and professionals achieve their goals. Beginning his career in operations and advancing through the ranks to the executive level as a general manager, he understands the technical intricacies of water treatment and distribution, as well as, industry issues to meet regulatory compliance at the state and federal level.

Felix is proactive in regional water management, partaking in water advisory councils and boards. In these roles, he represents agency interests while collaborating and developing partnerships with other water agencies to identify regional water issues and engages in strategic planning. Felix uses every opportunity to educate stakeholders about the challenges and advantages of Best Available Technology (BAT) regarding treatment techniques as applied to surface water, groundwater and desalination.

Throughout his career, Felix has worked with local, regional, state, and federal regulatory bodies; such as, the State Water Resources Control Board, US Bureau of Reclamation, DWR, Regional Water Quality Control Board, and LAFCO. He has significant experience with regulatory compliance developing internal policies and practices that support compliance.

Felix graduated Summa Cum Laude from San Diego State University with a Bachelor's and Master's degree in Public Administration with an emphasis in Organizational Development. During his graduate studies he became a member of Pi Alpha Alpha's Honor Society for Public Affairs and Administration, as well as, a member of the Golden Key International Honor Society.

Felix is certified by the State of California as a Grade 5 Water Treatment Plant Operator and Grade 3 Distribution Operator.

Sample of Work

In a recent role consulting for the City of Santa Barbara's Charles Meyer Desalination Plant, Felix led the successful operation of the facility as the Plant Manager. In his initial assessment, he identified several operational inefficiencies and set to work on a Strategic Plan to increase production and save on operational costs. He was also instrumental in staff recruitment and training to meet CUPA-CERS, Hazwoper, Confined Space and SWRCB compliance.

As a facilitator and trainer, Felix led Infrastructure Assessments and Sustainable Management Workshop seminars through USDA grants for cities, colonias and rural water agencies throughout California and Arizona. He also provides Continuing Education classes and seminars for public utilities, water agencies,

and districts to ensure that water professionals meet required CEU certification for their grade level; as well as, facilitates training for certification advancement in their continuum.

As a previous General Manager for Rio Linda Elverta Community Water District, Felix was the executive officer of the water district. In this capacity, he carried into effect the expressed policies of the board, to include administration, O&M and CIP budget, and master plan. Additionally, he reported out on financials and translated the goals and objectives of the board to the community. Other duties included, providing consultation and recommendation on the development of district programs and policies, coordinating the preparation of the agenda for board meetings, conducting a variety of special studies and surveys to determine the effectiveness of programs and services, and implementing the effective policies and programs through buy-in with the board, staff, community representatives and other agencies, overseeing audits, maintaining continuous awareness of administrative practices, and recommending changes to increase the efficiency and economy of district operations.

Felix also led and managed Long-Term Capital Improvement plans, managed the procurement of contracts and services, supervised construction activities as the project manager and served as the district representative with other government agencies, boards and commissions. He was instrumental in attending meetings associated with RWA, SGA, and the RiverArc project to foster and develop strategic alliances with neighboring water districts to diversify Rio Linda's water option portfolio for potential surface water user agreements. As a member of the Sacramento Regional Water Authority, he identified regional issues and needs, established goals, objectives, plans and projects, as well as, future funding and governance. He also worked with employees to mitigate district personnel matters, grievances and employer-employee relations by fostering morale through a positive business culture and collaboration with local labor union reps.

Achievements included implementing an Employee Development Program for Succession Planning, creating an In-House Continuing Education Program, updating policies and procedures to ensure compliance with current state and federal regulations, conducting a Needs Assessment for the CIP Budget, as well as, Prop.1 and 84 Grant Funding for Cr6 mitigation, and Aquifer Storage & Recovery (ASR) well technology design plans for conjunctive use planning and water banking.

Highlights as General Manager for Lake Don Pedro included, restructuring the organization, creating new job titles, job descriptions and employee expectations, implementing an Employee Development Program for Succession Planning, conducting a salary and benefits survey to be competitive and congruent with surrounding agencies, creating an In-House Continuing Education Program, the development of a new Employee Handbook, and updating policies to ensure compliance with current state and federal regulations. As a member of the

Yosemite-Mariposa Regional Advisory Council, he identified regional issues and Needs Assessments for CIP Budgeting, established goals, objectives, plans and projects, as well as, grant funding for future infrastructure improvements and governance policies regarding water rights.

In a prior role, Felix served the City of Oceanside having a system size of 43,000 service connections that supplied drinking water to a population of 180,000. With the City, Felix managed two water treatment plants (the Mission Basin Desalting Facility and Robert Weese Filtration Plant) and nine ground water production wells. Proactive and results-oriented, he achieved plant expansion goals, ensured regulatory compliance and engaged in comprehensive strategic planning. He was also instrumental in creating new technical operation manuals for the facilities he managed and fostered operator confidence in maintenance and procedures.

Associations

- American Water Works Association
- Association of California Water Agencies
- Technology Association
- American Membrane Water Technologies
- California Employer's Association
- Water Conservation Professionals
- Special District Risk Management Authority
- Water Systems Optimization

Sample of Previous Clients

- LADWP
- Sweetwater Authority
- Seeley County Water District
- West Valley Water District
- Castaic Lake Water Agency
- Santa Barbara
- Solano Irrigation District
- Ventura Water
- OCT Water Quality Academy
- Helix Water District
- IDE Americas
- City of San Diego
- City of Brawley
- City of El Centro
- Winter Haven

Consulting Services

Human Resources Administrative Management

- Interim Executive Management Services
- Recruitment and Training Services
- Succession Planning
- Employee Policies and Procedures Development
- Training Materials Development and Implementation
- Salary and Benefits Assessments
- Grant Writing and diversified funding strategies
- Procurement and implementation of Water Rate Structures

Strategic Planning

- Organizational Assessments and Staffing Analysis
- Needs Assessments
- Performance Measurement Assessments
- Culture Measurement and Change Management
- Strategic Partnerships and Alliance Development

Regulatory Compliance, Resolutions & Ordinances

- Internal Policies and Procedures Compliance
- SWRCB, BOR, RWQCB, DWR, LAFCO
- Financial Audits and GOFA Award for Financial Transparency Excellence

Water System Evaluations and Water Resource Development

- Drought Response and Planning
- Alternative Service Delivery Methods
- Desalinization Technology
- Vulnerability Assessments

Asset Maintenance and Management

- Best Maintenance and Management Practice Programs (BMMPP)

Public Education Speaking Engagements & Seminars

- State Certification Examination Prep-Classes/CEUs for Water Treatment and Distribution Grades 1-5 Continuum
- Water Industry Workshops

Why Felix & Associates, LLC, Water Resource Management

We do more than advise—we execute.

Our clients benefit from:

- Practical, implementable solutions

- Direct collaboration with leadership
- Accountability for outcomes
- Customized strategies tailored to each organization

Our Mission

It is our mission to ensure that we provide our clients with the right resources to maximize their potential.

We are committed to meeting our clients' needs by employing the latest in innovative tools and technology related to training, management and resource applications.

We strive for excellence and aim to exceed expectations. It is our goal to facilitate and embrace our clients' success through teamwork, commitment, and perseverance, which will develop an emphasis on providing high levels of continued customer satisfaction.

Closing Statement

Felix & Associates, Water Resource Management is committed to delivering exceptional value to Rio Linda Elverta Community Water District. We are confident in our ability to support your objectives and contribute to operational excellence.

Contract Services Agreement (Full)

The following represents the full Contract Services Agreement submitted by Felix & Associates, Water Resource Management.



~ Insight, Expertise and Leadership ~

CONSULTING SERVICES AGREEMENT

This consulting services agreement is between Rio Linda Elverta Community Water District (the “**District**”) and Felix & Associates, LLC (the “**Consultant**”).

The District is in the business of treating and distributing potable (drinking) water to the community of Rio Linda and Elverta, and wants to engage the Consultant to provide professional services as an interim general manager in Rio Linda CA, to include the daily executive management and coordination of the district operations including production, logistics, maintenance, finance, succession planning and training, while ensuring compliance with all labor, safety, environmental, Public Health, regulatory and district policies.

The Consultant has performed the same or similar activities for others.

The parties therefore agree as follows:

1. **ENGAGEMENT; SERVICES.**

- (a) **Engagement.** The District retains the Consultant to provide, and the Consultant shall provide, the services described in **Exhibit A** (the “**Services**”).
- (b) **Services.** Without limiting the scope of Services described in **Exhibit A**, the Consultant shall:
- (i) perform the Services set forth in **Exhibit A**. However, if a conflict exists between this agreement and any term in **Exhibit A**, the terms in this agreement will control;
 - (ii) devote as much productive time, energy, and ability to the performance of his duties under this agreement as may be necessary to provide the required Services in a timely and productive manner;
 - (iii) perform the Services in a safe, proactive, and professional manner;

CONSULTING SERVICES AGREEMENT

This consulting services agreement ("Agreement") is between Rio Linda Elverta Community Water District (the "**District**") and Felix & Associates, LLC (the "**Consultant**") (collectively "the Parties").

The District is in the business of treating and distributing potable (drinking) water to the community of Rio Linda and Elverta, and wants to engage the Consultant to provide professional services as an interim general manager in Rio Linda CA, to include the daily executive management and coordination of the District operations, including production, logistics, maintenance, finance, succession planning and training, while ensuring compliance with all labor, safety, environmental, public health, regulatory and District policies.

The Consultant has performed the same or similar activities for others.

The Parties therefore agree as follows:

1. ENGAGEMENT; SERVICES.

(a) Engagement. The District retains the Consultant to provide, and the Consultant shall provide, the services described in **Exhibit A** (the "**Services**").

(b) Services. Without limiting the scope of Services described in **Exhibit A**, the Consultant shall:

- (i) perform the Services set forth in **Exhibit A**. However, if a conflict exists between this Agreement and any term in **Exhibit A**, the terms in this Agreement will control;
- (ii) devote as much productive time, energy, and ability to the performance of Consultant's duties under this Agreement as may be necessary to provide the required Services in a timely and productive manner;
- (iii) perform the Services in a safe, proactive, and professional manner;
- (iv) communicate with the District about progress the Consultant has made in performing the Services;

District;

- (v) provide services (including the Services) and end products that are satisfactory and acceptable to the District and free of defects; and
- (vi)

(c) Legal Compliance. The Consultant shall perform the Services in accordance with standards prevailing in the District's industry, and in accordance with applicable laws, rules, or regulations. The Consultant shall obtain all permits or permissions required to comply with those standards, laws, rules, or regulations.

(d) District's Obligations. The District shall make timely payments of amounts earned by the Consultant under this Agreement and notify the Consultant of any changes to its procedures affecting the Consultant's obligations under this agreement at least 15 calendar days before implementing those changes.

2. TERM AND TERMINATION.

(a) Term. This Agreement will become effective as described in section 21. Unless it is terminated earlier in accordance with subsection 2(b), this Agreement will continue until the services have been satisfactorily completed, meaning that a permanent General Manager has been successfully selected as a replacement for the District and the Consultant has been paid in full for those Services rendered (the "**Term**").

(b) Termination. This Agreement may be terminated:

- (i) by either Party on provision of 15 calendar days' written notice to the other Party, with or without cause.

(c) Effect of Termination. After the termination of this Agreement for any reason, the District shall promptly pay the Consultant for Services rendered before the effective date of the termination.

3. COMPENSATION.

(a) Terms and Conditions. The District shall pay the Consultant in accordance with **Exhibit A**.

(b) No Other Compensation. The compensation set out above and in **Exhibit A** will be the Consultant's sole compensation under this Agreement. All compensation paid to Consultant's staff in the performance of this Agreement will be the Consultant's sole responsibility.

(c) Expenses. Any ordinary District business and necessary expenses incurred by the Consultant or Consultant's staff in the performance of this Agreement will be the Consultant's sole responsibility. However, Out-of-pocket expenses including but not limited to, hotel lodging, air fare, car rental, parking fees, tolls, taxi, registration fees, meals, and other incidental costs associated with representing the District, while attending conferences, workshops, seminars and / or other functions (e.g. ACWA, AWWA, SDRMA), will be pre-approved by the District and reimbursed separately against presentation of invoices.

(d) Taxes. The Consultant is solely responsible for the payment of all income, social security, employment-related, or other taxes incurred as a result of the performance of the Services by the Consultant under this Agreement, and for all obligations, reports, and timely notifications relating to those taxes. The District has no obligation to pay or withhold any sums for those taxes.

(e) Other Benefits. The Consultant has no claim against the District under this Agreement or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.

4. NATURE OF RELATIONSHIP.

(a) Independent Contractor Status.

- (i) Consultant enters into this Agreement as an independent contractor and not as an employee of the District. The Consultant shall have no power or authority by this Contract to bind the District in any respect. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Consultant are employees, agents, contractors or subcontractors of the Consultant and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Consultant by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.
- (ii) The Consultant has the sole right to control and direct the means, details, manner, and method by which the Services will be performed, and the right to perform the Services at any time, place, or location.

5. DISTRICT PROPERTY.

(a) Trademarks. The Consultant may use, reproduce, and distribute the District's service marks, trademarks, and logos (if any) (collectively, the "**District Marks**")

in connection with the performance of the Services without the District's prior written consent. Any goodwill received from this use will accrue to the District, which will remain the sole owner of the District Marks. The Consultant may not engage in activities or commit acts, directly or indirectly, that may contest, dispute, or otherwise impair the District's interest in the District Marks. The Consultant may not cause diminishment of value of the District Marks through any act or representation. The Consultant may not apply for, acquire, or claim any interest in any District Marks, or others that may be confusingly similar to any of them, through advertising or otherwise. At the expiration or earlier termination of this agreement, the Consultant will have no further right to use the District Marks, unless the District provides written approval for each such use.

