



Date: September 20, 2021

Subject: General Manager Report

Staff Contact: Timothy R. Shaw, General Manager

For the given month, I participated in the following reoccurring meetings and special events: Demands associated with office equipment requiring repair and replacement affected this reporting period. Human Resources items also demanded attention for an employee on temporary disability, an employee on California Families Relief Act leave and an employee undergoing COVID19 protocols. The District complied with the State Water Resource Control Board water service arrearages (delinquent accounts) funding survey. The Final Budget has been prepared for Board consideration and the annual independent audit is wrapping up.

1. On Aug 17th and Aug 19th, I attended the Water Audit Validator recertification training and test. I passed, which will continue the ratepayer's savings on the audit validation expense. The average charge for each annual Water Loss Audit is approximately \$3,000 for a licensed, outsourced service provider.
2. On Aug 24th, I participated in a meeting with the consultant engaged in the Water Forum successor agreement process.
3. On Aug 27th and September 13th, I met with the RLECWD MOU Renewal Ad Hoc Committee (Ridilla/Reisig) to discuss renewal of the collective bargaining agreement (MOU).
4. On Aug 31st and Sept 14th, I met with the Teamster Local 150 to discuss the MOU renewal.
5. On September 1st, I participated in a Water Forum, Water Caucus meeting. There was an unreasonable volume of debate on the established protocols for reaching consensus.
6. On September 7th, I forwarded along to all RLECWD Board Members a letter mailed to the District from Carmichael Water District regarding the proposed merger of SGA, SCGA and RWA.

Throughout the reporting period, additional demands for resources were incurred from:

- Drought Emergency
- COVID Mask Mandates
- MOU Renewal dialog

Additional items of interest:

In addition to the dysfunctional HVAC unit, one of the toilets began to leak. We received one quote from a local service provider, reached staff concluded was unreasonably high-priced and would also require in-house staff work and costs to restore the flooring. In response, staff performed the entire repair. This saved the ratepayers / taxpayers between \$800 to \$1,000. Efforts of staff are commendable.