

**MINUTES OF THE  
DECEMBER 17, 2018  
BOARD OF DIRECTORS REGULAR MEETING  
OF THE RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT**

**1. CALL TO ORDER, ROLL CALL and PLEDGE OF ALLEGIANCE**

The December 17, 2018 meeting of the Board of Directors of the Rio Linda/Elverta Community Water District called to order at 6:30 p.m. at the Depot/Visitor Center located at 6730 Front Street, Rio Linda, CA. General Manager Tim Shaw took roll call of the Board of Directors. Director Dills, Director Harris, Director Henrici, Director Ridilla, Director Green and General Manager Tim Shaw were present. Director Henrici led the pledge of allegiance.

**2. PUBLIC COMMENT**

No public comment.

**3. CONSENT CALENDAR**

**3.1 Minutes**

November 19, 2018

**3.2 Expenditures**

**3.3 Financial Reports**

No public comment on this item.

*It was moved by Director Henrici and seconded by Director Ridilla to approve the Consent Calendar. Directors Henrici, Dills, Green, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.*

**4. REGULAR CALENDAR**

**ITEMS FOR DISCUSSION AND ACTION**

**4.1 Election of Officers**

No public comment on this item.

*It was moved by Director Henrici and seconded by Director Green to nominate Director John Ridilla for President. Directors Henrici, Dills, Green, and Harris voted yes. Director Ridilla abstained. The motion carried with a vote of 4-0-1.*

*It was moved by Director Ridilla and seconded by Director Dills to nominate Director Paul Green Jr. for Vice-President. Directors Henrici, Dills, Ridilla, and Harris voted yes. Director Green abstained. The motion carried with a vote of 4-0-1.*

**4.2 Committee Appointments and Board Assignments**

Director Henrici asked to not be assigned to any standing committees.

Board President Ridilla made no changes to the Finance and Planning Committees other than Director Harris filling in temporarily on the Finance and Administrative Committee until a new Board Member has been selected.

Board President Ridilla appointed Director Dills as the representative to RWA. Director Ridilla further recommended that he himself be placed as the alternate for ACWA.

No public comment on this item.

***It was moved by Director Henrici and seconded by Director Harris to approve all position appointments made by President Ridilla. Directors Henrici, Dills, Ridilla, and Harris voted yes. Director Green abstained. The motion carried with a vote of 4-0-1.***

Board President Ridilla appointed Director Dills and Director Harris to remain on the Ad Hoc committee for MOU negotiations.

***It was moved by Director Henrici and seconded by Director Ridilla for Director Dills and Harris to remain on the MOU Negotiations Ad Hoc Committee. Directors Henrici, Dills, Ridilla, Green and Harris voted yes. The motion carried with a unanimous vote of 5-0-0.***

#### **4.2.1 Authorize 2019 attendance and funding for meetings affiliated with certain assignments, e.g. SGA/RWA holiday social, ACWA conferences etc.**

District policy and various statutes governing Director compensation require that attendance by Board Members at meetings and functions be approved in advance by the Board at a public meeting.

No public comment on this item.

***It was moved by Director Henrici and seconded by Director Green to authorize attendance and funding for all directors assigned to position appointments like RWA/SGA Holiday Social and ACWA/JPIA Conferences. Directors Henrici, Dills, Ridilla, Harris, and Green voted yes. The motion carried with a unanimous vote of 5-0-0.***

#### **4.3 GM Report**

GM Shaw provided his written report to the Board.

No public comment on this item.

***The Board made no action on this item***

#### **4.4 District Engineer's Report**

District Engineer Mike Vasquez provided a written report to the Board of projects in the works since the last meeting of the Board. The report highlighted topics of General District Engineering, Well 16 Equipping & Site Design Request for Proposals, Well 10 Hexavalent Chromium Treatment Project, and Connection Fee Adjustment.

No public comment on this item.

***The Board made no action on this item***

**4.5. Consider authorizing annual capacity fee adjustments for inflation by adopting revised Exhibit 1 and Exhibit 2 to Resolution 2018-03.**

District Engineer, Michael Vasquez provided a technical memorandum for the recommend increase of +0.7% based on the Engineering New-Records (ENR) Construction Cost Indexes (CCI) for California cities. The District Engineer's Technical Memorandum is included with your Board packets.