(b) Other Property. It is mutually agreed that all materials prepared by the Consultant under this Agreement shall become the property of the District, and the Consultant shall have no property right therein whatsoever. Immediately upon termination, the District shall be entitled to, and the Consultant shall deliver to the District, all data, drawings, specifications, reports, estimates, summaries and other such materials as may have been prepared or accumulated to date by the Consultant in performing this Agreement which is not Consultant's privileged information, as defined by law, or Consultant's personnel information, along with all other property belonging exclusively to the District which is in the Consultant's possession.

6. CONFIDENTIAL INFORMATION.

(a) Confidentiality. During the Term, the Consultant may have access to or receive certain information of or about the District that it designates as confidential or that, under the circumstances surrounding disclosure, ought to be treated as confidential by the Consultant ("**Confidential Information**"). Confidential Information may include but is not limited to information that is not subject to public disclosure under the Brown Act. The Consultant will treat the Confidential Information as confidential and will not disclose it to any third party or use it for any purpose without prior written approval of the District or by court order.

(i)

7. REPORTING.

The Consultant shall report to Anthony L. Cline, Board President or such other Board Director as may be designated by the District.

8. OTHER ACTIVITIES.

During the Term, the Consultant is free to engage in other independent contracting activities, as Consultant will be obligated to fulfill other contractual service agreements already “in-play” with other clients. However, within reason, contracted activities with other clientele shall not interfere with the Consultant’s obligations or the scope of services to be rendered for the District under this Agreement. Proactive participation and engagement with District obligations and services shall be performed by various methodologies to include: in-person, phone calls, emails and/or zoom.

9. RETURN OF PROPERTY.

It is mutually agreed that all materials prepared by the Consultant under this Agreement shall become the property of the District, and the Consultant shall have no property right therein whatsoever. Immediately upon termination, the District shall be entitled to, and the Consultant shall deliver to the District, all data, drawings, specifications, reports, estimates, summaries and other such materials as may have been prepared or accumulated to date by the Consultant in performing this Agreement which is not Consultant’s privileged information, as defined by law, or Consultant’s personnel information, along with all other property belonging exclusively to the District which is in the Consultant’s possession.

Immediately upon termination of this agreement, the Consultant shall return to the District, retaining no copies or notes, all District property, and documents relating to the District’s business including reports, abstracts, data, summaries, estimates, specifications, lists, correspondence, information, computer files, computer disks, and other materials and copies of those materials obtained by the Consultant during and in connection with Consultant's work with the District. All files, records, reports, abstracts, data, summaries, estimates, documents, blueprints, specifications, information, letters, notes, media lists, notebooks, and similar items relating to the District’s business, whether prepared by the Consultant or by others, remain the District’s exclusive property.

10. INDEMNIFICATION.

At all times after the effective date of this Agreement, the Consultant shall indemnify the District, its employees, directors, officers, attorneys, agents, successors and assigns (collectively, the “**District Indemnitees**”) from all damages, liabilities, expenses, claims, or judgments (including interest, penalties, reasonable attorneys’ fees, accounting fees, and expert witness fees) (collectively, the “**Claims**”) that any District Indemnitee may incur arising from: 1) the Consultant’s negligence, recklessness, or willful misconduct arising from the Consultant’s carrying out of his obligations under this agreement, except such loss or damage caused by the active negligence, sole negligence, or willful misconduct of the District; 2) the Consultant’s breach of any of his obligations or representations under this agreement; or the Consultant’s breach of Consultant's

express representation that Consultant is an independent contractor and in compliance with all applicable laws related to work as an independent contractor. If a regulatory body or court of competent jurisdiction finds that the Consultant is not in compliance with applicable laws related to work as an independent contractor, based on the Consultant's own actions, the Consultant will assume full responsibility and liability for all taxes, assessments, and penalties imposed against the Consultant. The provisions of this paragraph shall survive termination or suspension of this Agreement.

11. CONSULTANT TO PROVIDE INSURANCE.

(A) Consultant shall not commence any work before obtaining, and shall maintain in force at all times during the duration and performance of this Agreement, the policies of insurance specified in this Section. Such insurance must have the approval of the District as to limit, form, and amount, and shall be placed with insurers with a current A.M. Best's rating of no less than A VII (an NR rating is acceptable for Worker's Compensation insurance written with the State Compensation Insurance Fund of California). Consultant shall furnish District with certificates of insurance and copies of endorsements providing evidence of coverage for all policies required by the Agreement. The Consultant and its contractors and subcontractors shall, at their expense, maintain in effect at all times during the performance of work under the Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers and under forms of policy satisfactory to the District. The maintenance by Consultant and its contractors and subcontractors of the following coverage and limits of insurance is a material element of this Agreement. The failure of Consultant or of any of its contractors or subcontractors to maintain or renew coverage or to provide evidence of renewal may be treated by the District as a material breach of this Agreement. Approval of the insurance by the District shall not relieve or decrease any liability of Consultant.

(1) Worker's Compensation and Employer's Liability Insurance

(a) Consultant has represented to District that it is a sole proprietorship with no employees. Unless and until such time as Consultant has employees, it shall not be required to obtain Worker's Compensation insurance. In the event Consultant does retain employees, it shall be required to obtain insurance to protect the Consultant, its contractors and subcontractors from all claims under Worker's Compensation and Employer's Liability Acts, including Longshoremen's and Harbor Worker's Act ("Acts"), if applicable. Such coverage shall be maintained, in type and amount, in strict compliance with all applicable state and Federal statutes and

regulations. If Consultant is required to obtain Worker's Compensation insurance, Consultant shall execute a certificate in compliance with Labor Code Section 1861, on a form to be provided by District.

- (b) If the Consultant is required to provide insurance under this Section, Consultant shall provide a Waiver of Subrogation endorsement in favor of the District, its officers, officials, employees, agents and volunteers for losses arising from work performed by the Consultant.

(2) Commercial General Liability Insurance

- (a) The insurance shall include coverage for claims for bodily injury or property damage arising out of premises/operations, products/completed operations, contractual liability, and subconsultant's work and personal and advertising injury resulting from actions, failures to act, or operations of the insured, or by its employees or agents, or by anyone directly or indirectly employed by the insured. The amount of insurance coverage shall not be less than \$1,000,000 per occurrence and \$2,000,000 policy aggregate.
- (b) The commercial general liability insurance shall also include the following:
 - (i) Endorsement naming the District, its officers, officials, employees, agents, and volunteers as additional insureds. The endorsement shall contain no special limitations on the scope of protection afforded to District, its officers, officials, employees or volunteers.
 - (ii) Endorsement stating insurance provided to District shall be primary as respects the District, its officers, officials, employees and any insurance or self-insurance maintained by District, its officers, officials, employees or volunteers shall be in excess of the Consultant's insurance and shall not contribute with it, to the payment or satisfaction of any defense expenses, loss, or judgment.
 - (iii) Provision or endorsement stating that the Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(3) Automobile Insurance

- (a) The insurance shall include, but shall not be limited to, coverage for claims for bodily injury or property damage for non-owned and hired automobiles resulting from actions, failures to act, or operations of the insured, or by its employees or agents, or by anyone directly or indirectly

employed by the insured. The amount of insurance coverage shall not be less than \$1,000,000 per accident.

(4) Professional Liability. The Consultant and its contractors and subcontractors shall secure and maintain in full force, during the term of this Contract and for five years thereafter, professional liability insurance policies appropriate to the respective professions and the work to be performed as specified in this Contract. The limits of such professional liability insurance coverage shall not be less than \$1,000,000 per claim

12. FORCE MAJEURE.

A Party will be not be considered in breach or in default because of, and will not be liable to the other Party for, any delay or failure to perform its obligations under this Agreement by reason of fire, earthquake, flood, explosion, strike, riot, war, terrorism, or similar event beyond that Party's reasonable control (each a "**Force Majeure Event**"). However, if a Force Majeure Event occurs, the affected Party shall, as soon as practicable:

- (a) notify the other Party of the Force Majeure Event and its impact on performance under this Agreement; and
- (b) use reasonable efforts to resolve any issues resulting from the Force Majeure Event and perform its obligations under this Agreement.

12. GOVERNING LAW.

- (a) **Choice of Law.** The laws of the State of California govern this Agreement (without giving effect to its conflicts of law principles).
- (b) **Choice of Forum.** Both Parties consent to the personal jurisdiction of the state and federal courts in Sacramento County or the Eastern District of California.
- (c) **Attorneys' Fees.** If any dispute arises under this Agreement and either Party employs attorneys to enforce any rights arising out of or relating to this agreement, the losing party shall reimburse the prevailing Party for its reasonable attorneys' fees and costs incurred, including any attorneys' fees and costs incurred in enforcing any judgement.

13. AMENDMENTS.

No amendment to this Agreement will be effective unless it is in writing and signed by a Party or its authorized representative.

14. ASSIGNMENT AND DELEGATION.

- (a) **No Assignment.** Neither Party may assign any of its rights under this Agreement, except with the prior written consent of the other Party, which consent shall not be unreasonably withheld. All voluntary assignments of rights are limited by this subsection.
- (b) **No Delegation.** Neither Party may delegate any performance under this Agreement, except with the prior written consent of the other Party, which consent shall not be unreasonably withheld.
- (c) **Enforceability of an Assignment or Delegation.** If a purported assignment or purported delegation is made in violation of this section 14, it is void.

15. COUNTERPARTS; ELECTRONIC SIGNATURES.

- (a) **Counterparts.** The Parties may execute this Agreement in any number of counterparts, each of which is an original but all of which constitute one and the same instrument.
- (b) **Electronic Signatures.** This Agreement, agreements ancillary to this Agreement, and related documents entered into in connection with this Agreement are signed when a Party's signature is delivered by facsimile, email, or other electronic medium. These signatures must be treated in all respects as having the same force and effect as original signatures.

16. SEVERABILITY.

If any one or more of the provisions contained in this Agreement is, for any reason, held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability will not affect any other provisions of this agreement, but this Agreement will be construed as if those invalid, illegal, or unenforceable provisions had never been contained in it, unless the deletion of those provisions would result in such a material change so as to cause completion of the transactions contemplated by this Agreement to be unreasonable.

17. NOTICES.

- (a) **Writing; Permitted Delivery Methods.** Each Party giving or making any notice, request, demand, or other communication required or permitted by this Agreement shall give that notice in writing and use one of the following types of delivery, each of which is a writing for purposes of this agreement: personal delivery, mail (registered or certified mail, postage prepaid, return-receipt

requested), nationally recognized overnight courier (fees prepaid), facsimile, or email.

(b) Addresses. A party shall address notices under this section 17 to a Party at the following addresses:

If to the District:
Anthony L. Cline, Board President
730 L Street
Rio Linda, CA 95673
Email Address: acline@rlecwd.com

If to the Consultant:
Felix M. Felix, CEO
P.O. Box 816
Bonita, CA 91908
Email Address: felix@felixandassociates.net

(c) Effectiveness. A notice is effective only if the Party giving notice complies with subsections (a) and (b), and if the recipient actually receives the notice.

18. WAIVER.

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement will be effective unless it is in writing and signed by the Party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy will be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, and no waiver will constitute a continuing waiver, unless the writing so specifies.

19. ENTIRE AGREEMENT.

This Agreement constitutes the final agreement of the parties. It is the complete and exclusive expression of the Parties' agreement about the subject matter of this Agreement. All prior and contemporaneous communications, negotiations, and agreements between the Parties relating to the subject matter of this Agreement are expressly merged into and superseded by this Agreement. The provisions of this Agreement may not be explained, supplemented, or qualified by evidence of trade usage or a prior course of dealings. Neither Party was induced to enter this Agreement by, and neither Party is relying on, any statement, representation, warranty, or agreement of the other Party except those set forth expressly in this Agreement. Except as set forth expressly in this Agreement, there are no conditions precedent to this Agreement's effectiveness.

20. HEADINGS.

The descriptive headings of the sections and subsections of this Agreement are for convenience only, and do not affect this Agreement's construction or interpretation.

21. EFFECTIVENESS.

This Agreement will become effective when all Parties have signed it. The date this Agreement is signed by the last Party to sign it (as indicated by the date associated with that Party's signature) will be deemed the date of this Agreement.

22. NECESSARY ACTS; FURTHER ASSURANCES.

(A) Each Party shall use all reasonable efforts to take, or cause to be taken, all actions necessary or desirable to consummate and make effective the transactions this Agreement contemplates or to evidence or carry out the intent and purposes of this Agreement.

(B) Consultant shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

(C) Consultant shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Agreement. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Consultant.

Each Party is signing this agreement on the date stated opposite that Party's signature.

Felix and Associates, LLC, Water Resource Management

Date:

By: _____

Name: Felix M. Felix

Title: CEO

Rio Linda Elverta Community Water District

Date:

By: _____

Name: Anthony L. Cline

Title: Board President

APPROVED AS TO FORM:

By: _____

Jeffrey Mitchell, General Counsel

Exhibit A

DUTIES AND COMPENSATION

1. DUTIES.

The Consultant shall perform the following professional services as the Interim General Manager of the District as specified in Water Code section 30580 and Chapter 2.10 of the RLECWD District Policy Manual. Consultant shall also perform such other legally permissible and proper duties and functions as the District Board may from time to time assign. Consultant shall perform Consultant's duties to the best of Consultant's ability in accordance with the highest professional and ethical standards of the profession and shall comply with all general rules and regulations established by the District Board; provided, however, that if should such rules or regulations conflict with the specific terms of this Agreement, this Agreement shall prevail.

