

Rio Linda/Elverta Community Water District
Finance and Administrative Committee Meeting Minutes
November 13, 2017

Attendees: Directors Mary Henrici, John Ridilla, General Manager Mitch Dion, customer Omar Bermudez and one other public member were present.

Meeting was called to order by Director Ridilla at 6:30 PM.

Public Comment. Mr. Bermudez addressed the committee. He wished to make payment arrangements on his account. The District has not granted his request due to past payment arrangements within the current 12-month period and lack of successful year of on time payments including his failure to comply with terms of his last payment arrangement. Mr. Bermudez noted recent health problems and asked for consideration of his condition. Director Henrici asked that he be put on the regular board meeting agenda to discuss his situation. She also asked that he provide the District with a letter stating his case and proposing payment arrangements. There was considerable discussion regarding the large amount of water that has been used during last billing cycle and it was noted that the same thing appears to have happened last year at this time. Mr. Bermudez does not know where the water is being used. He asked for a history of his account over several years to help with his investigation.

Agenda Items

1. Review and discuss expenditures of the District for the month of October 2017.

Director Henrici questioned the Atlas Fencing bill. It was noted that a new gate has been installed in the driveway of well 15. It was noted that in the expenditures list the prior month Affinity billing has been reimbursed by the capital improvement fund. There were no other comments on the expenditures. All other items were in order.

The committee recommends approval to the full Board of Directors.

2. Review and discuss Financial Reports of the District for the month of October 2017.

Director Ridilla requested clarification on the amount of expense to date for the well 9 project. The GM said that about \$4,000 has been expended to date. It was noted that next month the project will be completed and \$65,000 authorized for the project would be mostly expended.

The committee recommends approval to the full Board of Directors.

3. 2016-17 Financial Audit.

The audit was presented to the committee. It was noted that the committee has already had the opportunity to discuss the audit with the auditor and all items appear to be in order. GM Dion provided the committee chair with a document stating the committee has received the audit. The debt service coverage ratio was discussed briefly.

The committee recommends approval to the full Board of Directors.

4. Rate Study Update.

Per Director Henrici's request GM Dion provided the committee with a rate study update. The report notes that the District is on course with the rate study projections for income and expenses. In fact the District has received \$65,000 more than originally projected and spent \$95,000 less than projected to date for the current fiscal year. GM Dion noted that there is a lean operating budget for the current fiscal year which can be vulnerable by emergency repairs or steep price increases such as in paving.

Directors' and General Manager comments not on the agenda.

There was a short discussion regarding expansion in the region.

Meeting adjourned at 7:30 p.m.