Such adjustment is specifically delineated in Resolution No. 2018-03 and Ordinance 2016-01. Accordingly, staff has prepared revisions to Exhibit 1 and Exhibit 2 of Resolution 2018-03 to be considered for approval by the Board.

Included with the revision to Exhibit 2 is an edit to reflect the action taken by the Board in June 2018 to decrease the bi-monthly "Fire Protection Facilities Flat Rate Charge" for 1.5-inch diameter private fire services consequent to the Bartle Wells rates addendum report.

No public comment on this item.

*It was moved by Director Henrici and seconded by Director Ridilla to adopt the revised Exhibit 1 and 2 to Resolution No. 2018-03. Directors Henrici, Dills, Green, Harris and Ridilla voted yes. The motion carried with a unanimous roll call vote of 5-0-0.*

**4.6 Consider accepting the Comprehensive Financial Annual Report (CAFR).**

The CAFR is a report that discloses data on the District's financial position and operations in a manner designed to enable the reader to gain an understanding of the District's financial activities. This report includes the independent auditor's report, management discussion, statistical data, regional economic data and compliance report.

No public comment on this item.

*It was moved by Director Henrici and seconded by Director Dills to accept the Comprehensive Financial Annual Report (CAFR). Directors Henrici, Dills, Green, Harris and Ridilla voted yes. The motion carried with a unanimous roll call vote of 5-0-0.*

**4.7 Consider authorizing participation in California Employer Retiree Benefits Trust (CERBT).**

The District currently uses a pay as you go for the District's existing retiree medical obligations. The Finance and Administrative Committee recommends the Board approve pre-funding of the District's existing retiree medical obligation via authorizing participation in the California Employers' Retiree Benefit Trust (CERBT). It is further recommended an initial lump sum allocation from the account informally prescribed to for retiree medical, which is currently invested in the Local Agency Investment Fund (LAIF), approximately \$16,000.

No public comment on this item.

*It was moved by Director Dills and seconded by Director Henrici to approve execution of the California Employers' Retiree Benefit Trust (CERBT) Participation Agreement subject to legal review, approve Resolution 2018-10 authorizing participation in CERBT and delegating the authority for document execution and fund disbursement to the General Manager. Directors Henrici, Dills, Green, Harris and Ridilla voted yes. The motion carried with a unanimous vote of 5-0-0.*

**4.8 Consider approving the Request for Proposals (RFP) for engineering and design services to create plans and specifications for the Well #16 groundwater pumping station.**

Request for Proposal (RFP) for engineering and design services to enable bidding for construction of the Well #16 groundwater pumping station.

No public comment on this item.

*It was moved by Director Henrici and seconded by Director Ridilla to accept the RFP for engineering and design services to create plans and specifications for Well #16 groundwater pumping station. Henrici, Dills, Harris, and Ridilla voted yes. Director Green voted no. The motion carried with a vote of 4-1-0.*

## **5. INFORMATION ITEMS**

### **5.1. DISTRICT ACTIVITY REPORT**

- a. Water Operations Report
- b. Conservation Report

### **5.2. BOARD REPORTS**

- a. Report any ad hoc committees dissolved by requirements in Policy 2.01.065.
- b. Regional Water Authority – No Meeting
- c. Sacramento Groundwater Authority – Agenda, Executive Summary, written report provided.
- d. LAFCO – Green – Green stated nothing to report.
- e. Planning Committee – Dills, Harris – Minutes provided.
- f. Finance / Administrative Committee – Minutes provided.
- g ACWA/JPIA – Green, Harris
  - 1. ACWA and ACWA-JPIA Fall Conference, November 26<sup>th</sup> through 30<sup>th</sup>  
Director Harris provided a written report. Director Green gave a verbal report on information he brought back from the ACWA-JPIA Conference, and passed on to the GM.
- h. AD Hoc Committees
  - 1. MOU Negotiations – Dills, Harris
- i. Other Reports

## **6. DIRECTORS' AND GENERAL MANAGER COMMENTS**

Director Henrici announced she was resigning from the Board of Directors effective January 13, 2019. President Ridilla thanked Director Harris for her reign as President for the last year and Director Henrici for all her work on behalf of the community and District over the last 7 years.

## **7. ADJOURNMENT**

President Ridilla adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Signature on File  
Timothy R. Shaw, Secretary

Signature on File  
John Ridilla, President of the Board