The Parties acknowledge the existence of a Memorandum of Understanding with Teamsters 150.

Job Specifications: As Per 2.10.200 Duties of the General Manager, RLECWD Policy Manual

- 2.10.205 General Manager and Board Secretary- The General Manager shall perform the duties of General Manager and the duties of Secretary as provided by law and by policy statements and direction given to the General Manager by the Board. As Secretary, the General Manager shall: (a) serve as Secretary of the Board; (b) maintain minutes of the meetings and record all hearings and official actions; and (c) serve as Custodian of District Records.
- 2.10.210 Full Charge and Control of Water System- The General Manager shall have full charge and control of the maintenance, operation, and construction of the waterworks system of the District.
- 2.10.215 Employ and Discharge Employees- The General Manager shall have full power and authority to employ and discharge all employees and assistants at pleasure.
- 2.10.220 Prescribe Duties and Fix Compensation of Employees- The General Manager shall prescribe the duties of employees and assistants; and fix and alter the compensation of employees and assistants subject to approval by the Board.

- 2.10.225 Fiscal Officer- The General Manager, as chief fiscal officer, shall (a) prepare the annual budget for Board consideration and adoption, and maintain proper budgetary control through the establishment and maintenance of a budgetary accounting system in a manner consistent with state law; and (b) prior to the issuance of checks to pay demands made against the District, review and approve such demands as required under the Government Code.
- 2.10.230 Agent of the Board- The General Manager shall act as an agent of the Board in relationships with other consultants, contractors, engineers, legal counsel, accountants, and auditors employed and retained by the District.
- 2.10.240 District's Public Relationship Officer- The General Manager shall act as the District's public relations officer, endeavoring to keep the community informed of the District's efforts to operate and maintain an efficient program.
- 2.10.250 Purchasing Agent- The General Manager shall act as the Purchasing Agent of the District. Pursuant to direction given by the Board, the General Manager shall execute such purchase orders as may be necessary to implement the annual budget. The GM shall also: (a) perform other duties imposed by the Board; and (b) report to the Board in accordance with the rules and regulations as it adopts.
- 2.10.260 Contract Signatory- The General Manager shall sign all contracts.

2. COMPENSATION.

As compensation for the Services rendered under this agreement, the District shall pay the Consultant the sum of \$3,076.92 per week for professional consulting services as an Interim General Manager. The District will be invoiced per week and payments to Consultant will be made bi-monthly following the Districts payroll schedule. Out-of-pocket expenses including but not limited to, hotel lodging, air fare, car rental, parking fees, tolls, taxi, registration fees, meals, and other incidental costs associated with representing the District, while attending conferences, workshops, seminars and / or other functions (e.g. ACWA, AWWA, SDRMA), will be pre-approved by the District and reimbursed separately against presentation of invoices. There will be no charges made to the District for attending regular District meetings (e.g. Board meetings, Special meetings, Committee meetings or Closed session meetings) as these are considered part of normal District business operations.



Items for Discussion and Action

Agenda Item: 4.5

Date: April 27, 2026

Subject: Reconsider Board Member Assignments (requested by Director Gifford)

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A – This item was not discussed at Committee. This item was requested by Director Gifford.

Current Background and Justification:

Pursuant to District policy and in conformance with relevant statutes, Board Member assignments are nominated by the Chair and confirmed by a vote of the Board. District Policy also provides for changes to the assignments, which also must be approved by the Board.

Note: A change to the RLECWWD assignment to the Sacramento Groundwater Authority Board requires confirmation by the Sacramento County Board of Supervisors.

Conclusion:

Sample Motion: Move to assign Director(s) _____ to the Executive Committee. Move to assign Director(s) _____ to the Capacity Fees Ad Hoc Committee. Move to assign Director(s) _____ to the Sacramento Groundwater Authority Board.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
 (A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Items for Discussion and Action

Agenda Item: 4.6

Date: April 27, 2026

Subject: Request for Proposals for Rate Study & Cost of Service Analysis (requested by Director Cline)

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A – This item was not discussed at Committee. This item was requested by Director Cline.

Current Background and Justification:

The exiting 5-year rate structure implemented its last year of adjustment on 7/1/2026. In order to fund the cost of inflation occurring after 7/1/2026 and continuing, the Board must authorize a Proposition 218 process, which begins with a rate study and cost of services analysis.

Additional objectives for a rate adjustment process is the collective bargaining process, which last concluded with a one-year agreement. The negotiations on the subject of employee compensation total costs require actuarial analyses to determine the total cost. The proposed Request for Proposals contemplates integration of the actuarial analyses into the Cost-of-Service Analysis.

The Draft Request for Proposals is a document associated with this item.

Conclusion:

Sample Motion: Move to approve the Request for Proposals for rate study and cost of service analysis and further direct staff to solicit responses.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
 (A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**RIO LINDA/ELVERTA COMMUNITY
WATER DISTRICT**

730 L Street
Rio Linda, California 95673
Phone: (916) 991-1000 • Fax: (916) 991-6616
www.rlecwd.com

****DRAFT****

REQUEST FOR PROPOSALS (RFP)

Professional Services

Rate Study & Cost of Service Analysis

RFP Issued **Date**

RESPONSES DUE:

Date
Time

CONTACT:

General Manager
gm@rlecwd.com

Rio Linda Elverta Community Water District

REQUEST FOR PROPOSAL

COST OF SERVICE AND RATE DESIGN STUDY

INTRODUCTION

Rio Linda Elverta Community Water District (District or RLECWD) is soliciting proposals from qualified firms to conduct a drinking water cost of service and rate design study for the District.

GENERAL INFORMATION

General Description; Service Area

Rio Linda Elverta Community Water District was established in 1948 as a County Water District under the provisions of the California Water Code. The District provides high quality drinking water.

RLECWD's service area encompasses approximately 18 square miles in and around Rio Linda and Elverta. Not all residences or water users within the District boundary are District customers. The service area consists mostly of small-lot residential development. RLECWD has approximately 4,700 connections.

RLECWD is an independent public agency governed by a five-member, publicly elected Board of Directors. The District employs 10 professional staff members who are responsible for daily operations and implementing short and long-term strategic objectives set forth by the Board.

You can learn more about RLECWD by visiting www.RLECWD.com.

BACKGROUND

RLECWD understands the importance of preserving California's water supplies, especially in times of drought, and has taken steps during declared drought periods to encourage water use efficiency and the wise use of water including the implementation of innovative conservation rates. The current rate structure appropriately reflects the statutory requirements of water use efficiency.

The last annual rate adjustment of the five year rate structure was implemented on July 1, 2025. Inflation has increased the cost of service since July 1st and foreseeably inflation will continue. Additionally, as a consequence to the collective bargaining process, the District needs to perform actuarial analyses for increasing employee compensation beyond the assumed 3% inflation.

The District anticipates beginning to treat one of its existing wells to reduce Hexavalent Chromium on or about May 2027. The rate structure needs to provide sufficient revenue for operations and maintenance of the new Hexavalent Chromium treatment facility.

Separate from its monthly fixed charge, RLECWD also has imposed two surcharges to provide debt service to capital improvements. The surcharges cannot be reduced or eliminated until the

loans from capital improvements have been paid off. The other fixed charge, however, can be adjusted. Any reduction in the non-surcharge fixed rates should be recovered in the commodity rates.

.PURPOSE OF THIS REQUEST FOR PROPOSAL

The purpose of the requested services is to provide the District with recommended rate framework for its system services that are consistent with industry accepted cost- of-service principles, satisfy future revenue requirements, and meet all State law requirements including:

- Propositions 218 and 26.
- SB 606 and AB 1668
- SB 555
- AB 685

Overall, the rate structure developed by the consultant shall:

- Be cost-based to ensure rates can be set at a level that provides funding to meet the
- District's revenue requirements;
- Be equitable, reasonable and not discriminatory or preferential, and must proportionately
- allocate the costs of providing service among the customer classes;
- Promote water use efficiency through an allocation block rates or a tiered rate structure that comports with the objectives of the mandates for affordability and indoor/outdoor/ CII allocations.
- Be easy to understand and administer;
- Be consistent with applicable law; and
- Appropriately utilize fixed charges (e.g., meter charges) to recover fixed costs.

SCOPE OF WORK

The following scope of work is an outline of the minimum services to be provided. Your proposal should include all services that can be reasonably expected for developing a rate structure for providing potable water, preparing and participating in Proposition 218 protest hearings and presenting the findings to the District's Board of Directors.

Rate Objectives

The objectives of the study are:

- Provide input to the model which determines the revenue increases needed to provide funds necessary to meet the District's current/future requirements;
- Provide input to the model which forecasts the effects of the District's estimates of growth and conservation on its revenues, as well as any impact that the proposed rates may have on sales;

- Calculate and document the functionalization, classification, and allocation of costs, including capital reserves among appropriate customer classes consistent with industry standards and State law requirements;
- Provide a rate design framework that aligns revenues and costs associated with the operations of the District;

TASK 1: Project Management and Meetings

This task includes all project management activities required to ensure adherence to the schedule and budget. It will include a kick-off meeting to review project objectives and introduce key members of the project team to be conducted at RLECWD's office (or equivalent)

TASK 2: Propose Modifications to the Revenue Requirements

The consultant shall review the methodology and development of the revenue requirements to be used in the Study and make recommendations for improvement as needed. Review of the structure for development of the revenue requirements:

1. Revenue sources including, but not limited to, service charges and commodity rates;
2. Appropriate allocation of operating and overhead costs among the services for expense components such as supply, pumping, treatment, transmission and distribution, Operation and Maintenance (O&M), General and Administrative (G&A), renewal and replacements.

This task will include a review of existing reports and financial models. A data request will be prepared and readily available information will be collected in order to prepare the Cost of Service and Rate Design Study.

TASK 3: Conduct Cost of Service Analyses

The consultant shall perform an overall analysis of the functionalization, classification and allocation of costs. The consultant shall make recommendations as appropriate for improvements consistent with industry standards, best practices, and State law. The consultant shall prepare a cost of service study that provides a clear, written analysis of the methodology used and the basis for allocating the costs of providing potable water and treatment programs among the various customer classes. The analyses shall:

1. Identify various direct costs included in the District's budget and make recommendations for any changes necessary to ensure direct operational costs are properly aligned with the appropriate service.
2. Prepare a standardized cost of service study that demonstrates the costs of providing the services utilizing industry accepted practices for the functionalization, classification and allocation of costs to customer classes, along with any recommended changes.
3. Ensure that all costs have been allocated among property owners and customers served in a fair and equitable manner, and that the methodology used is documented and justified consistent with State law.
4. Ensure that a methodology is incorporated in the cost of service study for the determination of cost responsibility (which may be identified by reference to appropriate industry ratemaking principles, including guidance associated with designing and developing water rates and charges issued by the American Water Works Association or guidance associated with other comparable industry principles recognized by public agencies providing public utility service) in order to establish that each fee, including a rate, charge, or surcharge, for any product, commodity, or service to recover the cost of providing public utility service is determined on the basis of the same objective criteria based on customer classes established in consideration of service characteristics, demand patterns and other relevant factors.

The results of this task will provide a cost of service report providing a clear, written analysis of the methodology and basis used for allocating the costs of service, and any associated spreadsheet models used in Microsoft Excel, with instructions and training on their use.

TASK 4: Propose Changes to Current Rates

The consultant shall prepare a rate design study that provides a clear, written analysis of the basis upon which the rates were calculated, including an analysis of rate classes to eliminate and/or add classes as appropriate. The consultant shall:

1. Review composition and construction of all customer classes and recommend any changes.

2. Ensure that the recommended rate structures comply with all laws, regulations and policies, are documented, and are developed in compliance with Propositions 218 and 26 as well as recently adopted laws pertaining to water use efficiency, water affordability, and water loss standards.
3. Evaluate the District's water rate structure, including such factors that are inconsistent with the above stated objectives.
4. Review the current inactive service fee structure for compatibility with the recommended changes to the rate structure.
5. Demonstrate any alternative rate structure is easy to understand and administer, promotes conservation and revenue stability and can be accommodated with the existing District billing system.
6. Prepare and provide the District rate models in Microsoft Excel for the associated rates and fees necessary to provide potable water, and treatment programs that may be used by District staff on a going forward basis and train District staff in the use of these models.

TASK 5: Drought Pricing

Evaluate and recommend alternatives for RLECWD to consider on how to adjust its water pricing structure in the event of a drought, water shortage or governmental action to encourage demand reductions. These potential modifications may include adjustments to the allocation formulas and/or to the tiers or blocks. The consultant will prepare a report and written analysis, as well as provide excel based spreadsheet models that can be used to evaluate and estimate the impacts of such changes on water demands and revenues by customer class.

TASK 6: Sensitivity Analysis / Rate Workshop(s)

Once the rate models have been developed, the consultant shall conduct a sensitivity analysis within the models. This step will examine different scenarios that may occur within the next five years. The Consultant shall conduct a workshop with senior staff to identify relative pros/cons within various rate scenarios correlated to current and anticipated state mandates (e.g. Prop 218, AB 685, outdoor allocations for SB-606 etc.)

TASK 7: Reports

The Study will include preparation of draft report to the Executive Committee, and presentations of the final report to the Board of Director Meeting(s).

