

ORDINANCE NO. 2013-01

**AN ORDINANCE OF THE RIO LINDA/ELVERTA
COMMUNITY WATER DISTRICT BOARD OF
DIRECTORS ADOPTING
AMENDMENTS/MODIFICATIONS TO FEES AND
CHARGES FOR FIRE PROTECTION, WATER
SERVICE CONNECTION, WATER HYDRANT USAGE,
REPRODUCTION AND OTHER MISCELLANEOUS
SERVICES**

WHEREAS, the Board of Directors of the Rio Linda/Elverta Community Water District ("District") finds it necessary to adopt amendments/modifications to existing regulations, fees and charges to reflect the District's actual costs incurred to provide services and development-related activities.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Rio Linda/Elverta Community Water District as follows:

Section 1. Title 4, Water System Regulations, establishing the policies of the District that govern the operation, use, fees and services of the water system is hereby modified in accordance with this Ordinance 2013-01 and Exhibits 1-5 hereto, effective December 1, 2013.

Section 2. Any provision of any ordinance, resolution, fee, charge and/or other policy of the District in conflict with this Ordinance 2013-01 is hereby superseded by the provisions herein. If any existing fees, charges and/or regulations in effect on the date of adoption of this ordinance are not in conflict herewith, said existing fees, charges and/or regulations shall remain in effect.

Section 3. The General Manager is hereby authorized and directed to enforce all the provisions of these regulations. The General Manager shall have the power to render interpretations of these regulations and establish rules and supplemental regulations in order to clarify the application of its provisions.

ADOPTED on this 18 day of November 2013, by the following vote: 5-0-0

AYES, in favor hereof: Dills, Anderson, Green, Caron and Longo

NOES: None

ABSTAIN: None

ABSENT: None

ATTEST:


Secretary/Clerk of the Board

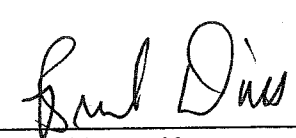

Brent Dills, President
Board of Directors

EXHIBIT 1

FIRE PROTECTION FACILITIES FEES

PRIVATE FIRE HYDRANTS	SPRINKLER SYSTEM LINES
8 INCH (MINIMUM) - \$68,920.00	1 inch (minimum) - \$2,155.00
10 INCH - \$99,070.00	1½ inch - \$4,305.00
12 INCH - \$142,130.00	2 inch - \$6,900.00
GREATER THAN 12 INCH – The fees shall be relative to the charges above and increase in proportion to the size of the pipe. The fee shall be approved through an agreement with the Board of Directors.	3 inch - \$12,920.00
	4 inch - \$21,530.00
Penalty for Unauthorized Use of Fire Lines	6 inch - \$43,075.00
	8 inch - \$68,910.00
Use of fire lines for purposes other than fire suppression, system testing or system repair shall constitute unauthorized use. Such unauthorized use shall be subject to a \$105.00 fee. Any subsequent violations shall be subject to a \$165.00 Fee and the water shall be turned-off until brought into compliance.	Greater than 8 inch – The fees shall be relative to the charges above and increase in proportion to the size of the pipe. The fee shall be approved through an agreement with the Board of Directors.
Fire Protection Facilities Flat Rate Charge	\$10.00 per diameter inch -- Bi-monthly

The fees above shall be for dedicated fire service only. No other use is allowed on these water lines. In the event the private fire protection facilities are used for other purposes, the normal "Water Service Capacity" fee shall apply. Applicants shall be required to install meters and/or detector check valves and backflow devices to the satisfaction of the General Manager on all fire protection facilities. Minimum pipe sizes as indicated above shall be enforced.

Installation of Fire Protection Facilities shall be in accordance with Chapter 4.21 of the Water System Regulations as amended by **Resolution No. 2002-01-01**.

The fees in this "EXHIBIT 1" shall increase by three percent (3%) rounded to the nearest increment of ten dollars (\$10.00) each January 1 beginning January 1, 2014.

