

Minutes
Rio Linda / Elverta Community Water District
Executive Committee

Visitors/Depot Center
 6730 Front Street
 Rio Linda, CA 95673

June 1, 2020
 6:00 P.M.

Minutes: The meeting was called to order at 6:05 P.M. The meeting was attended by Director Reisig, Director Green, General Manager Tim Shaw and Contract District Engineer Mike Vasquez. There were no members of the public in attendance. The meeting remote participation application had no participants.

Call to Order: 6:05 P.M.

Public Comment: None Present

Items for Discussion:

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1.	Review and discuss the expenditures of the District for the month of April 2020.
	<i>The Executive Committee forwarded the April 2020 Expenditures Report onto the June 15th Board agenda with the Committee's recommendation for Board Approval.</i>
2.	Review and discuss the financial reports for the month of April 2020.
	<i>Director Reisig requested additional information on the timing for receipt of annual tax revenues from Sacramento County. Such was proved by the General Manager.</i> <i>The Executive Committee forwarded the April 2020 Financial Report to the June 15th Board agenda with the Committee's recommendation for Board approval.</i>
3.	Discuss the Preliminary Budget Adoption for Fiscal Year 2020-2021.
	<i>General Manager Tim Shaw summarized the District Policy for adopting a preliminary budget prior to the beginning of the upcoming fiscal year. Tim Shaw further explained that this preliminary budget adoption is the first budget where the capital budget allocation is NOT based on an arbitrary funding level previously stipulated by the state's compliance order. Director Reisig requested the source of funding for the \$17,451 RWA withdrawal liability approved by the Board at the May 18, 2020 meeting. The General Manager responded that the funding is essentially from lower than budgeted costs in the employee medical insurance and legal fees line items of the 2019/2020 budget. Full details are included in the GM minor budget revision executed consequent to the May 18th Board approval of RWA withdrawal.</i> <i>The Executive Committee forwarded the Fiscal Year 2020/2021 Preliminary Budget onto the June 15th Board agenda with the Committee's recommendation for Board approval. The Executive Committee further directed an item to enable the Board to consider scheduling a Public Hearing for final Budget adoption in August 2020.</i>
4.	Discuss feedback Requested by Rate Study Consultant.
	<i>General Manager Tim Shaw explained that a recent meeting with the rate study consultant yielded questions from the consultant that should be answered by the Board. These questions include timing of the rate structure changes implementation, e.g. effective January 2021 or July 2021, or some other date. Questions also included timing for staffing changes needed when the state re-adopts the Hexavalent Chromium Maximum Contaminant Level (MCL). The Executive Committee briefly discussed these items, and;</i> <i>The Executive Committee forwarded this item onto the June 15th Board agenda to allow for discussion and possible action by all Board Members. The Executive Committee intentionally withheld any recommendations.</i>

<p>5. Discuss Statutory Expiration of Governor’s Executive Orders.</p>
<p><i>General Manager Tim Shaw explained that he reached out to various legislative advocacy contacts for any “chatter” regarding plans to sunset Executive Orders N-42-20 or N-25-20. Only the CSDA contact (Dane Wadle) responded, and there has been no indications the Governor will repeal either of these Executive Orders in the near term. Additionally, there are no news articles speculating on such action. There is recently drafted legislation intended to curtail the Governors unilateral power to declare Executive Orders; timing and adoptions of such is not likely anytime soon. The General Manager also explained the relevance to the District for these two particular Executive Orders, suspending service terminations for non-payment and waiving the restrictions on the length of employment for temporary employees. Director Green requested an update on the number of residential customers who failed to pay before the shut off date (if the shut off date had been enforceable). The General Manager responded that the number of delinquent accounts was typical, i.e. within normal range. The General Manager speculated that the letter included with the shut off (non-shut off in this case) notices, wherein the clarification included that any debt associated with non-payment for services is CANNOT be waived, may have helped preclude elevated incidences of non-payment.</i></p> <p><i>The Executive Committee forwarded this item onto the June 15th Board agenda. The Executive Committee stipulated the item be included in the discussion/action section, but the Committee did not stipulate a recommended Board action.</i></p>
<p>6. Discuss Requests Received from SMUD Regarding Well 16 Project.</p>
<p><i>The Contract District Engineer updated his written agenda item report on this item. The original report was based on the information provided by the sub-contractor to the Well 16 design engineer. The sub-contractor had asserted that the SMUD pull box requirements were discretionary, i.e. beyond standard requirements and further that the SMUD request was only recently disclosed. The General Manager reached out to SMUD contacts after the District Engineer’s report was submitted, and the General Manager determined that the SMUD requirements were timely submitted and essentially standard requirements. The Executive Committee directed the District Engineer to correspond with the sub-contract engineer to correct the misleading information and appropriately admonish the sub-contract engineer.</i></p> <p><i>The District Engineer also summarized his written report on the need for the District to dedicate an easement to SMUD at the Well 16 parcel. The District Engineer reiterated that SMUD has provided the requisite legal description, form of dedication document and with perform the recording of the dedication with the Sacramento County Recorder’s Office.</i></p> <p><i>The Executive Committee forwarded an item onto the June 15th Board Agenda to allow the Board to consider ratifying a field Change Order associated with SMUD pull boxes requirements. The Committee recommends Board approval, and:</i></p> <p><i>The Executive Committee forwarded an item onto the June 15th Board agenda to allow the Board to consider the dedication of an easement to SMUD for the Well 16 Pumping Station. The Executive Committee recommends Board Approval.</i></p>
<p>7. Update from the Contract District Engineer</p>
<p><i>The Contract District Engineer summarized his written report. The Executive Committee did not require any further clarifications.</i></p>

Directors’ and General Manager Comments: None

Items Requested for Next Month’s Committee Agenda: None

Adjournment: 7:26 P.M.

Next Executive Committee meeting: Monday, July 6, 2020 at 6:00 p.m. Visitor’s/Depot Center, 6730 Front Street, Rio Linda, CA 95673