PROJECT SCHEDULE

Below is a timetable of the proposed schedule. The Consultant will prepare a detailed schedule for each task and update the schedule as necessary during the project to keep RLECWD adequately informed of the progress. The District reserves the right to adjust the schedule at any point in the process.

Event Date

District Issues RFP _____

Optional Pre-bid Meeting _____

Additional Questions Due _____

RFP Submission Deadline _____

Anticipated Award of Contract _____

Tentative Kick-Off Meeting _____

Staff Workshops May- _____

Draft Report August _____

Committee/Board Consideration of Recommendations August/September 2020

In addition to the Committee and Board of Director's meetings, Consultant shall plan on regular meetings with District staff to discuss project progress and schedule. Depending on the award of the contract following the _____ Board meeting, Consultant should plan on leading three (negotiable) workshops as well as attending appropriate Committee and Board meetings to present the analysis and results.

PROPOSAL FORMAT AND CONTENT

Proposals shall be limited to no more than 15 pages (11 point font), plus appendices. In order to be considered responsive to this RFP, five printed copies, and one electronic copy of your proposal must be submitted in accordance with the following format:

1. **Cover Letter** – A signature by a Principal or officer having the authority to negotiate and contractually bind and extend the terms of the written proposal.
2. **Executive Summary** – A description of the understanding, approach, and methodology proposed to meet the District's objectives.
3. **Experience** – Provide a brief description of the firm's history, size, and organization. Describe the experience of the firm with projects of a similar nature to the District's and any specific experience developing and modifying a budget based tiered water rate structure or similar rate structure. Consultant must demonstrate that they have a clear understanding of the Proposition 218 process and capability to prepare all required documentation.
4. **Team** – Provide the specific experience and capabilities, qualifications and resumes of the designated project manager and support staff assigned to perform the work. If using sub-consultants, provide the company profile and define the responsibilities and services to be performed by the sub-consultants. Include the primary point of contact, person responsible for

overall corporate commitment (Principal) and project manager. Describe the responsibilities of the individuals who will be working on the project and extent of involvement with the project. Include a schedule showing the percentage of time each member will contribute to the project. Key personnel assigned to the project shall not be reassigned without prior written approval from RLECWD.

5. Project Approach and Timeline – Provide a work plan, including major activities and schedule for the project, deliverables and milestone dates. Provide a detailed scope of work and the methodology. Describe how you will approach each of the tasks outlined in the scope of work, including data requirements, modeling efforts, and interaction with District staff. The description shall comprehensively define and describe the individual tasks for the work effort.

6. Schedule – Assurance of the firm's ability to complete all work considering the firm's current and planned workload based on the proposed schedule.

7. References – A description of the project team's past record of performance on similar projects for which your firm has provided services. Include a discussion of such factors as control of costs, quality of work and ability to meet schedules. Include three references from agencies with similar projects that may be contacted by RLECWD. Each reference must include:

- Client name and contact information
- Project description
- Role of key project team members

8. Cost Proposal – Provide a detailed breakdown of labor hours by task and position, including sub-consultants. A listing of billing rates by employee, and a maximum not-to exceed project fee, inclusive of all direct and indirect costs associated with the project. **Submittal of the Cost Proposal shall be in a separate, sealed envelop (or equivalent packaging) marked “Cost Proposal”**

9. Joint Venture – A descriptive disclosure of any joint venture and/or proposed subcontract arrangements that would be utilized during the course of the project.

10. Conflict of Interest – Documentation that personal or organizational conflicts of interest prohibited by law do not exist.

11. Insurance – Confirm your firm can comply with RLECWD insurance requirements, which are as follows: RLECWD requires professional liability coverage to be a minimum of \$1,000,000, general liability and property damage to be a minimum of \$1,000,000. Any additional premium that is required by the insurance carrier for such coverage shall be included in your proposed fee. RLECWD will not pay a separate insurance surcharge for the required coverage.

PROPOSAL SUBMISSION

Five printed copies, and one electronic version of the proposal shall be submitted to the following address no later than 3:00 p.m. on March 23, 2020.

Rio Linda Elverta Community Water District
Attn: General Manager
730 L Street
Rio Linda, CA 95673
GM@RLECWD.com

ADDITIONAL INFORMATION

Interested parties may submit written questions regarding this RFP to General Manager at GM@RLECWD.com. The District plans to hold an optional pre-bid meeting on _____ at _____ in the District Office, 730 L Street, Rio Linda, CA.. Additional questions must be received no later than 3:00 p.m. PST on _____. The District's responses to any questions will be shared with all other proposers via e-mail.

EVALUATION OF PROPOSALS

A contract will be awarded at the District's sole discretion to the most qualified and responsive firm whose proposal best conforms to the District's needs. The District reserves the right to reject any and all proposals and to negotiate terms, conditions, and rates with any responsible, responsive proposer.

Proposals will be evaluated based upon the following factors:

20% Experience, expertise, qualifications, and references with similar projects.

40% Qualifications of the firm and individuals assigned to perform the work; familiarity and experience with cost of service and rate design in California, particularly all elements of Propositions 218 and 26, SB 606/AB 1668, AB 685 and SB 555; understanding and expertise with budget based and other allocation rate structures; availability and level of commitment of the proposed project team and key personnel.

40% Understanding of project scope, approach to accomplish the work, and project timeline; consultant's ability to present a detailed, comprehensive scope of work; technical approach and methodology to provide the requested services; ability to provide the requested services within the proposed schedule.

The District may request additional information or clarification from any or all proposers after initial evaluation. The District may conduct personal or phone interviews with each candidate firm's proposed team and may contact recent clients. The firm, and the project manager must be fully capable in all areas outlined under the scope of work above. The selected firm must be able

to begin work immediately upon award of contract and must be able to maintain the required level of effort to meet the proposed schedule.

PAYMENT SCHEDULE TO THE CONSULTANT

The Consulting firm shall be paid a specific fixed fee for services completed over the term of the Project. Monthly invoices are due to RLECWD no later than the 15th of every month. The Consultant is required to submit a summary progress report with the monthly invoice. The one page report shall have a table identifying each task, subtask, budget, billed to date, amount remaining and percent complete.

AGREEMENT FOR CONSULTING SERVICES

The District's standard Professional Services Agreement (PSA) is attached as Appendix A to the RFP for your review. When submitted, the proposal must contain any and all requests for revisions to the PSA. District staff will review all requests for revision; however, the District retains the authority to make the final determination as to acceptability of the requested revisions.

ADDITIONAL INFORMATION

This request does not commit RLECWD to retain any Consultant, to pay costs incurred in the preparation of proposals, or to proceed with the project. RLECWD reserves the right to reject any or all proposals, to negotiate with any qualified applicant, and to appoint more than one firm to provide services on given portions of the project. Proposals (including accompanying materials) will become the property of RLECWD. Proposals will be held in confidence to the extent permitted by law. After award of a contract or after rejection of all proposals, the proposals will be public records subject to disclosure under the California Public Records Act (Government Code Section 6250 et seq.). RLECWD reserves the right to request additional information from prospective Consultants prior to final selection and to consider information about a firm other than that submitted in the proposal or interview. RLECWD will select for contract negotiations the firm that, in RLECWD's judgment, best meets RLECWD's needs, irrespective of the comparison of fees and costs estimated by the Consultants.

RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT
PROJECT: _____
PROJECT NO. ____ - ____

AGREEMENT FOR CONSULTING SERVICES

THIS CONSULTING SERVICES AGREEMENT (“Agreement”) is made and entered into this ____ day of _____, 20__, by and between the Rio Linda Elverta Community Water District, a county water district of the State of California (“District”) and _____ (“Consultant”), (each individually a “Party” and collectively the “Parties”). There are no other parties to this Agreement.

RECITALS

A. Consultant represents to District that it is a duly qualified and licensed firm experienced in providing consulting services as _____

B. In the judgment of the Board of Directors of District, it is necessary and desirable to employ the services of Consultant to perform consulting services on the above referenced project (the “Project”).

C. Consultant has been selected as the most qualified to perform the services as _____.

D. All compensation shall be based on a time and materials not to exceed bases using billing rates provided in the Scope of Services attached as **Exhibit A**.

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

AGREEMENT

Section 1. Recitals. The recitals set forth above (“Recitals”) are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Sections 1 through 18 of this Agreement, Sections 1 through 18 shall prevail.

Section 2. Term. This Agreement shall commence on the Effective Date and terminate one (1) year after Consultant completes performance of the Services (“Term”), unless the Parties mutually agree in writing to terminate the Agreement earlier or extend the Term pursuant to this Agreement.

{CW055829.2}

Project: _____

Project No: ____ - ____

Section 3. Effective Date. This Agreement shall only become effective once all of the Parties have executed the Agreement (the “Effective Date”). Consultant, however, shall not commence the performance of the Services until it has been given notice by District (“Notice to Proceed”).

Section 4. Work.

(a) *Services.* Subject to the terms and conditions set forth in this Agreement, Consultant shall perform the Services as described in **Exhibit A**. Consultant shall not receive additional compensation for the performance of any services unless approved by the District in writing.

(b) *Modification of Services.* Only the District’s General Manager may authorize, in writing, extra or changed work. Failure of Consultant to secure such a written authorization for extra or changed work shall constitute a waiver of any and all right to adjustment in the Agreement price or Agreement time due to such unauthorized work and thereafter Consultant shall be entitled to no compensation whatsoever for the performance of such work. Consultant further waives any and all right or remedy by way of restitution or quantum meruit for any and all extra work performed without such express and prior written authorization of the General Manager.

Section 5. Time of Performance. Consultant warrants that it will commence performance of the Services within thirty (30) calendar days of the Notice to Proceed. The time of performance is a material term of this Agreement relied on by District in entering into this Agreement.

Section 6. Payment. District shall pay Consultant for all Services described in the approved Scope of Services and which are to be performed by Consultant.

District shall pay Consultant within thirty (30) days of Project completion, acceptance of the Services by District, and receipt of Consultant’s invoice for the Services. All payments will be made in accordance with this Agreement.

Section 7. Representations of Consultant. District relies upon the following representations by Consultant in entering into this Agreement:

(a) *Standard of Care.* District has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant hereby warrants that it is qualified to perform the Services as provided in the Scope of Services and that all of its services will be performed in accordance with the generally accepted consultant practices and standards, in compliance with all applicable federal, state and local laws.

(b) *Independent Contractor.* In performing the services hereinafter specified, Consultant shall act as an independent contractor and shall have control of the work and the manner in which it is performed. Consultant is not to be considered an agent or employee of District and is not entitled to participate in any pension plan, insurance, bonus, or similar benefits District provides its employees. In the event District exercises its right to terminate this Agreement, Consultant expressly agrees that it shall have no recourse or right of appeal under rules, regulations, ordinances, or laws applicable to employees. Nothing contained herein shall be construed as creating an employment, agency or partnership relationship between District and Consultant.

{CW055829.2}

Project: _____

Project No: ____ - ____

(c) *Authority.* Consultant represents that it possesses the necessary licenses, permits and approvals required to perform the Services or will obtain such licenses, permits or approvals prior to the time such licenses, permits or approvals are required. Consultant shall also ensure that all sub-consultants are similarly licensed and qualified. Consultant represents and warrants to District that Consultant shall, at Consultant's sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and approvals which are legally required for Consultant to practice Consultant's profession at the time the Services are rendered, including registration for public works projects with the Department of Industrial Relations.

(d) *No Conflict of Interest.* Consultant represents that no conflict of interest will be created under state or federal law by entering into or in carrying out this Agreement. Consultant further promises that in the performance of this Agreement, no person having such conflict of interest will be knowingly employed. If requested to do so by District, Consultant shall complete and file, and shall cause any person doing work under this Agreement to complete and file, a "Statement of Economic Interest" with the Sacramento County Clerk disclosing their financial interests.

(e) *Prevailing Wage.* Consultant agrees to pay all craftsmen and laborers required as part of the consulting services at least the minimum prevailing wage required by the Department of Industrial Relations of the State of California. Consultant understands and agrees that it is Consultant's responsibility to determine the minimum prevailing wage and to report compliance as required under California law.

Section 8. Conformity with Law and Safety. Consultant shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies having jurisdiction over any or all of the scope of Services, including all provisions of the Occupational Safety and Health Act of 1979 as amended, all California Occupational Safety and Health Regulations, the California Building Code, the American with Disabilities Act, and all other applicable federal, state, municipal and local safety regulations, appropriate trade association safety standards, and appropriate equipment manufacturer instructions. Consultant's failure to comply with any laws, ordinances, codes or regulations applicable to the performance of the Services hereunder shall constitute a breach of contract. In cases where standards conflict, the standard providing the highest degree of protection shall prevail.

If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Consultant shall immediately notify the District's risk manager by telephone. If any accident occurs in connection with this Agreement, Consultant shall promptly submit a written report to District, in such form as the District may require. This report shall include the following information: (a) name and address of the injured or deceased persons; (b) name and address of Consultant's sub-consultant, if any; (c) name and address of Consultant's liability insurance carrier; and (d) a detailed description of the accident, including whether any of District's equipment, tools or materials were involved.

If a release of a hazardous material, substance, or waste occurs in connection with the performance of this Agreement, Consultant shall immediately notify District. Consultant shall not store hazardous materials or hazardous waste within the District limits without a proper permit from District.