EXHIBIT 3

WATER HYDRANT USE FEES

Use of water from District hydrants as provided under §4.21.140 of the Water System Regulations shall be in accordance with the following fees and charges:

Hydrant Use Fees	
Hydrant Permit Fee.....	\$100.00
Hydrant Meter Monthly Use	\$40.00 per month with a one (1) month minimum
Hydrant Water Use Charge.....	\$1.00 per 100 cubic feet
Hydrant Meter Refundable Deposit.....	\$1,000.00
Unauthorized Hydrant Use.....	\$200.00 per day, plus estimated water use charge

The fee provisions of §4.07.320 of the Water System Regulations are hereby repealed and superceded.

The General Manager may waive the use of a hydrant meter upon hydrant permit application if it is determined that the use of water is estimated to be less than 1000 cubic feet and the time period for use does not extend beyond fourteen (14) days. A District hydrant meter is also not required for governmental agencies billed on an annual, or other periodic, basis as approved by the General Manager. The General Manager may also waive the Hydrant Meter Deposit for nonprofit and governmental organizations using the meter for a period of less than five (5) days. Any organization receiving a deposit waiver shall sign a statement indicating that they will pay for the repair or replacement of any damaged or lost meters. All other charges shall be applicable.

EXHIBIT 4

REPRODUCTION CHARGES

The following fees shall be charged according to the type of document requested and may be required to be paid in advance:

Standard Copies	Charge
• 8½" x 11"	\$0.10 per Page, Two-sided - \$0.10 per Side, Color - \$1.00 per Page
• 8½" x 14"	\$0.15 per Page, Two-sided - \$0.15 per Side, Color - \$1.50 per Page
• 11" x 17"	\$0.25 per Page, Two-sided - \$0.25 per Side, Color - \$2.00 per Page
Maps/Plans	Charge
• 24" x 18"	Reproduction Costs
• 24" x 36"	Reproduction Costs
• Larger than 24" x 36"	Reproduction Costs
• Color Reproductions	Reproduction Costs

Reports	Charge
• Master Plan	\$100.00
• Standard Specifications	\$100.00
• Bound Reports:	
Small < 30 Pages	Reproduction Costs
Medium 31 – 75 Pages	Reproduction Costs
Large > 75 Pages	Reproduction Costs
• Other Reports	Reproduction Costs
Miscellaneous	Charges
• CD'S DVD'S	\$3.00 per CD/DVD
• Audio/Video Tapes	Reproduction Costs

Documents Available at No Charge:

The District will make available, only at the District office, copies of certain documents at no charge. The District reserves the right to limit quantities and establish conditions on the availability of documents offered at no charge. The following documents will be made available:

<u>Document Name</u>	<u>Quantity Available</u>	<u>Restrictions</u>
Meeting Agendas	No limit	One per person
Board Packets	10	First come, first served. Day of meeting only.
Annual Budget	10	First come, first served. Day of Public Hearing only.
Draft Annual Budget	10	First come, first served. Day of meeting only.
Public documents created or received within the previous sixty (60) days	One (1) only to authorized representatives of media organizations	The General Manager shall determine what public documents will be made available to media representatives at no charge based on the nature of the documents requested.
Customer Billing Information	One copy, once per year	Limited to the requesting customers' history, duplicate bill and other account information including mailing

Mailed Documents:

At the request of the applicant the District will mail documents. The cost of the mailing shall be at the expense of the applicant as follows:

- Regular and Special Meeting Notices - \$12.00 annually, or \$1.00 per meeting if not requested annually
- All other documents – Actual cost of postage; Minimum Fee - \$1.00

EXHIBIT 5

SERVICE FEES AND CHARGES

The water service charges identified in §4.31.210(B) of the Water System Regulations shall be modified as follows:

