



**Date:** September 17, 2018

**Subject:** **General Manager Report**

**Staff Contact:** Timothy R. Shaw, General Manager

For the given month, I participated in the following reoccurring meetings and special events: For this reporting period, the focus transitioned a bit from last month. The activities centered around Elverta Specific Plan development and interactions for personnel matters. One positive note to report is I received notice that I am now a California certified water audit validator. The savings to the District, compared to outsourcing a validator, is \$1,500 each year. When the Operations Superintendent returns to work, we will need to focus on the audit validation to meet the October 1<sup>st</sup> deadline for submittal to the Dept. of Water Resources.

I wish to recognize Renita Lehman and Kim Basset for their efforts in transitioning to the new CUSI billing software.

1. On Aug 22<sup>nd</sup>, I participated in a conference call with Legal Counsel to discuss Elverta Specific Plan development. Legal Counsel had been out of the Country for several weeks and I needed to bring her up to speed on the status of discussions.
2. On Aug 22<sup>nd</sup> (afternoon), I had a telephone meeting with Opus bank to discuss the potential and need for Opus providing more services to the District. One significant barrier is the complete lack of service branches in our region.
3. On Aug 29<sup>th</sup>, toured hexavalent chromium treatment facilities in Antelope and Dixon. I won't be redundant to the District Engineers report, so I will add that the Antelope facility is very close and convenient to tour. Any Directors who wish to tour and have 30 minutes, just let me know.
4. On Aug 30<sup>th</sup> Met with the founder of Gov Invest, a software company that targets government agencies' needs for computing total pension costs and OPEB reporting.
5. On Sept 5<sup>th</sup>, met with one of the engineering firms interested in submitting a response to our RFQ for District Engineer. This particular firm had worked with the District prior to the Affinity era and provided some interesting insights into the Districts image amongst the engineering firms in our region.

6. On Sept 6<sup>th</sup> , Deborah Denning and I attending free training downtown for Other Post-Employment Benefits (OPEB) funding and reporting.
7. On Sept 7<sup>th</sup>, met with Simon Gray and Chad Coleman (reported in District Engineer's report).
8. On Sept 10<sup>th</sup> , Began adjustment of activities in response to absence of Operations Superintendent.
9. On Sept 11<sup>th</sup>, telephone meeting with Legal Counsel regarding personnel matters and dialog with Teamsters Local 150.
10. On Sept 11<sup>th</sup> (afternoon) met with Coremark to discuss renewal and open enrollment for medical, dental and vision insurance.
11. On Sept 12<sup>th</sup>, I attended the RWA Regional Water Reliability plan meeting. The meeting focused on the survey results to explore interests, assets, and needs for a formal regional water bank as a means for facilitating conjunctive use.
12. On Sept 13<sup>th</sup>, I attended the regular board meeting of the Regional Water Authority (RWA). The agenda and document package was deceptively small (relative to previous meetings). The meeting ran long do to presentations on the dissolution of California Urban Water Conservation Council (CUWCC) and the presentation on the grant funding allocations for water storage projects.
13. On Sept 14<sup>th</sup> I will meet with another engineering firm interested in submitting a response to the District's RFQ for District Engineer.

Other initiatives in progress are:

Corresponded with Legal Counsel and Teamsters Local 150 regarding a new Admin Leave policy and revisions to the existing sick leave policy. The changes are essential and do not create any form of diminished benefit or flexibility for employees. Accordingly, I endeavored to limit Legal Counsel charges to the extent practical. Best laid plans...

The onsite phase of the District's annual, independent audit took place September 11<sup>th</sup> -13<sup>th</sup>. It went smoothly and was beneficial to have face to face dialog with the auditor to glimpse into the District from the perspective of the auditor.