Section 9. Excusable Delays. Consultant shall not be in breach of this Agreement in the event that performance of Services is temporarily interrupted or discontinued due to a "Force Majeure"
{CW055829.2}

Project: _____

Project No: ____ - ____

event which is defined as: riots, wars, sabotage, civil disturbances, insurrections, explosion, natural disasters such as floods, earthquakes, landslides, fires, strikes, lockouts and other labor disturbances or other catastrophic events, which are beyond the reasonable control of Consultant. Force Majeure does not include: (a) Consultant's financial inability to perform; (b) Consultant's failure to obtain any necessary permits or licenses from other governmental agencies; or (c) Consultant's failure to obtain the right to use the facilities of any public utility where such failure is due solely to the acts or omissions of the Consultant.

Section 10. Assignment Prohibited. No Party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempt or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

Section 11. Ownership and Disclosure of Work Product. District shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any design computations, plans, specifications, copies of correspondence, maps, or other pertinent data and information gathered or computed by Consultant ("Work Product") in the performance of and prior to termination of this Agreement by District or upon completion of the work pursuant to this Agreement. Consultant may retain copies of the above-described documents but agrees not to disclose or discuss any information gathered, discovered, or generated in any way through this Agreement without the express written permission of District, during the term of this Agreement and for a period of one hundred eighty (180) days following expiration of the term of the Agreement.

When this Agreement is terminated, Consultant agrees to return to District all documents, drawings, photographs and other written or graphic material, however produced, that it received from District, its Consultants or agents, in connection with the performance of its Services under this Agreement. All materials shall be returned in the same condition as received.

Section 12. Termination by Default. If a Party should fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violates any of the terms of this Agreement (the "Defaulting Party"), the other Party shall give notice to the Defaulting Party and allow such Party ten (10) days to correct such deficiency. If the Defaulting Party does not correct such deficiency, the other Party may immediately terminate this Agreement by giving written notice of such termination, stating the reason for such termination. In such event, Consultant shall be entitled to receive payment for all services satisfactorily rendered, provided, however, there shall be deducted from such amount the amount of damage, if any, sustained by virtue of any breach of this Agreement by Consultant. If payment under this Agreement is based upon a lump sum in total or by individual task, payment for services satisfactorily rendered shall be an amount which bears the same ratio to the total fees specified in the Agreement as the services satisfactorily rendered hereunder by Consultant bear to the total services otherwise required to be performed for such total fee, provided, however, that there shall be deducted from such amount the amount of damage, if any sustained by District by virtue of any breach of this Agreement by Consultant.

(a) Consultant shall deliver copies of all Work Product prepared by it pursuant to this Agreement.

(b) If District terminates this Agreement before District issues the Notice to Proceed to Consultant or before Consultant commences any Services hereunder, whichever last occurs, District shall not be obligated to make any payment to Consultant. If District terminates this Agreement {CW055829.2}

Project: _____

Project No: ____ - ____

after District has issued the Notice to Proceed to Consultant and after Consultant has commenced performance under this Agreement, District shall pay Consultant the reasonable value of the Services rendered by Consultant pursuant to this Agreement prior to termination of this Agreement. District shall not in any manner be liable for Consultant's actual or projected lost profits had Consultant completed the Services. Consultant shall furnish to District such financial information, as in the judgment of the District Manager, is necessary to determine the reasonable value of the Services rendered by Consultant prior to termination.

(c) Except as provided in this Agreement, in no event shall District be liable for costs incurred by or on behalf of Consultant after the date of the notice of termination.

Section 13. Liability for Breach. Neither Party waives the right to recover damages against the other for breach of this Agreement including any amount necessary to compensate District for all detriment proximately caused by Consultant's failure to perform its obligations hereunder or which in the ordinary course of things would be likely to result therefrom. District reserves the right to offset such damages against any payments owed to Consultant. District shall not in any manner be liable for Consultant's actual or projected lost profits had Consultant completed the Services required by this Agreement. In the event of a termination by either Party, copies of all finished or unfinished Work Product shall become the property of District. Notwithstanding the above, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

Section 14. Insurance Coverage. During the Term, the Consultant shall maintain in full force and effect policies of insurance set forth herein, which shall be placed with insurers with a current A M Best's rating of no less than A VII and will provide the District with written proof of said insurance. Consultant shall maintain coverage as follows:

(a) *Professional Liability:* Professional liability insurance for damages incurred by reason of any actual or alleged negligent act, error or omission by sub-consultant in the amount of One Million Dollars (\$1,000,000.00) combined single limit each occurrence and annual aggregate. If the Consultants prime agreement requires the sub-consultant to carry additional Professional Liability insurance the sub-consultant shall increase their Professional Liability insurance to meet the prime agreement's requirements for the duration of the Project.

(b) *General Liability.* Consultant shall carry commercial general liability insurance in an amount no less than One Million Dollars (\$1,000,000.00) combined single limit for each occurrence, covering bodily injury and property damage. If commercial general liability insurance or another form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Project or the general aggregate shall be no less than One Million Dollars (\$1,000,000.00).

(c) *Worker's Compensation Insurance and Employer's Liability.* Consultant shall carry workers' compensation insurance as required by the State of California under the Labor Code.

(d) *Automobile Liability Insurance.* Consultant shall carry Automobile liability insurance covering bodily injury and property damage in an amount no less than One Million Dollars

{CW055829.2}

Project: _____

Project No: ____ - ____

(\$1,000,000.00) combined single limit for each occurrence. Said insurance shall include coverage for owned, hired, and non-owned vehicles.

(e) *Policy Obligations.* Consultant's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(f) *Material Breach.* If Consultant, for any reason, fails to maintain insurance coverage that is required pursuant to this Agreement, such failure shall be deemed a material breach of this Agreement. District, at its sole option, may terminate this Agreement and obtain damages from Consultant resulting from said breach. Alternatively, District may purchase such required insurance coverage, and without further notice to Consultant, District may deduct from sums due to Consultant any premium costs advanced by District for such insurance. These remedies shall be in addition to any other remedies available to District.

Section 15. Indemnification. To the fullest extent permitted by law (including, without limitation, California Civil Code sections 2782 and 2782.8), Consultant shall defend, indemnify hold harmless and release District, and District's elected and appointed councils, commissions, directors, officers, employees, agents, and representatives ("District's Agents") from and against any and all actions, claims, loss, cost, damage, injury (including, without limitation, disability, injury or death of an employee of Consultant or its sub-consultants), expense and liability of every kind, nature and description that arise out of, pertain to or relate to the negligence, recklessness or willful misconduct of Consultant, or any direct or indirect sub-consultant, employee, Consultant, representative or agent of Consultant, or anyone that Consultant controls (collectively "Liabilities"). Such obligations to defend, hold harmless and indemnify District and District's Agents shall not apply to the extent that such Liabilities are caused in whole by the sole negligence, active negligence, or willful misconduct of District or District's Agents, or any third parties. With respect to third party claims against the Consultant, the Consultant waives any and all rights of any type of express or implied indemnity against District and District's Agents. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents under Workers' Compensation acts, disability benefits acts or other employee benefit acts.

{CW055829.2}

Project: _____

Project No: ____ - ____

Section 16. Notices. Any notice or communication required hereunder between District and Consultant must be in writing, and may be given either personally, by registered or certified mail (return receipt requested), or by Federal Express, UPS or other similar couriers providing overnight delivery. If personally delivered, a notice or communication shall be deemed to have been given when delivered to the Party to whom it is addressed. If given by registered or certified mail, such notice or communication shall be deemed to have been given and received on the first to occur of (a) actual receipt by any of the addressees designated below as the party to whom notices are to be sent, or (b) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at their addresses set forth below:

If to District: Rio Linda Elverta Community Water District
730 L Street
Rio Linda, California 95673
Attention: General Manager
Tel: (916) 991-1000

With courtesy copy to: Kronick Moskovitz Tiedeman & Girard
1331 Garden Hwy 2nd Floor,
Sacramento, California, 95833
Attention: Jeffery Mitchell, Esq.

If to Consultant: _____

Section 17. Exhibits. Exhibit A referred to below and attached to herein is by this reference incorporated into this Agreement:

<u>Exhibit Designation</u>	<u>Exhibit Title</u>
Exhibit A:	Scope of Services

Section 18. General Provisions.

(a) *Modification.* No alteration, amendment, modification, or termination of this Agreement shall be valid unless made in writing and executed by all of the Parties to this Agreement.

(b) *Waiver.* No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

{CW055829.2}

Project: _____

Project No: ____ - ____

(c) *Severability.* If this Agreement in its entirety is determined by a court to be invalid or unenforceable, this Agreement shall automatically terminate as of the date of final entry of judgment. If any provision of this Agreement shall be determined by a court to be invalid and unenforceable, or if any provision of this Agreement is rendered invalid or unenforceable according to the terms of any federal or state statute, which becomes effective after the Effective Date of this Agreement, the remaining provisions shall continue in full force and effect and shall be construed to give effect to the intent of this Agreement.

(d) *Counterparts.* This Agreement may be executed simultaneously, and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

(e) *Audit.* District shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Consultant's charges to District under this Agreement.

(f) *Entire Agreement.* This Agreement, together with its specific references, attachments and exhibits, constitutes the entire agreement of the Parties with respect to the subject matters hereof, and supersedes any and all prior negotiations, understanding and agreements with respect hereto, whether oral or written.

(g) *Attorney's Fees and Costs.* If any action at law or in equity, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

(h) *Time is of the Essence.* Time is of the essence in this Agreement for each covenant and term of a condition herein.

[SIGNATURES ON FOLLOWING PAGE.]

{CW055829.2}

Project: _____

Project No: ____ - ____

IN WITNESS WHEREOF, this Agreement has been entered into by and between District and Consultant as of the Effective Date.

DISTRICT:

Rio Linda Elverta Community Water District,
a county water district of the State of
California

By: _____
XXXXXXXXXX, General Manager

Date: _____

CONSULTANT:

By: _____

Date: _____

EXHIBIT A**SCOPE OF SERVICES**

Consultant shall perform and complete the following (or attached) Scope of Services in accordance with the details and specifications described below, which shall include a Completion Schedule and description of the Compensation:



Items for Discussion and Action

Agenda Item: 4.7

Date: April 27, 2026

Subject: Reconsider Authorizing the 2026 Construction Cost Increase for Capacity Fees
(requested by Director Cline)

Staff Contact: Timothy R. Shaw, General Manager

Recommended Committee Action:

N/A – This item was not discussed at Committee since December 2025. This item was requested by Director Cline

Current Background and Justification:

The Ordinance adopted by the Board in 2016 prescribes an annual adjustment of the drinking water capacity fee to be implemented each January 1st. The Board reconsidered the annual adjustment at its December regular meeting, but declined to authorize the minimal adjustment.

The staff report and Engineer’s memo from December 2025 are included as documents associated with this item.

Conclusion:

Sample motion: Move to authorize the annual adjustment to RLECWD capacity fees with an effective date of April 28, 2026.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



**Items for Discussion and Action
Agenda Item: 5.3**

Date: December 22, 2025

Subject: Annual Capacity Fee Adjustments

Staff Contact: Mike Vasquez, PE, PLS, Contract District Engineer

Recommended Committee Action:

The Executive Committee forwarded to the Annual Capacity Fee Adjustments to the December 22nd Board Meeting.

Current Background and Justification:

Ordinance 2016-01 stipulates an annual adjustment for the RLECWD capacity fees be implemented on January 1st each year. Adjustment of capacity fees for inflation of construction costs is standard practice and delineated in the Ordinance. The Board needs to review the construction cost index report provided by the Contract District Engineer at the December Board meeting, then authorize the adjustment of capacity fees for inflation via adopting revision 8 to Exhibits in Resolution 2018-03.

Failure to adjust capacity fees is a lapse in the District’s obligation to the existing customers, customers already having paid the capacity fees. Capacity fees directly correlate to the cost of current and future infrastructure. Lapses in the administration of the capacity fee program threaten the viability of the program.

Construction cost index data for December 2025 is +0.75%.

Conclusion:

I recommend the Board approve the adjustment for inflation of construction cost in the capacity fees by adopting Revision 8 to Exhibits 1 and 2 of Resolution 2018-03.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent

2026 Cap Fees Adjustment Computation Backup Documentation
12/15/2025

Diameter (inches)	2025 Cap Fee	Increase		2026 Cap Fee
		0.75%		
1	\$ 18,236.57	\$ 136.77		\$ 18,373.35
1.5	\$ 36,473.17	\$ 273.55		\$ 36,746.72
2	\$ 58,357.35	\$ 437.68		\$ 58,795.03
3	\$ 127,656.12	\$ 957.42		\$ 128,613.54
4	\$ 229,780.46	\$ 1,723.35		\$ 231,503.81
6	\$ 510,624.47	\$ 3,829.68		\$ 514,454.15
8	\$ 875,356.24	\$ 6,565.17		\$ 881,921.41

Private Fire Hydrants

6 INCH	\$ 23,539.77	\$ 176.55		\$ 23,716.32
8 INCH	\$ 40,353.90	\$ 302.65		\$ 40,656.55
10 INCH	\$ 63,893.66	\$ 479.20		\$ 64,372.87
12 INCH	\$ 84,070.61	\$ 630.53		\$ 84,701.14

From 12/22/2025 RLECWD Meeting

Fire Sprinkler Systems

1 inch	\$ 840.36	\$ 6.30		\$ 846.66
1½ inch	\$ 1,682.10	\$ 12.62		\$ 1,694.72
2 inch	\$ 2,689.97	\$ 20.17		\$ 2,710.15
3 inch	\$ 5,885.30	\$ 44.14		\$ 5,929.44
4 inch	\$ 10,592.41	\$ 79.44		\$ 10,671.85
6 inch	\$ 23,539.77	\$ 176.55		\$ 23,716.32
8 inch	\$ 40,353.90	\$ 302.65		\$ 40,656.55



Items for Discussion and Action

Agenda Item: 4.8

Date: April 27, 2026

Subject: Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065

Staff Contact: Timothy R. Shaw

Recommended Committee Action:

N/A, this is a standing item on all regular meeting agendas.

