



Date: 4/17/17

Subject: **General Manager Report**

Staff Contact: Ralph Felix, General Manager

For the given month, the General Manager participated in the following meetings and events:

1. SDRMA Safety Claims Education Day, March 28, 2017: GM Felix, Superintendent Goyet and board member Green attended the SDRMA annual education seminar. The major topic of discussion was California's updated law regarding Gender Identity in the workplace. Gender identity means that a person can chose to identify as a male, female, a gender different from the person's sex at birth, or transgender. California Law states that it is unlawful for an employer to refuse to hire or employ a person or to discharge a person from employment or to discriminate against a person in compensation or in terms, conditions, or privileges of employment because of the person's gender identity. For restroom use, this means that all single-user toilet facilities in any business establishment, place of public accommodation, or state or local government agency shall be identified as all-gender toilet facilities by signage that complies with Title 24 of the CA Code of Regulations, and designated for use by no more than one occupant at a time or for family or assisted use.

Another item of importance noted was the improvements made to Target Solutions education and training programs. Over 100 courses were added associated with communication, computer skills and customer service. Administrative staff received login accounts to access these free specialized courses.

Besides training for admin staff, Superintendent Goyet was able to renew his General Safety Specialist Certificate for the District. In addition, the participation of Mr. Goyet, Mr. Green and Mr. Felix will help with District credit incentive points to be applied toward the annual payroll reconciliation invoice for the program year.

2. Safe Credit Letter of Donation Enquire, April 6, 2017: G.M. Felix enquired on an update from Sysong regarding the Letter of Donation from the District. She referred me to their Community Advocacy and Engagement Manager, Amanda Merz, who informed me that they receive many requests to sponsor non-profit activities, events, sports teams, etc. in the community. She stated that SAFE will be investing over \$300,000 to support programs in the communities with focus on charitable donations given primarily to those in the areas of healthcare, education and military service. These areas are in alignment with their

membership and heritage as an organization. Therefore, SAFE respectfully declined our donation request.

3. Twin Rivers Unified School District Letter of Interest, April 10, 2017: Staff has been in contact with Twin Rivers Unified School District. Likewise, the Ad hoc Committee has attended the 7-11 Committee held at Twin Rivers Unified School district, where they discussed plans for surplus property. Taking the element of time into consideration, the ad hoc committee sent a letter of interest to Superintendent Steven Martinez and Deputy Superintendent Bill McGuire addressed to the 7-11 Committee to make sure that the letter made it in time to be put on their agenda for committee discussion. The letter expresses RLECWD's interest in acquiring the Rio Linda School property. The next 7-11 committee meeting will be held on April 19, 2017. The RLECWD Ad hoc Committee plan to attend the meeting and report out to the full board regarding any findings.
4. Well 16 & 17 Land Acquisition follow-up with property owners, April 7-10, 2017: G.M. Felix, followed up with Mr. Stout and Mr. Earl regarding the revised site plans, Term sheets and Right of Entries. The property owners have agreed to sign the documents. The District is in receipt of the documents and has forwarded them to legal to make sure they are in order before the GM and attorney sign-off. More to come.
5. SWRCB Prop.1/SRF Income Survey Research, April 12, 2017: The GM and District Engineer have been working on options associated with conducting an income survey, so that the District can receive DAC status and qualify for Prop. 1 funding. So far, the costs are coming in higher at \$15 to \$30k than the \$10k that was relayed by the SWRCB. Therefore, the District is considering other options to help offset the costs by reaching out to institutions like CSU Sacramento, UC Davis and the Sacramento Housing authority. We will follow up with the board with our findings.
6. Tesco Programming Modifications Update, April 13, 2017: G.M. Felix received an update regarding the program modifications to our Supervisory Control and Data Acquisition (SCADA) system. As you recall, the Tesco proposal presented at the July 2016 board meeting is based on a proprietary programming modification necessary for our SCADA System to query data and generate spreadsheets for reporting purposes and compliance. Currently, Jon Shores has completed the majority of the project which allows us to be able to pull Excel production reports for state reporting. We are already producing reports on a monthly basis. However, Mr. Shores needs to finish installing data mining queries into the program. In addition, we are finding that the added program modifications will require the SCADA server to expand on its Random Access Memory (RAM). Staff is looking into the matter, so that the program can run seamlessly without any buffering issues. Completion set for the end of the month.
7. RiverArc RFQ Consultant Meetings, month of April, 2017: G.M. Felix has been meeting with consultants like West Yost and Brown & Caldwell who have responded to an RFQ for the on-call engineering services development projects associated with RiverArc. It is the intent of the RiverArc partners to select and hire an engineering consultant that will guide the engineering aspects of the project through various engineering feasibility studies needed to

complete the Environmental Impact report and assist in defining the preferred project. Ultimately, the engineering consultant selected will prepare a pre-design report, prepare the project plans, specifications, assist with easements, right-of-way, land acquisition, as well as, the provision of construction engineering, and operational startup assistance. More to come.

Thank you for allowing me to serve the community and district!

Sincerely,

Ralph Felix

General Manager