<u>Description of Fee or Charge</u>	<u>Code Section*</u>	<u>Fee or Charge Rate</u>
Service Application – Existing Connection ¹	§4.07.710	\$25.00 per location up to two meters when requested at the same time by the same customer; \$10.00 each additional meter.
Service Application – New Service Installation Required	§4.07.710 §4.07.015	\$100.00 per location with \$30.00 credited toward Service Application, if Service is initiated within 180 Days. Commercial, Industrial and Residential projects over Four (4) units will be charged on a Time & Material Basis.
Service Turn-off/Turn-on by District due to violation of Policy or Nonpayment during regular billing cycle	§4.07.810 §4.31.220 (C)	\$40.00
Turn-off Notice Tag	§4.31.250 §4.31.285	\$40.00
Customer Requested Temporary Turn-off/Turn-on	§4.07.840	\$40.00 (\$20.00 each), One-time Fee waiver for Installation of Gate Valve
Turn-off & Turn-on for Meter Tampering	§4.07.830	\$100.00
Removal of Meter & Reinstall due to Tampering	§4.07.830	\$200.00
Additional Charge for Service after Business Hours	§4.07.840 §4.09.210 (2)	\$50.00
Backflow Program and Annual Testing	§4.09.230	\$8.33 Bi-monthly; Replacement of Device at owners' expense. Time and Material for District Installations.
Penalty for Violation Conservation Policy (Third Violation)	§4.14.250 B-3	\$75.00
Service Termination for Conservation Violation (fourth, or more)	§4.14.250 B-4	\$125.00 plus \$30.00 Turn-on Fee when service is reinstated
Water Service Account Deposit	§4.07.710 §4.31.220	\$100.00. Waived on showing of Good Credit

<u>Description of Fee or Charge</u>	<u>Code Section*</u>	<u>Fee or Charge Rate</u>
Additional copy of billing	Resolution 2013-07	\$1.00
Late Charge	§4.31.230 §4.31.280	\$5.00
Basic Water Sample Lab Test – Private well, sample provided	Misc. Charge	\$60.00
Basic Water Sample Lab Test – private well, District samples	Misc. Charge	\$125.00
Basic Water Sample Lab Test – District water customer	Misc. Charge	\$45.00
Specialized Water Sample Lab Test	Misc. Charge	Time and Materials, plus 10% markup of Lab Fee
Service Turn-off/Turn-on for nonpayment (out of billing cycle)	§4.31.285	\$40.00
Property Lien Fee for recording uncollected charge	§4.31.290 §4.31.295	\$75.00
Bank Declined Payment (NSF checks or ACH declined transaction) ²	§4.31.295	\$20.00
Turnoff Notice for Returned Check	§4.31.295	\$40.00
Referral to Collection Agency	§4.31.295	50% of Balance Due
Removal of Meter including Re-installation	§4.31.295	\$200.00
Meter Test Charge	§4.31.310	\$75.00, Fee Waived if > 2% fast (includes meter removal/reinstallation)
Meter Re-reads	§4.31.320	\$20.00 per Re-read (each request subject to charge), waived if original read is wrong.
Plan Check, Testing, Inspection and Other Service Fees	Code Section*	Charge Rate
District Staff and/or Contracted Engineering, Inspection, Legal and other Administrative & Professional Services when provided on a cost estimated basis. Equipment, equipment rental and materials not covered by fees in this ordinance.	§4.07.030 & Resolution No. 3-94	Time & Materials, plus 5% surcharge on contract work. Rental equipment and materials, actual cost, plus a 10% surcharge. Backhoe - \$95.00 per hour, Dump Truck - \$70.00 per hour, Pickup Truck - \$75.00 per hour, plus \$0.50 per mile driven.
Fire Hydrant Flow Test & Letter	§4.21.110	\$200.00

<u>Description of Fee or Charge</u>	<u>Code Section*</u>	<u>Fee or Charge Rate</u>
District Personnel Services		Time & Material Labor Rate
Management and Supervisory Personnel	§4.07.030 Time & Material Work	\$150.00 per hour
Field Personnel	§4.07.030 Time & Material Work	\$60.00 per hour, \$90.00 per hour after-hours/overtime
Clerical Personnel	§4.07.030 Time & Material Work	\$70.00 per hour, \$105.00 per hour after-hours/overtime
Contractors, Engineers and other professional, technical, legal and administrative providers hired by the District	§4.07.030 Time & Material Work	Time & Materials, plus a 5% fee for District Administration and overhead

* Reflects Code Section in Title 4 "Water System Regulations"

Note 1: Revised May 20, 2019, Resolution 2019-06

Note 2: Revised November 18, 2019 Resolution 2019-09