Current Background and Justification:

District policy and various statutes stipulate Board approval of any Board Member assignments. Generally, this is a standing item, which occurs on every regular meeting agenda.

Conclusion:

I recommend the Board consider approving any specific nominations and assignments as may be deemed necessary and appropriate.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline _____ Gifford _____ Green _____ Liverett _____ Young _____
(A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Information Items Agenda Item: 5.1

Date: April 27, 2026

Subject: District Reports

Staff Contact: Timothy R. Shaw, General Manager

DISTRICT ACTIVITY REPORTS

1. Operations Reports
2. Leak Report
3. Conservation Report
4. Certificate of Excellence in Financial Reporting
5. Minor Budget Revision

REPORT OF DISTRICT OPERATIONS

SOURCE WATER DATA

Water Production (Million Gallons)						Year To Date
January	February	March	April	May	June	
35.2						35.2
35,227,128						
July	August	Sept.	Oct.	Nov.	Dec.	
			Monthly Total			
Gallons = Multiply M.G. by:		1,000,000	35,227,128	Gallons		35,227,128
Cubic Feet = Divide gallons by:		7.48	4,709,509	Cubic Feet		4,709,509
Hundred Cu Ft. = Divide cu. ft. by:		100	47,095	Hundred Cubic Feet		47,095
Acre Ft.= Divide gallons by:		325,829	108.12	Acre Ft.		108

DISTRIBUTION SYSTEM DATA

Water Quality Complaints						Complaints Total - (Low Psi Complaints)	Year To Date
January	February	March	April	May	June		
1						0	
35,227,128							
July	August	Sept.	Oct.	Nov.	Dec.		

New Services

New Construction	0	0
Existing Homes	0	0
Paid prior to increase. (1 not installed)	0	0
Total of Service Connections to Date ----->		4691

Distribution System Failures/Repairs

Deterioration January 1 thru 31	2	2
Damaged January 1 thru 31	0	0
Routine Bacteriological Samples (Distribution System)	16	16
Raw Water Bacteriological Samples (at Wells)	0	0

January 1, 2026 - January 31, 2026

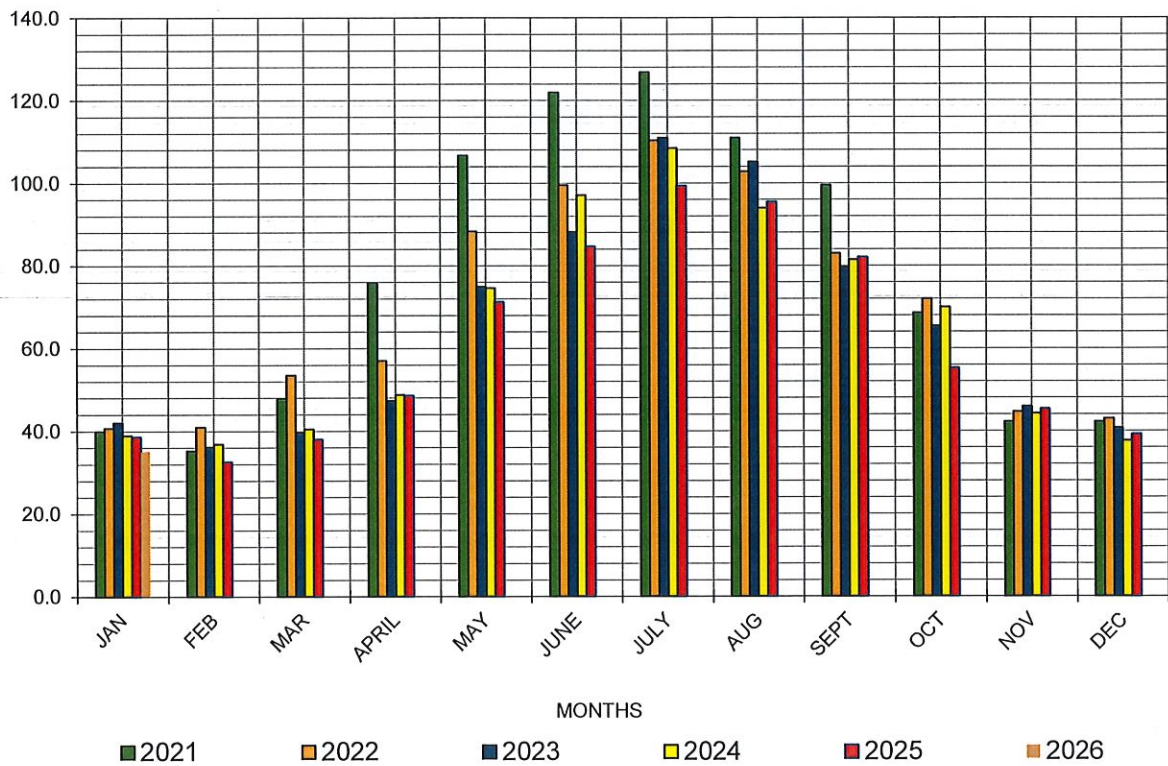
2 - Distribution leaks repaired by District staff, 0 - by Contractor or with Contractor assistance.		
Work Orders Issued - 32	Work Orders Completed - 17	USA's Issued - 49
Backflow Test -	Backflow Test -	WORK ORDERS ISSUED: All work orders issued during the current 1 month reporting period. (January 2026) WORK ORDERS COMPLETED: All work orders completed during the 1 month reporting period. (January 2026) Includes any work orders issued in prior reporting periods that were completed in the current reporting period.
Repair or Replace Box - 1	Repair or Replace Box - 1	
Change out Meter - 14	Change Out Meter - 1	
Disconnect Service - 4	Disconnect Service - 4	
Flow Test - 2	Flow Test - 2	
Get Current Read -	Get Current Read -	
Hydrant Repair -	Hydrant Repair -	
Install Innov8 Device -	Install Innov8 Device -	
Line Leak -	Line Leak -	
Pressure Complaint - 1	Pressure Complaint - 1	
Possible Leak - 6	Possible Leak - 4	
Tag Property - 1	Tag Property - 1	
Turn Off Service -	Turn Off Service -	
Turn On Service -1	Turn On Service - 1	
General Complaint - 1	General Complaint - 1	
Water Quality Complaint - 1	Water Quality Complaint - 1	

RIO LINDA/ELVERTA C.W.D.

WATER PRODUCTION

2021 \ 2026

Month	Water Production in Million Gallons						SSWD Water Purchases						
	2021	2022	2023	2024	2025	2026	Avg.	2021	2022	2023	2024	2025	2026
JAN	39.9	40.7	42.0	38.9	38.6	35.2	39.2	0.0	0.0	0.0	0.0	0.0	0.0
FEB	35.2	40.9	36.1	36.8	32.6		36.3	0.0	0.0	0.0	0.0	0.0	0.0
MAR	47.9	53.5	39.6	40.5	38.0		43.9	0.0	0.0	0.0	0.0	0.0	0.0
APRIL	75.8	57.0	47.3	48.7	48.6		55.5	0.0	0.0	0.0	0.0	0.0	0.0
MAY	106.6	88.2	74.9	74.6	71.2		83.1	0.0	0.0	0.0	0.0	0.0	0.0
JUNE	121.9	99.4	88.1	97.0	84.6		98.2	0.0	0.0	0.0	0.0	0.0	0.0
JULY	126.8	110.3	110.9	108.4	99.3		111.1	0.0	0.0	0.0	0.0	0.0	0.0
AUG	110.9	102.7	105.1	93.9	95.4		101.6	0.0	0.0	0.0	0.0	0.0	0.0
SEPT	99.4	82.9	79.6	81.4	82.0		85.1	0.0	0.0	0.0	0.0	0.0	0.0
OCT	68.5	71.9	65.3	69.9	55.2		66.2	0.0	0.0	0.0	0.0	0.0	0.0
NOV	42.2	44.6	45.9	44.2	45.3		44.4	0.0	0.0	0.0	0.0	0.0	0.0
DEC	42.2	42.9	40.7	37.6	39.1		40.5	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL	917.3	835.0	775.5	771.9	729.9	35.2	824.9	0.0	0.0	0.0	0.0	0.0	0.0



2026 Leak - Repair Tracking

	Work Order #	Leak Type	Street	Date Reported	Date Repaired	Days
1	25332	Service	6715 22nd St.	1/12/2026	1/22/2026	10
2	25338	Service	6148 24th St.	1/20/2026	1/22/2026	2
3						
4						
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7						
8						
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43						
44						

REPORT OF DISTRICT OPERATIONS

SOURCE WATER DATA

Water Production (Million Gallons)							Year To Date
January	February	March	April	May	June		
35.2	33.08						
35,227,128							
July	August	Sept.	Oct.	Nov.	Dec.		68.3
		Monthly Total					
Gallons = Multiply M.G. by:		1,000,000	33,087,202		Gallons		68,314,330
Cubic Feet = Divide gallons by:		7.48	4,423,423		Cubic Feet		9,132,932
Hundred Cu Ft. = Divide cu. ft. by:		100	44,234		Hundred Cubic Feet		91,329
Acre Ft. = Divide gallons by:		325,829	101.55		Acre Ft.		210

DISTRIBUTION SYSTEM DATA

Water Quality Complaints							Year To Date
Complaints Total - (Low Psi Complaints)							
January	February	March	April	May	June		1
1	0						
July	August	Sept.	Oct.	Nov.	Dec.		1

New Services

New Construction	0	0
Existing Homes	0	0
Paid prior to increase.	0	0
Total of Service Connections to Date ----->		4691

Distribution System Failures/Repairs

Deterioration February 1 thru 28	5	7
Damaged February 1 thru 28	0	0
Routine Bacteriological Samples (Distribution System)	16	32
Raw Water Bacteriological Samples (at Wells)	0	0

February 1, 2026 - February 28, 2026

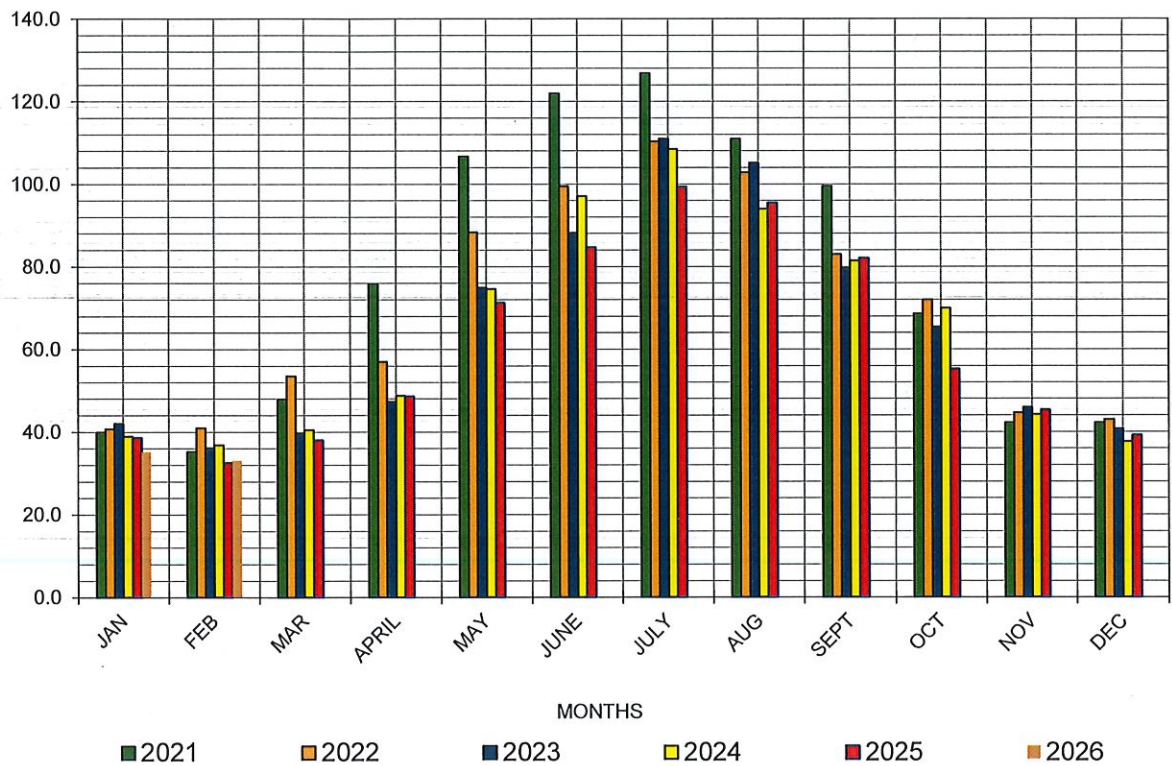
2 - Distribution leaks repaired by District staff, 4 - by Contractor or with Contractor assistance.		
Work Orders Issued - 22	Work Orders Completed - 16	USA's Issued - 58
Backflow Test -	Backflow Test -	WORK ORDERS ISSUED: All work orders issued during the current 1 month reporting period. (February 2026) <hr/> WORK ORDERS COMPLETED: All work orders completed during the 1 month reporting period. (February 2026) Includes any work orders issued in prior reporting periods that were completed in the current reporting period.
Repair or Replace Box -	Repair or Replace Box -	
Change out Meter - 1	Change Out Meter -	
Disconnect Service - 1	Disconnect Service - 1	
Flow Test - 1	Flow Test - 1	
Get Current Read - 1	Get Current Read - 1	
Hydrant Repair - 2	Hydrant Repair - 2	
Install Innov8 Device -	Install Innov8 Device -	
Line Leak - 3	Line Leak - 5	
Pressure Complaint - 1	Pressure Complaint -	
Possible Leak - 4	Possible Leak - 3	
Tag Property - 2	Tag Property - 1	
Turn Off Service - 3	Turn Off Service - 2	
Turn On Service - 1	Turn On Service -	
General Complaint -	General Complaint -	
Water Quality Complaint -	Water Quality Complaint -	
Repair or Replace Lid - 1	Repair or Replace Lid - 1	
New Service Quote - 1	New Service Quote - 1	

RIO LINDA/ELVERTA C.W.D.

