

**RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

NOVEMBER 18, 2019 (6:30 p.m.)

Visitor's / Depot Center
6730 Front Street
Rio Linda, CA 95673

Our Mission is to provide a safe and reliable water supply in a cost-effective manner.

AGENDA

The Board may discuss and take action on any item listed on this agenda, including items listed as information items. The Board may also listen to the other items that do not appear on this agenda, but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Requests must be made as early as possible, and at least one full business day before the start of the meeting

1. CALL TO ORDER, ROLL CALL and PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT

2.1. *Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).*

3. CONSENT CALENDAR (Action items: Approve Consent Calendar Items)

3.1. Minutes

October 21, 2019

The Board is being asked to approve the Minutes from the October 21, 2019 Regular Board Meeting.

3.2. Expenditures

The Finance & Administrative Committee recommends the Board approve the September Expenditures.

3.3. Financial Reports

The Finance & Administrative Committee recommends the Board approve the September Financial Reports.

3.4. Payroll Administration Policy Revisions

The Board is being asked to approve revisions commensurate with the transition to biweekly pay periods and alternative work schedules, e.g. 9/80s.

4. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

4.1 GM Report

4.1.1 *The General Manager Tim Shaw will provide his monthly report to the Board of Directors.*

4.2 District Engineer's Report

4.2.1 *The District's Engineer Michael Vasquez will provide his monthly report to the Board of Directors.*

4.3 Consider approving the bid specifications for the Well #16 Pumping Station and authorize solicitation of bids. (entire package of bid documents is too large for copying. Documents can be viewed at the District Office, 730 L Street, Rio Linda and WWW.RLECWD.COM)

4.4 Consider approving Resolution 2019-09 to revise the fee charged for Non-Sufficient Funds (NSF) checks and establishing a fee for declined Automated Clearing House (ACH) payments.

4.5 Consider authorizing revisions to the Operations Foreman position description and associated pay scale.

4.6 Consider authorizing revisions to the Sick Leave Policy in the Personnel Handbook.

4.7 Consider adopting a new Alternative Work Schedule Guideline in the Personnel Handbook.

4.8 Consider approving the Comprehensive Annual Financial Report (CAFR) for fiscal year 2018/2019.

4.9 Authorize any new Board Member Assignments (committees and other) announced by the Chair pursuant to District Policy 2.01.065.

5. INFORMATION ITEMS

5.1. District Activities Reports

5.1.1. Water Operations Report

5.1.2. Conservation Report

5.2. Board Member Reports

5.2.1. Report any ad hoc committees dissolved by requirements in Policy 2.01.065

5.2.2. Regional Water Authority – Gifford (primary), Shaw

5.2.3. Sacramento Groundwater Authority – Harris (primary), Reisig

5.2.4. LAFCO – Vacant (pending election process, J Green nominated)

5.2.5. Executive Committee – Harris, Green

5.2.6. ACWA/JPIA – Ridilla

5.2.7. AD Hoc Committees

5.2.8. Other Reports

6. DIRECTORS' AND GENERAL MANAGER COMMENTS

7. ADJOURNMENT

Upcoming meetings:

Executive Committee

December 2, 2019 Monday, 6:00 pm at the Visitor's/Depot Center, 6730 Front Street, Rio Linda, CA 95673.

Regular Board Meeting

December 16, 2019, Monday, 6:30 pm at Visitor's /Depot Center, 6730 Front Street, Rio Linda, CA 95673.