WATER PRODUCTION

2021 \ 2026

Month	Water Production in Million Gallons							SSWD Water Purchases					
	2021	2022	2023	2024	2025	2026	Avg.	2021	2022	2023	2024	2025	2026
JAN	39.9	40.7	42.0	38.9	38.6	35.2	39.2	0.0	0.0	0.0	0.0	0.0	0.0
FEB	35.2	40.9	36.1	36.8	32.6	33.1	36.3	0.0	0.0	0.0	0.0	0.0	0.0
MAR	47.9	53.5	39.6	40.5	38.0		43.9	0.0	0.0	0.0	0.0	0.0	0.0
APRIL	75.8	57.0	47.3	48.7	48.6		55.5	0.0	0.0	0.0	0.0	0.0	0.0
MAY	106.6	88.2	74.9	74.6	71.2		83.1	0.0	0.0	0.0	0.0	0.0	0.0
JUNE	121.9	99.4	88.1	97.0	84.6		98.2	0.0	0.0	0.0	0.0	0.0	0.0
JULY	126.8	110.3	110.9	108.4	99.3		111.1	0.0	0.0	0.0	0.0	0.0	0.0
AUG	110.9	102.7	105.1	93.9	95.4		101.6	0.0	0.0	0.0	0.0	0.0	0.0
SEPT	99.4	82.9	79.6	81.4	82.0		85.1	0.0	0.0	0.0	0.0	0.0	0.0
OCT	68.5	71.9	65.3	69.9	55.2		66.2	0.0	0.0	0.0	0.0	0.0	0.0
NOV	42.2	44.6	45.9	44.2	45.3		44.4	0.0	0.0	0.0	0.0	0.0	0.0
DEC	42.2	42.9	40.7	37.6	39.1		40.5	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL	917.3	835.0	775.5	771.9	729.9	68.3	824.9	0.0	0.0	0.0	0.0	0.0	0.0



2026 Leak - Repair Tracking

Work Order #	Leak Type	Street	Date Reported	Date Repaired	Days	
1	25332	Service	6715 22nd St.	1/12/2026	1/22/2026	10
2	25338	Service	6148 24th St.	1/20/2026	1/22/2026	2
3	25357	Service	6650 2nd St.	2/2/2026	3/2/2026	30
4	25375	Service	7405 Rio Linda Blvd.	2/26/2026	2/27/2026	1
5	25358	Service	6110 26th St.	2/9/2026	3/3/2026	22
6	25304	Service	6143 Rio Linda Blvd.	12/4/2026	2/9/2026	67
7	25311	Service	1333 Elkhorn Blvd.	12/12/2026	3/2/2026	80
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REPORT OF DISTRICT OPERATIONS

SOURCE WATER DATA

Water Production (Million Gallons)

January	February	March	April	May	June	Year To Date
35.2	33.08	46.38				
35,227,128						
July	August	Sept.	Oct.	Nov.	Dec.	
						114.7
Monthly Total						
Gallons = Multiply M.G. by:	1,000,000	46,381,903			Gallons	114,696,206
Cubic Feet = Divide gallons by:	7.48	6,200,789			Cubic Feet	15,333,717
Hundred Cu Ft. = Divide cu. ft. by:	100	62,008			Hundred Cubic Feet	153,337
Acre Ft. = Divide gallons by:	325,829	142.35			Acre Ft.	352

DISTRIBUTION SYSTEM DATA

Water Quality Complaints

Complaints Total - (Low Psi Complaints)

January	February	March	April	May	June	Year To Date
1	0	0				
July	August	Sept.	Oct.	Nov.	Dec.	
						1

New Services

New Construction	1	1
Existing Homes	0	0
Paid prior to increase.	0	0
Total of Service Connections to Date ----->		4692

Distribution System Failures/Repairs

Deterioration March 1 thru 31	4	11
Damaged March 1 thru 31	0	0
Routine Bacteriological Samples (Distribution System)	16	48
Raw Water Bacteriological Samples (at Wells)	12	12

March 1, 2026 - March 31, 2026

4 - Distribution leaks repaired by District staff, 0 - by Contractor or with Contractor assistance.

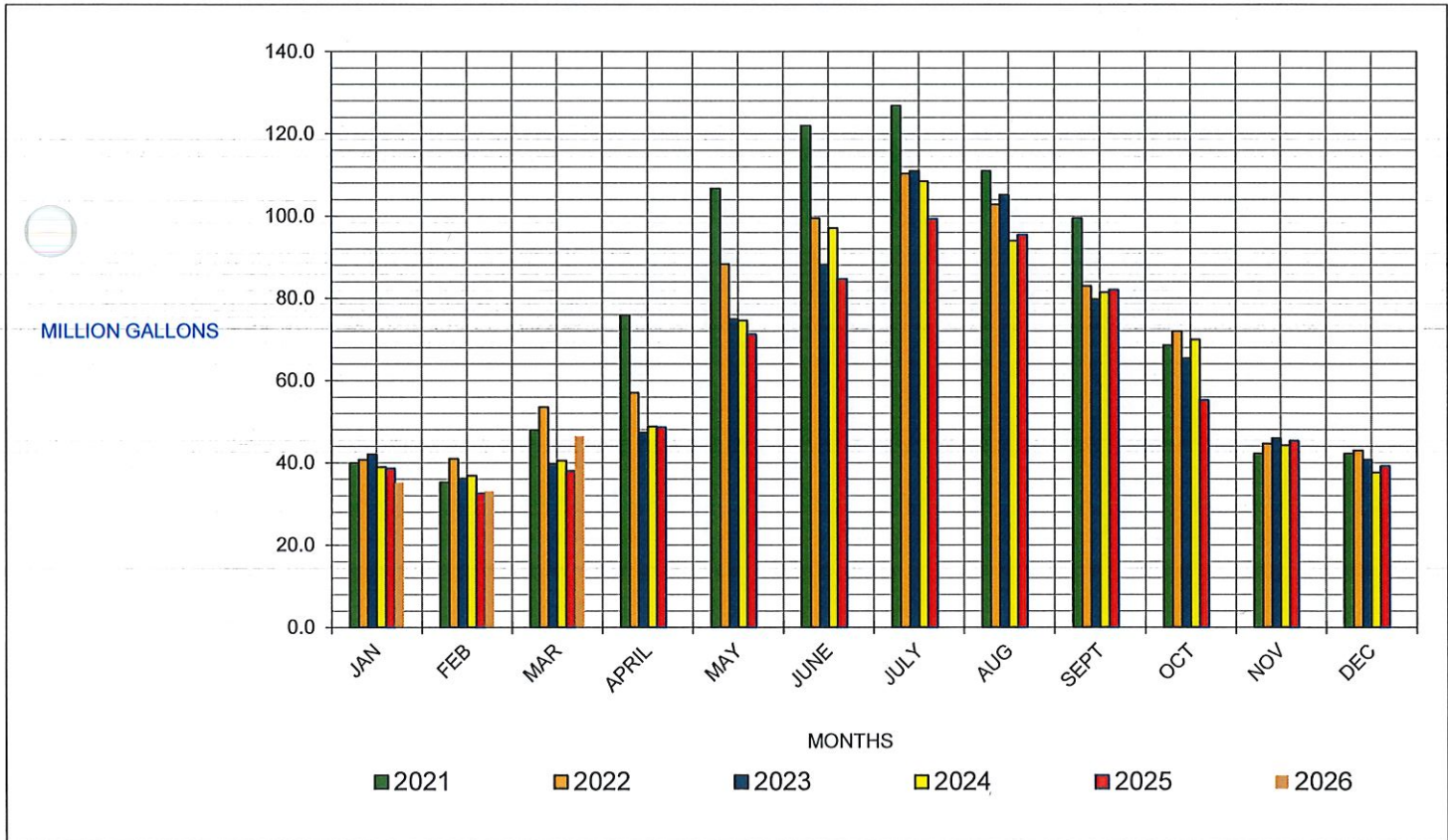
Work Orders Issued - 54	Work Orders Completed - 31	USA's Issued - 65
Flooding in Neighborhood - 2	Flooding in Neighborhood - 1	WORK ORDERS ISSUED: All work orders issued during the current 1 month reporting period. (March 2026) WORK ORDERS COMPLETED: All work orders completed during the 1 month reporting period. (March 2026) Includes any work orders issued in prior reporting periods that were completed in the current reporting period.
Repair or Replace Box - 1	Repair or Replace Box - 1	
Change out Meter - 16	Change Out Meter - 4	
Disconnect Service - 5	Disconnect Service - 4	
Flow Test -	Flow Test -	
Get Current Read - 1	Get Current Read - 1	
Hydrant Repair - 2	Hydrant Repair -	
Install New Service - 1	Install New Service -	
Line Leak - 5	Line Leak - 4	
Pressure Complaint -	Pressure Complaint -	
Possible Leak - 10	Possible Leak - 8	
Tag Property -	Tag Property -	
Turn Off Service - 4	Turn Off Service - 4	
Turn On Service - 2	Turn On Service - 2	
Re-Locate Meter Box - 1	Re-Locate Meter Box - 1	
Water Quality Complaint -	Water Quality Complaint -	
Repair or Replace Lid -	Repair or Replace Lid -	
New Service Quote - 1	New Service Quote - 1	
Angle Valve - 3	Angle Valve -	

RIO LINDA/ELVERTA C.W.D.

WATER PRODUCTION

2021 \ 2026

Month	Water Production in Million Gallons							SSWD Water Purchases					
	2021	2022	2023	2024	2025	2026	Avg.	2021	2022	2023	2024	2025	2026
JAN	39.9	40.7	42.0	38.9	38.6	35.2	39.2	0.0	0.0	0.0	0.0	0.0	0.0
FEB	35.2	40.9	36.1	36.8	32.6	33.1	36.3	0.0	0.0	0.0	0.0	0.0	0.0
MAR	47.9	53.5	39.6	40.5	38.0	46.4	43.9	0.0	0.0	0.0	0.0	0.0	0.0
APRIL	75.8	57.0	47.3	48.7	48.6		55.5	0.0	0.0	0.0	0.0	0.0	0.0
MAY	106.6	88.2	74.9	74.6	71.2		83.1	0.0	0.0	0.0	0.0	0.0	0.0
JUNE	121.9	99.4	88.1	97.0	84.6		98.2	0.0	0.0	0.0	0.0	0.0	0.0
JULY	126.8	110.3	110.9	108.4	99.3		111.1	0.0	0.0	0.0	0.0	0.0	0.0
AUG	110.9	102.7	105.1	93.9	95.4		101.6	0.0	0.0	0.0	0.0	0.0	0.0
SEPT	99.4	82.9	79.6	81.4	82.0		85.1	0.0	0.0	0.0	0.0	0.0	0.0
OCT	68.5	71.9	65.3	69.9	55.2		66.2	0.0	0.0	0.0	0.0	0.0	0.0
NOV	42.2	44.6	45.9	44.2	45.3		44.4	0.0	0.0	0.0	0.0	0.0	0.0
DEC	42.2	42.9	40.7	37.6	39.1		40.5	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL	917.3	835.0	775.5	771.9	729.9	114.7	824.9	0.0	0.0	0.0	0.0	0.0	0.0



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6	25304	Service	6143 Rio Linda Blvd.	12/4/2026	2/9/2026	67
7	25311	Service	1333 Elkhorn Blvd.	12/12/2026	3/2/2026	80
8	25400	Service	6500 Tuscany Ct.	3/18/2026	3/18/2026	1
9	25397	Service	1624 C St.	3/16/2026	3/18/2026	2
10	25410	Service	5917 20th St.	3/24/2026	4/7/2026	14
11	25396	Service	2327 I St.	3/16/2026	3/17/2026	1
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Conservation Report March 2026



Supplies (kits):	Shower heads(1) Kitchen Aerators(0) Bathroom Aerators(0) Shower Timer(0) Nozzle(0) Toilet Tabs(5) Moisture Meters(0) Water Bottles(0) Retro-Fit Kits(0) Welcome Kits(0) Kids Kit(0)
Water Waste (calls, emails, letter, leaks detected, and fixed):	0 Water Waste Letter 203 contacts about possible leaks using the AMI system - 0 were called, 0 was mailed, 203 was emailed, 0 tag was hung
Water Schedule:	given to customers with all violation letters and new applications
Surveys	0
Workshops, Webinar, Meetings:	None
Fines:	None
Other Tasks:	<ul style="list-style-type: none"> ● Assisted with new customers ● Created/completed work orders ● Disconnect properties with no service application ● Notified and offered customers the ACH payment method ● Closed accounts and final billed customers ● Mailed out application requests to new owners ● Scanned and uploaded documents into UMS ● Verbal Demands ● Process Bills for 3/20/26 Billing Cycle
Grant Updates:	None



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

4/16/2026

Deborah Denning
Accounting Specialist
Rio Linda/Elverta Community Water District, California

Dear Deborah:

Congratulations!

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2025 has met the requirements to be awarded GFOA's Certificate of Achievement for Excellence in Financial Reporting. The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (Certificate Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. Congratulations, again, for having satisfied the high standards of the program.

Your electronic award packet contains the following:

- **A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements.** We strongly encourage you to implement the recommended improvements in your next report. Certificate of Achievement Program policy requires that written responses to these comments and suggestions for improvement be included with your 2026 fiscal year end submission. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.
- **Certificate of Achievement.** A Certificate of Achievement is valid for a period of one year. A current holder of a Certificate of Achievement may reproduce the Certificate in its immediately subsequent annual comprehensive financial report. Please refer to the instructions for reproducing your Certificate in your next report.
- **Award of Financial Reporting Achievement.** When GFOA awards a government the Certificate of Achievement for Excellence in Financial Reporting, we also present an Award of Financial Reporting Achievement (AFRA) to the department identified in the application as primarily responsible for achievement of the Certificate.
- **Sample press release.** Attaining this award is a significant accomplishment. Attached is a sample news release that you may use to give appropriate publicity to this notable achievement.

In addition, award recipients will receive via mail either a plaque (if first-time recipients or if the government has received the Certificate ten times since it received its last plaque) or a brass medallion to affix to the plaque (if the government currently has a plaque with space to affix the medallion). Plaques and medallions will be mailed separately.

As an award-winning government, we would like to invite one or more appropriate members of the team that put together your annual comprehensive financial report to apply to join the Special Review Committee. As members of the Special Review Committee, peer reviewers get exposure to a variety of reports from around the country; gain insight into how to improve their own reports; achieve professional recognition; and provide valuable input that helps other local governments improve their reports. Please see our website for [information on completing an application](#).

Thank you for participating in and supporting the Certificate of Achievement Program. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Rio Linda/Elverta Community Water District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2025

Christopher P. Morill

Executive Director/CEO

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
OPERATING BUDGET
2025-2026**

	2025-2026 BUDGET ORIGINAL	2025-2026 BUDGET REVISION	DIFFERENCE	EXPLANATION
REVENUE				
40000 OPERATING REVENUE				
40100 Water Service Rates				
40101 Basic Service Charge	1,248,294.00	1,248,294.00	0.00	
40102 Usage Charge	2,001,237.00	2,001,237.00	0.00	
40105 Backflow Charge	32,300.00	32,300.00	0.00	
40106 Fire Prevention	26,600.00	26,600.00	0.00	
Total Water Service Rates	3,308,431.00	3,308,431.00	0.00	
40200 Water Service Fees				
40201 Application Fees	6,500.00	6,500.00	0.00	
40202 Delinquency	70,000.00	70,000.00	0.00	
40209 Misc. Charges	7,000.00	7,000.00	0.00	
Total Water Services	83,500.00	83,500.00	0.00	
40300 Other Water Service Fees				
40301 New Construction QC	5,000.00	5,000.00	0.00	
40302 Service Connection Fees	5,000.00	5,000.00	0.00	
40304 Other Operating Revenue	6,000.00	6,000.00	0.00	
40305 Grant Revenue-Operating	0.00	0.00	0.00	
Total Other Water Service Fees	16,000.00	16,000.00	0.00	
TOTAL OPERATING REVENUE	3,407,931.00	3,407,931.00	0.00	
41000 NON-OPERATING REVENUES				
41110 Investment Revenue	35.00	35.00	0.00	
41120 Property Taxes & Assessments	137,000.00	137,000.00	0.00	
TOTAL NON-OPERATING REVENUE	137,035.00	137,035.00	0.00	
TOTAL REVENUE	\$3,544,966.00	\$3,544,966.00	0.00	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
OPERATING BUDGET
2025-2026**

	2025-2026 BUDGET ORIGINAL	2025-2026 BUDGET REVISION	DIFFERENCE	
OPERATING EXPENSE				
60010 PROFESSIONAL FEES				
60011 General Counsel fees-Legal	350,000.00	350,000.00	0.00	
60012 Auditor Fees	23,300.00	23,300.00	0.00	
60013 Engineering Services	79,900.00	79,900.00	0.00	
60015 Other Professional Fees	50,000.00	50,000.00	0.00	
TOTAL PROFESSIONAL FEES	\$503,200.00	\$503,200.00	\$0.00	
60100 PERSONNEL SERVICES				
60110 Salaries & Wages				
60111 Salary - General Manager	136,250.00	136,250.00	0.00	
60112 Staff Regular Wages	765,562.00	765,562.00	0.00	
60113 Contract Extra Help	0.00	0.00	0.00	
60114 Staff Standby Pay	20,800.00	20,800.00	0.00	
60115 Staff Overtime Pay	12,000.00	12,000.00	0.00	
Total Salaries & Wages	934,612.00	934,612.00	0.00	
60150 Employee Benefits and Expenses				
60151 PERS Retirement	175,946.00	175,946.00	0.00	
60152 Workers Compensation	14,000.00	14,000.00	0.00	
60153 Medical & Benefit Insurance	249,240.00	249,240.00	0.00	
60154 Retirees Insurance	16,200.00	16,200.00	0.00	
60155 Staff Training	5,000.00	5,000.00	0.00	
60157 Uniforms	10,000.00	10,000.00	0.00	
60158 Payroll Taxes	72,215.00	72,215.00	0.00	
60159 Payroll Services	660.00	660.00	0.00	
60160 457 Employer Contribution	21,125.00	21,125.00	0.00	
Total Employee Benefits and Expenses	564,386.00	564,386.00	0.00	
TOTAL PERSONNEL SERVICES	\$1,498,998.00	\$1,498,998.00	\$0.00	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
OPERATING BUDGET
2025-2026**

	2025-2026 BUDGET ORIGINAL	2025-2026 BUDGET REVISION	DIFFERENCE	EXPLANATION
60200 ADMINISTRATION				
60205 Bank and Merchant Fees	1,850.00	1,850.00	0.00	
60207 Board Member/Meeting Expense	13,900.00	9,113.00	(4,787.00)	Decreased to offset GL 60432 & GL 60240
60210 Building Expenses				
60211 Office Utilities	7,500.00	7,500.00	0.00	
60212 Janitorial	2,340.00	2,340.00	0.00	
60213 Maintenance	4,500.00	2,500.00	(2,000.00)	Decreased to offset GL 60432 & GL 60240
60214 Security	500.00	500.00	0.00	
Total Building Expenses	14,840.00	12,840.00	(2,000.00)	
60220 Computer & Equipment Maint.				
60221 Computer Systems	39,950.00	39,555.00	(395.00)	Decreased to adjust for GL 60222
60222 Office Equipment	950.00	1,345.00	395.00	Increased to adjust for projected costs
Total Computer & Equipment Maint.	40,900.00	40,900.00	0.00	
60230 Office Expense	8,000.00	8,000.00	0.00	
60240 Postage and Delivery	23,500.00	28,500.00	5,000.00	Increased to adjust for projected costs
60250 Printing	11,500.00	11,500.00	0.00	
60255 Meetings & Conferences	1,000.00	1,000.00	0.00	
60260 Publishing	1,500.00	350.00	(1,150.00)	Decreased to offset GL 60432
60270 Telephone & Internet	3,500.00	3,500.00	0.00	
60430 Insurance				
60431 General Liability	40,000.00	37,837.00	(2,163.00)	Decreased to offset GL 60432
60432 Property	14,350.00	19,450.00	5,100.00	Increased to adjust for projected costs
Total Insurance	54,350.00	57,287.00	2,937.00	
60500 Water Memberships				
60503 SGA	35,503.00	35,503.00	0.00	
60504 ACWA	13,465.00	13,465.00	0.00	
60507 CRWA	1,662.00	1,662.00	0.00	
Total Water Memberships	50,630.00	50,630.00	0.00	
60550 Permits & Fees	55,000.00	55,000.00	0.00	
60555 Subscriptions & Licensing	2,120.00	2,120.00	0.00	
60560 Elections	0.00	0.00	0.00	
60565 Uncollectable Accounts	5,500.00	5,500.00	0.00	
60570 Other Operating Expenditures	500.00	500.00	0.00	
TOTAL ADMINISTRATION	\$288,590.00	\$288,590.00	\$0.00	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
OPERATING BUDGET
2025-2026**

	2025-2026 BUDGET ORIGINAL	2025-2026 BUDGET REVISION	DIFFERENCE	EXPLANATION
64000 CONSERVATION				
64001 Community Outreach	500.00	500.00	0.00	
TOTAL CONSERVATION	500.00	500.00	0.00	
65000 FIELD OPERATIONS				
65100 Other Field Operations				
65110 Backflow Testing	3,000.00	31,600.00	28,600.00	Increased to adjust for projected costs
65120 Construction Equipment Maintenance	12,000.00	12,000.00	0.00	
65130 Field Communication	3,400.00	3,400.00	0.00	
65140 Field IT	35,000.00	35,000.00	0.00	
65150 Laboratory Services	66,000.00	66,000.00	0.00	
65160 Safety Equipment	6,000.00	6,000.00	0.00	
65170 Shop Supplies	8,000.00	8,000.00	0.00	
Total Other Field Operations	133,400.00	162,000.00	28,600.00	
65200 Treatment	38,000.00	38,000.00	0.00	
65300 Pumping				
65310 Maintenance	35,000.00	35,000.00	0.00	
65320 Electricity and Fuel	260,000.00	260,000.00	0.00	
Total Pumping	295,000.00	295,000.00	0.00	
65400 Transmission & Distribution				
65410 Distribution Supplies	65,000.00	71,000.00	6,000.00	Increased to adjust for projected costs
65430 Tank Maintenance	2,000.00	2,000.00	0.00	
65440 Contract Repairs	100,000.00	165,000.00	65,000.00	Increased to adjust for projected costs
65450 Valve Replacements	30,000.00	0.00	(30,000.00)	Decreased to adjust GL 65440
65460 Paving Repairs	120,000.00	56,400.00	(63,600.00)	Decreased to adjust GL 65110 & 65440
Total Transmission & Distribution	317,000.00	294,400.00	(22,600.00)	
65500 Transportation				
65510 Fuel	18,000.00	12,000.00	(6,000.00)	Decreased to adjust GL 65410
65520 Maintenance	9,000.00	9,000.00	0.00	
Total Transportation	27,000.00	21,000.00	(6,000.00)	
TOTAL FIELD OPERATIONS	\$810,400.00	\$810,400.00	\$0.00	

**RIO LINDA ELVERTA COMMUNITY WATER DISTRICT
OPERATING BUDGET
2025-2026**

	2025-2026 BUDGET ORIGINAL	2025-2026 BUDGET REVISION	DIFFERENCE	EXPLANATION
TOTAL OPERATING EXPENSES	\$3,101,688.00	\$3,101,688.00	\$0.00	
NON OPERATING EXPENSES				
69010 Debt Service				
69100 Revenue Bond 2015				
69105 Revenue Bond 2015-Principle	169,641.00	169,641.00	0.00	
69120 Interest	34,408.00	34,408.00	0.00	
Total Revenue Bond 2015	204,049.00	204,049.00	0.00	
69200 PERS ADP Loan				
69205 Principle	30,000.00	30,000.00	0.00	
69210 Interest	1,406.00	1,406.00	0.00	
Total PERS ADP Loan	31,406.00	31,406.00	0.00	
69400 Other Non Operating Expense	2,300.00	2,300.00	0.00	
TOTAL NON OPERATING EXPENSES	\$237,755.00	\$237,755.00	\$0.00	
TOTAL EXPENSE	\$3,339,443.00	\$3,339,443.00	\$0.00	
NET INCOME (Income-Expense)	\$205,523.00	\$205,523.00	\$0.00	



Information Items Agenda Item: 5.2

Date: April 27, 2026

Subject: Board Reports

Staff Contact: Timothy R. Shaw, General Manager

5. BOARD REPORTS

- 2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065
- 2.2. Sacramento Groundwater Authority – Liverett/Cline
- 2.3. Executive Committee – Young/Liverett
- 2.4. ACWA/JPIA – Cline
- 2.5. GM Annual Performance Review Ad Hoc - Young/Cline
- 2.6. Capacity Fee Ad Hoc – Liverett/Cline



Agenda Item: 6

Date: April 27, 2026

Subject: Public Comment for Closed Session

Staff Contact: Timothy R. Shaw, General Manager

6. PUBLIC COMMENT FOR CLOSED SESSION

Public comment for closed session items only. The public is invited to comment on any item listed on the closed session agenda. Each speaker is limited to 2 minutes.



**Closed Session
Agenda Item: 7**

Date: April 27, 2026

Subject: Closed Session

Staff Contact: Timothy R. Shaw, General Manager

7 - **CLOSED SESSION** - The Board of Directors will convene to Closed Session to discuss the following items.

7.1 Pursuant to California Government Code, 54957 (b) (1), Discuss the employment status of a public employee – the General Manager.



**Reconvene Open Session
Agenda Item: 8**

Date: April 27, 2026

Subject: Report of Action Taken in Closed Session

Staff Contact: Timothy R. Shaw, General Manager

8. Return to Open Session, Report of Action Taken in Closed Session.

Announce any reportable actions authorized in closed session.

Board Action / Motion

Motioned by: Director _____ Seconded by Director _____

Cline:____ Gifford:____ Green _____Liverett _____Young_____.

(A) Yea (N) Nay (Ab) Abstain (Abs) Absent